

# Council Tax

Application for Person to be Disregarded for Discount Purposes  
Resident in Home/Hostel



## ***PART A***

Applicant's Name (must be person liable for Council Tax) .....

Address .....

How many people (including yourself) aged 18 or over live at this address

## ***PART B***

Full Name of Person Residing in Home/Hostel .....

Former Home Address .....

Name and Address of Home/Hostel .....

Date Admitted .....

## ***PART C***

**Declaration** - I declare that the information given on this application is correct and agree that the Council may make an necessary enquiries to check the information. I agree to inform the Council immediately of any changes which may affect my entitlement to a reduction in Council Tax.

**WARNING - TO GIVE FALSE INFORMATION MAY RESULT IN PROSECUTION**

Signed ..... Date .....

## ***PART D***

### **TO BE COMPLETED BY A RESPONSIBLE PERSON AT THE HOME/HOSTEL**

This is confirm that the person named in Part B ( ..... )  
resides permanently in the above home/hostel and the date of admittance shown is correct.

Signed ..... Position Held .....

Name (in block capitals) ..... Date .....

Please return this form to: **Council Tax, PO Box 886, Newport, NP20 9LU**

If you require assistance please telephone: **(01633) 656656**

### **OFFICE USE ONLY**

Ref ..... Date Granted/Refused .....

Signed ..... Note .....

### **DATA PROTECTION**

The information which you provide may be used and disclosed for purposes under the control of the Council as described in the Register entry compiled by the Data Protection Registrar