

AGENDA

One Newport Public Services Board – 2 October 2018

10.00 am

Committee Room 1, Civic Centre Newport City Council

1. Welcome and Introductions
2. Apologies
3. Minutes of the meeting held 12 June 2018

Strategy and Policy

4. Serious and Organised Crime (SOC) Coordinator – Supt Ian Roberts (Gwent Police) and Tracy McKim (NCC) (report attached)
5. Scrutiny letter – Chair to introduce (letter attached)
(Councillor Majid Rahman, Chair of the Scrutiny Performance Committee – Partnerships has been invited to attend for this item)
6. Flexible Funding – David Price (NCC) (report attached)

Delivery

7. Local Well-being Plan Delivery – Feedback from Intervention Leads (report attached)
 - a) The Newport Offer: Intervention leads Ceri Doyle and Will Godfrey
 - b) Strong Resilient Communities: Intervention leads CC Julian Williams and Nicola Prygodzicz
 - c) Right Skills: Intervention leads Gary Handley and Martin Featherstone
 - d) Green and Safe Spaces: Intervention leads Ceri Davies and Huw Jakeway
 - e) Sustainable Travel: Intervention leads Will Godfrey and Craig Lane
8. PSB Apprenticeships Scheme – David Price (NCC) (report attached)
9. Partnership Evaluation – Action Plan progress – Nicola Dance (NCC) (report attached)

Information items

10. Community Well-being Profile Review (report attached)
11. PSB Support Funding Update (report attached)
12. Links between Regional Partnership Boards and PSBs – response to Future Generations Commissioner (letter attached)
13. Forward Work Programme (attached)

14. Meeting Dates:
 - 10 am Tuesday, 11 December 2018. Coleg Gwent
 - 10 am Tuesday, 12 March 2019
 - 10 am Tuesday, 11 June 2019
 - 10 am Tuesday, 12 September 2019 (Please note change of meeting date)
 - 10 am Tuesday, 10 December 2019

Contact: Nicola Dance: 01633 656656; E-mail nicola.dance@newport.gov.uk

Date: 25 September 2018

[PSB Terms of reference](#) and [Induction Pack](#)

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Minutes **Newport Public Services Board**

Date: 12 June 2018:

Time: 10.00 am, Newport City Homes, Nexus House

Present:

Statutory Partners:

Newport City Council: Councillor D Wilcox (in the Chair), W Godfrey (Chief Executive), T McKim (Partnership Manager), N Dance (PSB Co-ordinator), B Owen

Aneurin Bevan University Health Board (ABUHB): K Dew, N Prygodzicz

South Wales Fire and Rescue Service: J Scrivens

Natural Resources Wales: C Davies

Invited Partners:

Welsh Government: A John

Public Health Wales: S Aitken, W Beer

Office of the Police and Crime Commissioner: N Taylor, J Robinson

Heddlu Gwent Police: I Roberts

Probation Service: L Plechowicz

RSLs: C Doyle

University of South Wales: T Griffin

Coleg Gwent: Gary Handley

Gwent Association of Voluntary Organisations: K Williams

Newport Third Sector Partnership: C Lane

Newport Live: S Ward

Apologies: H Jakeway (South Wales Fire and Rescue), H Williams (University of South Wales), J Cuthbert (OPCC), CC Julian Williams (Gwent Police) M Featherstone (GAVO).

No	Item	Action
1	<p>H Jakeway – Queens Fire Service Medal</p> <p>The Chair and Board recorded congratulations to Chief Fire Officer Huw Jakeway on being awarded the Queen’s Fire Service Medal in the Queen’s Birthday Honours.</p>	
2	<p>Minutes</p> <p>The minutes of the meeting held on 1 May, 2018 were confirmed as a true record.</p> <p>Matters Arising</p> <p><u>Re minute 3 - Anti-social Behaviour Film</u></p> <p>N Dance advised that the Youth Offending Service was piloting the anti-social behaviour film at a small number of primary schools and evaluating the response prior to wider distribution. The link will be shared with PSB members as soon as it becomes available.</p> <p><u>Re minute 4 – Newport Youth Council</u></p> <p>The Chair reported on her attendance at the Newport Youth Council (NYC) meeting on 5th June. This had included outlining the work of the PSB and the Well-being Plan to NYC members and facilitating a workshop with the young people on their perspectives on the Well-being Plan interventions.</p> <p>NYC welcomed engagement with all PSB partners. The PCC will attend the NYC’s August meeting.</p> <p><u>Re Minute 5 – Frequency of Meetings</u></p> <p>The Chair reported that consideration had been given to the frequency of PSB meetings.</p> <p>The PSB’s terms of reference stated that the Board would meet quarterly; however, the Board had met more frequently during the last year in order to meet statutory requirements for publishing the Well-being Plan. The Chair proposed continuing with quarterly meetings to ensure regular monitoring of the Well-being Plan and to cover the work programme for the year. Dates for meetings in 2019 were included with the agenda to give advance notice.</p> <p><u>G9</u></p> <p>W Godfrey reported that the G9 Group of five local authorities, Aneurin</p>	<p>N Dance</p> <p>Youth Offending Service</p> <p>All</p>

	<p>Bevan University Health Board, South Wales Fire and Rescue, the Police and Crime Commissioner and Gwent Police had met recently. Discussions included the potential for regional PSBs.</p> <p>PSB Members commented that while some matters may be appropriate for regional intervention, areas within Gwent had very different identities and particular issues which required local solutions.</p> <p>C Davies asked that, as a statutory partner, NRW be sighted on G9 discussions.</p> <p>Agreed – to sight NRW on future G9 discussions.</p> <p><u>Re Minute 8 - Neighbourhood Working: Ringland Community Campus</u></p> <p>A John reported that the Welsh Government capital funding budget for the health provision was only available for three years. However Welsh Government noted the PSB's desire for collaborative development of community facilities in Ringland and requested ongoing dialogue.</p>	<p>W Godfrey</p> <p>W Godfrey / N Prygodzicz / C Doyle</p>																		
<p>3</p>	<p>Annual Appointment of Vice Chair</p> <p>Ceri Davies, Natural Resources Wales, was re-elected Vice-Chair.</p>																			
<p>4</p>	<p>Local Well-being Plan Delivery – Progress reports from Intervention Leads</p> <p>The Board considered a progress report on the first steps in the delivery process for the Local Well-being Plan.</p> <p>Since the last meeting lead roles for the interventions had been allocated as follows:</p> <table border="1" data-bbox="261 1393 1161 1895"> <thead> <tr> <th>Intervention</th> <th>1st Lead</th> <th>2nd Lead</th> </tr> </thead> <tbody> <tr> <td>The Newport Offer</td> <td>Ceri Doyle</td> <td>Will Godfrey</td> </tr> <tr> <td>Strong Resilient Communities</td> <td>Julian Williams</td> <td>Nicola Prygodzicz</td> </tr> <tr> <td>Right Skills</td> <td>Gary Handley</td> <td>Martin Featherstone</td> </tr> <tr> <td>Green & Safe Spaces</td> <td>Ceri Davies</td> <td>Huw Jakeway</td> </tr> <tr> <td>Sustainable Travel</td> <td>Will Godfrey</td> <td>Craig Lane</td> </tr> </tbody> </table> <p>The Leads gave an update on progress to date.</p>	Intervention	1 st Lead	2 nd Lead	The Newport Offer	Ceri Doyle	Will Godfrey	Strong Resilient Communities	Julian Williams	Nicola Prygodzicz	Right Skills	Gary Handley	Martin Featherstone	Green & Safe Spaces	Ceri Davies	Huw Jakeway	Sustainable Travel	Will Godfrey	Craig Lane	
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	<p>Regarding The Newport Offer, the need to consider the respective roles of the Intervention Board and Newport Economic Network was noted.</p> <p>Regarding Strong Resilient Communities, C Lane referred to the need to involve the third sector in this. A John requested to be involved in this intervention.</p> <p>Regarding Right Skills, the important role of PSB members as employers with skills development needs was noted. ABUHB noted interest in the work of this intervention.</p> <p>Regarding Green and Safe Spaces, the importance of taking learning from partners' short term activity such as the Gaer Green Space Volunteer Day for longer term planning was noted.</p> <p>Regarding Sustainable Travel, reference was made to the potential scale of impact on the city of removal of the Severn Bridge tolls, the Ebbw Vale / Newport rail link, the new station at Llanwern and a possible M4 relief road.</p> <p>It was anticipated that by the September PSB meeting, Intervention Boards would be in place and Leads would report on the steps to be undertaken in the first year.</p> <p>Agreed:</p> <ul style="list-style-type: none"> i. To note the Intervention Leads for each of the Interventions. ii. To agree membership of the Intervention Boards to date. iii. To note progress so far. iv. To task the Intervention Leads to report back to the September meeting on: <ul style="list-style-type: none"> a. The specific steps from the Well-being Plan that will be worked on in year 1. b. The actions required to meet those steps. 	Intervention Leads
5	<p>Safer Newport</p> <p>The Board considered a report on the future governance structure for community safety issues in Newport. This was to ensure that the requirements of the Community Safety Partnership and immediate, tactical partnership work would continue alongside the longer term work of the Well-being Plan.</p> <p>The proposals included supporting the development of the Safer Gwent group, with oversight of community safety priorities, and establishing a Safer Newport group to deliver on emerging local community safety issues, problem solving for a safer city centre, anti-social behaviour, serious and organised crime initiatives, local neighbourhood issues and</p>	

	<p>local funding applications.</p> <p>Agreed</p> <ul style="list-style-type: none"> i. To approve the proposed changes to governance structures to ensure delivery of the Community Safety Partnership and immediate problem solving outside of the wellbeing plan, establishing a Safer Newport group to deliver on tactical and operational issues, supported by relevant task and finish groups. ii. To continue to support community safety work as part of the cross cutting interventions as a priority to ensure deliver of the wellbeing plan. 	<p>I Roberts T McKim</p>
<p>6</p>	<p>Single Integrated Plan Annual Report 2017/18</p> <p>The Board considered the final version of the SIP Annual Report which set out the PSB’s progress against the themes and priorities for 2017-18.</p> <p>The three themes were</p> <ul style="list-style-type: none"> • Economy and Skills • Health and Wellbeing • Safe and Cohesive Communities <p>This was the final year of the SIP and members noted that considerable progress had been made. Theme leads were asked to include explanatory narrative where targets were shown as amber or red.</p> <p>Reference was made to the need to capture future arrangements for successful initiatives under the SIP, which would not form part of the Well-being Plan.</p> <p>W Godfrey commented on multi-partner engagement in some individual cases and the scope for sharing intelligence to deliver improved intervention in these situations. Consideration would be given to this as a possible area for PSB development in the future.</p> <p>The next step for the SIP annual report was inclusion of the Chair’s Foreword and consideration by the Council’s Performance Scrutiny Committee – Partnerships.</p> <p>The Chair thanked the theme leads, Will Beer, Bev Owen and Supt Ian Roberts, for the work undertaken to deliver the SIP.</p> <p>Agreed:</p> <ul style="list-style-type: none"> i. To note progress in the final year of the SIP, include narrative around amber and red outcomes against performance targets 	<p>B Owen, W</p>

	<p>and submit the Annual Report for formal scrutiny and publication.</p> <ul style="list-style-type: none"> ii. To communicate successes in the plan. iii. To capture information on plans for successful SIP initiatives that will not form part of the Well-being Plan. iv. To consider the potential for sharing intelligence in individual cases in order to improve intervention. 	<p>Beer, I Roberts. Partnerships Team</p> <p>W Godfrey</p>
7	<p>Evidence to the National Assembly for Wales Equality, Local Government and Communities Committee</p> <p>The Board was apprised of evidence submitted on its behalf to an Inquiry by the National Assembly for Wales Equality, Local Government and Communities Committee.</p> <p>Agreed: To note the evidence.</p>	
10	<p>Forward Work Programme</p> <p>The forward work programme was submitted. The Police and Crime Commissioner's Office requested that Serious Organised Crime be added to the agenda for the September meeting.</p>	N Dance
11	<p>Meeting dates</p> <ul style="list-style-type: none"> • 10 am 11 September 2018 - TBC • 10 am 11 December 2018 – Coleg Gwent, Nash campus • 10 am 12 March 2019 • 10 am 11 June 2019 • 10 am 10 September 2019 • 10 am 10 December 2019 	<p>All to note and consider hosting meetings</p> <p>N Dance</p>

Public Services Board (PSB)

02 October 2018

Serious and Organised Crime Coordinator

Purpose

To update the Board on the development of Serious and Organised Crime intervention work led by the Serious and Organised Crime Coordinator and funded by the Home Office.

Background

Serious and Organised Crime (SOC) harms individuals and communities on a daily basis. Many crimes are hidden, such as online sexual exploitation of children, money laundering and fraud. This means the impact is often under-recognised. However organised crime groups have an ongoing corrosive impact on the UK's economy and social welfare; recent analysis undertaken by the Home Office puts the cost of harm to the UK caused by serious and organised crime at more than £33 billion.

Serious and organised criminals have a corrosive impact on the fabric and cohesion of communities, by ruining lives, driving other crime and instilling fear, including through violence and intimidation; in extreme cases they drive out innocent people and legitimate businesses. They are ruthless in their pursuit of profit, actively targeting government services, and exploiting vulnerabilities in the regulation of business, professional services and the financial sector.

The Home Office have identified a need for a whole system approach to tackling SOC in a location with a mix of techniques. Project activity in identified locations will involve targeted Prevent interventions, resilience-building work and strategic communications to develop capability on the ground. It is proposed that the projects will reduce crime, reduce the impact of SOC on communities and protect the most vulnerable members of society from criminal exploitation.

Partners including local authorities will need to be involved in the pilot areas due to their understanding of the local community and their ability to identify and support local interventions and community resilience projects. The Home Office is looking for police forces to build upon and enhance these local relationships and would expect to see engagement with their local authorities and partnerships, seeking buy in and support.

Project

The Gwent Police area, and Newport in particular, has been selected by the Home Office as one of the five pilot sites across England and Wales (the only pilot in Wales) that will host a 'serious organised crime coordinator' who will have significant additional intervention funding attached to the post. The post is funded for one year (2018-2019) with a possible further funding for year 2. There will also be an evaluation of the pilot activity which will include an assessment of the value of the coordinator, and of the whole system approach.

The Home Office Wales Team is coordinating with key police and partner representatives including the Council. Funding allocated is £150k for preventions and interventions, plus evaluation of the programme. A delivery board has been established with Newport City Council, Home Office, OPCC and Gwent Police to manage:

- Resources and required policy outcomes (Home Office);
- governance arrangements (proposed that this will report to the PSB through 'Safer Newport'), the project formally reports to the Home Office as funder;
- delivery of project workstreams;
- relationships with stakeholders
- arrangements for appointment of a coordinator (now in place)

Progress Update

The police have established a post which is co-located in the Civic Centre working with a number of teams. Chief Inspector Paul Davies started at the beginning of July. This is a fixed term role, initially to 31 March 2019. The SOC delivery board chaired by Gwent Police has been established and will have oversight of the funding which should deliver increased use of activities supporting 'community resilience' and 'early interventions' targeted towards at-risk groups and the interruption of identified pathway into SOC. Diversion activities and the improvement of community resilience are expected to be key features of the strategies and could be focused at identified individuals and groups as well as at the community at large.

There is a real need to address the serious and organised crime risk and activity within the city, and ensure that the time limited funding leads to longer term resilience and capability. This work contributes to our wellbeing plan, community resilience, the ACEs work in Gwent Police, and could lead to development of understanding across partners and services including the third sector.

Partners are represented on the Stakeholders Group established to engage with professionals, and also share intelligence. Partners have also participated in a SOC workshop arranged by Gwent Police.

Arrangements are underway to select providers to work with the Coordinator, and existing services to deliver prevention and intervention services, develop our understanding and

skills in this area and also to support community resilience work (this also supports the Well-being Plan intervention Strong Resilient Communities). Feedback from the Home Office on progress made is positive.

Recommendations

PSB members are asked to:

1. Promote the need to address serious and organised crime risks across the PSB partnership – demonstrating the links with the Newport Well-being Plan.
2. Support the SOC Funded programme(s).
3. Agree appropriate governance and links with other programmes through ‘Safer Newport’.
4. Consider future presentation on SOC from CI Paul Davies.

Timetable

Proposed Year 1 activities (funding confirmed)	
Task	Deadline
Employ the coordinator	May – July 2018
Establish a criteria that any proposed activity will need to meet	June – July 2018
Invite organisations to deliver diversion / disruption / prevention activities and score any application against the SOC Activities Criteria	Aug 2018
Deliver diversion / disruption / prevention activities	Sep 2018 – Mar 2019
Establish a Newport SOC Board – this will be a group of enforcement and intelligence professionals operating in Newport that will share resources and information aimed at pursuing OCGs and to inform the development of prevention and community resilience work	July 2018 – Mar 2019
Evaluate diversion / disruption / prevention activities	Feb 2019

Year 2 (If funding Continues)

Year 1 could be built upon – but as enforcement actions have happened in that year – there should be instant evaluation of what diversion / disruption / prevention activities need to be implemented immediately following the enforcement – then these could be the basis of the Year 2 supporting work alongside any Year 1 supporting work identified through the evaluation.

Well-being of Future Generations

Serious and organised crime harms individuals and communities on a daily basis and can have a profound impact on people’s lives. This pilot project for Newport, with the appointment of a SOC Coordinator, is the first step in a long term approach to tackling this issue. This project will involve targeted prevent interventions, community resilience work and strategic communications. A stakeholder group has been established which includes a wide range of partner organisations who can work together to help meet the outcomes of this project. All those with an interest in this area work and those who will be impacted by activities including residents, business and local communities will be involved in the project. SOC is a key priority for Safer Newport and the One Newport PSB, and contributes to our

well-being plan and a number of the national well-being goals including a prosperous wales, a more equal wales, and a wales of cohesive communities.

Communication

The SOC Coordinator is establishing a network of partners to develop understanding of the issue, and ensure partners are engaged in the solution. Public engagement is through Gwent Police communications team and in partnership with Crimestoppers.

Background Papers

- Crimestoppers [article](#)
- Wellbeing Plan

Contact *Supt Ian Roberts, Gwent Police - Ian.W.Roberts@gwent.pnn.police.uk
Tracy Mckim, Partnerships and PSB lead – Tracy.Mckim@newport.gov.uk*

Ask ior/Gofynnwch am **Scrutiny**

Our Ref/Ein Cyf **20180725–PARTNERSHIPS**

Tel/Efôn **01633 656656**

E-Mail/E-Bost Scrutiny@newport.gov.uk

Date **7 September 2018**



Councillor Majid Rahman,
Chairperson of the Performance Scrutiny
Committee - Partnerships

C/O Scrutiny Office
Civic Centre/Canolfan Ddinesig
Newport/Casnewydd
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NP20 4UR

Summary

This is a letter from the **Performance Scrutiny Committee - Partnerships** to the **Public Services Board** following the meeting of the Committee held on 25 July 2018 with comments upon the:

- **Public Services Board – Single Integrated Plan Annual Report 2017-18.**

Dear Chair of the Public Services Board,

Comments upon the Public Services Board – Single Integrated Plan Annual Report 2017-18

I am writing to submit the Performance Scrutiny Committee - Partnerships' comments upon the Public Services Board - Single Integrated Plan Annual Report 2017-18, to the Public Services Board.

This Committee has within its Terms of Reference the statutory duty placed upon the Council by the Well-being of Future Generations (Wales) Act 2014 for the Scrutiny of the Public Service Board.

At the meeting of the Performance Scrutiny Committee - Partnerships held on 25 July 2018, the Committee considered the Single Integrated Plan Annual Report 2017-18 and Officers and the Theme Leads presented progress upon the 3 themes, and received and answered the Committee's questions. The full summary of the discussion can be found in the **attached** minute of the meeting and is submitted formally as the Committee's comments to the Public Services Board.

If you have a query regarding the content of the letter please contact:
scrutiny@newport.gov.uk

Yours sincerely,

Councillor Majid Rahman
Chair of Performance Scrutiny Committee - Partnerships

**Extract of the Minutes of Performance Scrutiny Committee – Partnerships
held on 25 July 2018 at 5pm**

Public Services Board - Single Integrated Plan Annual Report 2017-18

Attendees:

- Rhys Cornwall (**Head of People and Business Change**)
- Will Godfrey (**Chair of One Newport PSB Strategy and Performance Board**)
- Will Beer (**Health and Wellbeing Theme Lead**)
- Supt Ian Roberts (**Safe and Cohesive Theme Lead**)

The Single Integrated Plan Annual Report 2017-18 was presented to the Committee by the Head of People and Business Change as the final performance report upon the Single Integrated Plan. In future the Committee would receive performance reports upon the implementation of the newly adopted Well-being Plan 2018-2023.

The Head of People and Business Change introduced the Public Services Board Theme Leads in attendance to present their respective theme and respond to related questions from Members of the Committee and advised that the Chief Executive as Chair of One Newport PSB Strategy and Performance Board would act as Theme Lead for Economy and Skills for the meeting, as the Strategic Director – Place was unable to attend and sent her apologies.

Economy and Skills

The Chief Executive as Chair of the One Newport PSB Strategy and Performance Board introduced the Economy and Skills Theme and explained that the last 12 months had seen the Partners shifting their focus to the Well-being Plan's actions and outcomes. He drew the Committee's attention to a number of areas that warranted highlighting:

- Newport had a growing economy and that this was still the case without high levels of high skilled employment in the city.
- Newport had the highest levels of young people who were not in education, training or employment (NEET) in Wales, but the Partnership had made good progress lowering this through tracking young people's destination after GCSE and A level. This was reflected in the overachievement of some of the targets.
- Newport had more tech companies than Cardiff and there was the opportunity to grow the industry around the Software Academy. The PSB was working to make Newport more attractive to tech companies. The main difference between Cardiff, Bristol and Newport was that Cardiff and Bristol's Economy were perceived to be more vibrant.
- Newport was only one of two Local Authorities that had an increase in people commuting in, in Newport's case it was an additional 15,000 a day. Cardiff being the other Local Authority.
- The report had stated that Newport had the highest level of vacant shop fronts in its city centre, higher than anywhere else in the Country. This did not paint a fair picture as Newport also had the one of the highest concentrations of shops in a city centre.
- There would be a wait for a decision on the M4 relief road until the new First Minister is in place. The road would not be a small undertaking with it possibly taking around five years to complete once started. The infrastructure project could have significant impact on traffic in the city.
- The Council was in discussions with the Welsh Government (WG) for funding to create a new footbridge over the railway line, improving accessibility to the city centre for more parts of the city.
- There had been increases in house prices in the city due to the planned removal of the tolls on the Severn Bridge. These increase in house prices had been the largest in the UK.

Extract of the Minutes of Performance Scrutiny Committee – Partnerships held on 25 July 2018 at 5pm

- The number of business moving into Newport was also increasing from the planned removal of the tolls, as well as Newport's office space (£15 sq. ft.) being significantly cheaper than Cardiff (£24 per sq. ft.) and Bristol (£30 per sq. ft.).

The Committee asked a number of questions and received the following responses from the Chief Executive:

- The Committee requested that the reports contained actual figures alongside percentages in the future, to enable greater insight into performance.
- The Committee congratulated the hard work of Officers at engaging with the hardest to reach individuals in Newport, which was reflected in the decrease in the number of NEET young people. Newport had moved from 22nd to 8th in the Local Authority standings. He advised that this was down to the coordination between partners and the inclusion of third sector organisations in partnerships. Estyn had reported that Newport should have been 17th, based on the number of Free School Meals.
- The drive to attract more technology based jobs in the city was not reflected by an increase in schools providing more technology courses to young people. The curriculum was set by WG, but there are examples of curriculum being devolved to a local level, like Manchester and Birmingham. The Leader of the Council was in talks with WG and local industry. This topic had received a lot of interest from the local higher and further education establishments.
- The footfall measurements included in the report were not accurate as it did not take into account Friars Walk and none of the events that Newport had through the year, such as the Food Festival, Marathon, Tour of Britain finish and the Velothon. The Chief Executive advised that Newport was establishing itself as an events venue and how the International Convention Centre could increase this further.
- The infrastructure in Newport was an issue for the Committee and how accessible the new Convention Centre and industrial areas were to visitors from the city centre. The Chief Executive informed the Committee that this was something that was being looked at and discussions with the Transport Minister were ongoing to look at this further. It would be ideal if there were four trains an hour between Bristol, Newport and Cardiff. Officers were also looking at how visitors moved between the train station and the Convention centre.
- WG were more receptive to ideas when there was a solid partnership between LAs and private businesses. The Council were engaging with private companies across Newport about numerous different ideas, but all were in their infancy, including a Newport Transport Strategy. These partnerships could influence future discussions with WG on funding for the infrastructure improvements in Newport.
- The Committee had concerns about the impact Universal Credit was having on the citizens of Newport and that more needed to be done to look at the support on offer.
- Newport was looking to develop relationships with different universities to provide diverse opportunities for young people in Newport. This was the Knowledge Quarter's main aim. Newport was also looking to bring further education establishments into city centre. A closer relationship between College Gwent, University of South Wales and the Local Authority is essential. The loss of the teacher training had been significant as it made up 30 per cent of the students.

The Chair thanked the Chief Executive for his attendance and responses.

Health and Wellbeing

The Theme Lead introduced the Health and Wellbeing Theme and highlighted a number of points from the report, including:

- The majority of the health indicators were in line with the WG standards and informed the Committee that there was a difference of 20 years healthy life expectancy across different areas of the city.

**Extract of the Minutes of Performance Scrutiny Committee – Partnerships
held on 25 July 2018 at 5pm**

- The number of children who were obese was below the Welsh average but was still a cause for concern. Newport had started measuring children and a number of weight loss schemes in schools, but the take up had been very low due to the stigma attached to attending. Newport Live had had some success at engaging the young people in physical activities.
- Public Health Wales and its partners were working hard to de-normalise smoking and some partners had banned smoking from their grounds entirely. Only three out five secondary schools had taken up the smoking programme; JustB.
- Lots of work was being carried out across the city around mental health, but there needed to be more done to increase the mental wellbeing of all citizens.
- Newport city had a significant problem caused by alcohol and this was reflected in the partnership work surrounding the issues. The partnerships were delivering a number of programmes and projects that were having an impact. These included the Alcohol Care Team in Hospitals, In-Reach clinics at GP surgeries and a coordinated approach to licensing applications.

The Committee asked a number of questions and received the following responses from the Health and Wellbeing Theme Lead:

- The Daily Mile was established in some schools in Newport but not enough. The Healthy Schools Programme had not been taken up by some of the schools. The Theme Lead would provide the Committee with additional information so that it could be disseminated to Members who could use their roles as School Governors to advocate for participating in the Health projects.
- Active commuting was an area that the Partnership would be looking to develop. Other Local Authorities in particular Cardiff were implementing a number of actions to increase levels of active commuting. In Cardiff these included reducing the speed limit in the city centre to 20mph, investing in electric buses, increasing the number and quality of cycle lanes and pedestrianising more of the city centre.
- The Committee queried the targets and achievement figures related to breastfeeding in the report. The Theme Lead informed the Committee that these figures were just from the Partnership work completed and did not include Health Board only work.
- The Committee agreed that only three out of five secondary schools committed to smoking prevention was not enough and the Committee Members would again look to advocate for this in their position as School Governors. The Theme Lead agreed to provide additional information on this for Members.
- There were a number of ways the Partnership was supporting people in need of health and social care, especially those who had fallen at home. The Partners were delivering the Gwent Frailty Service, which could provide Frailty Consultants and Nurses, Occupational Therapy Fall Service and a number of specialist services providing equipment.
- Performance against the Blue Light Project was Amber as there had been no work completed in the predetermined timescale, but the Partners were confident that this would be achieved within the new timescale set out, and for this reason it was not Red.
- The Theme Lead discussed the option of including more activities in the Physical Activity section of the Health and Wellbeing Theme. The Committee felt that the inclusion of the two Park runs held in the city would provide valuable data for the Partnership. The Theme Lead would take this away to discuss with Partners and feedback any outcomes to the Committee at a later date.
- Schools were very good at delivering the healthy eating message to the young people, but young people were also bombarded with negative triggers and influences away from school. These included advertising, fast food outlets, takeaways and sugary foods. There had been a shift in culture over many years and we were creating an environment where obesity was becoming acceptable.
- In an aim to reduce the Child and Adolescent Mental Health Services (CAMHS) waiting times in Newport, referrals were being sent to a multi-agency forum which decides

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where the referral goes. This has increased the level of service and on nearly all indicators Newport had seen better performance than Torfaen.

The Chair thanked the Health and Wellbeing Theme Lead for his attendance and responses.

Safe and Cohesive Communities

The Theme Lead introduced the Safe and Cohesive Communities Theme to the Committee and advised that he had been in post since January and was astounded by the levels of Partnership working that being carried out and some of the successes which could be attributed. He presented an overview of the Theme and highlighted the following points:

- Hate Crime had increased in the city and there had been a rise from 200 to 280 reported incidences in the previous period. There had been an increase in racial and homophobic hate crime, but East Gwent Police had received praise from the Inspectorate for good practices in dealing with Hate Crime. Gwent Police had dedicated Hate Crime Officers and had delivered preventative training in schools, which looked at fostering mutual respect.
- Anti-social behaviour was an issue that affected all areas of Newport. The problem was perennial and different ways of combating this issue were being explored.
- Young people from the Youth Offending Service (YOS) had been involved in creating a video that was being shown in primary schools as a preventative tool.
- The Partners were looking at the key dates in the near future that had attracted large amounts of anti-social behaviour in the past. These dates were being targeted with numerous diversionary campaigns, examples included: Operations Bang; Ash, and; Absorb.
- The staff of the Youth Offending Service (YOS) were fantastic and worked with young people as a person first, offender second. There was a cohort of young people who had been brought into organised crime from a young age, some as young as 12, and were extremely difficult to engage with. These young people were the focus of a new project with St Giles Trust where ex-offenders worked with the young people. The YOS had received £150,000 in funding from the Home Office and £300,000 more was made available to target those young people.
- The Theme Lead explained that there was a small group of people responsible for the increase in city centre public order crime, such as anti-social behaviour and work was being undertaken upon combatting the impact these people had on the city centre. The biggest crime in the city centre was shop lifting, with over 700 instances reported last year. The Police were working with businesses to tackle this issue. The action for dealing with shop lifters was primarily a fixed penalty notice. Any other action resulted in a Police Officer being removed from the streets to complete paperwork.

The Committee asked a number of questions and received the following responses from the Theme Lead for Safe and Cohesive Communities:

- The amount of different hate crime being reported to the Police, which was in part due to the work of the Hate Crime Forum, had provided a joined up approach to Partnership working which had developed best practice in this area.
- The large proportion of First Time Entrants (46%) were motoring offences which could not be diverted. How this was reported on was being reconsidered to provide a better picture in the future.
- It was questioned what was being done to address the use of Nitrous Oxide via the little silver canisters which were littering the streets in some places and was being purchased online. The Theme Lead would provide feedback to the Committee on the outcomes of discussion with Partners at a later date.

Extract of the Minutes of Performance Scrutiny Committee – Partnerships held on 25 July 2018 at 5pm

- The night time economy of Newport was very important, but it was an area that was the cause of a large number of problems for all of the Partners. The Theme Lead advised the Committee that a Strategy to which all of the Partners bought into, was needed.
- The Committee requested more information on the demographics of the young people who were First Time Entrants into the Youth Justice System. The Theme Lead would provide this information in the future.
- A small group of young people were a constant issue for the Police and large proportion of these young people were Looked After Children, who had been subjected to multiple Adverse Childhood Experiences, which had made them more susceptible to being criminally or sexually exploited. Different approaches were needed to address supporting these young people.
- The approach taken to combat serious organised crime was to target all levels from top to bottom. In the case of drug dealing in Newport, the street dealers were the first to be targeted and then the Police move up to more serious offences. This approach had led to successes for drug related offences.

The Chair thanked the Theme Lead for Safe and Cohesive Communities for his attendance and responses.

Conclusions:

1. The Committee **noted** the performance within the Single Integrated Plan Annual Report attached as Appendix 1 and highlighted the number of typographical errors.
2. The Committee **noted** the Minutes of the Public Services Board held on 12 June 2018, attached as Appendix 2, which included in Minute 6 - the PSB's consideration of the Single Integrated Plan Annual Report 2017-18 and its agreed actions.
3. The Committee **requested** the following additional information:

Skills and Economy Theme:

- Where Newport were placed on the LA standing for NEET young people;
- What effect the change from Communities First to Resilient Communities had had;
- Information on further education's role in the Knowledge Quarter;
- Demographical information on those young people that are known to the Youth Justice System as First Time Entrants.

Health & Wellbeing Theme:

- More information on Health based projects in schools for the Committee Members, for this to be disseminated all Members. This would be of specific relevance to those Members who had positions on school governor boards;
- An update on feedback following discussion with Partners upon the possible inclusion of the two Parkruns held in the city which could provide valuable additional data for the Partnership;
- Information on whether the Purple Flag scheme makes breastfeeding mothers feel more comfortable.

Safe and Cohesive Theme:

- An update on what is being done to combat the use of Nitrous Oxide which is being purchased online, following feedback on the outcomes of discussion with Partners;
- Additional information on the development of the Night Time Economy Strategy.

Public Services Board

02 October 2018

Flexible Funding

Purpose

To advise the Public Services Board on Flexible Funding and its purpose, including how Newport will shape its Flexible Fund to deliver better outcomes for residents and partners.

Background

In November 2017 the Welsh Government proposed to introduce the Flexible Funding programme from April 2018. The Flexible Funding programme will draw together a number of funding programmes under one fund. These programmes are:

- Flying Start
- Supporting People
- Families First
- Legacy
- Communities 4 Work +
- Promoting positive engagement
- St Davids Day Fund
- Homeless Prevention
- Rent Smart Wales
- Child Care & Play

The objective is to allow local authorities to integrate the programmes, remove all duplication and focus funding on priorities identified by local authorities and its Public Service Board partners. Newport City Council has been chosen as one of 7 local authorities to be included in the pilot that provides the authority with 100% flexibility to focus its programme.

Welsh Governments has defined its objective for the fund as:

“Prosperity for all: the national strategy articulates the need to deliver public services in a more collaborative and integrated way. This grant is seeking to improve the outcomes of those individuals who are the most vulnerable in society through early intervention, prevention and support activities.”

Since receiving communication of the new fund we have undertaken a series of meetings with the fund managers to better understand the delivery models of programmes in order to ascertain if we are able to meet the objective set out in the “Prosperity for All” national strategy.

This has meant a sample review of:

- Staff management structures
- Finance
- Outcomes
- Projects
- Commissioning

As a result of these sample reviews evidence has been produced, suggesting that further investigation into the way in which programmes function could provide an aligned service delivering better outcomes that are value for money and sustainable for the future.

Proposal

“Our Vision”

“To make more effective use of funding that ensures we meet local needs. Achieving this through aligning programmes, considering new ways of working and designing services to support more preventative and long-term approaches”.

This proposal outlines a plan of how we will review programmes in order to identify areas for alignment and improvement in order to create a better service. To achieve this we have tendered the review to the market and successfully appointed Wavehill Consultancy. The review is expected to be completed December 2018 at which point the recommendations will be assessed and the PSB will be updated on the proposed way forward. Changes will then be implemented by April 2019.

The areas identified for the review are:

- **Customer experience**
Reviewing the engagement and journey the customers take: Is the journey a smooth transition? Is the service easily accessible? Is there a consistent approach across all programmes? Is the customer journey seamless between programmes?
- **Duplication of services**
Are programmes delivering a unique service? Is there overlap between programme delivery?
- **Commissioning Processes**
Reviewing current processes and activities across programmes: Does any commissioning overlap or duplicate? Is there a consistent approach to commissioning? Is there a requirement for one commissioning process?
- **Outcomes produced**
How are outcomes monitored? Is there a consistent approach to monitoring, how is information reported to the LA? Is information captured relevant to the programmes and does it align to the Well-being of Future Generations Act, Public Service Board and Council objectives
- **Governance process**
Is there a sufficient governance structure in place? Who should the membership of a governance group consist of? How should regional collaboration be managed?

- **Regional Structures**

Are existing regional working structures effective? Is there opportunity to expand regional working partnerships?

- **Management / Finance / Admin Teams**

Currently each fund has its own team that administers these functions. Consideration will be given to merging structures and teams.

Recommendations

The PSB is asked to note proposed review.

Timetable

This review will be completed by December 2018, aiming to implement changes by April 2019.

Well-being of Future Generations Act

This work is in line with the sustainable development principle as follows:

Prevention – The funds are concerned with early intervention programmes to prevent problems arising or getting worse for individuals and communities

Long term – The intention of the Fund is to create stronger, more resilient communities for the longer term

Integration – The work will integrate with the Stronger Resilient Communities, Right Skills and Newport Offer interventions in the Well-being Plan

Collaboration – A steering group has been established of all partners delivering services within the Flexible Fund. The review will identify opportunities to align services and share resources.

Involvement – The review will involve partners and service users, enabling them to express a view on the way forward.

Communications

A communication strategy has been developed which details groups and organisations we will communicate with. A single communications statement has been produced outlining our intention to deliver a review and implement changes following the review.

Contact

Community Regeneration Manager - DavidW.Price@newport.gov.uk

Public Services Board

02 October 2018

Local Well-being Plan Delivery

Purpose

This report is to update on the progress made on the first steps in the delivery process for the Local Well-being Plan.

Background

The statutory guidance on the Well-being of Future Generations (Wales) Act 2015 (WFG Act) ‘Shared Purpose – Shared Future’ sets out a requirement for each PSB to prepare and publish the Local Well-being Assessment for the local area no later than a year before it publishes its Local Well-being Plan. The guidance also states that the Local Well-being Plan must be published no later than 12 months following each local government ordinary election.

The Local Well-being Assessment was published on 3rd May 2017. In Newport these have been named [Community Well-being Profiles](#). The [Local Well-being Plan](#) was published on 3rd May 2018. There are five cross-cutting interventions in the Plan which are now being worked on.

Update

PSB Intervention Leads/Sponsors and NCC partnership team links are in place and along with other partners have started to work on implementation of each of the interventions. These are listed below.

Intervention	1 st Lead / Sponsor	2 nd Lead / Sponsor	Co-ordinator / Support	NCC Partnership Team Link
The Newport Offer	Ceri Doyle	Will Godfrey	TBA	Nicola Dance / Huw Williams
Strong Resilient Communities	Julian Williams	Nicola Prygodzicz	TBA	Caroline James / Huw Williams
Right Skills	Gary Handley	Martin Featherstone	TBA	Nicola Dance
Green & Safe Spaces	Ceri Davies	Huw Jakeway	TBA	Emma Wakeham
Sustainable Travel	Will Godfrey	Craig Lane	TBA	Emma Wakeham

Coordination Support

Co-ordination support for each of the interventions is still to be agreed. This was discussed in the Strategy & Performance Board and was agreed support should be provided from across PSB partner organisations.

The role of the coordinator is to project manage the intervention on behalf of the intervention leads/sponsors and provide support as required.

Performance Reporting

A [Delivery & Performance Framework](#) is in place to monitor performance going forward. This is currently being reviewed to ensure:

- the sustainable principle of the WFG Act is being considered in the reporting process;
- a consistent approach for performance reporting is being adopted across Gwent.

Full performance reporting in line with this review will commence at the end of quarter 2. For quarter 1 a progress summary of each of the interventions is reported in the attached appendices.

Recommendations

Public Services Board members are asked to:

- Review and critically analyse the progress made in the attached appendices.
- Nominate and agree co-ordination support for each of the Well-being Plan Interventions.

Timetable

Task	Strategy & Performance Board	PSB
1st progress update	N/A	12 th June 2018
2nd Progress update	22 nd Aug 2018	2 nd Oct 2018
Q2 Performance Report	28 th Nov 2018	11 th Dec 2018
Q3 Performance Report	20 th Feb 2018	12 th Mar 2018 (TBC)
Annual Report	To be agreed	To be agreed

Well-being of Future Generations (Wales) Act 2015

The Local Well-being Plan and the Delivery & Performance Framework were developed using the Shared Purpose: Shared Future guidance. The plan is framed around the sustainable development principle (long term; prevention; collaboration; integration; involvement). As mentioned above the framework is currently being reviewed to ensure the sustainable principle is fully considered.

Communication

The One Newport website has a page for each intervention and these pages can be used to update the partnership of the progress made against each of the interventions.

Background Papers

[Delivery & Performance Framework 2018-19](#)

Contacts

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Appendix 1: The Newport Offer

Intervention leads Ceri Doyle and Will Godfrey have had initial discussions to map out the work.

Stakeholder mapping has been undertaken.

Work is underway to define the base line data for TNO, and map that data to both the actions defined in the Wellbeing Plan and the expected key performance indicators (KPIs) and secondary performance indicators (PIs). KPIs and PIs will need to demonstrate progress in changing perceptions of residents, stakeholders, the business community and investors, tourism and leisure.

Utilising the 6 short term actions defined in the Wellbeing plan, we are revisiting and documenting

- Why the action is necessary
- What the action will involve
- How it will contribute to changing the perception of Newport and the outcomes the actions will achieve

Once completed the baseline data, KPIs and actions will be reviewed and presented to the first meeting of TNO Board.

The Newport Offer Board is likely to be made up of a core group of 5-6 representing the audiences the work of The Newport Offer is targeted at:

- Residents
- Stakeholders
- Investors and business community
- Tourism and leisure

Initial contact is being made with potential TNO Board Members.

There are links to the work of Newport Economic Network and Newport Destination Management Group (DMG). A meeting of the intervention leads, the Chair of the Destination Management Group and Newport Strategic Director - Place is to take place to discuss how the work of the TNO Board and the DMG should best join up to achieve the greatest impacts for the city.

Appendix 2: Strong Resilient Communities

The two leads met on 3rd September 2018 and the Strong Resilient Communities Intervention Board met for the first time on 19th September.

The Intervention Board agreed to concentrate initially on:

- a. building on the work taking in place in Ringland, with a focus on community hubs, community engagement and empowerment, community assets and support for community groups
- b. develop and promote an overarching volunteering programme

Work on these activities will unlock the other short-term steps identified in the Wellbeing Plan for this intervention and will extend the place based approach first developed in Pillgwenlly.

The intention is to adopt a place based approach building on and further integrating the ongoing work on the Ringland Neighbourhood Hub, Newport City Homes' regeneration of Ringland district centre, new health-care facilities and the work on Serious and Organised Crime/community resilience. The Intervention Board will ensure stronger collaboration and integration between service providers at the local level so that services are 'delivered around families'.

The work will be evidence-based, asset-based and will use community wellbeing profiles, spatial data and customer insight.

A stakeholder workshop will be held in the autumn to involve local agencies and community organisations in the development of the work programme.

Appendix 3: Right Skills

The Board members are Coleg Gwent, GAVO, University of South Wales, Newport City Council (Education and Community Regeneration), ABUHB, representative of Newport secondary schools, representative of Newport primary schools, Careers Wales, JobCentre Plus, National Training Federation for Wales and Y Fforwm IaitH. Representatives of other employers (e.g. ONS who may also be able to support the Board from a statistical point of view) and the third sector will also be considered for invitation to the board.

The first meeting of the Board took place on 19th July and took the form of a workshop discussion to identify potential actions to address the steps in Year 1. Possible actions were identified as follows and have been circulated to the Board members for further consideration during September and agreement at the next Board meeting on 9th October.

Step	Actions
<p>Use the resources within the University of South Wales Early Years and Social Care Team, the Adverse Childhood Experiences (ACEs) Hub and other key partners to improve early year's skills development.</p>	<p>a. Early years 'preventative approaches' project (to include links to ACE hub and USW etc.). <i>(links with Strong Resilient Communities intervention)</i></p> <p>b. Primary & Secondary School 'skills enhancement' project; around digital literacy and softer employability skills in particular with links to WBQ challenges and skills competitions considered.</p> <p>c. City-wide employer engagement strategy for all education and training providers; building on current initiatives such as the Business Class initiative and the Careers College approach.</p>
<p>Ensure young people leave school with the support, adaptable skills and confidence to successfully enter work, training or education. Schools and employers work together to enable young people to have the skills to be ready for work.</p>	
<p>Education providers and employers will work together to:</p> <ul style="list-style-type: none"> • fully understand skills needs for the Newport area (including future growth areas and skills gaps). • address skills needs for Newport's existing and future workforce. 	<p>a. Develop appropriate means to better celebrate local success stories and share understanding of skills gaps with all stakeholders; and to gain greater involvement and feedback:</p> <ul style="list-style-type: none"> - Possible use of USW students to be involved in the collation and sharing of LMI (on a quarterly basis) and in the promotion of case-studies. - Possible links with Vocal Eyes (?) and Newport Economic Network to be considered. <p><i>(links with Newport Offer intervention)</i></p> <p>b. Events:</p> <ul style="list-style-type: none"> - Pre-Christmas STEM/Construction careers event. - Spring / Summer 2019 Digital Schools Conference. - Link to annual city Jobs Fair. <p>c. Welsh medium curriculum development project.</p> <p>d. Establishment of cross-city 'shared' apprenticeship model and additional new routes offered (including at level 4).</p>
<p>Ensure people have an understanding of local skills priorities / significant capital investments in the area, and the employment / career opportunities they present.</p>	

Step	Actions
Collaborative development of career pathways across all partners (e.g. apprenticeships).	
Seek to maximise training opportunities from large scale infrastructure projects.	<ul style="list-style-type: none"> a. Develop the “ask” of investors / companies / construction companies in terms of skills development and recruitment need. b. Tie in skills gaps with CSR / community benefit: <ul style="list-style-type: none"> - Future request to be made to the PSB: to understand the approach of all PSB partners to Corporate Social Responsibility and the contribution this makes to skill development and well-being of employees and wider communities c. Specific project groups for M4 relief road, Llanwern railway station, new hospital construction etc. <i>(links with Newport Offer intervention)</i>
Develop appropriate provision for people from a range of circumstances, addressing and seeking to prevent disadvantage.	<ul style="list-style-type: none"> a. On-going identification of the groups in Newport that we are most concerned about and the changing population demographics. b. Collaborative projects specifically aimed at such groups (including through volunteering activity and linkage to the third sector). c. Consideration of engagement methodologies for those who may need additional support/mentoring in order to participate in education and training. <i>(link to Strong Resilient Communities)</i>

Appendix 4: Green & Safe Spaces

The intervention leads Ceri Davies and Huw Jakeway together with intervention support team Emma Wakeham, Andy Robinson and Luke Maggs met on 30 June, 14 September 2018.

An intervention workshop was held on 30 August the following organisations were represented by circa 30 delegates:

ABUHB, Chater Housing, Duffryn Community Link, GAVO, Gwent Police, Gwent Wildlife Trust, Magor Marsh, Menter Iaith Casnewydd, Newport City Council (including Partnership, Policy & Involvement, Youth Services, Play Development, Children Services, Environmental Health, Supporting People, Regeneration) Newport City Homes, Newport Live, NRW, Princes Trust, Severn Estuary Partnership, Share Centre Stow Hill, South Wales Fire & Rescue Service, YMCA Newport.

The workshop delegates were asked to:

- Develop the actions and changes required to deliver the four short term steps planned for the first 5 years of the plan;
- Lay the foundations for the medium (5-10 years) and long term (10-25 years) steps in the plan;
- Agree a way for individuals and organisations to work together to deliver this change.

The main messages arising from the workshop were:

- A desire to stop planning and start doing;
- to build a momentum and encourage people to join and take ownership of the actions;
- to work with what's in place if its 'fit for purpose' we can always refine later if needed;
- to deliver through the 5 ways of working and using networks of public, private and third sector organisations;
- PSB partners supporting, and facilitating as well as delivering;
- Build on the enthusiasm get in some 'quick wins'.

The initial focus areas were to:

- Develop new community and LA 'green flag' greenspaces across Newport.
- Marketing and promotion of the greenspaces and assets across Newport.
- Build a portfolio of good practice, pilots and projects that deliver the green and safe spaces intervention.
- Promote green infrastructure across the city.
- Develop a green infrastructure strategy.

Immediate next steps:

- Write out to thank all participants include the raw detailed feedback and a copy of this summary PSB report and advising they are our intervention focus group, encourage others to be identified to join.
- Use the additional resources we've secured to kick off some of the partnership engagement work.
- Establish the core delivery group to help us take the actions forward.
- Keep the focus group involved through regular skype meetings and newsletter updates.
- Join Strong Resilient Community intervention workshop

Step	Actions
Develop a collaborative Newport wide green infrastructure vision and plan which is adopted and delivered by all PSB partners	<ul style="list-style-type: none"> Investigate and audit city centre Green Infrastructure (GI) and engage the local BID forum (Business District), local business consortiums and willing city centre partners around the use of retro-fitting GI solutions to address the ASB issues, improve customer experiences/satisfaction, mitigate effects of poor air quality, increased climate change adaptation, improve resilience of urban wildlife and begin to change perceptions and generate pride in the area. Develop a GI Strategy to support the implementation of key PSB priorities and planning policies and provide a coordinated, evidence backed approach. Include the delivery mechanism on a variety of cross cutting issues and themes, and focus on delivering benefits, and the longer-term vision of the PSB. Produce a strategic plan for the whole county that will build upon the vision set out in the Wellbeing plan to draw together key aims and objectives and demonstrate how health and resilience of ecosystems can be maintained and enhanced for future generations, whilst simultaneously providing benefits to address local need and key issues for the city.
All PSB partners can clearly articulate and demonstrate the benefit of green infrastructure in their services and are working together to maximise tangible benefits (measured and set from the data & trend analysis)	<ul style="list-style-type: none"> Develop a strategic Newport wide marketing and communications plan for the green and safe spaces intervention. Strategic assessment of Newport's quality greenspaces and key assets with a view to improving the promotion, communication and general data driven marketing of sites, activities and benefits. Build a portfolio of existing good practice, pilots and projects underway in Newport and promote these and support them going forward bring out the green and safe theme.
Identify and apply a preventative approach to targeting crime, antisocial behaviour and challenging negative perceptions that deter people from using green spaces and parks.	<ul style="list-style-type: none"> Some additional part-time support for the green and safer theme to be funded by NRW and working with Sean from SWFRS and NCC working with existing safer groups and community groups to support communities to take back ownership of the green spaces making them less attractive for ASB. Work with community councils to develop initiatives to deter misuse of green spaces. Identify longer term projects to tackle tricky issues such as off-road biking.
Maintain, promote and mobilise people and communities to use green spaces for recreation and physical activity.	<ul style="list-style-type: none"> increase the number of green flag/community green flag sites across Newport: develop a protocol; work with communities to select new sites; support applications; identify potential funding; seek accreditation.

Appendix 5: Sustainable Travel

The Sustainable Travel Group have met on two occasions in July and August. The group includes representatives from ABUHB, CAB (representing the third sector), Newport City Council, Natural Resources Wales, Public Health Wales, South Wales Fire & Rescue Service and Sustrans.

Over the two meetings proposed actions for the first 18 months have been developed. The proposed actions are listed below:

Steps	Actions
1) PSB to become champions of sustainable travel, leading by example and reducing the public sector's contribution to air pollution. To include:	
a) Agree and implement a joint sustainable travel plan for all PSB organisations to encourage the use of public transport, walking and cycling	<ul style="list-style-type: none"> • Collate all PSB organisation travel plans. • Develop best practice guidelines for organisations to use. • Develop a joint staff travel plan that could be adopted by different size organisations.
b) PSB vehicle fleet to be ultra-low / zero emissions (5 yrs: 10%, 10 yrs: 50%, 25 yrs: 100%)	<ul style="list-style-type: none"> • Undertake an audit of PSB organisations to ascertain vehicle numbers. • Engage with the Energy Saving Trust to support organisations to move to low emission vehicles. • Investigate the feasibility of shared cross organisational fleet vehicles.
c) Be the voice for the local area for regional schemes impacting on travel choices and air quality	<ul style="list-style-type: none"> • Develop an ambitious sustainable travel plan for the city. • Engage with Welsh Government and Transport for Wales. • All planning applications for "developments of significance" to be reviewed by the group to ensure that sustainable travel is considered. • Develop guidance for travel plans required for planning applications. • Plan for the opportunities that may arise when the M4 relief road.
d) Support the implementation of the new air quality supplementary planning guidance (SPG)	<ul style="list-style-type: none"> • Air quality SPG already in place. • Consider active travel and electric vehicles when reviewing the existing parking SPG. • Put in place air quality management area (AQMA) buffer zones. • Work with Welsh Government on the national air quality action plan. • Support the development of the Newport air quality action plan.
e) Use technology to reduce travel for people accessing services and travelling to work	<ul style="list-style-type: none"> • Undertaken an audit of PSB organisations to ascertain what technology is in place and plans for the future.
2) Create an environment where public transport, walking and cycling is prioritised. To include:	
a) Prioritise walking and cycling infrastructure	<ul style="list-style-type: none"> • Improve pedestrian infrastructure by developing a pedestrian strategy across the city. • Look at 20 mile hour zones in the future.
b) Implement on street bike share across the	<ul style="list-style-type: none"> • Work with Cardiff and Next bike to implement a bike share scheme in Newport.

Steps	Actions
city	
c) Target active travel for the school run	<ul style="list-style-type: none"> • Work with communities to implement the Safe Routes in Communities Programme in the St David's Primary school area. • Continue the good work undertaken at Ringland Primary on the Active Journeys Programme. • Investigate funding opportunities to increase active travel to and from school. • Develop resources that fit in with the curriculum to support schools. • Roll out support to other schools across Newport, use the Eco schools scheme and healthy schools to promote this across the city focusing on most congested areas near schools.
d) Tackle illegal parking and prioritise walking and cycling in highway design	<ul style="list-style-type: none"> • To be reviewed once parking enforcement has been passed to the local authority in Sept 2019.
e) Work with bus providers to implement a low emission bus fleet (5-10 yrs)	<ul style="list-style-type: none"> • Develop a partnership with bus operators and support the low emission bus ULEV bid. • Encourage lower emissions buses to be used in the most vulnerable air quality routes. • Work with regional partners to implement integrated ticketing across the region.
f) Develop low emission zones / clean air zones. (10-25 yrs)	For the future.
3) Encourage the use of ultra-low /zero emission vehicles. To include:	
a) Support the installation of electric charging points across the city to encourage the use of electric vehicles (EV).	<ul style="list-style-type: none"> • Work across Gwent on an EV Feasibility Study to identify the most appropriate locations for charging points across the city (this includes E bikes). • Develop an EV strategy. • Develop a Newport EV brand to encourage the installation of EV points in commercial areas e.g. Tesco's.
b) Support and encourage the Newport taxi fleet to move to zero / ultra-low emission taxis. (5-10 yrs)	For the future.
c) Develop HGV / LGV fuel economy partnership scheme. (5-10 yrs).	<ul style="list-style-type: none"> • Eco stars scheme to be in place from Sept 2018 to March 2019 to give free advice to HGV and haulage firms.

Public Services Board (PSB)

2 October 2018

Shared Apprenticeships

Purpose

1. To present the findings of a survey of PSB members regarding their apprenticeships schemes and appetite for a shared PSB scheme
2. To propose a way forward for a PSB apprenticeship scheme.

Background

In June 2017 the PSB agreed for the Community Regeneration Work & Skills team through the Employability & Skills group to carry out three actions;

1. Explore the scope and opportunity to deliver Apprenticeships within their organisation;
2. Complete a mapping exercise of PSB organisations activity with apprenticeships in order to promote and identify collaborative opportunity.
3. Coordinate through the PSB “Economy and Skills” theme the impact of PSB member apprenticeships and how the approach can be coordinated in the future

The scheme would offer business and administrative apprenticeships across the public and third sector in Newport. Its purpose would be to support apprentices to gain experience in all public sector organisations such as the health board, city council and social landlords. Completing the actions above would provide quantitative information that would assist the PSB identifying the requirement for such a scheme across PSB partners.

This work is in line with the Right Skills intervention in the Well-being Plan and the specific step “Collaborative development of career pathways across all partners (e.g. apprenticeships)”.

Context

The Welsh Government announced in 2017 that it will create at least 100,000 apprenticeships in Wales over the next five years. In order to deliver this commitment Welsh Government will be increasing its investment in apprenticeships. Of the additional funding, £15.5m will be invested to ensure that both public and private sector employers are not disadvantaged as a result of the Apprenticeship Levy. Additionally all organizations are now requested to make a contribution to the apprenticeship levy, and as organisations we must consider how we can benefit from this contribution, add value to the

apprenticeship programme designed by Welsh Government and improve the skills of residents and the economic growth of the city. This budget focuses on increasing the number of apprentices aged 16-19 years by increasing the engagement/participation in quality apprenticeships amongst school leavers. The fund will also address skill shortages by developing apprenticeships tailored to take advantage of emerging sectors such as ICT, engineering and construction. Additionally there is scope within the fund to create bespoke packages of support that will ensure that the apprenticeship delivered is specific to a business.

PSB survey

In order to complete the first two actions a questionnaire was devised asking a series of organisational questions regarding apprentices across PSB organisations.

The purpose of the research was to try and ascertain the answer to two fundamental questions. 'is there appetite for the PSB to run a shared apprenticeship scheme' and 'can the PSB run a shared apprenticeship programme effectively'.

The research was gathered using a questionnaire style qualitative assessment, asking generic questions around the current provision offer of each PSB member and how the delivery is undertaken of their apprentice offer; as well as the apprentice offering, the delivery of each apprenticeship was also taken into consideration. There was no scaling or specific, data capture, the exercise was purely designed to gather information and report the current position of each PSB member.

Eight PSB members responded to the questionnaire.

Summary of Questionnaire

Does your organisation currently offer apprenticeships?

Yes – 88%

No – 12%

Do you foresee apprenticeship expansion as a requirement in workforce planning?

Yes – 100%

No – 0%

Would you see opportunities for a shared apprenticeship scheme with other PSB organisations as a benefit?

Yes – 75%

No – 25%

How is your current apprenticeship placements managed?

Managed Directly – 12%

Sub contracted to external training providers – 12%

Work in partnership with training providers to create models for organisational growth – 40%

Mixture – 24%

NA – 12%

Do you know who the awarding body for the qualifications is?

Yes – 64%

No – 24%

NA – 12%

Of the feedback that has been received, it would appear that there is strong interest in a pilot programme for the Shared Apprenticeship Model across the One Newport PSB members. Clearly there are several caveats to the way in which a model would work, who would manage the operation development of the scheme and how we would move the scheme closer to operational role out, but for the main, there is clear appetite to develop a cohesive and collaborative approach, which empowers apprentices, demonstrates the best of cross organisational working and is effective and beneficial on both a strategic platform and an operational one.

Proposal

The proposal is for the Right Skills intervention board to develop a working model of approach and that once the approach is finalised for each PSB member wishing to be part of the scheme to directly employ an apprentice, under their personal terms and conditions, allowing for development of the ‘shared opportunity’

A shared apprentice programme amongst the PSB members could assist with several areas of workforce planning, recruitment and retention, red flags and an aging public sector workforce. There are additional benefits to the PSB and workforce planning such as:

- A cost effective method of recruitment and training.
- On average 65% of employers report that productivity increases as a result of employing apprentices (Centre for Economic & Business Research, 2014)
- Apprentices are more likely to be in employment for longer, and will receive higher earnings, with wage premiums of 11% for intermediate-level apprentices, and 18% for advanced-level (report – Economic Impact of Apprentices 2014).

The proposed apprenticeship programme would not displace or affect redeployment pools within PSB member organisations. The programme would be designed to capture the new

recruit positions across the PSB, where the need for actionable Business Administration is identified.

A 'shared' apprenticeship model suggests a single point of responsibility for human resources, health and safety and remuneration. However, while the terminology, 'shared' may be used within the context of this scheme, what we would actually be looking to develop would be a true partnership arrangement, whereby each apprentice is given the opportunity to experience other One Newport PSB services, so that the apprenticeship is a rounded and focused public service experience, but whereby each apprentice is employed directly by each PSB member that wished to up take the pilot opportunity.

Recommendations

- 1) The Right Skills intervention board to develop a working model of approach
- 2) Once the approach is finalised, each PSB member wishing to be part of the scheme directly employs an apprentice, under their personal terms and conditions, allowing for development of the 'shared opportunity'.

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Well-being of Future Generations Act

The Apprenticeships scheme is a collaborative project across PSB partners. It seeks to contribute to the development of a skilled workforce for the longer term in Newport. The proposal is in line with the steps in the Right Skills intervention in Newport's Well-being Plan.

Communication

A press release will be issued once the scheme is developed and there will be ongoing communications to support the recruitment process.

Public Services Board

02 October 2018

Update on One Newport's Partnership Evaluation Action Plan

Purpose

To review progress on the improvement plan developed from the One Newport Partnership Evaluation process during 2017.

Background

This is the third partnership evaluation that has taken place since the changes to partnership arrangements in 2012/13. The implementation of the Well-being of Future Generations (Wales) Act 2015 required the establishment of a Public Services Board, which has now been in place since May 2016.

In order to evaluate the Board's effectiveness and how the wider partnership structure functions, a partnership evaluation was designed to evaluate whether the One Newport partnership is effective at ensuring joint planning and will achieve the outcomes as set out in the Well-being Plan and formally the Single Integrated Plan (SIP).

Following this evaluation an improvement plan was developed that identified actions that could be carried out to increase the effectiveness of the PSB.

In addition to the actions identified within the improvement plan below, the PSB has also undertaken other evaluation exercises and demonstrated a commitment to continuous improvement as follows:

- The PSB worked with Wales Audit Office on its reviews of "transformational work" in local authority areas across Wales. In Newport, the review looked at the effectiveness of the PSB's partnership working in Pill, including the extent to which the sustainable development principle's five ways of working were applied. The findings of the WAO/PSB review were largely positive.
- The PSB has submitted evidence to National Assembly for Wales Equality, Local Government and Communities Committee regarding the effectiveness, resourcing and capacity of the PSB, and provided examples of good practice.

Progress

Good progress has been made against the action plan. There are two actions where progress is identified as amber or red as follows:

- *Partners have identified both required resources in light of the work programme and dedicated staffing requirements and negotiated a funding mechanism* – This is currently shown as red, reflecting that Intervention Boards are at different stages of agreeing actions

to be undertaken during the first year. Intervention Boards are yet to identify resources required for the work programme.

- *Communicate good news following each Well-being Plan Performance update* – This is currently shown as amber reflecting comments by members that they wish to see increased communication of the work of the PSB. Actions taken to facilitate this are as follows:
 - PSB and sub-group **report templates** will now include a communications section for report authors to consider and identify any communication needs around proposed activity.
 - Draft **Terms of Reference for Intervention Boards** include the responsibility for boards to identify news stories that will aid public understanding of the Well-being Plan and publicise progress against the intervention.
 - **Communications protocol** – a draft protocol has been developed to assist the PSB in highlighting the good partnership work being carried out across the city and to ensure that communications professionals in each PSB organisation inform each other at the earliest opportunity of likely or actual external communications activity. The protocol is attached at Appendix B. It is proposed that PSB members brief their own Communications Teams on the work of Newport PSB, nominate a “Newport PSB Communications” contact within their own organisation and ensure communications staff work to the protocol.

Recommendations

Public Services Board members are asked to:

1. Consider the progress made against the improvement plan and propose any further changes prior to the PSB meeting.
2. Individual PSB members brief their Communications Teams on the work of Newport PSB, nominate a PSB Communications contact within their organisation and implement the communications protocol.

Timetable

Task	Deadline
Report on progress to PSB	Dec 2017
Report on progress to Strategy & Performance Board	Aug 2018
Report on progress to PSB	Oct 2018

Well-being of Future Generations

The evaluation action plan identified areas of improvement to increase the effectiveness of the PSB and its wider partnership in delivering the outcomes of the former SIP and of the Well-being Plan going forward.

The focus on governance, capacity and engagement will also help ensure the PSB works in accordance with the sustainable development principle, particularly in regard to effective collaboration, working in a more integrated way across public sector organisations and involving the public in decision making.

Communication

PSB members to brief their communications teams on the work of the PSB and the communications protocol.

This Partnership Evaluation progress update report and the board's response will be published on the One Newport website as part of the papers for this meeting.

Background Papers

The following background papers are available:

- Partnership Evaluation Report – [PSB Full Papers \(20 June 2017\)](#) / [June - minutes](#)
- Partnership Evaluation Update – [PSB Full Papers \(12 Dec 2017\)](#) / [Dec - minutes](#)

Contact *One Newport Policy, Partnership & Involvement Team, NCC*

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Partnership Evaluation Action Plan for Improvement

The following actions for improvement were identified as part of the Partnership Evaluation process that was undertaken earlier in the year.

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

Dimension	Statement	Action	Timescale	Responsible Officer	Progress	Status
Effective Governance	Partners have agreed a terms of reference.	Review and update all terms of reference.	Aug 2017	Partnership Team	All ToR were reviewed, updated in 2017. (All ToR are being reviewed in response to the publication of the Well-being Plan).	Green
		All boards and groups to agree terms of reference (ToR) with the PSB.	Sept 2017	Partnership Team	All boards and groups ToR were agreed by the PSB in 2017. (PSB will agree the updated ToR during 2018).	Green
		Review SIP Board membership and purpose in line with WFG Act.	Aug 2017	Partnership Team	The SIP Board was reviewed and it was agreed to change the name to Strategy & Performance (S&P) Board, update the membership and develop a new ToR. (The S&P Board ToR is being updated alongside discussions on membership in light of the Well-being Plan).	Green
		Link to terms of reference to be added to all meeting agendas.	Nov 2017	Nicola Dance	Links to terms of reference are included on all agendas.	Green

Partnership Evaluation Action Plan for Improvement

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Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

Dimension	Statement	Action	Timescale	Responsible Officer	Progress	Status
		Review Induction Pack and resend link to all members.	Nov 2017	Partnership Team	Induction pack reviewed and recirculated to PSB members.	Green
		Link to Induction Pack to be added to all meeting agendas.	Nov 2017	Partnership Team	Link to Pack added to PSB Agenda.	Green
	Partners are held to account	<ul style="list-style-type: none"> A new Performance Management Framework (PMF) is in place for 2017-18. Develop a new PMF for 2018-19 to support the new Well-being Plan. 	Already in place	Well-being Plan Sub-group	PMF in place for 2017-18.	Green
	A planning, reviewing and improvement system linked to achieving specific objectives and improving co-operation and effectiveness is in place.		May 2018		New Performance & Delivery Framework 2018-19 agreed by both the Strategy & Performance Board and PSB.	
Capacity	Members are clear about their roles and reporting arrangements.	See the Dimension 'Partners have agreed a Terms of Reference'.	Sept 2017	Partnership Team	PSB agreed the ToR of all groups and boards in 2017. (PSB will agree the updated ToR during 2018).	Green
		Appropriate challenge at meetings.	June 2017	PSB members	Challenge at PSB meetings has increased. PSB members held workshops to review	Green

Partnership Evaluation Action Plan for Improvement

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Status	
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Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

Dimension	Statement	Action	Timescale	Responsible Officer	Progress	Status
					the Well-being Plan objectives and principles which underpin the work of the PSB.	
		Develop PSB report template.	Dec 2017	Partnership Team	New PSB Report template developed.	Green
	Partners have identified both required resources in light of the work programme and dedicated staffing requirements and negotiated a funding mechanism.	Consideration for well-being plan delivery.	Jun 2018	Intervention Leads and Coordinators	<p>The PSB has extended its membership to include Newport Live on behalf of the cultural sector. This was in order to improve its capacity to deliver the Well-being Plan, particularly in regard to the Newport Offer.</p> <p>Intervention Boards are at different stages of development. Intervention Leads and Coordinators are agreeing membership of each of the Intervention Boards but not all boards are in place yet. The Boards are also at different stages in agreeing actions to be undertaken during the first year and have not discussed resource requirements.</p>	Red

Partnership Evaluation Action Plan for Improvement

The following actions for improvement were identified as part of the Partnership Evaluation process that was undertaken earlier in the year.

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

Dimension	Statement	Action	Timescale	Responsible Officer	Progress	Status
					Updates on progress to be submitted to quarterly Strategy and Performance Boards and PSB meetings.	
	There are effective sub-groups to deliver the SIP.	Review the existing sub-group structure.	Sep 2017	Partnership Team	Sub-Group structure was initially agreed at PSB Sep 2017. A new structure has since been agreed to deliver the Well-being Plan, the functions of the Community Safety Partnership and immediate, tactical partnership work would continue alongside the longer term work of the Well-being Plan.	Green
		Consider meeting frequency.				
Engagement	Partners actively consult with the public and partners / stakeholders in the development and review of their work.	Release a press release following each PSB.	Quarterly	Partnership Team	<p>News-based summaries of PSB business have been issued following each PSB meeting to aid understanding of the Board’s work.</p> <p>Tweets have been issued on a range of topics, to coincide with PSB meetings.</p> <p>Partnership news stories have been issued on Well-being Plan consultation, publication of Well-being Plan, Breastfeeding Welcome Scheme, Period</p>	Green

Partnership Evaluation Action Plan for Improvement

The following actions for improvement were identified as part of the Partnership Evaluation process that was undertaken earlier in the year.

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

Dimension	Statement	Action	Timescale	Responsible Officer	Progress	Status
					Poverty, 2018 snow, Mini Police/Heddlu Bach, Dementia Friendly City.	
		Communicate the good news stories from the SIP Annual Report 2016-17	Jun 2017	Partnership Team	SIP Annual Report promoted through Twitter and to One Newport Bulletin contacts.	Green
		Communicate good news following each SIP / Well-being Plan Performance update.	Quarterly	Partnership Team	Partnership new stories issued on Well-being Plan consultation, publication of Well-being Plan, Breastfeeding Welcome Scheme, Period Poverty, 2018 snow, Mini Police/Heddlu Bach, Dementia Friendly City. Article on Talk to Us Campaign communicated. Identifying good news stories will be a key responsibility of the five Well-being Plan intervention boards. The PSB report template has been amended to include a section relating to communications requirements.	Amber

Partnership Evaluation Action Plan for Improvement

The following actions for improvement were identified as part of the Partnership Evaluation process that was undertaken earlier in the year.

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

Dimension	Statement	Action	Timescale	Responsible Officer	Progress	Status
		Engagement Group is in place to coordinate consultation and involvement work.	Ongoing	Huw Williams	The Engagement Group is in place to lead and support engagement for the Well-being Plan.	Green
		Well-being Assessment informed by major public / stakeholder engagement exercise.	Annual review	Well-being Plan Sub-group	Engagement workshops with 100+ attendees from 30 organisations in Oct 2017.	Green
		Develop young people’s participation arrangements.	Apr 2018	Huw Williams	Youth Council elections and recruitment events held in Oct / Nov 2017. Following a report to the PSB in March 2018, the Chair is leading on the involvement of the Youth Council in the Board’s work. The Chair attended the NYC meeting in June to outline the work of the PSB and the Well-being Plan, and to hear the young people’s perspectives on the interventions. The PSB Chair and other members will attend future NYC meetings. New contract awarded to ‘Media Academy Cardiff’ to run Newport Youth	Green

Partnership Evaluation Action Plan for Improvement

The following actions for improvement were identified as part of the Partnership Evaluation process that was undertaken earlier in the year.

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

Dimension	Statement	Action	Timescale	Responsible Officer	Progress	Status
					Council on behalf of the Council.	
Merging	Replacing each local area PSB with a Gwent Regional PSB assists us in achieving the well-being goals.	The feedback received was non conclusive but will be taken into account if future discussions take place.	Ongoing		Information gathered on behalf of Gwent around the merging of PSBs to further conversations.	Green

Appendix B

PSB comms protocol

This is a communications protocol between the partners of One Newport.

1. Context
2. Principles
3. Purpose
4. Lead organisation
5. External communications definition
6. Aims
7. Process
8. Branding
9. Key communications contacts

1. Context

One Newport is the city's public services board (PSB) where local public, private and third sector organisations work towards improving the economic, social, environmental and cultural well-being of the city. PSBs were established by the Well-being of Future Generations (Wales) Act 2015.

They must work in accordance with the sustainable development principle and achievement of the seven wellbeing goals by:

- Assessing the state of the city's economic, social, environmental and cultural well-being;
- Setting local objectives that are designed to maximise their contribution within the city to achieving those goals; and
- Taking all reasonable steps to meet those objectives.

The PSB has published [Newport's Well-being Plan 2018-2023](#). Effective and regular communication is essential for aiding public understanding of the Plan and what difference it is making. The Plan has five cross-cutting interventions as follows:

- The Newport Offer
- Strong Resilient Communities
- Right Skills
- Green and Safe Spaces
- Sustainable Travel.

2. Principles

Each of the PSB partners has distinct functions, services and priorities. However, by visibly working together to improve life in the city, they can improve another's reputation and give each organisation's messages greater reach. A co-ordinated approach to external communications is therefore beneficial to all parties.

The respective communications professionals at each of the PSB partners should therefore work together to ensure an informed approach to external communications activity. This includes working together on issues that separate organisations may have disagreements upon. In these

circumstances, communications teams will keep each other informed in advance, whenever possible.

The protocol will see PSB partners sharing information with other partners in a timely and coordinated manner. However, given the reactive nature of much communications work, there will need to be some degree of flexibility in relation to this protocol.

3. Purpose

The purpose is to ensure that communications professionals in each organisation inform each other at the earliest opportunity of likely or actual relevant external communications activity. This is to provide clarity between the partners and ensure external communications are:

- Effective;
- Cohesive; and
- Informed.

It also allows the PSB to highlight the good partnership work being carried out across the city. The protocol does not restrict any organisation's key messages or unnecessarily influence their output. It will also allow partners to share information and approaches prior to the release of any conflicting or potentially damaging stories.

4. Lead organisation

For corporate/organisational PSB business or where there is no identified lead organisation, Newport City Council will take the lead on communications on behalf of the PSB. This would also include overall strategies as identified by the Intervention Boards or the Strategy and Performance Board.

In relation to specific projects/initiatives, the communication lead will be taken by the organisation leading that activity. In line with this protocol, they will be responsible for appropriately reflecting the PSB and take responsibility for consulting with the communications departments of other PSB partners for approval/ quotes/information/sharing as appropriate.

5. External communications definition

This protocol covers proactive and reactive external communications by the PSB. This protocol defines external communications as:

- Press releases and written statements for the media
- Interviews on issues relevant to the PSB
- Opinion pieces on issues relevant to the PSB
- Publicity materials
- Social media content
- Website content

6. Aims

The communications teams at each of the PSB bodies will aim to:

- Enhance the quality, accuracy and effectiveness of external communications

- Facilitate a joint approach to managing these external communications that involve more than one partner
- Promote one another’s key messages, news and campaigns
- Highlight the positive work of partnership working in Newport
- Improve working relationship between the bodies and showcase success stories
- Protect and promote the reputation of all partner organisations
- Minimise the possibility of any conflicting messages

7. Process

It will be the responsibility of the project/initiative leads to make initial contact with their communications professionals at the earliest opportunity and brief them. Each partner will keep others informed on a ‘no surprises’ basis, particularly when dealing with sensitive or reputational issues.

When issuing relevant external communications, partners will share information or other support in a timely manner. Communications representatives from each PSB organisation shall meet regularly to discuss strategies, develop joint key messages and discuss challenges facing them. All partners will share contact details for a main communications contact should they need to liaise with them outside normal working hours.

8. Branding

The One Newport logo should be used on all designed publicity materials that features the work of the PSB.

9. Key communications contacts

Organisation	Main contact	Contact details
Newport City Council	Kate Osment	
Gwent Police		
Aneurin Bevan UHB		
Natural Resources Wales		
South Wales Fire and Rescue Service		
Police and Crime Commissioner		
Probation Service		
Welsh Government		
Public Health Wales		
Coleg Gwent		
University of South Wales		
GAVO		
RSLs (represented by Newport City Homes)		

Youth Council		
Newport Live		
Newport Third Sector Partnership (represented by Citizens Advice Bureau)		

Public Services Board

02 October 2018

Review of the Assessment of local Well-being (Community Well-being Profiles)

Purpose

This report is to update on the plan to update the Assessment of Local Well-being (Community Well-being Profiles).

Background

The [Well-being of Future Generations \(Wales\) Act 2015](#) sets out a statutory requirement for local authority areas to prepare a Local Well-being Plan to replace the existing Single Integrated Plan.

To support this process an assessment of local well-being must be developed to include:

- which communities are in the area;
- analysis of the state of well-being of Newport as a whole and of each community;
- predictions of likely future trends in the economic, social, cultural and environmental well-being of the area;
- any other related analytical data and information that the Public Services Board considers appropriate.

The Newport assessment resulted in the development of community well-being profiles that brings together a range of information about Newport, its people and communities and their needs in a standard, easy-to-use format.

The profiles were designed to provide an overview of the population by presenting a range of data including population, diversity, households, health, education, housing, benefits and levels of deprivation.

The information is given through a series of charts and graphs with supporting thematic map analysis, with key bullet points and narrative. Where appropriate the Newport and Wales averages are included in the charts and graphs for comparison purposes.

The Newport profiles aim to provide information and intelligence that:

- **Inform** the development and review of strategies, policies and plans across Newport
- **Increase** understanding of local needs and helps improve the quality of services provided to Newport's residents
- **Improve** the sharing of research, data and intelligence among partners and minimises duplication
- **Contribute** to better quality of life for the people of Newport

The profiles were produced in collaboration with a wide range of partners and were developed from the good work that was already undertaken during the development of the former ward profiles, which were reviewed and refined to become community well-being profiles.

Twenty community well-being profiles were developed along with a community well-being profile for Newport as a whole. These profiles incorporate the previous work undertaken within the ward profiles but meet the needs of the Well-being of Future Generations (Wales) Act 2015.

The community well-being profiles were published on 3rd May 2017 following a consultation with a number of statutory consultees including partners, local authority scrutiny committee, voluntary sector organisations and the public.

Update

A year on from the first community well-being profiles it is now time to review and update each profile. The focus for the update will be:

- Updating with the latest data.
- Review and consolidate content.
- Improved layout and improved display of the datasets if possible.
- Revisiting the consultation feedback received in 2017.
- Strengthening the analysis to further consider the sustainable development principle of the Act (long term, prevention, integration, collaboration, involvement).
- Moving to an online interactive solution for 2019.

Timetable

The profiles will be updated and reviewed on a phased approach, section by section as follows:

Phase	Section	Sub section	First draft date	Proposed publish date
1	Preface / Community Overview / Population	All	14/09/2018	29/10/2018*
2	Cultural Well-being	All	28/09/2018	29/10/2018
3	Social Well-being	Housing	12/10/2018	12/11/2018
4		Community Safety	26/10/2018	12/11/2018
5		Adult & Children Health, Lifestyle Choices	09/11/2018	12/11/2018
6	Economic Well-being	Economy Strength, Adult Income, Benefits, Skills	23/11/2018	10/12/2018
7		Childhood & community deprivation, childhood skills	07/12/2018	10/12/2018
8	Environmental Well-being	Landscape Diversity	21/12/2018	21/01/2019
9		Air & Water Quality, Flooding, Carbon & Ecological Footprint	18/01/2019	21/01/2019
10	Summary Section	N/A	01/02/2019	04/02/2019

* awaiting mid-year population estimates

Recommendations

Public Services Board members are asked to:

- Note the plan.
- Support the update process.

Well-being of Future Generations (Wales) Act 2015

The Local Well-being Assessment / Profiles were developed using the Shared Purpose: Shared Future guidance. The profiles were framed around economic, social, cultural and environmental well-being of the population and area. The information provided in the profiles were analysed considering the sustainable development principle (long term; prevention; collaboration; integration; involvement). As mentioned previously in this report, this will be strengthened in the 2018 updates.

Communication

All Community Well-being Profiles are currently available via the One Newport website. A separate communication plan is being developed to update partners and public as each section of the profiles is updated.

Background Papers

[Newport community well-being profiles](#)

Contacts

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Public Services Board

02 October 2018

Regional Support Funding for PSBs

Purpose

This report is to give an update regarding the regional support funding for PSBs.

Background

On an annual basis for the last 3 years (starting in 2016-17) the Minister for Public Services has awarded funding to PSBs on a regional basis to assist in moving towards preparing the local well-being plan and to continue to assist in the consolidation of work on the assessments of local well-being.

This funding was offered on a Local Health Board area footprint to encourage a consistent approach and reduce duplication of effort across the PSBs.

The Gwent region 2018-19 funding application of £74,026 was approved by the Welsh Government in April 2018 and consists of three projects as follows:

- Project I: Continue to develop the futures analysis work so this can inform the work of the 5 PSBs and the Well-being Plans.
- Project II: To identify adaptations which can be made locally to help cope with the negative impacts of climate change.
- Project III: Continue to develop the Happiness Pulse to measure levels of well-being amongst residents and staff of PSB organisations.
-

Update

Project I: Future Analysis

Part of the project funded for the Gwent region in 2017-18 was a project to enhance the understanding of future trends. In line with the Well-being of Future Generations (Wales) Act 2015 this project aimed to stimulate thinking and help PSBs understand how they can better prepare and plan for the future.

To undertake this work, applications were invited via a competitive commissioning process. [Ash Futures Ltd](#) was successful with their application in obtaining the work. Final reports are below:

[Ash Futures: Gwent Future Scenarios](#) : This report documents the process for developing the Gwent scenarios and provides linkages between the scenarios and the horizon scanning work and between the scenarios and well-being. The four scenarios are Taking Change, Leading Lights, Waiting Longer and Demanding Better.

[Ash Futures: Working-with-Scenarios](#) : This report details the diagnostic device undertaken to evaluate the four scenarios and the results of this process.

[Ash Futures: Horizon-scanning-report](#) : This is the full final report that identifies a wide range of trends, potential disrupters and drivers for change.

[Ash Futures: Gwent Futures Summary report](#) : This report is a more accessible summary of the full report which sets out the issues and implications for Gwent.

Some of the 2018-19 funding will now be used to gain learning from the 20-17 work. This will:

- Inform the work of the 5 PSBs by applying the learning from the Future Analysis work to the Well-being Plans.
- Support PSB members and officers across partner organisations to gain an understanding of the long term issues to be considered whilst implementing the well-being plans and corporate plans going forward.
- Provide PSB members and officers across Gwent with the knowledge and understanding to ensure they are able to implement a more long term approach to planning which will consider the well-being of future generations.

PSB members and partners will be invited to a conference on 12th November 2018. The purpose of the conference will be to introduce PSB members to the work already undertaken. Workshops will then take place with each local PSB to look at the futures work in relation to the Well-being Plans.

Project II: Climate Ready Gwent

This project will:

- Present a persuasive evidence base which sets out current (un-adapted) and future (adapted) circumstances, through narratives and graphics to integrate lived experience into our future vision of a Climate Resilient Gwent.
- Influence and inform key decision makers, by bringing lived experiences to life.

This project has been out to tender and applications are currently being evaluated.

Project III: Happiness Pulse

Another part of the funding from 2016-17 was used to run the [Happiness Pulse](#) online survey was undertaken. The pulse creates a detailed local picture of how people are feeling and functioning in their lives. All respondents input their postcode, so the resulting data can be analysed across varied geographical areas, time periods, different demographics, before and after different interventions or at an LA scale.

A re-run of the Happiness Pulse public questionnaire will take place in January-February 2019 so a comparison can be made from year to year.

Recommendations

PSB members are asked to note progress made.

Timetable

Task	Deadline
Future Analysis Conference	12 November 2018
Future Analysis Workshops	Nov 2018 – Jan 2019

Climate Ready Gwent Project Duration	Oct 2018 - Mar 2019
Rerun of the Happiness Pulse Questionnaire	Jan 2019 - Feb 2019

Well-being of Future Generations (Wales) Act 2015

All three projects were developed whilst considering the Well-being of Futures Generations (Wales) Act 2015 and the sustainable development principle.

Communication

Communication plans are to be developed for each of the projects.

Background Papers

See above

Contact

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Comisiynydd
**Cenedlaethau'r
Dyfodol**
Cymru

**Future
Generations**
Commissioner
for Wales



By email

16 August 2018

**To: Chairs of the Public Services Boards and
Chairs of the Regional Partnership Boards**

Dear Debbie

You will be aware that in line with the requirements of the Well-being of Future Generations (Wales) Act, all Public Services Boards have now published their first well-being plans. Individual public bodies have also set their first well-being objectives in April 2017 and their first set of annual reports are due in the coming nine months.

Regional Partnership Boards will have a clear role under the Welsh Government's 'A Healthier Wales: A Plan for Health and Social Care' for promoting well-being as part of health and social care services. In carrying out their functions, the two different Boards should be working to the principles of the Social Services and Well-being (Wales) Act and the Well-being of Future Generations (Wales) Act.

Many of your organisations are dedicating time and resources to both Boards, but there is no formal link or governance structure required between the work of the two Boards. As Commissioners, we would be interested in hearing the arrangements you have in place to align the work of the respective Public Services Boards and Regional Partnership Board in your area and how effective you believe these arrangements are for the whole population, but also the specified priority groups as referred to in the Acts.

We would particularly like to hear about any innovative ways that the governance arrangements have been aligned or strengthened to ensure that the Boards' work is complementary and that decisions are taken in the most appropriate forum. We are aware that different regions have developed their own governance arrangements; sharing this information might assist other regions in developing their own arrangements also to ensure that the Boards are meeting the needs of the whole population in their area.

Comisiynydd Cenedlaethau'r Dyfodol Cymru

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futuregenerations.wales



Comisiynydd
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**Future
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Commissioner
for Wales



As we do not attend the Boards ourselves, information gathered about the strengths and difficulties of these structures as they find their feet will help us to hold the Welsh Government and other agencies to account in ensuring the best public services for the population of Wales as a whole.

We look forward to hearing from you

Yn gywir/Yours sincerely,

Sophie Howe

Sally Holland



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One Newport Public Services Board Work Programme

11 December 2018	<ul style="list-style-type: none"> • SOC Presentation • Vulnerable Intelligence (SWFRS) • Safer Gwent • VAWDASV Annual Report • Well-being Plan Performance Monitoring Quarter 2 • Neighbourhood working – Ringland Community Campus update • Welsh Government Housing Review • Sub Group Terms of Reference
12 March 2019	<ul style="list-style-type: none"> • Well-being Plan Performance Monitoring Quarter 3 • Scrutiny Committee feedback Newport Intelligence Hub
11 June 2019	<ul style="list-style-type: none"> • Annual Appointment of Vice-Chair • Well-being Plan Annual Report

The PSB’s terms of reference state that “Any member of the Board may request that an item is placed on the agenda of a forthcoming meeting. This should be notified to the Secretariat at least four weeks prior to the meeting concerned. Late items may be accepted at the discretion of the Chair. “