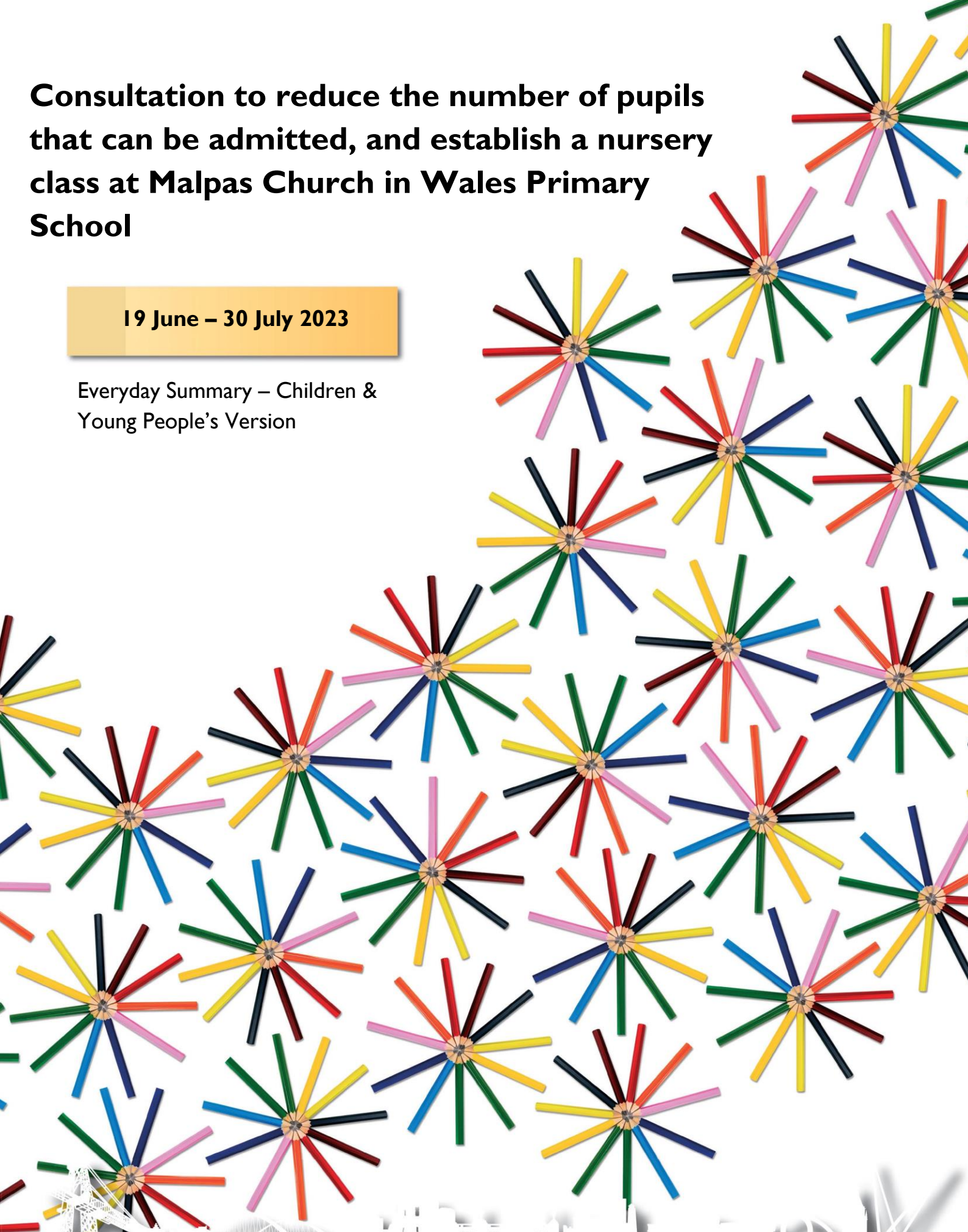


# Consultation to reduce the number of pupils that can be admitted, and establish a nursery class at Malpas Church in Wales Primary School

19 June – 30 July 2023

Everyday Summary – Children & Young People's Version



If you would like this information in any other format, for example braille or large print, or help with interpretation in a different language, please contact Newport City Council on 01633 656656 or by emailing [school.reorg@newport.gov.uk](mailto:school.reorg@newport.gov.uk)

**English**

Os hoffech yr wybodaeth hon ar unrhyw ffurf arall er enghraifft braille neu brint bras, neu os hoffech help gan ddehonglydd iaith arall, cysylltwch â Chyngor Dinas Casnewydd ar 01633 656656 neu e-bostiwrch [school.reorg@newport.gov.uk](mailto:school.reorg@newport.gov.uk)

**Welsh**

如果您希望以其他格式獲取以上信息，例如凸字及大字體印刷，或者如您有口語翻譯的需求，請與新港市市政府聯繫。電話：01633 656656 郵箱 [school.reorg@newport.gov.uk](mailto:school.reorg@newport.gov.uk)

**Cantonese**

Pokud byste chtěli tyto informace v libovolném jiném formátu, například braillovém písmu nebo velkém tištěném textu nebo pomoci s tlumočením v jiném jazyce, kontaktujte Newport City Council na čísle 01633 656656 nebo e-mailem [school.reorg@newport.gov.uk](mailto:school.reorg@newport.gov.uk)

**Czech**

اگر شما این اطلاعات را در فرمت دیگر می خواهید مثلاً بریل (الفبا نابینایان) یا چاپ بزرگ یا کمک به تفسیر در زبان دیگر، لطفاً با شورای شهر Newport City Council [school.reorg@newport.gov.uk](mailto:school.reorg@newport.gov.uk) یا به این آدرس ایمیل کنید 01633 656656 تماس بگیرید

**Farsi**

Ha szeretné ezt az információt másmilyen formátumban, például Braille-írással vagy nagybetűvel nyomtatottan vagy szeretne fordítást különböző nyelven akkor legyen szives kapcsolatba lépni a Newporti Tanáccsal a 01633 656656 telefonszámon vagy emailezzen a [school.reorg@newport.gov.uk](mailto:school.reorg@newport.gov.uk)

**Hungarian**

Jei norite gauti aukščiau pateiktą informaciją kitais formatais, pvz., "Brailio raštu" ir dideliu šriftu spausdinimu, arba jei turite žodinį vertimą, susisiekite su Niuporto miesto vyriausybe. Tel: 01633 656656. Elektroninis Paštas: [school.reorg@newport.gov.uk](mailto:school.reorg@newport.gov.uk)

**Lithuanian**

如果您希望以其他格式获取以上信息，例如盲文及大字体印刷，或者如您有口语翻译的需求，请与新港市市政府联系。电话：01633 656656 邮箱：[school.reorg@newport.gov.uk](mailto:school.reorg@newport.gov.uk)

**Mandarin**

Jeśli chcesz te informacje w innym formacie, np. Braille'em czy dużym drukiem, lub pomoc przy tłumaczeniu w innym języku, prosimy o kontakt z Urzędem Miasta Newport na 01633 656656 lub wysyłając maila na [school.reorg@newport.gov.uk](mailto:school.reorg@newport.gov.uk)

**Polish**

Se você quiser essa informação em qualquer outro formato, por exemplo braille ou impressão em letra grande, ou ajuda com a interpretação em um idioma diferente, entre em contato com a Câmara Municipal de Newport através do número 01633 656656 ou enviando um email para [school.reorg@newport.gov.uk](mailto:school.reorg@newport.gov.uk)

**Portuguese**

Dačã doritã aceastã informãtie în alt format, de exemplu Braille sau în format mare, sau ajutor cu interpretarea în alta limbã, vã rugãm sã contactați Newport City Council la numãrul de telefon : 01633656656 sau prin e-mail-ul: [school.reorg@newport.gov.uk](mailto:school.reorg@newport.gov.uk)

**Romanian**

Если вы хотите получить вышеуказанную информацию в других форматах, таких как шрифт Брайля и большой шрифт, или если у вас есть необходимость в устном переводе, обратитесь в управление города Ньюпорт. Тел: 01633 656656 Электронная почта : [school.reorg@newport.gov.uk](mailto:school.reorg@newport.gov.uk)

**Russian**

V prípade, že potrebujete tieto informácie v inom formáte, ako napríklad Brajlove písmo alebo veľká tlač alebo potrebujete pomoc s prekladom alebo tlmočením do iného jazyka, prosím kontaktujte Newport City Council na telefónnom čísle 01633 656656 alebo mailom na [school.reorg@newport.gov.uk](mailto:school.reorg@newport.gov.uk)

**Slovak**

Si desea esta información en cualquier otro formato, por ejemplo braille o letra grande, o ayuda con la interpretación en otro idioma, por favor póngase en contacto con el Ayuntamiento de Newport al 01633 656656 o por correo electrónico a [school.reorg@newport.gov.uk](mailto:school.reorg@newport.gov.uk)

**Spanish**

اگر آپ یہ معلومات کسی دوسری شکل میں حاصل کرنا پسند کریں گے مثال کے طور پر بریل (نابینا اشخاص کے لیے) یا بڑے پرنٹ میں یا دوسری سے اس نمبر پر رابطہ کریں Newport City Council میں ترجمے کے لیے تو برائے مہربانی نیوپورٹ سٹی کونسل 01633 656656 یا اس پتہ پر ای میل کریں [school.reorg@newport.gov.uk](mailto:school.reorg@newport.gov.uk)

**Urdu**

Information can also be arranged in other community languages if needed. Please contact us on 01633 656656 to arrange.

## **What do some of the words in this document mean?**

Joint Proposal – A plan that the Governing Body of Malpas Church in Wales Primary School and Newport City Council are thinking of putting into action but haven't decided upon yet.

Consultation – This gives people the chance to ask questions and express their views on the proposal.

Published Admission Number (PAN) – The number of pupils that can be admitted into each year group at a school.

Drop-in Session – A meeting to talk about a plan. You do not need an appointment and can come anytime during the session.

Cluster Primary School – Each secondary school in Newport has a number of primary schools that make up the school cluster. The schools work together to support children moving from primary school into secondary school.

School Reorganisation Proposal – A plan we are thinking of putting into action to make big changes to a school.

Half-day placements – Pupils on half-day placements will attend either a morning or an afternoon session. These normally last between two and two and a half hours.

Amalgamated – Things brought together in one place and as one organisation.

Mixed Classes – A class where the pupils can be from different year groups.

School Forecasts – These are the predicted pupil numbers for the future.

## Introduction

The number of pupils joining the Reception classes at Malpas Church in Wales Primary School has been getting lower over the past 5 years. The low pupil numbers means that space within the school become available and the school would like to use this space to create a nursery class.

Low pupil numbers can cause problems for a school as this can affect the school staffing needs and leave classrooms empty. The Governing Body of Malpas Church in Wales Primary School want Newport City Council to reduce the Published Admission Number (PAN) by 9 places from 54 to 45 from September 2024. This will reduce the number of children who can join the school, but it will allow the school to make use of the available space to establish a nursery class. It would also provide stability for planning and staffing in the school.

Malpas Church in Wales Primary School is the only primary school in the Newport High School cluster that does not provide a nursery class. In the past, pupils who attended Kimberley Nursery School would often progress to Malpas Church in Wales Primary School. Kimberley Nursery School amalgamated with Fair oak Nursery School into the new Newport Nursery School on the former Fair oak Nursery School site in September 2021. This reduced the availability of nursery places in the Malpas area.

The Governing Body of Malpas Church in Wales Primary School want to establish a 16 place nursery class and extend the age range of the school from 4-11 to 3-11 from September 2025.

Before this change can be made, the school's Governing Body and the Local Authority have to ask the school community – parents, pupils and other interested people, what they think of the idea. This is called a formal consultation.

### This formal consultation period:

- **Begins on 19 June 2023**
- **Ends at midnight on 30 July 2023**

### How do I get involved?

We want to know what you think of this proposal. You can submit any comments and/or questions using the online questionnaire available at [www.newport.gov.uk/schoolreorganisation](http://www.newport.gov.uk/schoolreorganisation), or via the form included in this booklet.

Responses can be returned by email to: [school.reorg@newport.gov.uk](mailto:school.reorg@newport.gov.uk) or the form can be returned to the Education Information and Development Officer, Room 425w, Newport City Council, Civic Centre, Newport. NP20 4UR.

There are also drop-in sessions that have been arranged where you and your families are welcome to attend to meet with Malpas Church in Wales Primary School Governing Body members and council officers to find out more about the proposal:

Table 1: Drop-in Sessions		
Location	Date & Time	Session
Malpas Church in Wales Primary School	27 June 15:00 – 16:00	Drop-in
Malpas Church in Wales Primary School	4 July 09:00 – 10:00	Drop-in

The closing date for the submission of responses to this consultation is midnight on **30 July 2023**.

## The Consultation Process

As part of the 'School Standards and Organisation (Wales) Act 2013', before a proposal is published, first it must be subject to consultation. The consultation process is made up of a number of stages, as presented in the table below:

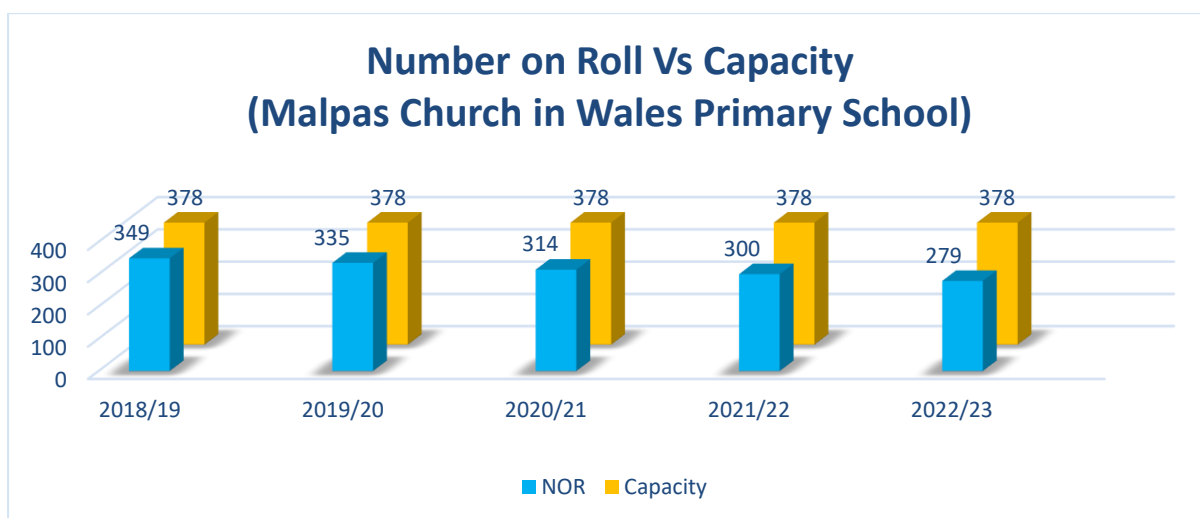
Stage	Description	Duration
1	<p><b>Consultation</b></p> <p>The first stage in the process is the formal consultation. The consultation period represents an opportunity for people to learn about the proposal, ask questions and tell Malpas Church in Wales Primary School and the Council what they think.</p>	Usually 6-8 weeks
2	<p><b>Consultation Report</b></p> <p>All views expressed during the consultation period are recorded and summarised into a consultation report. The report also provides responses to comments and questions received during the consultation. The report will be published on the School's website and the Council's website. The report will be considered when the Governing Body and the Council decide on the way forward.</p>	Published at least 2 weeks before the publication of the statutory notice
3	<p><b>Statutory Notice</b></p> <p>If the proposal is taken forward, a statutory notice is published on Malpas Church in Wales Primary School's website and the Council's website and posted at the gates of the affected schools for a minimum of 28 days. This stage represents the formal objection period which allows people to object to the proposal.</p>	Minimum of 28 days (including 15 school days)
4	<p><b>Objection Report</b></p> <p>If no objections are received, the proposal can move straight to decision by the school's Governing Body and the Council's Cabinet Member for Education &amp; Early Years. If objections are received, these are summarised in an objection report which includes responses from the Governing Body and/or the Council. The report is published on the School's website and Council's website and considered when the Council decides on the way forward.</p>	Published within 28 days of the end of the objection period
5	<p><b>Decision</b></p> <p>Malpas Church in Wales Primary School and the Council will take into account any objections received and the Governing body of the school and/or the Council will make the final decision on the proposal.</p>	Decision is made within 16 weeks of the end of the objection period
6	<p><b>Decision Notification</b></p> <p>Following the decision being made, stakeholders will then be informed of the outcome by way of a decision letter, which will also be published on Malpas Church in Wales Primary School's website and the Council's website.</p>	

### The Plan

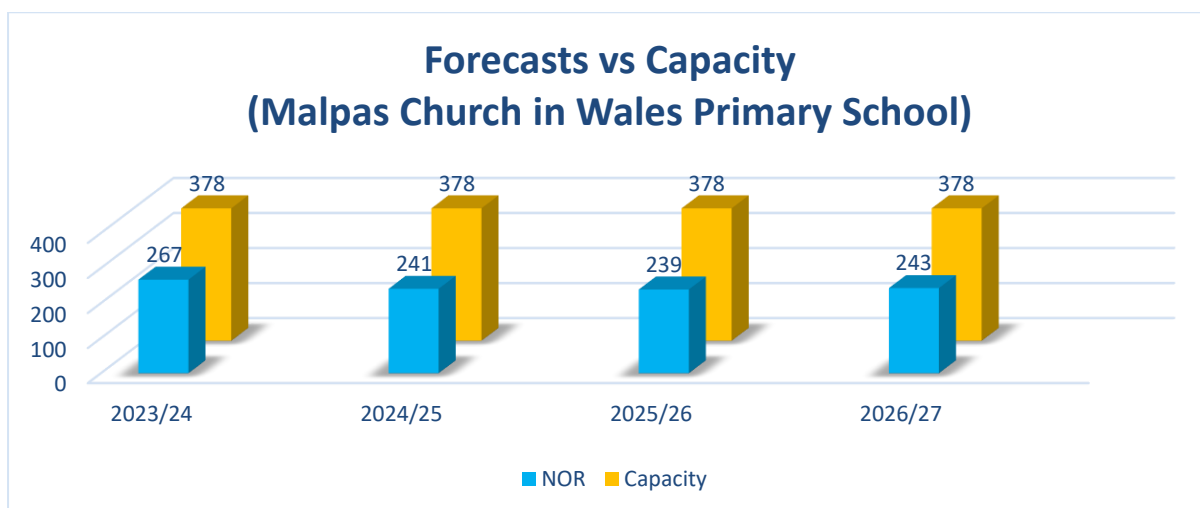
The plan is to reduce the PAN by 9 places from 54 to 45 from September 2024, and then establish a 16 place nursery class, changing the age range from 4-11 to 3-11, from September 2025 at Malpas Church in Wales Primary School.

For the Governing Body to establish a 16 place (32 half-day placements) nursery base in Malpas Church in Wales Primary School, the Council (who arrange admissions into the school) need to reduce the PAN of the school.

The Council proposes to reduce the PAN of the school by 9 places from 54 to 45 from September 2024. The numbers at Malpas Church in Wales Primary School over the past 5 years having been going down, this means the amount of empty places at the school is going up. The chart below shows the amount of places in the whole school over the past 5 years against the maximum amount of pupils the school can admit:



The school forecasts show the pupil numbers will continue to decrease over the next 4 years. With the lowest number of pupils estimated in 2025/26 of 239.

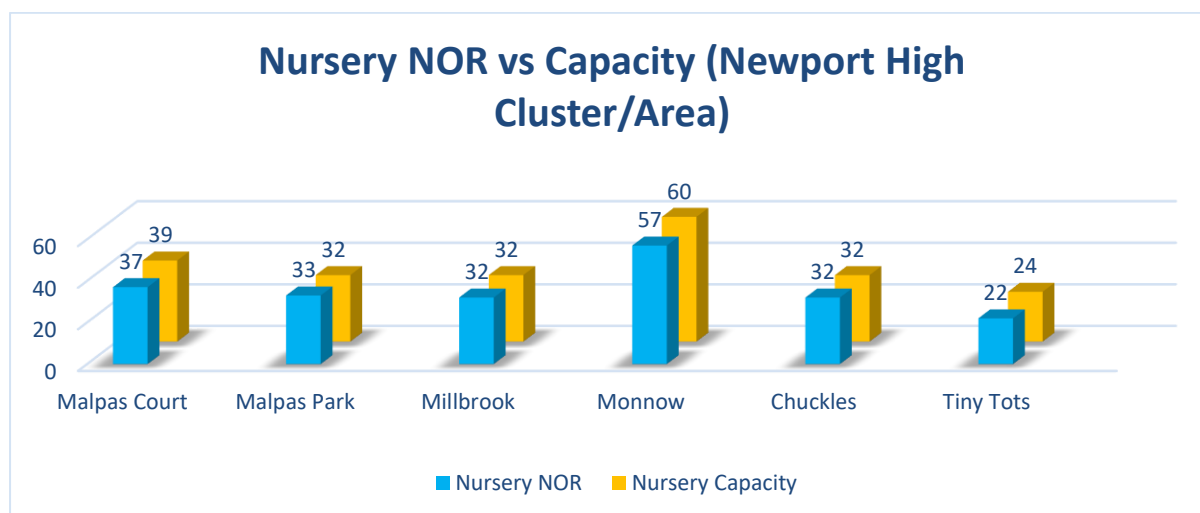


The proposed nursery class will use a classroom that is available because of the lower number of pupils now attending the school.

The establishment of a new nursery class will provide the following benefits:

- ☺ 32 new half-day nursery placements in the Malpas area;
- ☺ Positive movement for children from nursery to reception within the same school;
- ☺ Makes good use of available space.

Nursery places are very limited in the Malpas and surrounding areas, there are only 5 places left in school nurseries and 2 in a local private provider called Tiny Tots, located on Malpas Road.



The disadvantages of establishing a new nursery class could:

- ☹ Places could be spread across the local area;
- ☹ Could see local providers reduce the number of morning and afternoon sessions they offer.

### What will the proposal provide?

The school operates on a 2 form entry basis with two classes of up to 27 pupils in each year group. With the pupil numbers going down education is provided in mixed-age classes across Reception and Year 1. This is likely to be needed for the foreseeable future in all year groups.

### Cost

There are no significant costs but some small changes to classrooms will be required. These costs will be paid for by the school.

### Alternative Options Considered

#### Published Admission Number and School capacity

Options	PAN	Capacity	Appraisal
Option 1	54	378	No changes made to the school, this will leave a large number of surplus places, and continue to make it difficult to plan staffing and budgets.
Option 2	45	315	The school will run a 45 PAN (1.5 Form entry) arrangement. Reducing the amount of surplus places. This will leave enough places for the pupil numbers estimated in the forecasts and for more. This will provide room for the nursery class to be created. It is also easier for the school to plan and budget.

<b>Option 3</b>	<b>39</b>	<b>273</b>	The 1.5 Form Entry arrangement will be adjusted to best fit room sizes. This option also reduces surplus places, but has limited room for growth. This will provide room for the nursery class to be created. It is also easier for the school to plan and budget.
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Option 2 is the preferred option. This will help manage staffing levels, budget and reduce surplus places with allowing room for growth. This option also releases space which can be used to provide nursery places.

### Age range (nursery provision)

Options	Age range	Nursery capacity (FTE)	Appraisal
<b>Option 1</b>	<b>4-11</b>	<b>0</b>	No nursery provision at the school, pupils will continue to start in Reception at age 4.
<b>Option 2</b>	<b>3-11</b>	<b>16</b>	This will offer 32 part-time nursery places and children will be able to start at age 3, improving familiarity with the school and learning.
<b>Option 3</b>	<b>3-11</b>	<b>24</b>	This would offer 48 part-time nursery places meaning children will be able to start at age 3, improving familiarity with the school and learning. More places can be offered, but more staff will be needed resulting in more costs.

Option 2 is the preferred option. Establishing a nursery of 16 morning and 16 afternoon sessions will be manageable and limit impact on other nurseries in the local area. This option will offer benefits to offering early years places in an established school.

### Impact of extending the age range and therefore creating a 16-place nursery class at Malpas Church in Wales Primary School

It is expected that the creation of 32 half-day placements at Malpas Church in Wales Primary School may encourage more parents in the local area to use the places created. This may then have an impact on the children who may go on to the Reception class as they have already attended the school and know the building and surroundings. If more parents do not use the places this could see the same number of children spread across several nursery classes/provisions, maybe resulting in other classes/provision reducing their morning/afternoon offers.

There is no impact on the Welsh-medium schools and the council's plans for growing the Welsh language through the 10 year Welsh in Education Strategic Plan (WESP).



## Consultation Response Pro-forma

**This response relates to the proposal to reduce the published admission number by 9 places from 54 to 45 from September 2024 and increase the age range from 4-11 to 3-11 by establishing a nursery class at Malpas Church in Wales Primary School with effect from September 2025.**

Your views matter. Please tell us what you think about the proposal by completing this questionnaire and returning it to either the Education Information and Development Officer, Newport City Council, Room 425W, Civic Centre, Newport NP20 4UR or Malpas Church in Wales Primary School, Yewberry Close, Malpas, Newport, NP20 6WJ. Alternatively, you can complete this form online at [www.newport.gov.uk/schoolreorganisation](http://www.newport.gov.uk/schoolreorganisation) or email your response to [school.reorg@newport.gov.uk](mailto:school.reorg@newport.gov.uk)

**The closing date for the submission of responses to this consultation is midnight on 30 July 2023.** Please note that negative responses made to this consultation will not be counted as objections to the proposal, they will be recorded as adverse comments. Objections can only be registered following the publication of a statutory notice.

### 1) Do you support the proposal to:

Reduce the published admission number by 9 places from 54 to 45 from September 2024 and increase the age range from 4-11 to 3-11 by establishing a nursery class at Malpas Church in Wales Primary School with effect from September 2025



**Please use the box below to provide comments or explain which element of the proposal you do/do not support.**

The Council has a duty to consider and identify all the possible effects a policy decision may have on opportunities for persons to use the Welsh language or treating the Welsh language no less favourably than the English language.

### 2) Do you believe that the proposal will have a positive or negative effect on opportunities to use the Welsh language?

Positive  Negative  No effect

3) If you think it will have a negative effect, what steps could we take to lessen or remove this and improve positive effects?

4) Do you believe that the proposal will treat the Welsh language less favourably than the English language?

Yes  No

Please indicate who you are (e.g. parent/carer of a child attending a local nursery)

Please select your Ethnic group			
White British		Asian-Bangladeshi	
White Irish		Asian-Indian	
Any other White background (please state): _____		Asian-Pakistani	
		Any other Asian background	
Gypsy or Irish Traveller		Black Caribbean	
White and Asian		Black African	
White and Black African		Any other Black background	
White and Black Caribbean		Arab	
Any other Mixed background (please state): _____		Chinese	
		Any other ethnic group (please state): _____	
Asian-Bangladeshi		Prefer not to say	
Asian-Indian			
Asian-Pakistani			
Welsh language			
Do you consider yourself a Welsh speaker?			
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
			Prefer not to say <input type="checkbox"/>
Caring Responsibilities			
Do you care for children of school age?			
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
			Prefer not to say <input type="checkbox"/>
Do you care for children of pre-school age?			
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
			Prefer not to say <input type="checkbox"/>
Do you care for a dependent adult or child above school age?			
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
			Prefer not to say <input type="checkbox"/>

If you wish to be notified of the publication of the consultation report, please supply your contact details:

E-mail: \_\_\_\_\_

Postal address: \_\_\_\_\_