



Newport Public Services Board – Single Integrated Plan Board

**Wednesday 22nd February 2017, 2pm
Committee Room 5, Civic Centre**

- 1) Minutes and Matters Arising (23rd November 2016)
- 2) Action Log (23rd November 2016)
- 3) Pillgwenlly Area Focus Plan
 - a. Discussion to facilitate work across the three themes
- 4) SIP Performance – Qtr. 3 (2016-17)
 - a. Safe & Cohesive Communities (Supt Glyn Fernquest/ Matt Williams)
 - b. Economy & Skills (Beverly Owen)
 - c. Health & Wellbeing (Will Beer)
 - d. Communications – Good News Story
- 5) PSB Summary of Business
 - a. 13th Dec 2016 – Information Item
 - b. 2nd Feb 2017 – Information Item
- 6) Any Other Business

Next Meeting:

May 2017 - TBC

Terms of Reference (ToR):

The current SIP Board ToR can be accessed via the following link: [One Newport SIP Board ToR \(pdf\)](#)

Minutes

Newport Public Services Board (PSB)

Single Integrated Plan (SIP) Board

Date: Wednesday 23rd November 2016

Venue: Committee Room 5, Civic Centre

Time: 2pm

Present: Will Godfrey (Chief Executive, Newport City Council); Mike Nicholson (Strategic Director – People, Newport City Council); and Will Beer (Consultant in Public Health, Public Health Wales).

Also in Attendance: Tracy Mckim (Policy, Partnership & Involvement Manager, Newport City Council); Keir Duffin (Regeneration, Investment & Housing, Newport City Council); Emma Wakeham (Policy, Partnership & Involvement Officer, Newport City Council); and Wayne Tucker (Administrative Assistant, Newport City Council).

Apologies: Superintendent Glyn Fernquest (Gwent Police); Inspector Matthew Williams (Gwent Police); Neil Taylor (Office of the Police & Crime Commissioner for Gwent); and Beverly Owen (Interim Strategic Director – Place, Newport City Council).

No	Item	Action / Decision
1.	Welcome and Introductions Will Godfrey welcomed everyone to the meeting. The role of the SIP Board moving forward was discussed in light of the establishment of the PSB and associated workstreams (Local Assessment of Wellbeing and Wellbeing Plan). It was agreed that further discussion was needed before agreeing the future structure.	
2.	Minutes of the Previous Meeting (18th May 2016) & Matters Arising The minutes were agreed as an accurate record with no matters arising.	
3.	SIP Performance – Qtr. 2 (2016-17) The SIP Performance Dashboards for Qtr. 2 (2016-17) for each of the three Priority Themes were presented to the group and discussed. a) <u>Safe & Cohesive Communities Theme</u> The Qtr. 2 Dashboard was examined, with the following raised: <ul style="list-style-type: none"> • Tracy Mckim gave an update from Superintendent Fernquest & Inspector Williams: <ul style="list-style-type: none"> – They both were happy with the progress of the safe and cohesive plan for Pill that will begin to translate to action over the coming days and weeks. This will be reviewed formally at the next Theme Board meeting (5th Dec) and will be fed back at the next PSB (13th Dec). 	

No	Item	Action / Decision
	<ul style="list-style-type: none"> - They have discussed the developments and elements around planning, but if they need to meet with the chair or others for reassurance then they are more than happy to do so. • Will Godfrey explained that he is planning to contact the Chief Constable to have a frank discussion on issues that have arisen recently. • The differences between local issues and Safer Gwent were noted as some issues weren't reflected across these areas e.g. crime, etc. • Moving forward the PSB does have a role in assisting with emerging issues and areas at risk. <p>b) <u>Economy & Skills Theme</u></p> <p>Keir Duffin presented the Qtr. 2 Dashboard on behalf of Beverly Owen, with the following points raised:</p> <ul style="list-style-type: none"> • Some issues not included on the dashboard were highlighted: <ul style="list-style-type: none"> - Community of people being left behind (high number of barriers) – those furthest from labour market. - In work poverty (difficult to access funding for support). • Impact of the future Work and Health Programme was noted. • A good area of work has been around apprenticeships but members of the PSB could still do more. <p>It was agreed</p> <p>Speak with Cllr Truman (Chair of PSB) regarding adding an item on Apprenticeships / Work Experience to a future PSB meeting for Keir Duffin to present.</p> <p>c) <u>Health & Wellbeing Theme</u></p> <p>Will Beer presented the Qtr. 2 Dashboard, with the following raised:</p> <ul style="list-style-type: none"> • The Supporting People with Enduring Alcohol Problems Project will be discussed following the local government elections next year. • The Blue Light Project was marked as red but was being looked at. • The Integration of Health & Social Care priority was discussed; with it noted that the measure used doesn't show progress. <ul style="list-style-type: none"> - There are very few measures in the delivery plan. - There is a need to explain and show what the pathway is and its impact e.g. numbers at each stage. - The database developed for patients over 75 years old was discussed. There were approximately 10,000 patients and data could be exported on a monthly basis. This was stated to be really positive but little is known about it by PSB members and is something that could potentially be used. This shows that often we do have data but it is not used effectively. <p>It was agreed</p> <p>Speak with Cllr Truman (Chair of PSB) regarding adding an item on the Patient Database (over 75's) to a future PSB meeting for Will Beer to explain.</p>	Tracy Mckim / Keir Duffin

No	Item	Action / Decision
	<p>d) <u>Communications – Good News Story</u></p> <p>It was stated that there were a few good news stories that could be circulated across the partnership but was agreed that something on apprenticeships would be publicised.</p> <p>It was agreed</p> <p>Provide a good news article on Apprenticeships for circulation to the partnership.</p>	Keir Duffin
4.	<p>Communication Plan 2016-17</p> <p>Wayne Tucker explained that a communication consultation recently took place, with 32 responses received. The main points found were as follows:</p> <ul style="list-style-type: none"> • Communication is better with partners than the public. • Generally partners access our communication methods and find them helpful. • From the feedback provided there were 3 areas that were added to the current communication plan, which were as follows: <ul style="list-style-type: none"> – Communicate good news stories across the partnership. – Communicate the strategic work of the PSB across the partnership. – Communicate with the public on the work of the PSB. <p>With respect to the communications plan it was stated that a more consistent approach to cabinet reporting was still required. In addition, it's important that projects that only happen because of partnership work are celebrated and explained.</p>	
5.	<p>Partnership Evaluation and Development</p> <p>Wayne Tucker explained that a partnership evaluation was to be conducted similar to previous years. The only changes were to remove some duplicate questions and include an extra question around partner and public engagement.</p> <p>The SIP Board were asked to acknowledge this evaluation prior to circulation early next year.</p>	
6.	<p>Any Other Business</p> <p>No other business discussed.</p>	
7.	<p>Next Meeting</p> <p>Wednesday 22nd February 2017, 2pm @ Committee Room 5, Civic Centre</p>	