

One Newport PSB – Strategy & Performance Board

Wednesday 16th May 2018, 1.30pm

Committee Room 5, Civic Centre

- 1) Minutes and Matters Arising (28th Feb 2018)
- 2) Action Log (28th Feb 2018)
- 3) SIP Draft Annual Report 2017-18
 - a. Communications (All)
- 4) Well-being Plan Delivery
 - a. Delivery & Performance Framework 2018-19
 - b. PSB Leads and next steps
- 5) Safer Gwent – Community Safety Governance (Supt Ian Roberts / Tracy Mckim)
- 6) Flexible Funding (Keir Duffin)
- 7) Future Trends Report - Ash Futures (Information Item)
- 8) PSB Work Programme
- 9) Any Other Business

Next Meeting:

Wednesday 22nd August 2018, 2pm @ TBC

- Agenda items
 - Well-being Plan Intervention Update

Terms of Reference (ToR):

Download the [One Newport Strategy & Performance Board ToR \(pdf\)](#)

Minutes

Newport Public Services Board (PSB)

Strategy & Performance Board

Date: Wednesday 28th February 2018

Venue: Committee Room 5, Civic Centre

Time: 2pm

Present: Will Godfrey (Chief Executive, Newport City Council); Will Beer (Consultant in Public Health, Public Health Wales); Superintendent Ian Roberts (Gwent Police); David Letellier (Operations Manager for South East Wales, Natural Resources Wales); and Jeff Scrivens (Group Manager, South Wales Fire & Rescue Service).

Also in Attendance: Tracy Mckim (Policy, Partnership & Involvement Manager, Newport City Council); Emma Wakeham (Senior Policy & Partnership Officer, Newport City Council); Keir Duffin (Head of Regeneration, Investment & Housing, Newport City Council); Daniel Cooke (Overview & Scrutiny Officer, Newport City Council); PS Josie Davies (Gwent Police); and Wayne Tucker (Partnership Officer, Newport City Council).

Apologies: James Harris (Strategic Director – People, Newport City Council); Lloyd Bishop (Assistant Director of Performance & Information, Aneurin Bevan University Health Board); and Beverly Owen (Strategic Director – Place, Newport City Council).

No	Item	Action / Decision
1.	Welcome and Introductions Will Godfrey welcomed everyone to the meeting and explained the role of the Board and how it links to the PSB.	
2.	Minutes of the Previous Meeting (22nd November 2017) & Matters Arising The minutes were agreed as an accurate record with the following matters arising discussed: <ul style="list-style-type: none"> • Tracy will be attending the Newport Integrated Partnership where DEWIS will be discussed. 	
3.	SIP Performance <u>Theme Dashboards Qtr.3 (2017-18)</u> <ul style="list-style-type: none"> i. <u>Safe & Cohesive Communities</u> Superintendent Ian Roberts gave an overview of Quarter 3, with the following points raised: <ul style="list-style-type: none"> • The positivity of Mini Police was noted. • Diversionary work – PCC funding is changing and should be more simplified, with this going through the Supt first. There was a need to get communications out on this. • New recruits are coming through which should assist with ASB. • Risk – flexible funding which Kier explained was replacing many of the current poverty driven funding streams e.g. Families, First, Communities First, etc. A plan for this was being developed. 	

No	Item	Action / Decision
	<ul style="list-style-type: none"> Development of a public graffiti wall was noted, with work on-going to pilot this in an area of Newport. <p>ii. <u>Economy & Skills</u></p> <p>Keir Duffin gave an overview of Quarter 3 on behalf of Bev Owen, with the following points raised:</p> <ul style="list-style-type: none"> The loan for the Mill Street Royal Mail building and demolition in Commercial Street was noted. It was reported that the NEET figures were at 1.9% and has reduced each year. Latest NEET figure will be available at the end of March. Plans for the future included the re-launch of the Newport Economic Network. <p>iii. <u>Health & Well-being</u></p> <p>Will Beer gave an overview of Quarter 3, with the following points raised:</p> <ul style="list-style-type: none"> The outreach programme and information from Floating support worker was highlighted. Living Well Living Longer – it was reported that there has been a poor update in some areas – looking at why. Some performance figures may need to be looked at for accuracy. Suicide signs – it was noted that signs are going to be installed soon. This is a part of wider package of training, CCTV, etc. <p><u>Communications</u></p> <p>It was suggested that communications could be circulated on the Suicide Signs and Mini Police.</p> <p><u>SIP Annual Report 2017-18 Process</u></p> <p>Emma explained the process for the final Annual Report. It was reported that this is similar to last year, with the only changes as follows:</p> <ul style="list-style-type: none"> Add a Forward from the Chair of the PSB that acknowledges the end of the SIP and establishment of the Well-being Plan. This link to the Well-being Plan and the life of the SIP was seen as positive. <p>It was agreed</p> <p>Arrange communication on the change to the PCC funding.</p> <p>Check the performance figures in the Health & Well-being Theme Dashboard for accuracy.</p> <p>Follow up on potential communication on Suicide Signs and Mini Police.</p> <p>Theme leads to develop overview of performance ahead of next meeting.</p>	Supt Roberts Emma Wakeham Wayne Tucker Supt Roberts/ Will Beer/ Bev Owen
4.	Well-being Plan 2018-23 <u>Well-being Plan Consultation Update</u> Emma explained that we received 50 online and 17 written responses to the consultation. It was stated that the PSB on the 13 th March will receive a report on the main changes to the plan based on the feedback collated.	

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	<p><u>Well-being Plan Draft Delivery and Performance Framework 2018-19</u></p> <p>Tracy and Emma explained the framework including the main difference from the current SIP Performance Framework. The following points were raised in response:</p> <ul style="list-style-type: none"> • The main changes are having a PSB Member lead each Intervention. • The Strategy & Performance Board will provide an overview of performance to the PSB. • It was asked how the Interventions are written into each organisation's Corporate Plans? It was stated that this doesn't need to happen but their plans should support the Well-being Plan. PSB member organisations could be asked if their individual corporate plans are going to be revisited following the publication of the Well-being Plan. • NCC are considering corporate governance arrangements and partnerships role. • The issue of the Community Safety Partnership was raised and how this statutory requirement would sit in Newport following the end of the SIP. The issue between a local response compared to a Gwent response was highlighted. Further discussion on this issue is required. • The importance of making sure individual organisations keep in mind the Well-being of Future Generations Act when moving from working in partnership to business as usual was key. <p><u>Draft Communication Plan 2018-19</u></p> <p>Wayne explained the main points from the Communication Plan and the plans for reviewing this during 2018-19. The following points were raised:</p> <ul style="list-style-type: none"> • The plan has been structured the same as the other documents under the Well-being Plan. • The aims are fairly similar to previous years, with the key addition being the aim of promoting and publishing the Well-being Plan. • It was discussed that partners need to be involved more in Communications, with it suggested that individual organisation Comms Teams could be asked to contribute to the plan. <p>It was agreed</p> <p>Consider PSB nominees who could lead Interventions.</p> <p>Consider own organisation corporate plan documents.</p> <p>Add a section on the individual organisation Corporate Plans within the Delivery & Performance Framework.</p> <p>Consider NCC corporate governance arrangements and partnerships role.</p> <p>Follow up with the Communications Teams of different organisations to contribute to the Communications Plan.</p>	All members All members Emma Wakeham Will Godfrey Wayne Tucker

No	Item	Action / Decision
5.	<p>PSB Work Programme</p> <p><u>Forward work programme</u></p> <p>Tracy highlighted the items on the agenda for the PSB meeting taking place on the 13th March.</p> <p>The items included on the May meeting were also noted including the WAO (Wales Audit Office) survey link on joint working in Pill.</p> <p><u>City Centre Masterplan Update</u></p> <p>Will Godfrey and Keir Duffin provided an update on the City Centre Masterplan. There are three areas of the city centre: Northern Gateway (including Grade A Office space, Indoor market); Core (Retail areas); and Riverside (big sporting offer).</p> <p>The plan is currently out for consultation for feedback by the 5th March.</p> <p><u>Happiness / Thriving Places Index Draft</u></p> <p>Emma gave an update on the index which came from Gwent PSB funding for 2017-18. This year across Gwent we are looking at the well-being of the area and future trends.</p> <p>A picture on what the index will look like was given but this is still draft. The plan is that this index will be rolled out across Wales and a score produced on an annual basis. Once finalised this and the data sets that make up the index score can be shared with the group.</p> <p>It was agreed</p> <p>Circulate the WAO survey link on the work in Pill to the Strategy & Performance Board.</p> <p>Send the presentation on the City Centre Masterplan to the group.</p>	Wayne Tucker/ All to complete Keir Duffin
6.	<p>Resilient Communities</p> <p><u>Integrated Well-being Network</u></p> <p>Will Beer gave an overview of the network, with the following points raised:</p> <ul style="list-style-type: none"> • This is made up of 4 areas (Healthy Living; Secure Home and Finances; Mental Well-being; and Working, Learning and Participation). • The key objectives were highlighted along with 5 elements within the workstream (First contact and assessment; Developing the well-being workforce; Link worker roles; Digital technology; and Neighbourhood hubs). • The next steps for 2018-19 were mentioned, which included the baseline review and what is already in place. • Finally the recommendations for the Strategy & Performance Board were stated. • It was reported that the opportunity to wrap up the work of different organisations and being able to reduce the number of buildings used was positive. The locations for these hubs and working better together are also important. 	

No	Item	Action / Decision
	<p><u>Virtual Hubs Presentation</u></p> <p>Keir Duffin gave a brief overview of the hub model, with the following points raised:</p> <ul style="list-style-type: none"> • There will be a big review of all the types of services within this project and where they are based. There have been 76 buildings identified where these types of services were currently being held. • The key parts of this project are the buildings, staff and customers. <p>It was discussed that there is a need to make services fit together better and where best different types of services could sit.</p> <p>Supt Roberts asked whether he could be invited along to the meetings taking place between Health, Newport City Homes and the Council so he could be a part of the discussions.</p> <p>It was agreed</p> <p>Invite Supt Roberts to the meetings on the hub between Newport City Council, Newport City Homes and Health.</p> <p>Follow up with Bev Owen about the Virtual Hub project.</p>	Will Beer Will Godfrey
7.	Any Other Business No other business is discussed.	
8.	Next Meeting Wednesday 16 th May 2018, 1.30pm @ Committee Room 5, Civic Centre Items for the agenda to Wayne Tucker.	