

# Minutes **Newport Public Services Board**

**Date:** 12 June 2018:

**Time:** 10.00 am, Newport City Homes, Nexus House

**Present:**

**Statutory Partners:**

**Newport City Council:** Councillor D Wilcox (in the Chair), W Godfrey (Chief Executive), T McKim (Partnership Manager), N Dance (PSB Co-ordinator), B Owen

**Aneurin Bevan University Health Board (ABUHB):** K Dew, N Prygodzicz

**South Wales Fire and Rescue Service:** J Scrivens

**Natural Resources Wales:** C Davies

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**Invited Partners:**

**Welsh Government:** A John

**Public Health Wales:** S Aitken, W Beer

**Office of the Police and Crime Commissioner:** N Taylor, J Robinson

**Heddlu Gwent Police:** I Roberts

**Probation Service:** L Plechowicz

**RSLs:** C Doyle

**University of South Wales:** T Griffin

**Coleg Gwent:** Gary Handley

**Gwent Association of Voluntary Organisations:** K Williams

**Newport Third Sector Partnership:** C Lane

**Newport Live:** S Ward

**Apologies:** H Jakeway (South Wales Fire and Rescue), H Williams (University of South Wales), J Cuthbert (OPCC), CC Julian Williams (Gwent Police) M Featherstone (GAVO).

No	Item	Action
1	<p><b>H Jakeway – Queens Fire Service Medal</b></p> <p>The Chair and Board recorded congratulations to Chief Fire Officer Huw Jakeway on being awarded the Queen’s Fire Service Medal in the Queen’s Birthday Honours.</p>	
2	<p><b>Minutes</b></p> <p>The minutes of the meeting held on 1 May, 2018 were confirmed as a true record.</p> <p><b>Matters Arising</b></p> <p><u>Re minute 3 - Anti-social Behaviour Film</u></p> <p>N Dance advised that the Youth Offending Service was piloting the anti-social behaviour film at a small number of primary schools and evaluating the response prior to wider distribution. The link will be shared with PSB members as soon as it becomes available.</p> <p><u>Re minute 4 – Newport Youth Council</u></p> <p>The Chair reported on her attendance at the Newport Youth Council (NYC) meeting on 5<sup>th</sup> June. This had included outlining the work of the PSB and the Well-being Plan to NYC members and facilitating a workshop with the young people on their perspectives on the Well-being Plan interventions.</p> <p>NYC welcomed engagement with all PSB partners. The PCC will attend the NYC’s August meeting.</p> <p><u>Re Minute 5 – Frequency of Meetings</u></p> <p>The Chair reported that consideration had been given to the frequency of PSB meetings.</p> <p>The PSB’s terms of reference stated that the Board would meet quarterly; however, the Board had met more frequently during the last year in order to meet statutory requirements for publishing the Well-being Plan. The Chair proposed continuing with quarterly meetings to ensure regular monitoring of the Well-being Plan and to cover the work programme for the year. Dates for meetings in 2019 were included with the agenda to give advance notice.</p> <p><u>G9</u></p> <p>W Godfrey reported that the G9 Group of five local authorities, Aneurin</p>	<p><b>N Dance</b></p> <p><b>Youth Offending Service</b></p> <p><b>All</b></p>

	<p>Bevan University Health Board, South Wales Fire and Rescue, the Police and Crime Commissioner and Gwent Police had met recently. Discussions included the potential for regional PSBs.</p> <p>PSB Members commented that while some matters may be appropriate for regional intervention, areas within Gwent had very different identities and particular issues which required local solutions.</p> <p>C Davies asked that, as a statutory partner, NRW be sighted on G9 discussions.</p> <p><b>Agreed</b> – to sight NRW on future G9 discussions.</p> <p><u>Re Minute 8 - Neighbourhood Working: Ringland Community Campus</u></p> <p>A John reported that the Welsh Government capital funding budget for the health provision was only available for three years. However Welsh Government noted the PSB's desire for collaborative development of community facilities in Ringland and requested ongoing dialogue.</p>	<p><b>W Godfrey</b></p> <p><b>W Godfrey / N Prygodzicz / C Doyle</b></p>																		
<p><b>3</b></p>	<p><b>Annual Appointment of Vice Chair</b></p> <p>Ceri Davies, Natural Resources Wales, was re-elected Vice-Chair.</p>																			
<p><b>4</b></p>	<p><b>Local Well-being Plan Delivery – Progress reports from Intervention Leads</b></p> <p>The Board considered a progress report on the first steps in the delivery process for the Local Well-being Plan.</p> <p>Since the last meeting lead roles for the interventions had been allocated as follows:</p> <table border="1" data-bbox="261 1393 1161 1895"> <thead> <tr> <th>Intervention</th> <th>1<sup>st</sup> Lead</th> <th>2<sup>nd</sup> Lead</th> </tr> </thead> <tbody> <tr> <td><b>The Newport Offer</b></td> <td>Ceri Doyle</td> <td>Will Godfrey</td> </tr> <tr> <td><b>Strong Resilient Communities</b></td> <td>Julian Williams</td> <td>Nicola Prygodzicz</td> </tr> <tr> <td><b>Right Skills</b></td> <td>Gary Handley</td> <td>Martin Featherstone</td> </tr> <tr> <td><b>Green &amp; Safe Spaces</b></td> <td>Ceri Davies</td> <td>Huw Jakeway</td> </tr> <tr> <td><b>Sustainable Travel</b></td> <td>Will Godfrey</td> <td>Craig Lane</td> </tr> </tbody> </table> <p>The Leads gave an update on progress to date.</p>	Intervention	1 <sup>st</sup> Lead	2 <sup>nd</sup> Lead	<b>The Newport Offer</b>	Ceri Doyle	Will Godfrey	<b>Strong Resilient Communities</b>	Julian Williams	Nicola Prygodzicz	<b>Right Skills</b>	Gary Handley	Martin Featherstone	<b>Green &amp; Safe Spaces</b>	Ceri Davies	Huw Jakeway	<b>Sustainable Travel</b>	Will Godfrey	Craig Lane	
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	<p>Regarding The Newport Offer, the need to consider the respective roles of the Intervention Board and Newport Economic Network was noted.</p> <p>Regarding Strong Resilient Communities, C Lane referred to the need to involve the third sector in this. A John requested to be involved in this intervention.</p> <p>Regarding Right Skills, the important role of PSB members as employers with skills development needs was noted. ABUHB noted interest in the work of this intervention.</p> <p>Regarding Green and Safe Spaces, the importance of taking learning from partners' short term activity such as the Gaer Green Space Volunteer Day for longer term planning was noted.</p> <p>Regarding Sustainable Travel, reference was made to the potential scale of impact on the city of removal of the Severn Bridge tolls, the Ebbw Vale / Newport rail link, the new station at Llanwern and a possible M4 relief road.</p> <p>It was anticipated that by the September PSB meeting, Intervention Boards would be in place and Leads would report on the steps to be undertaken in the first year.</p> <p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>i. To note the Intervention Leads for each of the Interventions.</li> <li>ii. To agree membership of the Intervention Boards to date.</li> <li>iii. To note progress so far.</li> <li>iv. To task the Intervention Leads to report back to the September meeting on: <ul style="list-style-type: none"> <li>a. The specific steps from the Well-being Plan that will be worked on in year 1.</li> <li>b. The actions required to meet those steps.</li> </ul> </li> </ul>	<b>Intervention Leads</b>
<b>5</b>	<p><b>Safer Newport</b></p> <p>The Board considered a report on the future governance structure for community safety issues in Newport. This was to ensure that the requirements of the Community Safety Partnership and immediate, tactical partnership work would continue alongside the longer term work of the Well-being Plan.</p> <p>The proposals included supporting the development of the Safer Gwent group, with oversight of community safety priorities, and establishing a Safer Newport group to deliver on emerging local community safety issues, problem solving for a safer city centre, anti-social behaviour, serious and organised crime initiatives, local neighbourhood issues and</p>	

	<p>local funding applications.</p> <p><b>Agreed</b></p> <ul style="list-style-type: none"> <li>i. To approve the proposed changes to governance structures to ensure delivery of the Community Safety Partnership and immediate problem solving outside of the wellbeing plan, establishing a Safer Newport group to deliver on tactical and operational issues, supported by relevant task and finish groups.</li> <li>ii. To continue to support community safety work as part of the cross cutting interventions as a priority to ensure deliver of the wellbeing plan.</li> </ul>	<p><b>I Roberts</b> <b>T McKim</b></p>
<p><b>6</b></p>	<p><b>Single Integrated Plan Annual Report 2017/18</b></p> <p>The Board considered the final version of the SIP Annual Report which set out the PSB’s progress against the themes and priorities for 2017-18.</p> <p>The three themes were</p> <ul style="list-style-type: none"> <li>• Economy and Skills</li> <li>• Health and Wellbeing</li> <li>• Safe and Cohesive Communities</li> </ul> <p>This was the final year of the SIP and members noted that considerable progress had been made. Theme leads were asked to include explanatory narrative where targets were shown as amber or red.</p> <p>Reference was made to the need to capture future arrangements for successful initiatives under the SIP, which would not form part of the Well-being Plan.</p> <p>W Godfrey commented on multi-partner engagement in some individual cases and the scope for sharing intelligence to deliver improved intervention in these situations. Consideration would be given to this as a possible area for PSB development in the future.</p> <p>The next step for the SIP annual report was inclusion of the Chair’s Foreword and consideration by the Council’s Performance Scrutiny Committee – Partnerships.</p> <p>The Chair thanked the theme leads, Will Beer, Bev Owen and Supt Ian Roberts, for the work undertaken to deliver the SIP.</p> <p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>i. To note progress in the final year of the SIP, include narrative around amber and red outcomes against performance targets</li> </ul>	<p><b>B Owen, W</b></p>

	<p>and submit the Annual Report for formal scrutiny and publication.</p> <p>ii. To communicate successes in the plan.</p> <p>iii. To capture information on plans for successful SIP initiatives that will not form part of the Well-being Plan.</p> <p>iv. To consider the potential for sharing intelligence in individual cases in order to improve intervention.</p>	<p><b>Beer, I Roberts. Partnerships Team</b></p> <p><b>W Godfrey</b></p>
<b>7</b>	<p><b>Evidence to the National Assembly for Wales Equality, Local Government and Communities Committee</b></p> <p>The Board was apprised of evidence submitted on its behalf to an Inquiry by the National Assembly for Wales Equality, Local Government and Communities Committee.</p> <p><b>Agreed:</b> To note the evidence.</p>	
<b>10</b>	<p><b>Forward Work Programme</b></p> <p>The forward work programme was submitted. The Police and Crime Commissioner's Office requested that Serious Organised Crime be added to the agenda for the September meeting.</p>	<p><b>N Dance</b></p>
<b>11</b>	<p><b>Meeting dates</b></p> <ul style="list-style-type: none"> <li>• 10 am 11 September 2018 - TBC</li> <li>• 10 am 11 December 2018 – Coleg Gwent, Nash campus</li> <li>• 10 am 12 March 2019</li> <li>• 10 am 11 June 2019</li> <li>• 10 am 10 September 2019</li> <li>• 10 am 10 December 2019</li> </ul>	<p><b>All to note and consider hosting meetings</b></p> <p><b>N Dance</b></p>