

# Council Tax

## Application for Person to be Disregarded for Discount Purposes - Apprentices



**NEWPORT**  
CITY COUNCIL  
CYNGOR DINAS  
**CASNEWYDD**

Applicant's Name .....  
(Must be person liable for Council Tax)

Address .....

How many people (including yourself) aged 18 or over live at this address

Name of Person to be Disregarded .....

Name & Address of Employer .....

Post Code .....

Details of Apprenticeship .....

Date Apprenticeship Commences ..... Date Apprenticeship Ends .....

Salary/Wages £ ..... per week/month

(Please provide proof of income from your employer with this application i.e. your last 4 weeks wage slips or if you are paid monthly, your last 2 months pay slips).

**Declaration** - I declare that the information given on this application is correct and agree that the Council may make any necessary enquiries to check the information. I agree to inform the Council immediately of any changes which may affect my entitlement to a reduction in Council Tax.

**WARNING - GIVING FALSE INFORMATION MAY RESULT IN PROSECUTION**

Signed ..... Date .....

Please return this form to: **Council Tax, PO Box 886, Newport, NP20 9LU**  
(together with the the certificate overleaf duly signed and stamped by your employer)

If you require assistance please telephone: **(01633) 656656**

### DATA PROTECTION

The information which you provide may be used and disclosed for purposes under the control of the Council as described in the Register entry compiled by the Data Protection Registrar

**Employer’s Declaration**

I certify that ..... (Name of apprentice) is  
employed as an apprentice with ..... (Name of employer) and  
is undertaking a programme of training leading to a qualification accredited by the Qualifications and Curriculum  
Authority, the National Assembly of Wales or the Scottish Vocational Education Council.  
  
The apprenticeship commenced on .....  
and ends on .....  
  
Signed ..... Date .....  
  
Capacity in which signed .....

**Please endorse with Official Stamp**