

# Minutes Newport Public Services Board

**Date:** 11 June 2019

**Time:** 10.00 am, University of South Wales, Newport City Campus

**Present:**

**Statutory Partners:**

**Newport City Council:** Cllr D Wilcox (in the Chair) W Godfrey (Chief Executive)

**Aneurin Bevan University Health Board (ABUHB):** N Prygodzicz; K Dew

**South Wales Fire and Rescue Service:** N Jones

**Natural Resources Wales:** C Davies

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**Invited Partners:**

**Welsh Government:** A John

**Office of the Police and Crime Commissioner:** D Garwood-Pask

**Heddlu Gwent Police:** CI Richard Blakemore

**Coleg Gwent:** G Handley

**University of South Wales:** M Cadwallader

**Gwent Association of Voluntary Organisations:** M Featherstone

**Newport Third Sector Partnership:** C Lane

**RSLs:** R Lynbeck

**Newport Live:** S Ward

**Officers:**

N Dance (PSB Co-ordinator), T McKim, S O'Brian (Newport City Council)

**Apologies:** CC J Williams, CS I Roberts (Gwent Police), J Cuthbert (Police and Crime Commissioner), S Aitken (Public Health Wales), C Doyle (RSLs), CFO H Jakeway (SWFRS), L Plechowicz (Probation Service)

No	Item	Action
1	<p><b>Welcome and Introductions</b></p> <p>The Chair welcomed Mark Cadwallader and Darren Garwood-Pask to their first meeting of the PSB.</p>	
2	<p><b>Minutes of the meeting held 12 March 2019</b></p> <p>The minutes of the meeting held on 12 March 2019 were confirmed as a true record.</p> <p><b>Matters arising</b></p> <p><u>Minute 2 (4) – Regional Partnership Board</u>  The Chair and Will Godfrey updated the PSB on work to ensure engagement between the RPB and PSB:</p> <ul style="list-style-type: none"> <li>- The PSB Chair had met with the Chair of the Regional Partnership Board on 13<sup>th</sup> March and attended a Welsh Government event on 20<sup>th</sup> March bringing together representatives of RPBs and PSBs.</li> <li>- Discussions were underway at G10 regarding RPB and G10 reciprocal attendance at regional meetings.</li> <li>- The Chair of the RPB will be attending G10 on 18<sup>th</sup> June.</li> </ul> <p><u>Minute 7 – Local Well-being Plan Delivery</u>  The Scrutiny Chair was considering the possibly of a Scrutiny member being linked to each Intervention.</p> <p><u>Minute 11 – PSB and Sub-Group Terms of Reference</u>  The Third Sector Partnership was meeting in July, with a view to agreeing representatives for intervention boards.</p>	
3	<p><b>Annual Appointment of Vice- Chair</b></p> <p>Ceri Davies was appointed Vice- Chair.</p>	
4	<p><b>Draft Wellbeing Plan Annual Report</b></p> <p>The Board considered its draft Annual Report 2019-20. Intervention leads presented progress against their respective interventions during the year. It was noted that progress was being made on all interventions. Leads commented on the need to address crossover of activity between interventions and to identify performance measures that relate directly to PSB activity through Well-being Plan steps.</p> <p>The PSB endorsed the vlog outlining the work of the Green and Safe Spaces Integration as an alternative way of presenting the Annual Report. It was considered that this was a positive way forward for all interventions in communicating progress and aiding engagement. Members commented on the need for effective communication and engagement and that this should be an agenda item on all intervention board agendas. The vlog</p>	

	<p>would be shared with the Future Generations Commissioner.</p> <p>C Lane noted the presence of third sector organisations within the vlog and that the Third Sector Partnership would support this intervention.</p> <p>Reference was made to the M4 relief road decision and the Terms of Reference for the new M4 Commission, which did not reference Newport. It was noted that the Council would be raising this with Welsh Government to seek to ensure Newport is part of the solution. PSB partners could also support this approach.</p> <p>Noting that this was his last full PSB meeting, the Chair thanked G Handley for his contribution to the Right Skills intervention and the Board. Guy Lacey would be representing Coleg Gwent on the Board from the autumn. It was noted that a new PSB lead would be required for the Right Skills Intervention Board alongside M Featherstone.</p> <p>Reference was made to a petition made to the Council regarding the city centre. Members were supportive of a PSB response to the petition, and the same approach with future requests and issues.</p> <p>Agreed:</p> <ul style="list-style-type: none"> <li>i) to endorse and agree the report.</li> <li>ii) intervention leads to refocus delivery plans on the steps within the wellbeing plan, and identify and address crossover of activity between interventions.</li> <li>iii) Intervention leads to include communication and engagement on intervention board agendas.</li> <li>iv) PSB Members to share the Green and Safe Space vlog with their networks.</li> </ul>	<p>C Lane</p> <p>ALL</p> <p>N Dance</p> <p>W Godfrey</p> <p>Intervention Leads</p> <p>Intervention Leads ALL</p>
5	<p><b>Minutes of Strategy and Performance Board held 15<sup>th</sup> May 2019</b></p> <p>W Beer noted that the S&amp;P Board had agreed the PSB's Communications Plan on 15<sup>th</sup> May and that potential PSB communications items would be considered at each S&amp;PB meeting going forward.</p> <p>WB is the new Vice-Chair of S&amp;P.</p>	<p>N Dance</p>

	<b>Agreed</b> – To note the minutes.	
<b>6</b>	<p><b>Safer Newport</b></p> <p>The Board received a paper updating on progress on the Safer Newport work as the city’s Community Safety Partnership.</p> <p>Members commented on the positive preventative and collaborative focus of this work and that it would be useful to receive figures from other comparable cities on levels of crime and perceptions of crime. D Garwood-Pask will circulate information.</p> <p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>i) To note the positive work of Safer Newport since it was established in July 2018</li> <li>ii) Request that Safer Newport and the sub groups continue to develop performance measures that demonstrate progress against the agreed actions</li> <li>iii) Request a further progress report to the PSB in December 2019</li> </ul>	<p>D Garwood</p> <p>NCC/ I Roberts</p>
<b>7</b>	<p><b>Early Years Integration Transformation Programme – Ratification of Newport as a Pathfinder</b></p> <p>The Board received a report outlining Newport’s bid to be a Pathfinder area for the Integration of Early Years Transformation Programme.</p> <p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>i) To endorse the proposal for Newport to be involved in the Welsh Government Pathfinder Programme.</li> <li>ii) To report this work through the Strong Resilient Communities Intervention Board.</li> </ul>	<p>S O’Brian. H Williams, C James (NCC)</p>
<b>8</b>	<p><b>Engagement</b></p> <p>The board received a report outlining the PSB engagement activity in Newport, particularly young people’s participation and engagement. Members commented on the value of using the bus WiFi to gather the views of local residents.</p> <p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>I. To note the work on engagement of children and young people</li> </ul>	<p>ALL</p>

	<p>outlined above and where necessary make any recommendations.</p> <p>II. To confirm the continued need for the Engagement Group, and PSB members to suggest nominees from their organisations.</p> <p>III. To note the support for engagement and resources that the Council's Partnership team can offer to partners e.g. advice on engagement, access to the Youth Council, use of bus wifi surveys, access to schools councils/pupil voice.</p> <p>IV. To task the Engagement Group to undertake a feasibility study of online engagement systems.</p>	<p>ALL</p> <p>Engagement sub group</p>
9	<p><b>Partnership Evaluation 2019</b></p> <p>The board considered proposals for the next PSB self-evaluation exercise. Members commented that the Academi Wales Healthy Boards workshop had been useful and the evaluation questionnaire used at the workshop would be an appropriate tool for the next partnership evaluation.</p> <p><b>Agreed:</b></p> <p>i) To use the Academi Wales Healthy Board's questionnaire for the 2019 Partnership Evaluation for PSB members</p> <p>ii) To include questions related to the five ways of working</p> <p>iii) To complete the anonymous online survey when circulated.</p> <p>iv) To note progress against the 2017 Action Plan.</p>	<p>N Dance / W Tucker</p> <p>ALL</p>
10	<p><b>Welsh Government Regional Support Funding 2019-20</b></p> <p><b>Agreed</b> to note the report</p>	
11	<p><b>Minutes of the Regional Partnership Board held on 9<sup>th</sup> May 2019</b></p> <p><b>Agreed</b> to note the minutes</p>	

12	<p><b>Community Council representation on the PSB</b></p> <p><b>Agreed</b> to note Welsh Government’s intention to add a representative from community councils to the list of required ‘invited participants’ on Public Services Boards. One Newport PSB had invited community councils to be part of the Green and Safe Spaces Network and invited the sector to nominate a representative to sit on the Third Sector Partnership and the Engagement Group.</p>	
13	<p><b>Forward Work Programme</b></p> <p>The Chair reminded partners that they have the opportunity to submit items for the agenda.</p>	ALL
14	<p><b>Meeting Dates</b></p> <ul style="list-style-type: none"> <li>• 10 am Thursday, 3 October 2019. Newport City Homes, Nexus House</li> <li>• 10 am Tuesday, 10 December 2019. The Friars, Royal Gwent Hospital</li> </ul> <p><u>Meeting dates in 2020</u></p> <ul style="list-style-type: none"> <li>• 10 am Tuesday, 11 March 2020</li> <li>• 10 am Tuesday, 10 June 2020</li> <li>• 10 am Tuesday, 9 September 2020</li> <li>• 10 am Tuesday, 9 December 2020</li> </ul>	
15	<p><b>AOB – Public Health Wales event: 16<sup>th</sup> July</b></p> <p>It was noted that Public Health Wales is holding an event on 16<sup>th</sup> July focused on looking at gaps in life expectancy. All PSB members are welcome to attend.</p>	ALL