

# AGENDA

## One Newport Public Services Board – 16<sup>th</sup> March 2021

### 4.30 pm - Teams Meeting

(Please join the meeting by 4.25 pm to enable a prompt 4.30 pm start.)

Guidance for Teams Meeting
<ul style="list-style-type: none"> <li>• Please use the “raise your hand” facility to make the Chair aware that you wish to speak</li> </ul>
<ul style="list-style-type: none"> <li>• Please mute yourself during the meeting when you are not speaking to avoid background noise</li> </ul>
<ul style="list-style-type: none"> <li>• If you have a poor connection during the meeting, switching off your video may help</li> </ul>

1. Welcome and Introductions
2. Apologies
3. Minutes of the meeting held 8<sup>th</sup> December 2020 (minutes attached)
4. Appointment of Vice-Chair

### Strategy and Policy

5. Gwent Public Services Board, Local Well-being Assessment & Plan - Chair to introduce (report attached)
6.
  - a) Review of Local Well-being Plan
    - i. Confirmation of Well-being Plan Objectives – Will Beer, Chair of Strategy and Performance Board (report attached)
    - ii. PSB Values – Will Beer, Chair of Strategy and Performance Board (report attached)
    - iii. Review of Green and Safe Spaces intervention – Steve Morgan (report attached)

- b) Strategy and Performance Board
  - i. Minutes of the meeting held on 24<sup>th</sup> February 2021
  - ii. Members to suggest any items for discussion by the S&P Board

## **Delivery**

- 7. Scrutiny Letter regarding Mid-Year Performance – Nicola Dance (letter attached)
- 8. Building a Sustainable and Enhanced Foundation Tier for Mental Wellbeing in Gwent – Will Beer and Jackie Williams (Public Health Wales) (Presentation; report attached)
- 9. Safer Newport – CS Tom Harding (report attached)
- 10. Well-being Plan Annual Report 2020-21 – Nicola Dance (report attached)
- 11. Strategy and Performance Board Terms of Reference – Nicola Dance (report attached)

## **Information items to note**

- 12. Welsh Government PSB Regional Support Funding (letter attached)
- 13. Local Area Energy Plan (report attached)
- 14. Communications Plan Update (report attached)
- 15. SoNaRR 2020 State of Natural Resources Report (report attached)
- 16. Regional Partnership Board - Minutes of the meeting held on 19<sup>th</sup> November 2021 (attached)
- 17. Forward Work Programme (attached)
- 18. Dates of Future Meetings
  - 4.30 pm Tuesday 8<sup>th</sup> June 2021
  - 4.30 pm Tuesday 14<sup>th</sup> September 2021
  - 4.30 pm Tuesday 14<sup>th</sup> December 2021

**Contact:** Nicola Dance: 01633 233665; E-mail [nicola.dance@newport.gov.uk](mailto:nicola.dance@newport.gov.uk)

Date: 10<sup>th</sup> March 2021

[PSB Terms of reference](#) and [Induction Pack](#)

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# Minutes Newport Public Services Board

**Date:** 8<sup>th</sup> December 2020

**Time:** 4.30 pm - Online Teams meeting.

**Present:**

**Statutory Partners:**

**Newport City Council:** Cllr J Mudd (Chair); B Owen (Chief Executive Officer)

**Aneurin Bevan University Health Board (ABUHB):** Katija Dew

**South Wales Fire and Rescue Service:** Huw Jakeway

**Natural Resources Wales:** Ceri Davies

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**Invited Partners:**

**Welsh Government:** Amelia John

**Office of the Police and Crime Commissioner:** Darren Garwood-Pask

**Heddlu Gwent Police:** Chief Superintendent Tom Harding

**Probation Service:** Amanda Lewis

**Public Health Wales:** Will Beer; Jackie Williams

**Gwent Association of Voluntary Organisations:** Stephen Tiley

**Newport Third Sector Partnership:** Craig Lane

**RSLs:** Ceri Doyle

**Newport Live:** Steve Ward

**Coleg Gwent:** Guy Lacey

**Newport Youth Council:** Maisy Evans; Poppy Stowell-Evans

**Observer** - Councillor James Clarke (Chair, Performance Scrutiny Committee - Partnerships)

**NCC Officers:** N Dance (PSB Co-ordinator), T McKim, M Sharp, L Christian, C Stock

**Apologies** - N Prygodzicz (ABUHB), J Cuthbert (OPCC); M Cadwallader (USW)

No	Item	Action
1	<p><b>Welcome and Introductions</b></p> <p>The Chair welcomed Chief Superintendent Tom Harding (Gwent Police), and Maisy Evans and Poppy Stowell-Evans (Newport Youth Council), who were attending their first meeting of the PSB. She also welcomed Councillor James Clarke, Scrutiny Chair, who was attending as an observer and to present the Scrutiny letter at item 9.</p>	
2	<p><b>Apologies</b></p> <p>N Prygodzicz (ABUHB), J Cuthbert (OPCC); M Cadwallader (USW)</p>	
3	<p><b>Minutes of the meeting held on 8<sup>th</sup> September 2020</b></p> <p>The minutes of the meeting held on 8<sup>th</sup> September 2020 were confirmed as a true record.</p> <p><b>Matters Arising from the Minutes</b></p> <p>Re Minute 3, the Chair advised that discussions on local PSBs moving to a regional footing did not take place at the September G10 meeting. The comments from Newport PSB will be taken to the next G10 meeting.</p>	<p><b>Chair</b></p>
4	<p><b>Preparation of Local Development Plan</b></p> <p>The Board received a presentation on the forthcoming review of the Newport Local Development Plan (LDP). Members were asked to consider if further topic areas required coverage in the LDP review and to advise of any sites they may have in mind for development or protection.</p> <p>C Davies asked for the SoNaRR Report, due in January 2021, to be taken into account as part of the review.</p> <p>PSB members commented on the importance of using non-digital as well as digital methods of consultation for the LDP and the need to involve young people. NYC representatives offered to produce a young person friendly version of the plan to facilitate accessibility of the document to all readers.</p> <p>Although work is under way to deliver the City Centre Masterplan, members commented that the LDP review presents opportunities for all partners to engage in the vision for Newport city centre, which could inform Well-being Plan intervention work.</p> <p><b>Agreed:</b></p> <ol style="list-style-type: none"> <li>i. That the Strategy and Performance Board co-ordinates a workshop on PSB involvement in a future vision for the city centre to inform the LDP review.</li> <li>ii. Members to advise of any sites their organisations may have in mind for development or protection.</li> <li>iii. Newport Youth Council to consider producing a young person's version of the LDP review to aid engagement.</li> </ol>	<p><b>ALL</b></p> <p><b>S&amp;PB;N Dance; M Sharp</b></p> <p><b>ALL</b></p> <p><b>M Evans; P Stowell-Evans; M Sharp</b></p>

<p><b>5</b></p>	<p><b>Review of Wellbeing Plan Objectives</b></p> <p>The Board considered changes to the Wellbeing Objectives in the Wellbeing Plan, which took account of the impacts of Covid-19 and the recommendations of the Future Generations Commissioner in her annual report. The proposed revised Objectives were:</p> <ol style="list-style-type: none"> <li>1) People feel good about living, working, visiting and investing in our unique city.</li> <li>2) People have skills and opportunities to develop, prosper and contribute to a thriving city.</li> <li>3) People belong to friendly, connected communities and feel confident and empowered to improve their well-being.</li> <li>4) Newport has healthy, safe and resilient environments with an integrated sustainable travel network.</li> </ol> <p>Members supported the revised objectives and proposed additional changes as follows:</p> <ul style="list-style-type: none"> <li>• inclusion of “sustainable” in revised Objective 2;</li> <li>• inclusion of “resilient” in revised Objective 3;</li> <li>• Change “People” to “Everyone” in the objectives.</li> </ul> <p><b>AGREED</b> – To approve the revised objectives subject to incorporation of the additional changes proposed by members.</p>	<p><b>N Dance</b></p>
<p><b>6</b></p>	<p><b>Review of Right Skills Intervention</b></p> <p>Guy Lacey and Stephen Tiley presented proposed changes to the vision, steps and actions for the Right Skills Intervention in the Wellbeing Plan. The changes were recommended by the Right Skills Intervention Board and broadened the activity beyond economic well-being to a strengthened focus on environmental, social and cultural well-being.</p> <p>Members commented that carbon literacy should be for all age groups, not just focussed on adults. GL noted that carbon literacy would form part of the new school curriculum and the post-16 curriculum would be likely to embed this also.</p> <p><b>Agreed</b> – To approve the proposed changes to the Right Skills vision, steps and actions</p>	<p><b>G Lacey; S Tiley; N Dance</b></p>
<p><b>7</b></p>	<p><b>Local Wellbeing Plan - Q2 Performance Reports</b></p> <p>The Interventions Leads presented performance dashboards up to 30<sup>th</sup> September 2020 and answered questions.</p> <p>Regarding the Newport Offer, the Chair noted that the intervention would be reviewed, taking account of the impact of Covid-19 and the Future Generations Commissioner’s Annual Report. She proposed that Newport Youth Council be involved in this work to ensure the intervention is firmly focused on future generations and sustainability.</p> <p>It was proposed that Steve Ward, Newport Live, be the second lead on the Newport Offer and that the intervention board should include representation from the four other interventions.</p>	

	<p>In work related to Strong Resilient Communities, C Doyle reported a high-level strategy group had been established to look at issues in the Pillgwenly area, linking into the work of Safer Newport. Any members wishing to have a representative on this group should advise C Doyle. A Lewis wished to be involved on behalf of the Probation Service. It was noted that other areas of Newport are also dealing with difficult issues.</p> <p>It was commented that Covid-19 vaccination centres might potentially offer an opportunity to signpost people to other services.</p> <p>Green and Safe Spaces Lead, C Davies, reported that due to a need to focus on Natural Resources Wales flood response work, she would be replaced by Steve Morgan as NRW's representative on the PSB. The Chair and members thanked Ceri for her work both as PSB Vice-Chair and as Safe and Green Spaces Lead.</p> <p>Regarding Sustainable Travel, it was noted that over the coming months, the intervention board would be considering the implications of the South East Wales Transport Commission report.</p> <p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>i. NYC to be involved in the review of the Newport Offer</li> <li>ii. Steve Ward be appointed as second Newport Offer lead.</li> <li>iii. Newport Offer Board to include representation from the other intervention boards.</li> <li>iv. Any members wishing to be part of the strategic group of partners tackling issues in Pill to contact C Doyle; A Lewis to be involved in this work on behalf of the Probation Service.</li> </ul>	<p><b>N Dance</b></p> <p><b>ALL; C Doyle</b></p>
<p><b>8</b></p>	<p><b>Strategy and Performance Board</b></p> <p><b>AGREED :</b></p> <ul style="list-style-type: none"> <li>i. To note that Will Beer has been re-elected as Chair of Strategy and Performance Board (S&amp;PB).</li> <li>ii. To note the minutes of the S&amp;PB meeting held on 25<sup>th</sup> November 2020</li> <li>iii. To note that any member may raise items for discussion by S&amp;PB.</li> </ul>	<p><b>ALL</b></p>
<p><b>9</b></p>	<p><b>Scrutiny Letter</b></p> <p>The Board considered the letter from the Scrutiny Chair, Councillor James Clarke, regarding the Well-being Plan Annual Report.</p> <p>C Davies, C Doyle and W Beer had attended the Scrutiny Committee on behalf of the PSB in October to answer questions and take feedback.</p> <p>Councillor James Clarke expressed the Scrutiny Committee's appreciation to the PSB representatives for fully answering their questions and reported the Committee's view that the annual report information was well presented.</p> <p>The Chair thanked Councillor Clarke for the positive feedback and emphasised the importance of the role of scrutiny and of engagement with elected members.</p>	

	<b>AGREED</b> – To note the Scrutiny letter.	
<b>10</b>	<b>Jigso Project</b>  H Jakeway advised that he would circulate a brief update on this initiative to members.	<b>H Jakeway</b>
<b>11</b>	<b>Building a Sustainable and Enhanced Foundation Tier for Mental Wellbeing in Gwent</b>  Item deferred to the PSB meeting in March 2021.	<b>W Beer; N Dance</b>
<b>12</b>	<b>Participation and Engagement Update</b>  The Board received an update on engagement work. PSB members were asked to confirm their representatives on the PSB's engagement group.	<b>ALL</b>
<b>13</b>	<b>Natural Resources Wales (NRW) Strategic Allocated Funding Grant – Green Infrastructure Directory</b>  C Davies advised that development of the Green Infrastructure Directory for Newport is continuing with funding from NRW's Strategic Allocation Fund. The results of the survey and an update of plans for review will be brought to a future PSB meeting.	
<b>14</b>	<b>Barriers to the Implementation of the WFG Act – PSB's response to the Public Accounts Committee consultation</b>  The Board noted the PSB's response.	
<b>13</b>	<b>Regional Partnership Board – Minutes of the meetings held on 17<sup>th</sup> September 2020 and 22<sup>nd</sup> October 2020</b>  The Board noted the minutes of the Regional Partnership Board meetings held on 17 <sup>th</sup> September and 22 <sup>nd</sup> October 2020.	
<b>15</b>	<b>Forward Work Programme</b>  The Chair advised that all members are able to propose items for inclusion on the Forward Work Programme.  C Davies proposed a presentation on the SoNaRR report to a future meeting.	<b>ALL</b>  <b>C Davies / S Morgan</b>
<b>15</b>	<b>Date of Future Meetings:</b> <ul style="list-style-type: none"> <li>• 4.30 pm Tuesday 16<sup>th</sup> March 2021</li> <li>• 4.30 pm Tuesday 8<sup>th</sup> June 2021</li> <li>• 4.30 pm Tuesday 14<sup>th</sup> September 2021</li> <li>• 4.30 pm Tuesday 14<sup>th</sup> December 2021</li> </ul>	<b>ALL</b>

<b>16</b>	<b>Any Other Business</b> The Chair recorded her appreciation of the contributions made by Newport Youth Council representatives, Maisy and Poppy, at their first meeting.  The Chair wished everyone a peaceful and restful Christmas.	
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# Public Services Board

16 March 2021

## Gwent Public Services Board, Local Well-being Assessment & Plan

### Purpose

To provide an update on the requirements of the Well-being of Future Generations (Wales) Act 2015 and the development of:

- A regional ‘Gwent’ PSB;
- The next round of the Assessment of Local Well-being; and
- The next round of the Local Well-being Plan.

### Background

The Well-being of Future Generations (Wales) Act 2015 is about improving the social, economic, environmental and cultural well-being of Wales. The Act sets out a collective well-being duty on specified public bodies to act jointly via public services boards (PSBs) to improve the economic, social, environmental and cultural well-being of their area by contributing to the achievement of the well-being goals.

As part of this collective well-being duty, the PSB must:

- Prepare and publish an assessment of the state of economic, social, environmental and cultural well-being. The assessment must provide an accurate analysis of the state of well-being in each community and in the area as a whole and be published no later than a year before its local well-being plan.
- Prepare and publish a local well-being plan setting out its local objectives and the steps it proposes to take to meet them. The local well-being plan must be published no later than 12 months after each local election.

The first Newport local well-being assessment called the [community well-being profiles](#) were published in May 2017. In Newport, the profiles were based around ward areas. The first [Newport local well-being plan](#) was published in May 2018.

The next round of the well-being assessment and well-being plan are due to be published in May 2022 and May 2023 respectively. This is set out in the table below:

Published	1 <sup>st</sup> Round	2 <sup>nd</sup> Round
Local Well-being Assessment	May 2017	May 2022
Local Well-being Plan	May 2018	May 2023

## Merging PSBs

The Well-being of Future Generations (Wales) Act 2015 also provides for two or more PSBs to be able to merge if it would assist them in contributing to the achievement of the well-being goals.

Boards may merge only if the same Local Health Board is a member of each board and no other Local Health Board is a member of any of those boards.

The Gwent 'G10' leadership group is a partnership body made up of the Leaders of all of the PSB invited and statutory partners. As discussed at previous PSB meetings the G10 group propose a merger of the Gwent PSBs to form a single regional PSB incorporating the local authority areas of Blaenau Gwent, Caerphilly, Monmouthshire, Newport and Torfaen. The decision to do this would need to be agreed by each of the PSBs as the statutory bodies.

The PSB has previously discussed implications for decision making and partnerships in Newport, and the importance of maintaining engagement with local partners and communities.

## What will the Gwent PSB look like and how will it work?

It is proposed that a regional approach will improve the well-being of people across Gwent by strengthening governance, accountability, improving collaborative working through a clearer partnership landscape. Including:

- Providing the catalyst for a regional well-being assessment and well-being plan that maintains local accountability.
- Offer the opportunity to develop regional scrutiny arrangements.
- Provide an opportunity of aligning the focus of a range of regional partnerships including the Regional Partnership Board (RPB) to reduce duplication of activity, align strategic priorities and much closer collaboration over assessment and planning processes.
- Supporting the Welsh Government review on 'partnerships' and specifically recommendation 3 of the recent WAO Review of Public Services Boards.

G10 has tasked a subgroup with developing the required tasks, actions and timescale for a Regional PSB and a range of planning work is underway.

## Next steps

In order to meet timelines for the next Well-being Plans 2023 onwards, work on the Well-being assessment and public engagement will need to start this summer.

The group will also set out proposals for Scrutiny of the regional plan and determine how to engage with Scrutiny Committees in the region to ensure that this is supported. Each statutory organisation will need to take a report to its own board or decision-making body to ensure that any relevant constitutional changes are made. Each PSB will also need to decide whether to support the decision.

If the PSB agree that the proposed structure will lead to local delivery boards - that is an ongoing OneNewport partnership, then this will need to be established from September 2021 onwards to support the delivery of existing Well-Being Plans and to maintain essential local partner engagements.

## **What does this mean for the next round of the Well-being Assessment?**

The proposal will mean that the five PSBs agree to carry out an integrated, collaborative Well-being Assessment in order to streamline the process of five Assessments so the next Well-being Assessment will be developed on a Gwent footprint.

The Gwent Well-being Assessment will set out a picture of regional well-being, with the capability to look at (and compare where appropriate) specific data and/or themes across the five Local Authority areas and local communities.

A set of **principles** have been agreed to work to. These are:

- Focus on a regional, integrated picture of Well-being, while still respecting and reflecting local and community differences and nuances by answering a series of jointly agreed questions
- Apply the sustainable development principles; long term, integration, involvement, collaboration and prevention
- Explore the differences, similarities and interconnectedness of well-being within, between, and outside our areas and communities
- Reflect that we are not starting from scratch, broaden and build on good practice and our current regional and local understanding of well-being and use the evidence we have and considerations of what we might do differently as a starting point
- Use evidence to challenge existing perspectives and approaches and explore contentious issues
- Use a wide range of qualitative and quantitative information including data, academic research, evidence and people's views, presented using a digital platform which allows users to view the content in various ways (e.g. regionally, locally, by theme, by well-being goal)
- Maintain a strong community element and involve thought leaders, public, private and third sector partners and residents
- Assess data on agreed geographical footprints where available (directly comparable across the five LA areas)
- Go further than simply presenting data, making meaningful sense of that data and answering the "so what?" questions
- Consider well-being in Gwent in light of changing contextual circumstances and understand the implications of emerging challenges (e.g. COVID-19 pandemic, green recovery, Brexit)

- Take an asset-based approach to build upon and identify the strengths of both individuals and communities in relation to need
- Focus on the short, medium and long term and identify future trends and potential disruptors
- Keep data, evidence and thinking up to date and current
- Be compiled collaboratively with fair and equal division of responsibilities across all public bodies.

A common set of questions and associated framework will be developed to undertake the **community engagement** element of the local assessment of well-being in a consistent manner. This will allow the output to be aggregated up to a set of Gwent level data to inform well-being planning. This will be building on the five previous engagement frameworks and following similar questions styles to those employed in 2017-18. However, engagement will not be treated as ‘start from scratch’ and will build on and review the existing priorities for communities highlighting the successes of the legacy PSBs and checking the continued relevance of priorities.

It is fully expected that replies will be influenced by current experiences of the pandemic. This is likely to have both a positive and negative effect; positive in that community empowerment and self-support will have increased, but negative in that it may be difficult to engage people on a 25-year planning timeframe given the issues being faced in the here and now.

Questioning styles will recognise the short, medium and long-term and resources to support questioning frameworks will, as well as recognising PSB activity over the past 3 years, consider the recovery of communities and differences in the economy, environment, societal changes and cultural changes caused by the pandemic.

The engagement work will need to align to the work of the assessment group with the overall aim of meeting the statutory deadlines.

### **What does this mean for the next round of the Well-being Plan?**

The Gwent PSB will be responsible for producing and delivering an Integrated Local Well-being Plan for the whole of the Gwent area. This will use the Wellbeing Assessment as its base including arrange of engagement work with communities across the region.

The timetable for this work is attached to this Report.

### **The future of One Newport**

As noted in this report the PSB has previously discussed the implications for decision making and partnerships in Newport, and the importance of maintaining engagement with local partners and communities.

The strength of the Newport partnership is demonstrated through achievements to date against the Well-being Plan and our response to the COVID pandemic. This is also supported by Scrutiny feedback which notes the strength of the PSB, and the excellent partnership working.

We have the important commitment of continuing to deliver the existing Well-being Plan based on Newport's Well-being Assessment until end March 2023. Some of this work also relates to the work of the statutory Community Safety Partnership, Safer Newport which is supported by the PSB.

Ensuring local accountability and the ability for all partners to hear the voices of local people and develop services accordingly will continue to be a key function of the local partnership and the membership of Newport Youth Council is a key part of this.

The Newport partnership brings together both regional and Newport organisations, adding value and creating holistic solutions in a way that could otherwise be lost. Ambitions for the city and a desire to involve partners currently on the PSB in taking the city forward in a way that focuses on sustainability and the principles of the Placemaking Wales Charter. All partners have a role to play in creating and promoting the Newport Offer.

The report proposes that a local partnership is established and member support will be essential to the ongoing success of One Newport.

## **Proposal**

To consider the implications of establishing and being part of a regional PSB and the timeline for this change, and to engage with and support the development. The PSB has previously discussed implications for decision making and partnerships in Newport, and the importance of maintaining engagement with local partners and communities. With this in mind to support the establishment of local partnership arrangements from September 2021 to ensure delivery of our existing priorities and the future partnership work.

## **Recommendations**

Members are asked to:

1. Note the proposals and timeline for implementation of a Regional PSB.
2. Determine whether to support the principle of a Regional PSB.
3. PSB members will also need to consider whether a report to individual organisational boards/ decision making bodies is required, to ensure support and any relevant constitutional changes.
4. Determine whether the OneNewport partnership should continue from September 2021 and to receive a proposal on this at the next PSB meeting.
5. Agree the principles set out for the regional Well-being Assessment.
6. Agree the principles set out for the engagement work to support the development of the Well-being Assessment.

## Timetable

The proposed timeline for a Gwent PSB will mean that a new PSB is in place by September 2021 to develop the next phase of the Well-Being Plan as outlined below. **(Statutory deadlines).**

Date	Item
Mar 2021	Gwent PSB approach agreed by G10
Mar/ Apr 2021	Paper taken to each PSB which will detail the decision to move to a regional PSB and how this will be done. Plans for local arrangements discussed. <b>Agreement from each PSB for this to go ahead.</b>
Apr/ Jul 2021	Report to each LA scrutiny committee. Regional scrutiny process agreed. <b>Formally agreed by each Local Authority/ organisation as required</b> (LA AGM cycle May).
Apr – Oct 2021	<b>PSB to draft Well-being Assessment</b>
May – Aug 2021	<b>PSB to undertaken a public engagement process for the Well-being Assessment</b>
Jun – Jul 2021	Final PSBs are held in each area. Paper on local arrangements agreed and signed off by each PSB. ToR for the regional PSB is formally signed off by each individual PSB. Date for first regional PSB is set. Lead Local Authority agreed.
Sep 2021	Regional PSB is created <b>First meeting must be held within 60 days (30th October).</b> The first meeting will need to be chaired by a LA. Local boards established.
Nov 2021	Consultation Draft Assessment agreed by PSB
Dec 2021 – Jan 2022	<b>Consultation Period for the Well-being Assessment for all stakeholders</b>
Feb 2022 – Mar 2022	Redrafting Well-being Assessment in light of consultation
Apr 2022	<b>Final version of Well-being Assessment agreed by Gwent PSB</b>
May 2022	<b>Publish Well-being Assessment</b> Copy of Assessment to Welsh Ministers, Commissioner, Auditor General for Wales, Scrutiny Committee
May 2022 – Oct 2022	<b>PSB to develop response analysis to inform the Local Wellbeing Plan</b> Seek advice from the Future Generations Commissioner PSB to develop Local Well-being Plan
Nov 2022 – Jan 2023	<b>Statutory Consultation of the Well-being Plan</b>
Feb 2023 – Mar 2023	Redrafting Well-being Plan
Apr 2023	<b>Final version of Well-being Assessment agreed by Gwent PSB</b>
May 2022	<b>Publish Well-being Plan</b> - copy of Plan to Welsh Ministers, Commissioner, Auditor General for Wales, Scrutiny Committee

## Contacts

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# Public Services Board

16 March 2021

## Well-being Plan Review – Well-being Objectives

### Purpose

To ratify the PSB’s Well-being Objectives following amendments proposed by the Public Services Board on 8<sup>th</sup> December 2020.

### Well-being Objectives

Draft revisions to the Well-being Objectives were proposed to the PSB on 8<sup>th</sup> December 2020.

The proposed revisions took account of the impacts of Covid-19 and the recommendations of the Future Generations Commissioner in her annual report. Members of the PSB supported the revised objectives but proposed additional changes as follows:

- Inclusion of “sustainable” in revised Objective 2;
- Inclusion of “resilient” in revised Objective 3; and
- Change “People” to “Everyone” in the objectives.

With these additional changes, the PSB’s revised Well-being Objectives are as follows:

Final Revised Well-being Objectives following PSB on 8 <sup>th</sup> December 2020
1) Everyone feels good about living, visiting and investing in our unique city.
2) Everyone has the skills and opportunities they need to develop, prosper and contribute to a thriving, sustainable city.
3) Everyone belongs to resilient, friendly, connected communities and feels confident and empowered to improve their well-being.
4) Newport has healthy, safe and resilient environments with an integrated sustainable travel network.

### Recommendation

Board members are asked to:

- Ratify the revised Well-being Objectives

### Well-being of Future Generations (Wales) Act 2015

The partnership evaluation questionnaire included consideration of the PSB’s adherence to the sustainable development principle in the way it operates and the draft action plan includes actions the PSB could take to improve in this area.

### Communication

The approval of the objectives by the PSB will be published on the One Newport website via the PSB minutes and Summary of Business from December 2020.

## **Background Papers**

[Newport Local Well-being Plan](#)

[PSB Papers – 8 December 2020](#)

PSB Minutes – 8 December 2020

## **Contact**

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Nicola Dance, [Nicola.Dance@newport.gov.uk](mailto:Nicola.Dance@newport.gov.uk)

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## Public Services Board

16 March 2021

### PSB Development Plan – Well-being Plan Values

#### Purpose

To consider whether the values/pledges set out in the well-being plan remain relevant and ensure they are at the core of how the PSB works.

#### Background

In June 2019, the PSB agreed to undertake a new evaluation exercise continuing the programme of structured self-evaluation every two years. The Board based the evaluation on the PSB's "Healthy Boards" workshop in March 2019 delivered by Academi Wales.

Also during 2019, Audit Wales undertook a review of PSBs on behalf of the Auditor General for Wales. The review report made recommendations on areas for improvement.

Taken together, the PSB's own self-evaluation exercise and the Audit Wales review suggested areas for development going forward. In December 2019, the PSB agreed a Board Development Action Plan.

Within the development action plan, the Strategy and Performance Board was tasked with considering whether the values set out on page 9 of the Well-being Plan remain relevant and how to ensure they are at the core of how the PSB works.

They are as follows:

How are we going to work differently? The One Newport PSB is committed to working together with local communities towards the common goals and objectives set out in this plan.

In everything that we do, the PSB will work to improve the economic, social, cultural and environmental well-being of the city. Before developing the plan, we pledged to be:

- Ambitious
- Serious about working in partnership
- Firmly focused on people
- Focused on outcomes
- Not solely driven by data

The Strategy and Performance Board reviewed the values at its meeting on 24<sup>th</sup> February 2021. The Board considered that there should be a focus on people's stories and a reference to well-being. The Board further considered that because of being "focused on outcomes", the PSB was also "not solely driven by data", which made the latter statement unnecessary.

#### Proposal

Following consideration by Strategy and Performance Board, the proposed revised values/pledges are:

- Ambitious
- Serious about working in partnership
- Firmly focused on people and their stories
- Focused on integrated well-being outcomes

## Recommendations

1. Consider the proposed changes following the review undertaken by the Strategy and Performance Board and ensure they are at the core of how the PSB works.

## Timetable

Task	By Whom	Meeting
Consider whether the values set out in the well-being plan are still relevant	S&PB	24 Feb 2021
	PSB	Mar / Jun 2021

## Well-being of Future Generations (Wales) Act 2015

The values were developed to support the PSB in working together towards the goals and objectives set out in the well-being plan. These aligned with the sustainable development principle (five ways of working) to ensure the PSB works together to improve the economic, social, cultural and environmental well-being of the city.

## Communication

The discussion of this report will be recorded via the minutes of the Strategy & Performance Board and following final discussions at the Public Services Board.

## Background Papers

[Newport's Well-being Plan 2018-23](#)

[PSB Full Papers \(10.12.19\)](#)

[PSB Minutes \(10.12.19\)](#)

## Contacts

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# One Newport Public Services Board

16 March 2021

## Review of the Green and Safe Spaces Intervention

### Purpose

This paper sets out the proposed changes to the Green and Safe Spaces Intervention of the Well-being Plan.

### Background

In June 2019, the PSB agreed to undertake a new evaluation exercise continuing the programme of structured self-evaluation every two years.

In December 2019, the PSB agreed an action plan to address areas of development. Within the action plan, the board agreed to:

- Review the Well-being Plan on an annual basis and make proposals of any changes to the PSB to ensure we can adapt to changing circumstances.

In June 2020 Welsh Government wrote to PSBs regarding their role in the recovery from Covid-19 and suggested that, in the light of the pandemic, they reflect on whether the objectives and priorities in local well-being plans still have the right focus.

In addition, the Green Recovery Report has been published by the Green Recovery Taskforce, and the Future Generations Commissioner published The Future Generations Report 2020 with recommendations including advice for PSBs to set clear objectives relating to A Resilient Wales, greenspace, biodiversity and climate change. The impact of covid-19 restrictions has highlighted the inequality of access to quality greenspace nearby, but in some places the added pressure has led to antisocial behaviour and an increase in littering, including discarded PPE, triggering a negative impact on biodiversity. On a positive, many more people have really embraced and sought out nature for the improved health and well-being benefits, realising the value of quality greenspace within a short distance from their homes.

With these considerations in mind the PSB Green and Safe Spaces Board, along with additional invitees, reviewed the intervention in a workshop in January 2021. A [Workshop Report](#) sets out the process undertaken to decide on the proposed changes. The proposed new Green and Safe Spaces vision, steps and actions are set out in Annex A of this report. The key direction for change is to align with the Green Recovery Report, and broaden the scope to include more focus and ambition, guided by the objectives of A Resilient Wales, and to recognise the cross cutting wide range of benefits that protecting and restoring nature brings across all well-being goals, supporting social, economic, environmental & cultural well-being.

## Recommendation

Public Services Board members are asked to review and approve the changes to the Green and Safe Spaces Intervention.

### Timetable

Task	Date
Meeting to review the Green and Safe Spaces Intervention vision, steps and actions	27 <sup>th</sup> January 2021
Consideration of the changes by Strategy and Performance Board as part of a review of the Well-being Plan	24 <sup>th</sup> February 2021
Final Agreement of the changes by PSB	16 <sup>th</sup> March 2021

### Well-being of Future Generations (Wales) Act 2015

The Act is about sustainable development, which is the process of improving the social, economic, environmental and cultural well-being of Wales by taking action in accordance with the sustainable development principle aimed at achieving the well-being goals.

The Green and Safe Spaces intervention changes have been developed by **involving** and **collaborating** with a range of partners both inside and outside the PSB.

**Long term** – The revised steps include actions to address biodiversity loss, climate change, the health and resilience of ecosystems, more focussed actions around safety and barriers to accessing green and blue space, the health and well-being of people, connecting people with nature, and helping communities manage greenspace in the short and long terms with a focus on sustainability.

**Integrated** – The Green and Safe Spaces intervention contributes to all well-being goals. The review has resulted in recommendations that the intervention broadens its scope to include more ambition and focus guided by the objectives of A Resilient Wales, and to recognise the cross cutting wide range of benefits that protecting and restoring nature brings across all well-being goals, supporting social, economic, environmental & cultural well-being.

**Prevention** – The proposals encompass addressing the climate and nature emergencies with nature based solutions, as well as working collaboratively to find preventative approaches to barriers to accessing greenspace.

- **A prosperous Wales:** The proposed steps support acquiring new skills and green volunteering opportunities which contribute to a sustainable green economy, developing a skilled population which aligns with current and future employment opportunities in the local area.
- **A resilient Wales:** The Green and Safe Spaces proposals have more emphasis on increasing and enhancing greenspace provision, the importance of a biodiverse natural environment to social, economic and ecological resilience, as well as connecting people with nature to realise the multiple well-being benefits. The

proposals encompass addressing the climate and nature emergencies with nature based solutions and specify blue space as well as green space.

- **A healthier Wales:** The link between healthy ecosystems, a biodiverse natural environment and the health and well-being of people is becoming more and more recognised. Cleaner air, reduced flood risk, carbon storage, and quality greenspace for play, recreation, physical activity, and mental well-being are just some of the valuable multiple benefits. The proposals also have more focus on access for all to local greenspace, by addressing deficits, which will also contribute towards reducing health inequalities and help those who need it most.
- **A more equal Wales:** The Green and Safe Spaces proposals contribute to addressing the deficits and inequality of access to local quality greenspace, as well as looking to ensure physical access points are inclusive of all abilities. The proposals include looking to understand other barriers such as lack of confidence to use greenspace, and to support projects that connect people with nature, encourage positive behaviour change, build knowledge, motivation for all communities to feel confident to use greenspace. The proposals aim to be all inclusive as well as ensuring a diverse membership of stakeholders and community groups within the Green and Safe Network.
- **A Wales of cohesive communities:** The intervention supports community cohesion through supporting inclusive projects that encourage diverse representation of community involvement in activities, working together to improve local areas and create local places for nature which will aid nature recovery.
- **A Wales of vibrant culture and thriving Welsh Language:** Green and Safe Spaces activity will actively include promotion of the Welsh language through communications and marketing plans, publications and wider projects. The proposals also include supporting projects which connect nature with the arts, culture and heritage of Newport.
- **A globally responsible Wales:** The intervention includes raising public awareness to understand sustainability, the impact of climate change and actions that can be taken to restore nature. The proposals encourage the implementation of connected green infrastructure and nature based solutions to climate change mitigation and adaptation, contributing to the well-being of Newport, Wales and globally.

**Contacts:**

Steve Morgan, Head of Operations South East Wales (Natural Resources Wales); Huw Jakeway (South Wales Fire & Rescue Service); Emma Wakeham, Senior Policy and Partnership Officer (Newport City Council); Harriet Bleach, Green and Safe Engagement Officer (Natural Resources Wales and Newport City Council)

## Annex 1: Proposed Changes to the Green and Safe Spaces Intervention

### Proposed New Vision

**Newport has healthy thriving ecosystems where all communities feel connected to nature and have easy access to safe, quality green and blue space for health, wellbeing, play and recreation.**

### Proposed Steps and Actions

**Step 1: Maintain, protect, enhance and increase nature, green and blue infrastructure, health and resilience of ecosystems, connected greenspace & biodiversity across Newport.**

Short Term (0-5 years: 2018-23)	Medium Term (5-10 years: 2023-28)	Long Term (10-25 years: 2028-43)
<ul style="list-style-type: none"> <li>• Develop a green infrastructure tool which sets out the value of green and blue spaces across Newport for use in planning decisions, wider decision making and promotion</li> <li>• Develop and support a Green Infrastructure Assessment and Strategy</li> <li>• Enhance and increase connected green infrastructure across Newport, specifically in the city centre, with native planting, Sustainable Drainage Systems (SuDS), green roofs and walls etc.</li> <li>• Engage with businesses in retrofitting green infrastructure solutions by demonstrating the multiple benefits (social, economic, environmental &amp; cultural)</li> <li>• Implement initiatives that take effective action and nature based solutions on climate change mitigation and adaptation, improve air quality, including raising public awareness</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to enhance and increase green and blue infrastructure, connected quality greenspace and biodiversity</li> <li>• Continue to promote understanding of the multiple benefits of Newport’s green and blue spaces, that healthy and resilient ecosystems simultaneously address local need and key issues</li> <li>• Continue to implement initiatives that take effective action and nature based solutions on climate change mitigation and adaptation, improve air quality, and raise public awareness</li> </ul>	<p>25 year vision: Newport is Wales' most improved urban area</p> <ul style="list-style-type: none"> <li>• The city is completely navigable on integrated sustainable active travel routes that form part of the connected green infrastructure network</li> <li>• The benefits of green infrastructure are being maximised and are generating multiple economic and cultural benefits.</li> <li>• All communities have access to local quality green spaces nearby and are using these for health, play, recreation, physical activity and active travel</li> <li>• Good air quality</li> <li>• Sustainable Drainage Systems (SuDS) reduce flood risk</li> </ul>

**Step 2: Understand safety issues and take action to reduce barriers that affect individual and community use of green spaces, and enable easy access for all communities.**

<b>Short Term (0-5 years: 2018-23)</b>	<b>Medium Term (5-10 years: 2023-28)</b>	<b>Long Term (10-25 years: 2028-43)</b>
<ul style="list-style-type: none"> <li>• Identify where crime, fly tipping, arson and antisocial behaviour is taking place in green spaces, working with Safer Newport Community Safety Partnership, and apply a collaborative preventative approach to reducing these</li> <li>• Implement a communications plan to challenge negative perceptions that deter people from using green spaces, and generate pride in the area</li> <li>• Involve and empower all communities to take ownership of green spaces to reduce likelihood of misuse</li> <li>• Identify areas with a deficit of local quality greenspace with a view to increase provision, reducing inequality of access</li> <li>• Work to improve access points into green spaces so they are inclusive and widely accessible to all</li> <li>• Develop an app to promote green and blue spaces across Newport and their different uses</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to apply a collaborative preventative approach so that measurable levels of fly tipping, arson, crime and antisocial behaviour have stabilised, and a downward trend is evident</li> <li>• Continue to increase local provision of quality greenspace where there is a deficit</li> <li>• Continue to improve access points into green spaces so they are inclusive and widely accessible to all</li> <li>• Identify further barriers e.g. low confidence or cultural perceptions. Support projects that connect people with nature, encourage positive behaviour change, build knowledge, motivation and confidence to use greenspace.</li> </ul>	<ul style="list-style-type: none"> <li>• Environmental crime, fly tipping, arson, and antisocial behaviour is minimised</li> <li>• All communities have access to local quality green spaces nearby and are using these for health, play, recreation, physical activity and active travel</li> </ul>

**Step 3: Empower all communities to take an active role in making decisions and managing local green spaces long term, connecting people with nature to realise the multiple health and wellbeing benefits.**

Short Term (0-5 years: 2018-23)	Medium Term (5-10 years: 2023-28)	Long Term (10-25 years: 2028-43)
<ul style="list-style-type: none"> <li>• Empower all communities to spend time in green spaces for health, play, recreation, physical activity and active travel</li> <li>• Increase the number of green flag sites across Newport</li> <li>• Develop and support projects which connect nature with the arts, culture and heritage of Newport</li> <li>• Implement a marketing plan to promote Newport’s quality green and blue space assets, the multiple wellbeing benefits, to connect people with nature</li> <li>• Develop and support sustainable inclusive projects to encourage all communities to use green spaces to improve health and wellbeing, and reduce health inequalities (Green prescribing, food growing)</li> <li>• Support and develop green volunteering opportunities that will foster sustainable community skills</li> <li>• Work with partners and community groups, provide support, funding and resources to enhance existing and unused green spaces, create new greenspace to benefit people and nature, and enable people to contribute to maintaining green spaces sustainably into the long term</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to support, facilitate and enable mass participation of communities to take an active role in maintaining, managing, deciding upon and benefiting from their local green spaces based on their well-being needs</li> <li>• Continue to promote understanding of how all communities and partners can lever benefits, create jobs, and prosper from Newport's green and blue infrastructure resource</li> <li>• Continue to support and develop the Green and Safe Spaces Network and action plan, encouraging collaboration in delivery, and diverse membership. Promote and support existing good practice and projects.</li> </ul>	<ul style="list-style-type: none"> <li>• All communities are actively involved in managing their green spaces</li> <li>• All communities have access to local quality green spaces nearby and are using these for health, play, recreation, physical activity and active travel</li> <li>• All communities and partners have clear mechanisms for how they can lever benefits, create jobs, and prosper from Newport's green and blue infrastructure resource</li> </ul>

# Minutes

## Newport Public Services Board (PSB) Strategy & Performance Board

**Date:** Wednesday 24<sup>th</sup> February 2021  
**Venue:** Microsoft Teams Meeting  
**Time:** 2pm

**Present:** David Letellier (Operations Manager for South East Wales, Natural Resources Wales), Vice-Chair; Bev Owen (Chief Executive, Newport City Council); Ceri Doyle (Chief Executive, Newport City Homes); Shaun Moody (Group Manager, South Wales Fire & Rescue Service); Stephen Tiley (Chief Executive, GAVO); Steve Ward (Chief Executive, Newport Live); and Craig Lane (Chief Executive, Newport Citizens Advice).

**Also in Attendance:** Tracy McKim (Policy, Partnership & Involvement Manager, Newport City Council); Emma Wakeham (Senior Policy & Partnership Officer, Newport City Council); Nicola Dance (Senior Policy & Partnership Officer, Newport City Council); Harriet Bleach (Natural Resources Wales); and Wayne Tucker (Partnership Officer, Newport City Council).

**Apologies:** Will Beer (Consultant in Public Health, Public Health Wales); Nicola Prygodzicz (Aneurin Bevan University Health Board); Leah MacDonald (Aneurin Bevan University Health Board); Guy Lacey (Coleg Gwent); and Queeva Cantwell (Senior Policy & Partnership Officer, Newport City Council).

No	Item	Action / Decision
1.	<p><b>Welcome and Introductions</b></p> <p>Members were welcomed to the meeting.</p>	
2.	<p><b>Minutes of the Previous Meeting (25<sup>th</sup> November 2020) &amp; Matters Arising</b></p> <p>The minutes were agreed as an accurate record with the following matters arising discussed:</p> <ul style="list-style-type: none"> <li>• Harriet Bleach provided an update on the Belle Vue Project.</li> <li>• The response by Natural Resources Wales to the Public Accounts Committee Inquiry was received and would be shared following the meeting.</li> </ul>	
3.	<p><b>PSB Development Plan – Review of the Well-being Plan</b></p> <p>Emma Wakeham explained that two of the Interventions (Sustainable Travel; and Right Skills) have already been reviewed and signed off by PSB.</p> <p>The following actions within the PSB Development Plan are next in line for discussion by the Strategy and Performance Board:</p> <p><u>Consider whether the values of the Well-being Plan are still relevant</u></p> <p>The Board discussed the four values included in the well-being plan, noting that they seem to be more ‘principles’ or ‘pledges’ that the PSB works towards rather than actual values.</p>	



No	Item	Action / Decision
	<p>It was noted that G10 has no powers to make changes but will be recommending options to each of the PSBs across Gwent for discussion.</p> <p>In order to meet the statutory requirements of the Well-being of Future Generations Act, we would need a decision soon so we can begin developing the assessment during 2021-22 before writing a well-being plan during 2022-23 (whether locally or regionally).</p> <p>In addition, it was noted that if we move towards a regional approach, then we would still need to deliver our current local well-being plan until the end of 2022-23.</p> <p>The Board highlighted that some of the actions within the Interventions would suit a regional approach but there will be some that are more specific to Newport. Therefore, it is important that we don't lose the influence of local partners by having a strong local partnership.</p> <p><b>It was agreed</b></p> <p>To further discuss the possibility of a Regional PSB and the importance of maintaining a strong local partnership.</p>	<p>PSB members</p>
6.	<p><b>Ideas for Annual Report 2020-21</b></p> <p>Emma Wakeham and Wayne Tucker explained the plans for this year's annual report. Given that the report for 2019-20 was well received, it is proposed to follow a similar format for this year.</p> <p>The Board stated that the previous report was really user friendly and user focused, congratulating Wayne for all his hard work in pulling this together.</p> <p>The following points were raised around the report:</p> <ul style="list-style-type: none"> <li>• Could infographics be used as an easy and simple way to show progress?</li> <li>• Case studies will need to be identified for inclusion.</li> <li>• Could images / film / blogs be harvested for use in the report?</li> <li>• Could clips of partners highlighting the benefit of partnership working be include related to Covid-19 response, emergencies / flooding?</li> </ul> <p>It was also noted that a positive annual report will demonstrate that there is still a need for a collective voice in Newport.</p> <p><b>It was agreed</b></p> <p>Send over your Comms contacts and also provide any relevant film / images / ideas for inclusion in the annual report.</p> <p>To recommend the plans for the 2020-21 annual report to the PSB.</p>	<p>Board members</p> <p>Board members</p>
7.	<p><b>Communication Plan</b></p> <p>Wayne Tucker provided an update on communication activity during 2020-21 and presented the draft Communications Plan for 2021-22.</p> <p>In response to whether enough support has been offered by partners, it was stated that this has been a little hit and miss but has improved. One way to help would be to share good news stories throughout the year from</p>	

No	Item	Action / Decision
	<p>each of the Interventions, which could be circulated to the partnership through the Bulletin and via Social Media.</p> <p><b>It was agreed</b></p> <p>To recommend the draft Communications Plan for 2021-22 to the PSB for final sign off.</p> <p>Liaise with the communication contacts from partner organisations to source stories, identify gaps, and promote the PSB Communications Plan.</p> <p>Send any relevant information for communication to Wayne Tucker for circulation via the One Newport communication channels.</p>	<p>Board members</p> <p>NCC - WT</p> <p>Board members</p>
8.	<p><b>PSB Work Programme</b></p> <p>The Board were informed of the future work programme of the PSB.</p> <p><b>It was agreed</b></p> <p>Any comments on the PSB programme please let Nicola Dance know.</p>	<p>Board members</p>
9.	<p><b>Any Other Business</b></p> <p>There was no other business discussed.</p> <p><b>It was agreed</b></p> <p>Confirm if Leah MacDonald wants to provide an update to the Board on the opening of the Grange University Hospital (any other business).</p>	<p>NCC - WT</p>
10.	<p><b>Next Meeting</b></p> <p>Wednesday 26<sup>th</sup> May 2021, 2.30pm</p> <p>Items for the agenda to Wayne Tucker.</p>	<p>Board members</p>

Ask for/Gofynnwch am **Scrutiny**

Our Ref/Ein Cyf **20210224-PARTNERSHIPS**

Tel/Efôn **01633 656656**

E-Mail/E-Bost [Scrutiny@newport.gov.uk](mailto:Scrutiny@newport.gov.uk)

Date **9 March 2021**



Councillor James Clarke,  
Chairperson of the Performance Scrutiny  
Committee - Partnerships

C/O Scrutiny Office  
Civic Centre/Canolfan Ddinesig  
Newport/Casnewydd  
South Wales/De Cymru  
NP20 4UR

### **Summary**

This is a letter from the **Performance Scrutiny Committee - Partnerships** to the **Public Services Board** following the meeting of the Committee held on 24 February 2021 with comments upon the:

- **Public Services Board – Well-being Plan 2020-21 Quarter 2 Performance.**

Dear Chair of the Public Services Board,

### **Comments upon the Public Services Board - Well-being Plan 2020-21 Quarter 2 Performance**

I am writing to submit the Performance Scrutiny Committee - Partnerships' comments upon the Public Services Board – Well-being Plan 2020-21 Quarter 2 Performance, to the Public Services Board.

This Committee has within its Terms of Reference the statutory duty placed upon the Council by the Well-being of Future Generations (Wales) Act 2014 for the Scrutiny of the Public Service Board.

At the meeting of the Performance Scrutiny Committee - Partnerships held on 24 February 2021, the Committee considered the Well-being Plan 2020-21 Quarter 2 Performance and the PSB representatives presented progress upon the 5 Interventions, received and answered the Committee's questions. The full summary of the discussion can be found in the **attached** Minute of the meeting and is submitted formally as the Committee's comments to the Public Services Board.

If you have a query regarding the content of the letter please contact:  
[scrutiny@newport.gov.uk](mailto:scrutiny@newport.gov.uk)

Yours sincerely,

Councillor James Clarke  
Chair of Performance Scrutiny Committee – Partnerships

**Extract of the Minutes of Performance Scrutiny Committee – Partnerships  
held on 24 February 2021 at 5pm**

**3 Public Services Board - Well-being Plan 2020-21 Quarter 2 Performance**

Attendees:

- **Steve Ward – PSB Intervention Lead for The Newport Offer** (Newport Live)
- **William Beer – Chair of the PSB’s Strategy and Performance Board** (NHS Public Health Team Consultant)
- **Beverley Owen –PSB Member** (Chief Executive of Newport City Council)
- **Steve Morgan – PSB Intervention Lead for Green and Safe Spaces** (Natural Resource Wales)
- **Nicola Dance – PSB Co-ordinator** (Senior Policy and Partnership Officer)
- **Harriet Bleach** - Natural Resource Wales
- **Tracy McKim – Policy Partnership & Involvement Manager**

W Beer gave an overview of the Public Services Board (PSB), explain that their role is to ensure that the One Newport partnership acts consistently with 5 key ways of working: long term, prevention, integration, collaboration and involvement. It was explained as important to analyse whether we are on track to meet our wellbeing objectives, and there are a number of indicators to test this, which will be outlined in the various presentations.

The consultant then introduced various representatives for the different interventions being presented.

**The Newport Offer**

The key aspects of the Newport Offer were outlined by S Ward. Going forwards, community wealth building, to support long-term economic growth within the Gwent, area as well as a focus on the city as destination will be essential key aims. Supporting Carbon reduction, as seen in the renewable energy instalment in the Velodrome is another key aim. Finally, supporting tourism and the rural economy are all part of this work.

The Newport Offer is supported by the other four interventions and a review is to be undertaken on how to take the intervention forward taking account of the impacts of Covid-19. As part of this there will be a need to develop new key performance measures, and we must ensure we engage with the young people when doing this. The central aim is to ensure that the Newport Offer demonstrates that Newport is a great place to live, work, study and visit, and a world class destination. Engagement of Newport Youth Council has been excellent during Covid-19. They will be involved in reviewing the Newport Offer to ensure future generations are fully taken account of in this intervention going forwards. (It was explained that the Leader, as Newport Offer lead, brought forward this action).

Now, we want to demonstrate that the PSB is reaching out to service users and citizens. It will be important to make progress by working together. The review will ensure that the Newport Offer is relevant to everyone in the city.

Members asked the following:

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- A member asked whether the scorecards for all interventions could reflect which way the KPIs are trending. I.e. if something is rated as green, it is possible that it could be trending down so could be at risk. This was acknowledged by the chair as a useful comment.
- Members asked where the PSB see themselves moving forward with recovery?

S Ward noted discussions with the Minister for Leisure and Culture regarding this. A timeline has been requested from multiple sectors, so there is an indication for how we will start some of this work. For example, the tourism sector and ticketed events will need advanced warning of when they will be allowed to open in order to prepare. Similarly, getting the confidence of the public at this time is a challenge. Hoping to have further clarity on guidance regarding this from WG shortly.

- Members commented that a lot of groups grow at grassroots levels in Newport, for example local action groups. Is there a way that we can bring these partnerships to a central point- e.g. if there is a good local project from one area, could there be teaching and learning for another area who want to do a similar thing? Where we have good examples of success, could these be put in one place? This would also demonstrate all of the work which is taking place across the city.

S Ward commented that we could take this idea forward. There is a possibility that there could be a digital forum where this could be compiled together. It is important to question whether the vision of the Newport Offer is still appropriate and consider if this is what local residents want. This digital forum could assist with this.

The Chief Executive agreed with the Member's comments here and asked for those action points to be picked up regarding local learning.

**Green and Safe Spaces Intervention**

S Morgan presented the projects for Green and Safe spaces. The projects that sit under the intervention have expanded and developed well despite Covid-19. It is important to mention the success of the network- the number of partners within this has grown.

One of the actions was to issue e-newsletters, the first two of these have now been distributed successfully. The funding proposal submitted for Green Arc project, Green Infrastructure mapping and Green Prescribing Scoping Exercise was also explained.

There were some considered risks, but these did not materialise. One risk was lack of participation in the project, but this was not realised. Another was that green spaces were not sufficiently protected; this remains a risk but is being mitigated. The final risk was the impact of Covid-19, however the team have worked well virtually, so this risk has not been realised.

Regarding the key performance measures, the only 'red' measure was for Network Workshops in the previous quarter. However, it was explained that this is no longer

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red in the current quarter, as there was a workshop in November and 3 more planned ahead. Work is now being undertaken to challenge ourselves more- the performance measures are not just about measuring numbers but also about quality. The group are looking to change and improve these KPMs. There has been a collaborative and co-productive approach throughout the past months. This intervention is a big challenge for Newport but also holds great opportunity.

Members asked the following:

- Members expressed their support for the green spaces project. One member enquired specifically about whether Bettws is low on green spaces- could this information be quantified?

S Morgan replied, saying that there is a project to map the green infrastructure that we have, in addition the green arc project. However, there are even more opportunities available and he would welcome hearing about ideas that members and their communities have. Covid-19 has really highlighted how much people value green spaces. It is important to acknowledge that more deprived areas have less access to green spaces. Another representative from Natural Resources Wales (Harriet Bleach) replied regarding Bettws. She is currently working with Bettws early learning centre, who are working towards woodland development which is NRW owned. Much of the managed land in Bettws is Newport City Council/Newport City Homes owned, so these organisations will be key in managing that. Acknowledged that it is important to improve access to those open spaces. Members replied to say that we need to identify the green spaces we have, need to highlight where residents can go, where people can actually access and is allowed. The representatives replied to say that they are hoping to develop an app to promote local green spaces with accompanying information.

- Members mentioned that recently, many people are taking up couch to 5K running schemes. Is there a way to promote good local routes (e.g. 5K/10K) for people doing this? Also considering walking groups, how can these be promoted? Also want to consider the gardening aspect of green spaces- how can the PSB support this- this would be good for mental health.

H Bleach replied to say that Couch to 5K has been started via promotion from social media. Also some analysis about private garden space in Newport has taken place, indicating that there is a lot of this kind of space. W Beer also replied, expressing that this links to green prescribing- community gardens, allotments etc. This is currently being reviewed.

- Members asked, when there are places that we need to protect, how do we develop a community or NCC land bank for zones that we want to keep free of development? How can we be protecting these areas?

S Morgan explained that one of the challenges to this is resourcing, but we shouldn't rule it out. There is a keenness to explore these opportunities as a partnership, particularly for areas of Newport that don't have as many green spaces.

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- Members asked, regarding the Ringland area, are there going to be more allotment spaces? Also, more space needed for local sports activities, how can we help these groups as a partnership? There are also problems with anti-social behaviour in the woodland area.

B Owen replied that we will come back to those specific ward issues and the relevant officers will reply.

W Beer explained that they have been looking at safe routes to school to get people out into the community walking. Possibility with the woodland area to consider what we could do, possibly use ideas from what was done in Duffryn with the Duffryn link. Want to consider how communities can reclaim these spaces.

**Strong and Resilient Communities Intervention**

W Beer presented this item. This intervention is about bringing together community groups, voluntary groups and public bodies to work on a local partnership basis- not top-down solutions but rather solutions that are community-led. The desire for an asset based approach was expressed. There have been many challenges posed to this because of Covid-19, due to many community hubs, libraries etc. being closed. The team have been looking at the impact of the pandemic on different parts of the community, in particular groups with protected characteristics.

Participatory budgeting has been piloted in Ringland, and the health board has invested £150,000 in this initiative. This allows groups to vote on the issues that matter to them as a community. There will be a meeting online at the end of March to discuss this, with a focus on social rebuilding and recovery over the next 12 months.

It was explained that place-based working has seen the formation of wellbeing collaboratives in Ringland and in Pill. The idea behind this is to build on naturally occurring assets- the buildings, the people, those who are active in their local area, green spaces etc. One project presented is for 'social prescribing' - e.g. local social/community groups that people can be referred to if they are experiencing mental health difficulties.

Lockdown has highlighted people's willingness to serve as a volunteer to support people who need help. In the recovery phase of Covid-19, the team want to build on this civic activity and tap into this volunteering asset more.

Finally, lockdown has highlighted the issue with digital exclusion which risks widening inequalities. The team are working with Digital Communities Wales to ensure the gap isn't widening for those who can't afford broadband or tablets/laptops at home.

Members asked the following:

- Members wanted to express their agreement with the need for projects to be community-led. We want to be supporting those groups to develop. Wants to express the quality and of the presentation and thank the public health team for this.

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W Beer replied to say that this is the real ethos of their work and is glad it has been recognised.

- Members commented regarding the unequal impact of Covid-19 for wealthier and less affluent areas of the city. How do we recover from this and encourage people after such a long period of isolation?

W Beer replied to say that neighbourhood hubs will be essential in this.

- Members commented that the pandemic has shone a light on the work that the neighbourhood hubs do. It was highlighted how well liked and respected they are within the community. This has been one of the real positives of the pandemic.

**The Right Skills Intervention**

N Dance presented the Right Skills Intervention on behalf of Guy Lacey, who leads the Right Skills board. The partnership working has been very successful over the past year. One key activity has been reviewing the 'right skills' work. This has been developed by considering the impacts of Covid-19 and considering the recommendations from the Future Generations Commissioner in her annual report. The Board felt that there was too narrow a focus on economic wellbeing- so now the 'Right Skills' work includes a greater focus social, cultural, and environmental wellbeing. There are now three key strands of activity, which were presented in turn.

The first of the strands is skills to support long-term economic growth sectors. A key piece of work related to this is creating a digital careers event for pupils in year 9 and above. This is now a virtual event. We have aimed to involve key businesses and employers from Newport- presenting exciting example from the digital sector. Participation levels from employers has been very pleasing. There are small businesses as well as major employers taking part. This event is taking place mid-March. Afterwards, this material can be retained (i.e. video presentations etc.) for pupils to continue to access for their benefit.

The second strand is reducing and preventing disadvantage and increasing equality of opportunity in accessing education, training and employment. A key focus for this strand is helping young people not to become Not in Education, Employment or Training (NEET)- last year Newport was second lowest in Wales for year 11 NEET which shows great progress. Planning is underway for a Film Sector Careers masterclass which is aimed at 18-30 year olds who are NEET and disadvantaged in some way. Purpose is making them aware of career opportunities as well as leading to training opportunities. The plans have had to change and this has had to become virtual instead, this was disappointing but important to deliver this as a pilot this year.

The third strand of work is expanding the area of skills beyond economic wellbeing, focusing on adult community learning and helping people to have a life well lived. This is related to social, cultural and environmental wellbeing, and involves developing skills such as digital literacy, carbon literacy and Welsh medium Skills development. The Reach Restart project is part of this work which includes support for English as an additional language, With regards to the KPMs, the NEET indicators are currently set at the Welsh Average. Reach restart is 'amber' due to the impact of Covid-19 on activities. New activity is shortly to be expanded upon.

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Members asked the following:

- Members commented that they were very pleased regarding the news that Newport was the second lowest in Wales for Year 11 NEET figures. It was acknowledged that it will perhaps be more obvious once restrictions are lifted what the real impact of Covid-19 has been.

**Sustainable Travel Intervention**

B Owen presented the Sustainable Travel Intervention. It was expressed that there has been significant progress with regards to this intervention over the last few months.

There are 3 steps in the sustainable travel agenda. The first is that the PSB are to be champions of sustainable travel. 23 public sector organisations have signed up to sustainable travel charter. Commitments include promoting cycling, public transport etc. This year has presented the opportunity to reset the agenda with regards to sustainable travel.

The second step is prioritising walking and cycling for travel. There has been a PR campaign to encourage people to travel sustainably. This was a significant recommendation of the Burns Commission and is integral to the work of the PSB. 3 schools have been taking part in the active travel programmes. Pleasing to note that Newport Transport has 16 low emission buses in transit and new electric vehicle trucks.

The third step is for charging points for electric vehicles to be rolled out across the city. The final part of this surrounded taxis, wanting to develop charging points for taxis. In conclusion, lots of good work has gone on in supporting sustainable transport in Newport.

Members asked the following:

- Members wanted to emphasise the positive outcomes so far and thank the team for their work. It was expressed that often solutions to sustainability are very small things, like getting people to change small habits. It is important to acknowledge that small changes make a difference too. How can we improve our approach to this?

B Owen agreed with this point. This is about generational change. New ways of working have been demonstrated, now is the time that we need to take this head on. The sum of smaller parts will have the greatest impact of all. The active travel network will be a huge part of this, encouraging people to make these smaller journeys without the car. Assurance that these comments will be taken back to Ceri.

Members replied to say that initiatives such as Green Caerleon are being set up- how we could be tapping into that? B Owen replied, expressing that we are heavily reliant on community participation to help us get to the goal we want to reach.

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S Morgan replied to emphasise the importance of behavioural changes being essential. We need to understand what it will take for people to change their behaviour.

- Members made comments regarding electric vehicles. How can we be more efficient at using electric vehicles going forward? Are we looking at renewable energy sources to fuel this so we are not using fossil fuels? Can there be something related to bus tickets for example- showing people the contribution they have made to green agenda, money off a bus ticket (equivalent of a coffee card) etc.- i.e. the use of 'green points' to reward 'green' behaviour?

B Owen replied to say that we are working with partners with regards to an energy plan. Discussions are underway regarding sustainable travel and how this fits into broader agenda in relation to climate change.

S Morgan agreed that this idea of 'green points' is a good idea- will speak to colleagues to understand what is already in place and what more could be developed.

- Members questioned how do we flex and innovate the plan with innovative suggestions that are being raised?

B Owen agreed with this- there are opportunities for innovation which are not always captured. How do we capture this in a different way? W Beer commented that it is important to consider how we can bring in case studies to include the human experience alongside the scorecard. These will highlight difficult issues we need to work in partnership together on- they must be tackled together. We have this strength of relationship within the partnerships that we didn't have before.

Members replied to express that they would not want these good ideas to get lost. Because of the quality of the input, how do we change the existing plan to help the direction it is going in? W Beer replied to say there is an annual review of the work. The existing plan was based on a detailed assessment of the wellbeing needs. This developed a key list of priorities.

Members emphasised opportunities to improve but this is not a criticism of all the good work which has taken place.

- Members asked what adaptations are unique to pandemic and what will remain? And what are the challenges moving forward in the short, medium and long term?

W Beer replied saying that digital transformation has been huge. In addition, sustainable travel, not travelling for meetings etc. has been improved. Civic activity to support vulnerable people has also been important.

B Owen replied that the main challenge will be the economy. How do we support the resurgence of the economic footprint in Newport? It is important to focus on the positive first and foremost. Relationship building and community resilience have been the key positives.

W Beer explained that people are having to reinvent their futures, now the focus is on these people. The right skills board are looking to help address

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this. This will be key to economic recovery. Members expressed that it is very positive to hear that the partnership is strengthening rather than weakening.

**Conclusions:**

1. The Committee **noted** the performance within the Public Services Board Well-being Plan Performance for Quarter 2 in Appendices 1 to 5.
  2. The Committee **noted** the Minutes of the Public Services Board held on 8 December 2020 in Appendix 6.
  3. The Committee **made** the following comments to the Public Services Board:
    - a) The Committee wished to express their thanks and gratefulness for the work put into these presentations, and all the work that has gone on through Covid-19.
    - b) The Committee made comment that energy and vibrancy has been a key aspect of this. The Committee were also pleased to hear of the strength of the PSB, and noted that it is very encouraging to understand that their partnership has strengthened. Additional comment was made that there are really clear signs of excellent partnership working and that the PSB is clearly a very good team.
    - c) The PSB gave the Committee confidence that what they were saying was true. There was a genuine sense that they were joined up. The ability of team members to step in for others shows the strength of the partnership and genuine good teamwork.
    - d) The Committee are looking forward to see these plans and initiatives move forward.
    - e) The committee would like the PSB to consider how they can extend diversity and inclusion moving forward. Young peoples' views should be included wherever possible and encouraging the Youth Council is essential as they are the future and the committee want to commend the involvement of them already.
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## **Public Services Board (PSB)**

**16 March 2020**

### **Building a Sustainable and Enhanced Foundation Tier for Mental Wellbeing in Gwent**

#### **Purpose**

The Aneurin Bevan University Health Board (ABUHB) request that the PSB receive a presentation, and comment, on this new Gwent-wide mental wellbeing project and the programme of work for next financial year.

#### **Background**

The purpose of a Foundation Tier (Tier 0) for Mental Wellbeing is to promote and support positive mental wellbeing by ensuring open and easy access (to the whole population) to a range of self-help information and resources, in different formats and languages, which help improve and maintain positive mental well-being. It is an essential element of the local Mental Health Stepped Care Model; providing open access to self-help resources to the population of Gwent, as well as providing resources alongside support provided by Tiers 1-4.

The Foundation Tier already exists in Gwent and across Wales. However, ABUHB recognised prior to the pandemic that although there were pockets of good practice, the local Foundation Tier provision was often piecemeal, lacking in evidence, and not effectively promoted or targeted at reaching populations at greatest risk of poor mental wellbeing. In addition, ABUHB were aware that local non mental health specialist frontline staff reported not feeling confident to have everyday conversations about mental health and well-being. Frontline staff also report the lack of access to free, good quality evidence based training on mental health and wellbeing. ABUHB had planned a pilot Enhanced Foundation Tier project, to be initiated in April 2020, to address these issues, but it had been put on hold due to the pandemic.

Since the pandemic, there has been a constant stream of evidence highlighting its impact on the population's mental wellbeing, mostly negative. In brief, early evidence highlighted that the majority of the population will experience some psychological distress as a result of the pandemic, which is a natural response to an unprecedented situation. However, there is evidence that for some groups of the population the effects on their mental health and wellbeing from the pandemic will be more severe and long-lasting. As the pandemic has gone on, there is clear evidence that some groups of the population have been disproportionately affected.

In August 2020 it was agreed by ABUHB Executives and the Gwent Mental Health and Learning Disabilities Strategic Partnership (who provided governance for the planned project) to initiate an Enhanced Foundation Tier project, as a matter of urgency, across Gwent. In addition, it was agreed to take a proportionate universalism approach<sup>1</sup> when developing and enhancing the local Foundation Tier provision. The aim of the project has been agreed as: to reduce inequalities in poor mental wellbeing as well as to maximise population mental wellbeing. Therefore the Gwent Foundation Tier will be 'Enhanced' so that unguided self-help resources, facilitated courses, a central point of access (website) and subsequent marketing campaign are appropriate for, guided by and targeted at population groups at greatest risk of poor mental well-being.

WG Transformation Funding has been secured for 2021-22 to take forward this work, and three key project have been agreed:

1. Increasing the access to Gwent Connect 5 training – a transformational workforce training programme, monitoring its effectiveness and achieving a sustainable model (training Hub).
2. Increasing the availability of, accessibility of, and engagement with good quality self-help resources contained within our Central Point of Access: Melo Cymru. We will do this by testing innovative digital solutions, using sophisticated analytical tools to increase targeted engagement, developing new and independent social media platforms, and supporting our partners to consistently signpost to Melo through effective marketing campaigns.
3. Increasing the equity in accessibility and availability of appropriate self-help resources through undertaking effective community insight with groups of the population at greatest risk of poor mental wellbeing to address inequalities, with learning being captured in a toolkit for partners.

## **Proposal**

The Enhanced Foundation Tier for Mental Wellbeing project and ongoing programme of work is guided by available evidence and good practice, and its approach guided by the WG Wellbeing of Future Generations Five Ways of Working.

Key elements of the project since September 2020 have included:

1. Development of a Central Point of Access (website) which acts as a repository for the provision of easy to access, up to date and evidence based self-help resources. In addition it provides signposting to local opportunities to promote mental wellbeing

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<sup>1</sup> Proportionate universalism is the resourcing and delivery of universal services/resources at a scale and intensity proportionate to the degree of need

based on the Five Ways to Wellbeing. In January 2021 the [Melo Cymru](#) website was launched. There will be ongoing marketing campaign, informed by community insight, to promote the website and other sources of mental wellbeing resources.

2. Establishing an evidence-based workforce training programme. ABUHB have commissioned a mental health workforce cascade (train the trainer) training programme for Gwent. Connect 5 is the first and only evidence based mental health workforce training programme in the UK, and has been accredited by the Royal Society of Public Health. The first 20 local Cascade Trainers were trained in December 2020, and by the end of March 2021 we will have trained 35 local trainers. ABUHB have targeted the Train the Trainer course and subsequent training at workforces who support groups of the population at greatest risk of poor mental wellbeing. Local trainers will be able to deliver this training, at no charge, within their own organisations and/or to local partners.

Plans for next year include the training of a further 30 local Trainers and establishing a sustainable training Gwent Connect 5 Training Hub.

3. Undertaking an Equality Impact Assessment to ensure that groups of the population at greatest risk of poor mental wellbeing (including those digitally excluded) are being appropriately targeted by the project. This work has started and will be completed next financial year.

### Recommendation

PSB members are asked to:

1. Provide feedback on the project to date, and plans for next financial year.
2. Consider how this project complements current PSB priorities and consider if and how, by supporting its implementation, it can be integrated into future priorities
3. Recommend how ABUHB can work with local partners to ensure that the mental wellbeing workforce training programme (Gwent Connect 5) is rolled out to priority workforces in Newport, and appropriate local Trainers are recruited to deliver this programme in-house
4. Recommend how ABUHB can work with local partners to ensure that the Melo Cymru website, is consistently promoted by local partners organisation, and the Melo branded social media campaign is shared.
5. Recommend how ABUHB can work with local partners to ensure the availability and easy accessibility of appropriate self-help resources/messages which are effectively targeted at groups of the population at greatest risk of poor mental well-being

### Timetable

Task	Deadline
Provide feedback on the project	Immediate/ongoing

Consider including promotion of, and signposting to, the project within future plans	To be advised
Partners to promote website and share marketing	January 2021 and ongoing
Partners to support training by supporting their workforce to attend the free training	Ongoing
Advise on how ABUHB can access local support/insight to target groups of the Newport population at greatest risk of poor mental wellbeing	ongoing

### Well-being of Future Generations Act

The project is guided by the WG Wellbeing of Future Generations (Wales) Act 2015 Five Ways of Working:

1. Collaboration – working in partnership to share solutions to shared problems
2. Community involvement – gaining local insight (guided by IWN networks and key partners) to develop appropriate resources/communications
3. Prevention – preventing poor mental health and wellbeing by improving mental health literacy and personal skills
4. Long-term – ensuring a sustainable approach to training by commissioning a cascade training model and initiating a multi-agency group to guide the website and marketing development
5. Integration – system change is essential and the project encourage partners to share consistent messaging and resources by promoting and supporting the project

### Communication

Updating of the project’s outcomes and successes can be communicated by relevant Health Board representatives on the PSB.

**Contact:** Name, email and telephone

Jackie Williams, [Jackie.williams6@wales.nhs.uk](mailto:Jackie.williams6@wales.nhs.uk)

## **Public Services Board (PSB)**

**16 March 2021**

### **Safer Newport – during COVID -19 pandemic**

#### **Purpose**

To update the PSB on progress to date of the Safer Newport community safety partnership and ongoing work through the COVID 19 pandemic.

#### **Background**

Safer Newport is the city's community safety partnership and delivers on emerging local community safety issues and problem solving regarding a range of themes including:

- Anti-social behaviour (ASB)
- Serious and organised crime (SOC)
- Safer Pill
- Safer city centre

The group is jointly chaired by Gwent Police and Newport City Council. A progress report of Safer Newport through the pandemic was received on 8 September 2020. Since this report, a task and finish group for Safer Pill has been established.

#### **Update**

The following key progress has been achieved – during a period of lockdown the Community Safety Partnership has adapted and a range of support has been provided in accordance with the changing needs of the community.

#### **Anti-Social Behaviour**

- The group has met to discuss the current COVID 19 ASB challenges. It is proving difficult for the ASB unit and police to identify young people, due to their mask wearing.
- The ASB Opps group is engaging with partners, to discuss diversionary activities post COVID 19 lockdown restrictions. Virtual 1:1 support is available to young people and their family. However, the referrals are limited.
- Further work is being considered around supporting young adults. However, this is also restricted by COVID 19 Lockdown restrictions.
- A sub group is being established to discuss how to reach the voice of the community when facing ASB. A meeting with the community hubs has been arranged.
- The group is looking at ways to share consistent media messages across partners to support the local community during events and to highlight positive engagement activities. A task and finish group has been established to develop a model for

sharing ASB data across partners (Gwent Police, South Wales Fire and Rescue Services, Newport City Council, Natural Resources Wales), to target future response/activities to support a reduction in ASB.

### **Serious and Organised Crime**

- The SOC roles and responsibilities will be embedded into core business across Newport with oversight and management of this by Chief Inspector Sarah Greening.
- Funding from the Home Office for the Serious and Organised Crime role will end from the 31<sup>st</sup> March 2021.
- The Office of the PCC will continue to fund Crimestoppers (Fearless) and St Giles Trust under the SOC and Serious Violence strands. This will provide primary interventions in the form of awareness raising and training but also direct peer support from St Giles to support tertiary Interventions for those young people identified at greatest risk.
- Although the funding for Barnardos will not continue post March 2021, those currently supported by Barnardos will be referred to the Prevention and Intervention Hubs across the Force area.

### **Pill Steering Group**

- Since the last report to PSB (Sep 2020), the Pill Steering Group has been established to direct partner resources to tackle problems and support opportunities to improve the area, with problem solving plans in place.
- A Multi Agency Targeted Enforcement (MATES) Partnership approach to be used to dealing with problems, including Local Authority, Trading Standards, Housing, Health, Home Office Immigration Enforcement (HOIE), Her majesty's Revenue and Customs (HMRC), SWFRS.
- Current priorities include:
  - Op Wyvern (exploited adults Operation running in the Pill area). This Operation commenced 31st August and in excess of 40 people have been arrested for soliciting.
  - Op Pathway continues working alongside with Sexual Exploitation Advocacy Support Service for wrap around care and safeguarding. There are plans to expand the partnership supporting exploited adults. Focused work is underway to identify those who visit the area.
  - Progressing a Pill PSPO to tackle antisocial behaviours, such as on-street drinking, drug use.
  - Identifying early intervention opportunities for vulnerable groups and reviewing provision of diversionary activities.
  - Improving the built environment, physical appearance and green space of Pill.
  - Securing damaged, abandoned & empty premises to remove opportunity for criminal activity and arson.
  - Raising public visibility and knowledge of professional support and enforcement action in the key areas.

- Support for businesses and development of Business Code of Conduct to discourage ASB and Criminality.
- Partnership approach to dealing with knife crime - Knife sweeps, awareness, education, intelligence building, enforcement days etc
- A Pill Steering Group has been established to feed in community priorities to the partnership group.
- Safer Newport is also prioritising Pill in a Safer Streets bid in the second round of funding.

### **Safer City Centre:**

- Work has taken place in order to support the night time economy, a good partnership approach and use of the Police city safe plan.
- Local partnership work with licensing and trading standards has been successful and effective re COVID compliance.
- Officers from trading standards were supported by Gwent Police in closing three illegal tobacco shops in the city centre (part of 7 closures across the city).

### **Other work**

- There are a range of community cohesion and COVID recovery activities being undertaken to support vulnerable groups most impacted by COVID e.g. participatory budget funds.
- Since March 2020 a rough sleepers sub-group has worked with 243 people sleeping rough in Newport.
- The Strategic Sexual Exploitation of Adults group is under review following the appointment of new chairs and will reconvene shortly.

### **Recommendations**

PSB members are asked to:

1. Note the positive work of Safer Newport over the last six months, and continue to support this partnership approach through their own organisations;

**Timetable**     Immediate

### **Well-being of Future Generations**

As detailed previous reports to the PSB, Safer Newport is the city's community safety partnership established by the Crime and Disorder Act 1998, but also acts as a subgroup of the PSB. The priorities of Safer Newport have been set based on data and intelligence relating to the key community safety issues for the city. All of the priorities reflect the five ways of working and contribute to a number of the national well-being goals and the interventions in the Well-being Plan.

## **Communication**

The work of Safer Newport and the sub groups is regularly communicated through official channels by all partner organisations. Communication is a standing agenda item for each Safer Newport meeting and any issues or requests are discussed as required. A new regional communication group has been set up to share the work of all the community safety partnerships across Gwent.

## **Contact**

*Chief Supt Tom Harding, Gwent Police [Tom.Harding@gwent.pnn.police.uk](mailto:Tom.Harding@gwent.pnn.police.uk)*

*Caoimhe Cantwell, Partnerships Team NCC [Queeva.cantwell@newport.gov.uk](mailto:Queeva.cantwell@newport.gov.uk)*

## Public Services Board

16 March 2021

### Plans for Annual Report 2020-21

#### Purpose

To update on the plans for the Annual Report for 2020-21 and give the Board the opportunity to provide any suggestions to further improve the report.

#### Background

The statutory guidance on the Well-being of Future Generations (Wales) Act 2015 (WFG Act) 'Shared Purpose – Shared Future' sets out a requirement for each PSB to report annually on progress toward meeting the well-being objectives outlined in their [local well-being plan](#).

The first [annual report for 2018-19](#) was published on the 3 July 2019 and in compliance with the guidance, the second report covering the work during was due to be published on the 3 July 2020. Due to PSB member organisations having to respond to Covid-19, their main focus had to change and therefore we were not in a position to publish the annual report as initially planned. Therefore, the second [annual report for 2019-20 \(pdf version\)](#) was published on the 14 October 2020 to allow members to fully contribute and acknowledge the impact Covid-19 has had on the city. *We are aware from Welsh Government that the report for 20-21 can also be delayed until September if necessary.*

Within the statutory guidance, the following points should be taken into account by the PSB when developing their annual progress report:

- A PSB must prepare and publish a report no later than 14 months after the publication of its first Well-being Plan. This meant that the PSB's first annual report had to be published no later than the 3<sup>rd</sup> July 2019. Subsequently, an annual report must be published no later than one year after the publication of each previous report.
- In the year following an ordinary local government election, when a new local well-being plan is being prepared and published, there is no requirement to also produce an annual report.
- The report must set out the steps taken since the publication of the board's most recent local well-being plan to meet the objectives set out in the plan.
- The report can also include any other information the board thinks would be appropriate.
- For example, it would be expected that progress would be measured with reference to the national indicators and, where they have been set, the performance indicators and standards for public services boards.
- A board must send a copy of each annual progress report published by the PSB to the Welsh Ministers, the Commissioner, the Auditor General for Wales and the local authority's scrutiny committee.

## Proposal

The publication of the second annual report was really well received by partners last year in highlighting progress with the well-being plan. Given the continued impact of Covid-19, we propose to replicate the structure and format along the lines of last year's report.

Therefore, the One Newport Well-being Plan Annual Report 2020-21 will be structured based on the following chapters (as per last year):

- Chapter 1: Background
- Chapter 2: The Plan
- Chapter 3: Objective Progress
  - People feel good about living, working, visiting and investing in Newport
  - People have skills and opportunities to find suitable work and contribute to sustainable economic growth
  - People and communities are friendly, confident and empowered to improve their well-being
  - Newport has healthy, safe and resilient communities
- Chapter 4: Self Reflection
- Chapter 5: Performance, Governance and Accountability

During the development of last year's report, we began to use technology to display the report (e.g. Microsoft Sway) and better utilised images and videos to show progress. We were unable to do as much as initially planned due to Covid-19 and bearing in mind we are still in the midst of the pandemic we are unlikely to be able to go out and film projects as we would in normal circumstances. Therefore, we will require additional support from all partners in respect to the supply of images / photos and videos as available. This could include short video clips of intervention leads talking about the work their intervention.

## Recommendations

Members are asked to:

1. Review and agree the proposed structure and format for this year's annual report;
2. Make recommendations or suggestions to further improve the annual report.
3. Provide photos and video clips of activities during the year that could support the annual report.
4. Consider whether to publish the annual report in June or September 2021.

## Timetable

Task	Date
Draft to Strategy & Performance Board	May 2021 (TBC)
Final draft to PSB to agree report	June 2021 (TBC)
Present Report to the Partnership Scrutiny Committee	June 2021 (TBC)
Publish Annual Report 2020-21	By Sept 2021

## Well-being of Future Generations (Wales) Act 2015

The Annual Report of will be developed using the Shared Purpose: Shared Future statutory guidance. The report will acknowledge the progress made in meeting the well-being objectives outlined in the well-being plan and whether the sustainable development principle (long term; prevention; collaboration; integration; involvement) have been applied.

### Communication

The One Newport website has a page for each intervention and for performance reporting and these pages are used to update the partnership of the progress made against each of the interventions throughout the year and against the objectives at end of year.

In order to improve accessibility, the report will continue to be displayed online using Microsoft Sway to be more visual and interactive e.g. include more images and have embedded videos.

### Background Papers

[Well-being of Future Generations \(Wales\) Act 2015](#)

[Newport's Well-being Plan 2018-23](#)

[Well-being Plan Annual Report 2018-19](#)

[Well-being Plan Annual Report 2019-20](#)

### Contacts

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## Public Services Board

16 March 2021

### Review of Terms of Reference for the Strategy & Performance Board

#### Purpose

To review and amend the terms of reference for the Strategy and Performance (S&P) Board.

#### Background

The Public Services Board (PSB) reviewed its terms of reference (ToR) during its meeting on the 9 June 2020, as part of its annual review.

To support the PSB in undertaking its functions a number of sub-groups exist that play an important role in the development of the well-being assessment & the implementation of the well-being plan.

As one of these sub-groups the S&P Board's is tasked to co-ordinate and monitor the delivery of the objectives and interventions set out in the Local Well-being Plan.

Their ToR was last reviewed in February 2019 and agreed by the PSB in March 2019.

#### Proposal

The S&P Board reviewed their terms of reference to ensure they align with those of the PSB, with the following amendments proposed.

- Clause 3 – Changed 'Communication' to 'Involvement and Engagement' to better reflect its purpose; and amended the subsequent headings to match these areas of responsibility.
- Clause 10 – Remove example used from clause.
- Clause 17 – This new clause was added to reflect the recommendation of Audit Wales that PSBs ensure their engagement plans adhere to the National Principles for Public Engagement in Wales.
- Clause 19 – Amended the membership list to more accurately highlight attendees.

The revised terms of reference are attached.

#### Recommendations

Public Services Board members are asked to:

1. Agree the revised terms of reference for the Strategy & Performance Board.

#### Well-being of Future Generations (Wales) Act 2015

The terms of reference highlight the Well-being of Future Generations (Wales) Act 2015 and the 'Shared Purpose: Shared Future' guidance. They also clearly show that the group should adhere to the sustainable development principle and its five ways of working (long term; prevention; collaboration; integration; involvement).

## Communication

Once signed off the new terms of reference will be published on the [One Newport website](#).

## Background Papers

[PSB Papers – June 2020 \(PSB Terms of Reference Review\)](#)

[One Newport PSB ToR – June 2020](#)

[One Newport PSB Strategy and Performance Board ToR – April 2019](#)

## Contacts

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## Strategy and Performance Board Terms of Reference November 2020

### Background

The Well-being of Future Generations (Wales) Act 2015 (WFG Act) sets out a requirement to develop a Local Well-being Plan in each local authority area. The Newport Local Well-being Plan 2018-23 was published in May 2018.

This document sets out the terms of reference for the Strategy and Performance Board that is responsible for the co-ordination and delivery of the Local Well-being Plan on behalf of the [Public Service Board](#) (PSB). A visual representation of the One Newport Partnership Structure is included in Appendix I.

### Purpose

- 1) To co-ordinate and monitor the delivery of the objectives and interventions as set out in the Local Well-being Plan on behalf of the PSB.
- 2) To ensure that sustainable development is an overriding principle of the group's activities. This means acting in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs. This means working in ways that take into account:
  - a. **Long term:** The importance of balancing short-term needs with the needs to safeguard the ability to also meet long-term needs.
  - b. **Prevention:** How acting to prevent problems occurring or getting worse may help public bodies meet their objectives.
  - c. **Integration:** Considering how the public body's well-being objectives may impact upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies.
  - d. **Collaboration:** Acting in collaboration with any other person (or different parts of the body itself) that could help the body to meet its well-being objectives.
  - e. **Involvement:** The importance of involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves.

### Responsibilities

- 3) On behalf of the PSB there are four main areas of responsibility for the Board:
  - Co-ordination;
  - Performance Management;
  - Statutory Accountability; and
  - Involvement and Engagement.

### Co-ordination

- 4) To co-ordinate the delivery of the Local Well-being Plan objectives and interventions.

- 5) To ensure robust project management and governance arrangements are in place within the partnership delivery mechanisms.
- 6) To ensure appropriate systems are in place to achieve improvements and that managers and front line staff across agencies are working together effectively.
- 7) To facilitate new models of service delivery by exploring the pooling of resources and better alignment of services and joint / shared services.
- 8) To undertake pieces of work identified by the Public Services Board (PSB) which support the delivery of its functions and to report on progress made.
- 9) To maintain links with Safer Newport, which will act locally as the Community Safety Partnership as required under the Crime and Disorder Act 1998.
- 10) To ensure links with other local partnership groups / boards are maintained to support the board in carrying out its functions.

#### Performance Management

- 11) To ensure dashboards are clear with measurable performance targets that relate to the steps as defined against each of the interventions, in line with the [Delivery & Performance Framework \(DPF\)](#).
- 12) To evaluate the interventions on a quarterly basis by reviewing the dashboards and working with the intervention leads to:
  - a. Assess progress;
  - b. Celebrate achievements and successes;
  - c. Reduce risk and barriers identified;
  - d. Ensure the sustainable development principle has been applied to the work undertaken.
- 13) To report to the PSB on:
  - a. Summary of the performance of the five interventions;
  - b. The sustainable development principle
  - c. Any case studies that should be highlighted.

#### Statutory Accountability

- 14) To ensure that intervention boards and working groups take account of the statutory responsibilities held by the PSB in the planning and delivery of services.
- 15) To receive and approve reports / plans from those delivering against said statutory responsibilities so that the PSB can be assured that these responsibilities are being met.

#### Involvement and Engagement

- 16) To identify news stories that will aid public understanding of the Public Services Board and Well-being Plan, and publicise progress.
- 17) To ensure any engagement plans supporting the delivery of the Well-being Plan adhere to the National Principles for Public Engagement in Wales.

#### **Membership**

18) Membership of the Strategy and Performance Board should include senior leaders within those organisation with either a statutory responsibility as outlined within current guidance ([Shared Purpose: Shared Future](#)) and/or a lead responsibility for one of the current Interventions in the Well-being Plan listed below:

- The Newport Offer
- Strong & Resilient Communities
- Right Skills
- Green & Safe Spaces
- Sustainable Travel

19) The current membership is as follows:

- Public Health Wales Consultant for Newport, Public Health Wales - Chair
- Chief Executive, Newport City Council (NCC)
- Senior representative from South Wales Fire & Rescue Service
- Senior representative from Natural Resources Wales
- Senior representative from Aneurin Bevan University Health Board
- Superintendent, Heddlu Gwent Police
- Chief Executive, Newport City Homes
- Chair, Newport Third Sector Partnership
- Campus Director, Coleg Gwent
- Chief Executive, Gwent Association of Voluntary Organisations

20) Membership should be reviewed on an annual basis.

## Meetings

21) Meetings will take place on a quarterly basis. Two-thirds of the membership should be present for the meeting to be quorate. Substitutes are allowed at the chair's discretion, and should be empowered to make decisions for the individual they stand in for.

22) All members of the group should be empowered by their organisation to make decisions on behalf of that organisation. Decisions will be agreed by consensus amongst the full members. Where consensus cannot be reached a simple majority of those members present will be sufficient.

23) Any member of the group may request that an item be placed on the agenda of a forthcoming meeting.

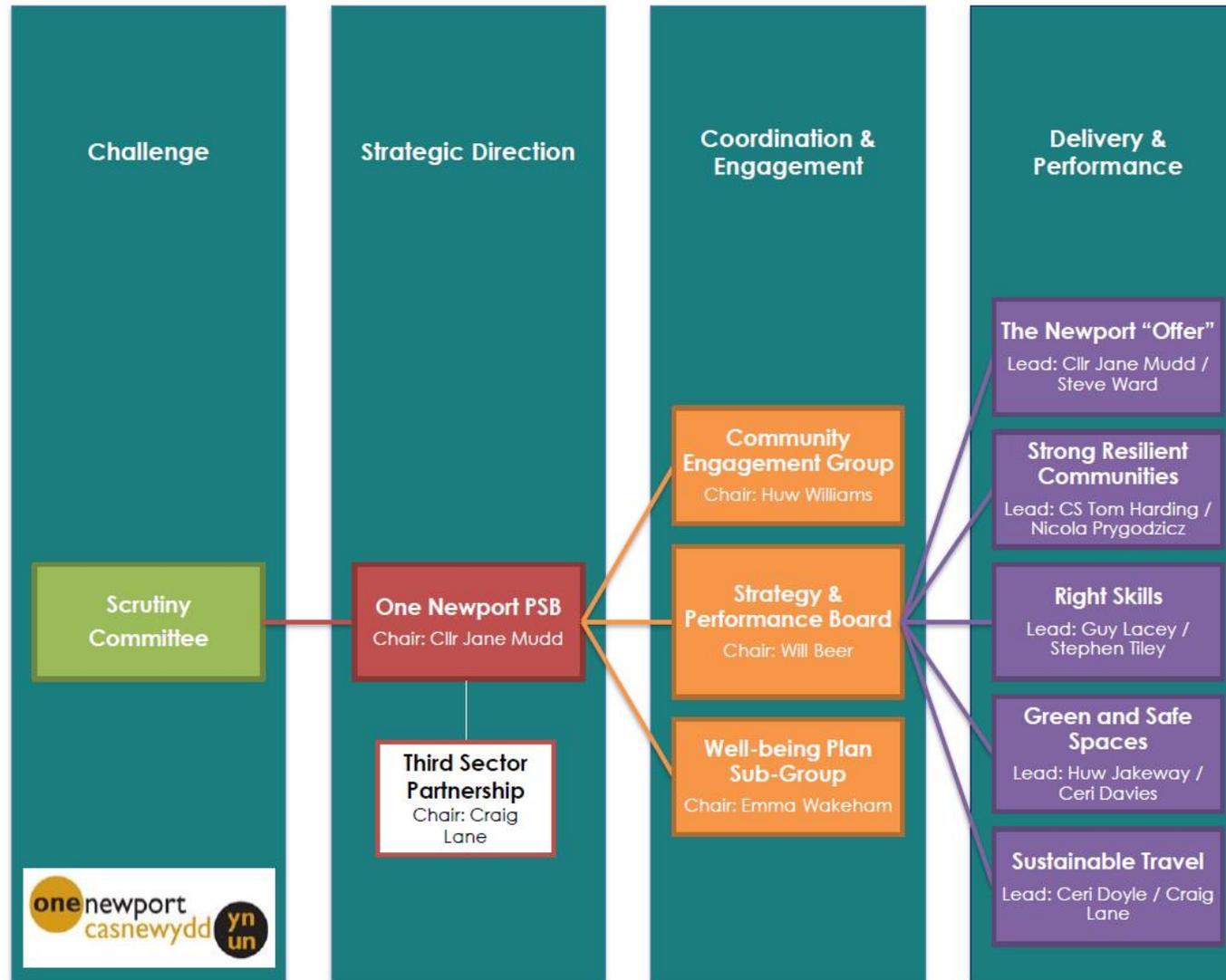
24) Technical experts and guests may be invited to meetings to advise on specific agenda items and/or issues.

## Support Arrangements

25) Support will be provided by the Policy, Partnership & Involvement Team within Newport City Council. This support includes:

- Provision of meeting agendas, minutes and papers, to be sent to all attendees at least one week prior to each meeting enabling the time available at meetings to be devoted to matters in which members input can make a difference.
- Production of population data, performance management, other evidence, information or advice as necessary.

## Appendix I: One Newport Partnership Structure





Cllr Jane Mudd  
Chair of Newport Public Services Board

Leaders.office@newport.gov.uk

29 January 2021

Dear Chair

### **Support for Public Services Boards 2021-22**

Ministers recently approved funding on a regional basis in connection with Public Services Boards for 2021-22. This support will be mainly to assist Public Services Boards as you begin the next round of well-being assessments, as well as continuing to deliver the current local well-being plans.

The funding is once again being offered on a broader footprint mirroring the Local Health Board areas, encouraging the adoption of consistent approaches and reducing duplication of effort across PSBs.

The support available will be up to a maximum of £77,727 for the Gwent Region over a one year period only. The funding will only be paid in respect of activities which have been approved as described in the criteria in the attached Annex 1.

The documents relating to the funding are set out in the attached enclosures:

- Annex 1 sets out the purposes for which the funding can and cannot be used.
- Annex 2 is the Funding Proposal Form.

Public Services Boards who wish to access this funding will need to identify a lead authority to submit the bid and complete the proposal form at Annex 2 by Friday 12<sup>th</sup> March 2021, based on the criteria set out in the attached Annex 1. Proposals received after this date will not be accepted.

We have seen during the present pandemic that PSBs are increasingly working together and finding collective solutions to help the well-being of people in their areas. PSBs may wish to continue and formalise that joint working through bringing local well-being plans together for the next cycle (expected by May 2023). We are making funds available to support those PSBs which



have decided to merge. The support available will be up to a maximum of £20,000, depending on the number of PSBs merging and will need to be used during the 2021-22 financial year. Please contact us if you are interested for further information on the criteria and process for applying.

If you have any queries on the funding available and the criteria relating to it, please contact Kevin Griffiths or Hilary Maggs in the Local Government Partnerships Team, ([LGPartnerships@gov.wales](mailto:LGPartnerships@gov.wales)).

Yours sincerely

Claire Germain  
Deputy Director, Local Government: Transformation and Partnerships

## **Criteria**

The criteria relates to funding offered to Public Services Boards (PSBs) for the financial year 2021-22.

Proposals for funding must demonstrate how the group of PSBs would be enabled to build their strategic capacity and capability to support the preparation of the well-being assessments as well as consolidate work on the well-being plans.

The funding will be available for the following purposes and can be used for one or more of the criteria set out below:

- To support the identification, collection or analysis of qualitative and quantitative evidence (economic, social, environmental and cultural) to support the assessment;
- To assist with the gathering of evidence to inform the assessment, including specialist expertise / capability to analyse this kind of evidence;
- To support coordination and preparation of the assessments, by bringing together analytical capacity from across the public bodies in the area;
- To develop more robust and constructive ways of using evidence and analysis;
- Supporting PSBs to take a more evaluative approach to the delivery of well-being plans by building in appropriate monitoring and evaluation activity to evidence outcomes and track progress over time;
- Supporting data to be made available in real time. The funding could be used to gather or present data around well-being in your region, or be used to adopt an online approach to data;
- Continuing to support community engagement. Effective engagement with communities continues to be an important aspect of the work of PSBs and this will aim to encourage the coordinated ongoing approach to community engagement; and
- Supporting the scoping of collaborative projects that can be undertaken on shared objectives.

## **Monitoring and payment arrangements**

- The Funding Recipient must monitor the progress of the work funded to ensure that the money is being spent as required and that financial controls are adequate.

- The Funding Recipient must submit to the Welsh Government on a quarterly basis a Progress Report which must demonstrate the extent to which the agreed objectives in the Funding Proposal are being met and must describe how the work which the funding is being used for relates to PSBs more generally.
- The Funding Recipient must submit proposals by **Friday 13 March 2021** on the proposal form at Annex 2.
- The funding period will be from 1 April 2021 – 31 March 2022 with the funding being paid in one instalment at the end of the funding period on completion of a satisfactory claim form.

### **Ineligible Activities**

Proposals which do not demonstrate how they will contribute to supporting the delivery of the well-being plans and/or ongoing work to consolidate the assessments of local well-being will not be funded. This means, for example we would not be able to fund the following activities:

- development of or maintaining specific projects chosen by the PSBs, other than as part of the well-being assessment or delivery of the well-being plan;
- general partnership support.

Upon receipt of a satisfactory Proposal Form which meets the criteria set out above, the Welsh Government will issue an award letter together with terms and conditions of the funding.

## **Public Services Board (PSB)**

16 March 2021

### **Local Area Energy Plan (LAEP)**

#### **Purpose**

The purpose of this report is to inform the PSB of the development of the Local Area Energy Plan.

#### **Background**

Following expressions of interest submitted in October 2020, Newport City Council and Conwy Council have been selected by Welsh Government as pilot Local Authorities for the Local Area Energy Plan project. The LAEP for Newport will provide a roadmap on how the City is to decarbonise its energy systems in line with the Government's commitment for the UK to be carbon neutral by 2050.

The LAEP project will include a concise local energy route-map report including a spatial plan with proposed zoning and methodology. This will include an overall ambition for a net zero energy system in 2050 and will focus on the period to 2030 with key next steps.

The LAEP builds on the Cardiff Capital Regional Energy Planning that was developed out by Welsh Government. The next stage is to develop a citywide LAEP, which will set out the pathway for decarbonising the energy system in Newport. It will provide a more detailed plan to support implementation than previous studies, and also an opportunity to further enhance relevant skills.

Some studies to date have estimated the transition from Local Authority only carbon emissions to city-wide carbon emissions being 100-fold in some cases. The council see this as a great opportunity to develop its carbon reduction activity and place the authority in a position to understand what the challenge is likely to look like for the whole City.

As part of the pilot the Welsh Government are providing funding for technical consultants and a project manager based in the council. The council is in the process of recruiting a project manager who will work closely with the technical consultants and wider partners.

Welsh Government undertook an open competitive tender exercise to appoint consultants and ARUP have been appointed for both areas. (Newport and Conwy).

#### **Project Methodology**

The project will establish a project steering group comprising Welsh Government and Newport City Council, and a wider stakeholder advisory panel comprising key stakeholders representing energy, business, community and academic interests.

ARUP will work with Newport to provide a robust evidence base including a more accurate baseline projection for carbon emissions across Newport City to support energy planning and enable all partners to meet their obligations under current and emerging policy. This will involve analysing local networks to understand capacity impacts and possible mitigations.

The output will be the recommendations of high priority zones for;

- Heat network development
- Heat pump roll out
- Renewable development
- Deeper retrofit
- Hydrogen network installation

The final output of the project will be a concise local energy route-map report including a spatial plan with proposed zoning and methodology report. This will include an overall ambition for a net zero energy system in 2050 but focus on the period to 2030 with key next steps, which will help drive the Councils own internal requirement to be net zero by 2030 as a Welsh Public Sector organisation.

## Recommendation

Board members are asked to note the paper and consider whether they would like to be involved as a stakeholder.

## Timetable

Task	Date	Complete
Expression of Interest	Oct 2020	Y
Tender Exercise for technical	Nov 2020 - Jan 2021	Y
Inception Meeting	19 <sup>th</sup> Feb 2021	Y
Stage 1: Define boundaries & stakeholders	Feb-Mar 2021	
Stage 2: Review & set objectives	Mar 2021	
Stage 3: Characterise baseline	Mar-Apr 2021	
Stage 4: Strategic options & priorities	Apr-May 2021	
Stage 5: Optimisation modelling	May-Jul 2021	
Stage 6: Develop LAEP roles and “rules”	Mar-May & Jun-Jul 2021	
Stage 7: Assess risks & benefits	Mar & Jul 2021	
Stage 8: Route-map & recommendations	Mar & Jul – Sep 2021	
Plan adoption	Sep – Oct 2021	

## Well-being of Future Generations (Wales) Act 2015

The LAEP project supports a number of the well-being goals:

***A prosperous Wales:*** By looking at innovative, productive solutions of a low carbon society recognising the limits to the global environment, with the opportunity to generate new skills and jobs in this area.

***A resilient Wales:*** By reducing carbon emissions and contributing towards maintaining and enhancing our biodiverse natural environment and healthy functioning ecosystems that support social, economic and ecological resilience by reducing carbon emissions and improving air quality. It will also contribute towards the mitigation of climate change.

***A healthier Wales:*** Poor air quality and carbon emissions are linked to cancer, bronchitis, asthma, dementia and many other diseases. Public Health Wales has predicted 40,000 premature deaths in the UK are attributed to air pollution. Reducing carbon emissions will contribute to the improvement of air quality, ill health and deaths.

***A more equal Wales:*** Public Health studies have shown that air pollution tends to be higher in the 'most' deprived areas. Poor air quality combined with health impacts of deprivation interacts to modify and strengthened associations with all-cause and respiratory disease mortality especially in the 'most' deprived areas where the most-vulnerable people live and where health needs are greatest.

***A Wales of Cohesive Communities:*** This project will enable the provision of carbon neutral, clean energy which will support communities to be attractive, viable and safe.

***A globally responsible Wales:*** The project supports reduction in CO2 emissions and shows leadership in tackling climate change.

## Communication

This paper will be available on the One Newport Website and the project will be promoted via the One Newport Bulletin

## Background Papers

[Newport Local Well-being Plan](#)

## Contact

Tracy Mckim, [tracy.mckim@newport.gov.uk](mailto:tracy.mckim@newport.gov.uk)

Emma Wakeham, [emma.wakeham@newport.gov.uk](mailto:emma.wakeham@newport.gov.uk)

# Public Services Board

16 March 2021

## Communications Plan

### Purpose

To review communication activity throughout 2020-21 and agree an updated Communication Plan for 2021-22.

### Background

Good communication is central to the success of the work of both the One Newport Public Services Board (PSB) and the wider partnership.

The Communication Plan is One Newport's framework for how it plans to manage effective communication across the partnership to raise awareness of the work of the PSB and the Well-being Plan and enable transparency, engagement and involvement.

PSB agreed the Communications Plan in 2019 and in light of Covid-19, the plan was carried over into 2020-21. This report highlights the activity that took place throughout the last year and presents an updated version for 2021-22.

### Update on Activity

During the last year we continued to make good progress in communicating the work of the PSB and well-being plan ensuring stakeholders and the public are kept aware of progress. In addition, in response to the Covid-19 pandemic, we have made a conscious effort to support the wider communication of partner information.

Some of the key points of activity to highlight during the last year are as follows:

- One Newport Bulletin produced and issued more frequently to communicate news from partners related to Covid-19 and their services.
- Use of Microsoft Sway to produce a more user friendly and engaging Annual Report 2019-20 and to further promote case studies using individual Sway links.
- Better use of Social Media to promote campaigns and share news from the partnership including images / videos for higher profile content. Instagram account created.
- Use of Microsoft Sway to display the PSB Summary of Business in a more user-friendly way.

### Recommendations

Public Services Board members are asked to:

1. Review the communication activity during 2020-21 (Appendix A); and
2. To agree the proposed Communication Plan for 2021-22 (Appendix B).

## Timetable

Task	Deadline
Public Services Board <ul style="list-style-type: none"> <li>- Update on communication activity during 2020-21</li> <li>- Agree draft communication plan for 2021-22</li> </ul>	16 Mar 2021
Strategy & Performance Board <ul style="list-style-type: none"> <li>- Identify potential news stories for communication</li> </ul>	May 2021
Strategy & Performance Board <ul style="list-style-type: none"> <li>- Review action plan for 2021-22</li> <li>- Identify potential news stories for communication</li> </ul>	Aug 2021
Public Services Board <ul style="list-style-type: none"> <li>- Review action plan for 2021-22</li> </ul>	Sept 2021
Strategy & Performance Board <ul style="list-style-type: none"> <li>- Identify potential news stories for communication</li> </ul>	Nov 2021
Strategy & Performance Board <ul style="list-style-type: none"> <li>- Review action plan for 2021-22</li> <li>- Agree proposed communication plan for 2022-23</li> <li>- Identify potential news stories for communication</li> </ul>	Feb 2022
Public Services Board <ul style="list-style-type: none"> <li>- Review action plan for 2021-22</li> <li>- Agree proposed communications plan for 2022-23</li> </ul>	Mar 2022

## Well-being of Future Generations (Wales) Act 2015

The Communication Plan shows how the PSB plans to manage effective communication across the partnership to raise awareness of its work and delivery of the Well-being Plan.

This aims of the plan comply with the sustainable development principle (five ways of working) in a number of ways including promoting more effective collaboration through joint communication of partnership work; working in a more integrated approach to more effectively communicate partner activities; to promote both the short and long term aims of the well-being plan to the public; to ensure stakeholders have all the information they need to be able to work in a more preventative way; and to better involve the public in the work of the PSB.

## Communication

The discussion of this report will be recorded via the minutes of the PSB. Any potential news stories or specific communications identified will be publicised following the meeting.

## Background Papers

[One Newport Communications Plan 2019-20](#)

## Contacts

Name	E-Mail	Phone Number
Nicola Dance	<a href="mailto:Nicola.Dance@newport.gov.uk">Nicola.Dance@newport.gov.uk</a>	01633 233665
Wayne Tucker	<a href="mailto:Wayne.Tucker@newport.gov.uk">Wayne.Tucker@newport.gov.uk</a>	01633 210502

## Appendix 1: Communication Activity during 2020-21

The table below details the activity undertaken during 2020-21 to communicate the work of both the PSB and wider partnership along with progress on the well-being plan for Newport:

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

Aim	Action	Activity Undertaken	Status
a) To ensure all stakeholders have the information they need to be able them to undertake their role in the partnership;	<b>Induction Pack</b> <ul style="list-style-type: none"> <li>Partnership Induction information pack up-to-date and made available to new members.</li> <li>Updated on website.</li> </ul>	The Pack is continually kept up-to-date with links to the latest information as and when it becomes available.	Green
	<b>Meeting Papers</b> <ul style="list-style-type: none"> <li>All meeting papers sent out to board / group members one week before the meeting.</li> <li>All meeting papers available online following the meeting.</li> <li>Link to terms of reference added to all meeting agendas.</li> </ul>	PSB papers continue to be distributed a week before the meeting, while the Strategy & Performance (S&P) Board papers are distributed the week before the meeting.  PSB (papers, minutes and summary of business) and S&P Board (agenda and minutes) are published to the website after each meeting.  Links to the latest ToR are added to the meeting agendas.	Green
	<b>Data</b> <ul style="list-style-type: none"> <li>Newport Well-being Profile and Community Profiles updated and available on Newport Atlas.</li> <li>Raise awareness of this resource.</li> </ul>	The review & update of the profiles began during 2019, with the Population and Preface sections updated, with the latest available data.  This was due to be completed during 2020-21 but was delayed initially in response to the effect of Covid-19 on resources within the team.  Subsequently discussions have taken place across Gwent over the move to a regional PSB, Well-being Plan and Well-being Assessment.	Red

The table below details the activity undertaken during 2020-21 to communicate the work of both the PSB and wider partnership along with progress on the well-being plan for Newport:

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Aim	Action	Activity Undertaken	Status
		Therefore, it was agreed to wait and produce a Gwent Well-being Assessment prior to the development of a Gwent Well-being Plan.  Alongside the Gwent assessment, we will look to produce more local profiles for Newport and its communities.	
	<b>Performance Reports</b> <ul style="list-style-type: none"> <li>Update Delivery &amp; Performance Framework and publish to website.</li> <li>Intervention Dashboards and Annual Reports available on the website.</li> <li>Dashboards advertised across the partnership and via the NCC staff bulletin.</li> </ul>	<p>Given the discussions over a Gwent PSB, the Delivery &amp; Performance Framework 2019-20 remained in place for 2020-21 and is published on the website.</p> <p>Performance reporting Dashboards were produced at the end of Q2 and published on the website.</p> <p>Due to the impacts of Covid-19, and a desire to publish at a time when communities could more fully engage with it, the PSB agreed to publish its second Annual Report 2019-20 in autumn 2020. We produced this annual report using Microsoft Sway to make it more interactive and user-friendly.</p>	Green
	<b>Partnership Updates</b> <ul style="list-style-type: none"> <li>Issue a Summary of PSB Business following each meeting to raise awareness and understanding of the work of the PSB and aid transparency.</li> <li>Undertake information events.</li> </ul>	<p>A PSB Summary of Business was published following each PSB meeting (June, September and December 2020). We have started to use Microsoft Sway to display these summaries.</p> <p>Links to these summaries are published on the One Newport website, NCC Intranet pages, and are posted on Twitter (<a href="#">@OneNewport</a>).</p> <p>Headlines from these summaries were also included in the One Newport Bulletin once available.</p>	Green

The table below details the activity undertaken during 2020-21 to communicate the work of both the PSB and wider partnership along with progress on the well-being plan for Newport:

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

Aim	Action	Activity Undertaken	Status
	<b>Contact Lists</b> <ul style="list-style-type: none"> <li>Review and update contact lists.</li> </ul>	The contacts are continually reviewed. New or replacement members of the PSB and sub-groups were added to the contact lists as they have been confirmed. Colleagues have been added when requested.	Green
b) To ensure all information is accurate, timely, consistent and up to date;	<ul style="list-style-type: none"> <li>Continuously review and update the One Newport website with a view to ensuring the site more user friendly, easier to navigate and more engaging for stakeholders &amp; the general public.</li> <li>Review and update Terms of Reference.</li> <li>PSB partners to adhere to the communications protocol</li> </ul>	<p>The structure and content of the website is continually reviewed and updated as necessary as more information becomes available.</p> <p>Updated Terms of Reference for the PSB were agreed and published on the website.</p> <p>Updated Terms of Reference for the S&amp;P Board were proposed and will be signed off by the PSB in March 2021. Following this they will be published on the website.</p> <p>Further information related to each Intervention were published on the website e.g. Case Studies from Annual Report 2019-20.</p>	Green
c) To promote the Well-being Plan;	<ul style="list-style-type: none"> <li>Develop an easy read version of the Well-being Plan to aid understanding and engagement with the plan.</li> <li>Promote the easy read version of the well-being plan.</li> <li>To be publicised via One Newport Bulletin / Staff bulletins / Newport Matters / Social Media / website as appropriate.</li> </ul>	<p>An easy read summary of the Well-being Plan is published on the One Newport website.</p> <p>The work of the well-being plan is regularly promoted via each Summary of Business as well as each performance dashboard.</p>	Green

The table below details the activity undertaken during 2020-21 to communicate the work of both the PSB and wider partnership along with progress on the well-being plan for Newport:

Status	
Green	On schedule or completed
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Aim	Action	Activity Undertaken	Status
d) To publicise regularly the work of the One Newport partnership and the Well-being Plan to partners and the wider public utilising a range of media and communication methods;	<ul style="list-style-type: none"> <li>• Press release / communication issued following each PSB meeting.</li> <li>• Continue to increase social media communication and develop hashtags to increase social media performance</li> <li>• Strategy &amp; Performance Board / Intervention Leads to identify specific projects / good news stories from performance reports.</li> <li>• Publish Well-being Plan Annual Report identifying highlights of the year.</li> <li>• To be publicised via One Newport Bulletin / Staff bulletins / Newport Matters / Social Media / website as appropriate.</li> <li>• Develop innovative and engaging methods of communicating progress on well-being plans in annual reports, using WG regional support funding for PSBs</li> </ul>	<p>Press releases have been issued regarding the publication of the Annual Report 2019-20 and launch of the Gwent Healthy Travel Charter.</p> <p>Articles have also been included in the One Newport Bulletin such as:</p> <ul style="list-style-type: none"> <li>– Our Voice, Our Choice, Our Port – Participatory budgeting project</li> <li>– New electric vehicle charging points</li> <li>– Placemaking Wales Charter</li> <li>– Newport Active Travel Routes</li> </ul> <p>The second Annual Report 2019-20 was agreed by the PSB and presented to Scrutiny – this was published in October 2020 using Microsoft Sway.</p> <p>One Newport’s use of Twitter(<a href="#">@onewport</a>) is increasing with regular tweets and retweets about the work of the PSB and partners e.g. Scams Awareness. We continue to use <a href="#">#TheNewportWeWant</a> as a hashtag and include images when appropriate. While an Instagram account (<a href="#">OneNewportPSB</a>) for the PSB has also been set up.</p> <p>Funding was used to purchase equipment and software at the end of 2019-20 but due to Covid-19 they have yet to be utilised. Once it is safe to do so we will begin to use these resources to communicate any projects / good practice on behalf of the PSB.</p>	Green

The table below details the activity undertaken during 2020-21 to communicate the work of both the PSB and wider partnership along with progress on the well-being plan for Newport:

Status	
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Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

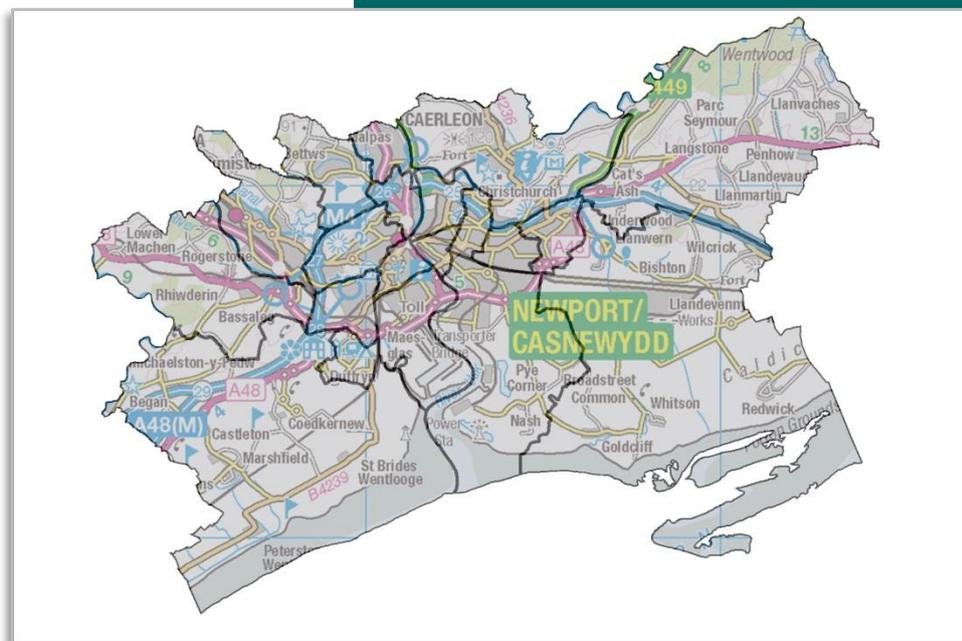
Aim	Action	Activity Undertaken	Status
e) To facilitate a process for partners to effectively communicate their activities when required;	<ul style="list-style-type: none"> <li>Issue a regular Bulletin with information from partner organisations.</li> </ul>	<p>Since the first lockdown we began producing the Bulletin on a more regular basis to help communicate news from partners related to Covid-19 and their services – currently every 2 weeks.</p> <p>Information is collected from partners on upcoming events, projects, new services, and recent public events.</p> <p>The bulletin is promoted on the One Newport website, Twitter account, NCC Intranet, PSB summaries, and is emailed across the partnership.</p> <p>From July 2020 we began producing the Bulletin in Microsoft Sway, which has received positive feedback from stakeholders.</p>	Green
f) To treat the Welsh language no less favourably than the English Language;	<ul style="list-style-type: none"> <li>Develop a One Newport Welsh Language website.</li> <li>Translate Annual Report, and updated Newport Community Well-being Profile.</li> <li>Translate articles in One Newport Bulletin.</li> <li>Translate additional partnership reports when required.</li> </ul>	<p>A majority of the articles that are included in the Bulletin were translated into Welsh. These include those specifically related to the PSB along with content from partners e.g. Newport Live, etc.</p> <p>The second Annual Report 2019-20 was translated in to Welsh and each of the individual case studies (Sway links) were also translated along with the performance dashboards at Q2.</p> <p>Tweets posted onto the One Newport Twitter account are bilingual including those promoting the PSB Summary of Business, Bulletin, projects and events.</p> <p>A Welsh version of the One Newport website continues to be investigated.</p>	Green

The table below details the activity undertaken during 2020-21 to communicate the work of both the PSB and wider partnership along with progress on the well-being plan for Newport:

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

Aim	Action	Activity Undertaken	Status
g) To keep Board Members within partner organisations updated about the work of the One Newport partnership and the Well-being Plan;	<ul style="list-style-type: none"> <li>Briefing to cabinet member / board members of partner organisations as required.</li> </ul>	There have been briefings on a range of PSB initiatives including Safer Newport, Healthy Travel Charter, Participatory Budgeting, etc.	Green
h) To keep partners updated on: <ul style="list-style-type: none"> <li>The requirements of the Well-being of Future Generations (Wales) Act and the implications for the One Newport partnership;</li> <li>Progress made by the Public Services Board to comply with the requirements of the Act and delivery of the One Newport Well-being Plan.</li> </ul>	<ul style="list-style-type: none"> <li>Provide information about the Act in the Induction Pack.</li> <li>Provide information about the Act on the One Newport Website.</li> <li>To be publicised via the One Newport Bulletin / Staff bulletins / Newport Matters / Social Media as appropriate.</li> </ul>	<p>Information on the WFG Act is displayed within the Induction Pack and directly on the One Newport website.</p> <p>Guidance and support from the Office of the Future Generations Commissioner is promoted to partners via the Bulletin and NCC Intranet.</p> <p>The Newsletters from the Future Generations Commissioner are also promoted to partners including how they can subscribe.</p>	Green

# Communication Plan 2021-22



## One Newport

V0.4



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# Chapter 1: Introduction

Good communication is central to the success of the work of both the One Newport Public Services Board (PSB) and the wider partnership. The Communication Plan is One Newport's vision for how it plans to manage effective communication across the partnership to raise awareness of the work of the PSB and the Well-being Plan and enable transparency, engagement and involvement.

Within this document it sets out the following:

- Background;
- Partnership Delivery Structure;
- Audiences;
- Aims;
- Delivery & Monitoring; and
- Action Plan

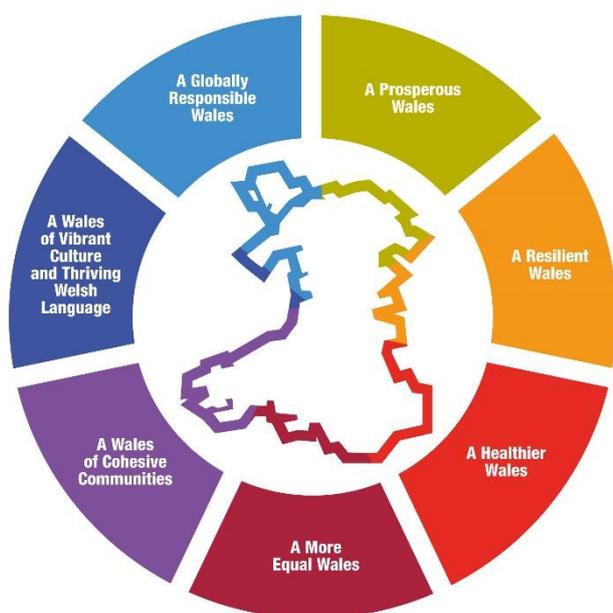
To support this a protocol (Appendix B) has also been developed between One Newport partners to ensure that communications professionals in each PSB organisation inform each other at the earliest opportunity of likely or actual relevant external communications activity and to enable the PSB to highlight the good partnership work being carried out across the city.

## Background

The Well-being of Future Generations (Wales) Act 2015 is about improving the social, economic, environmental and cultural well-being of Wales. It is to ensure that public bodies listed in the Act think more about the long-term, work better with people and communities and each other, look to prevent problems and take a more joined-up approach.

The Act sets out a “sustainable development principle” which is about how the public bodies listed in the Act should go about meeting their well-being duty under the Act.

The principle is made up of five ways of working that public bodies are required to take into account when applying sustainable development. These are: Long Term; Prevention; Integration; Collaboration; and Involvement.



The Act sets seven well-being goals:

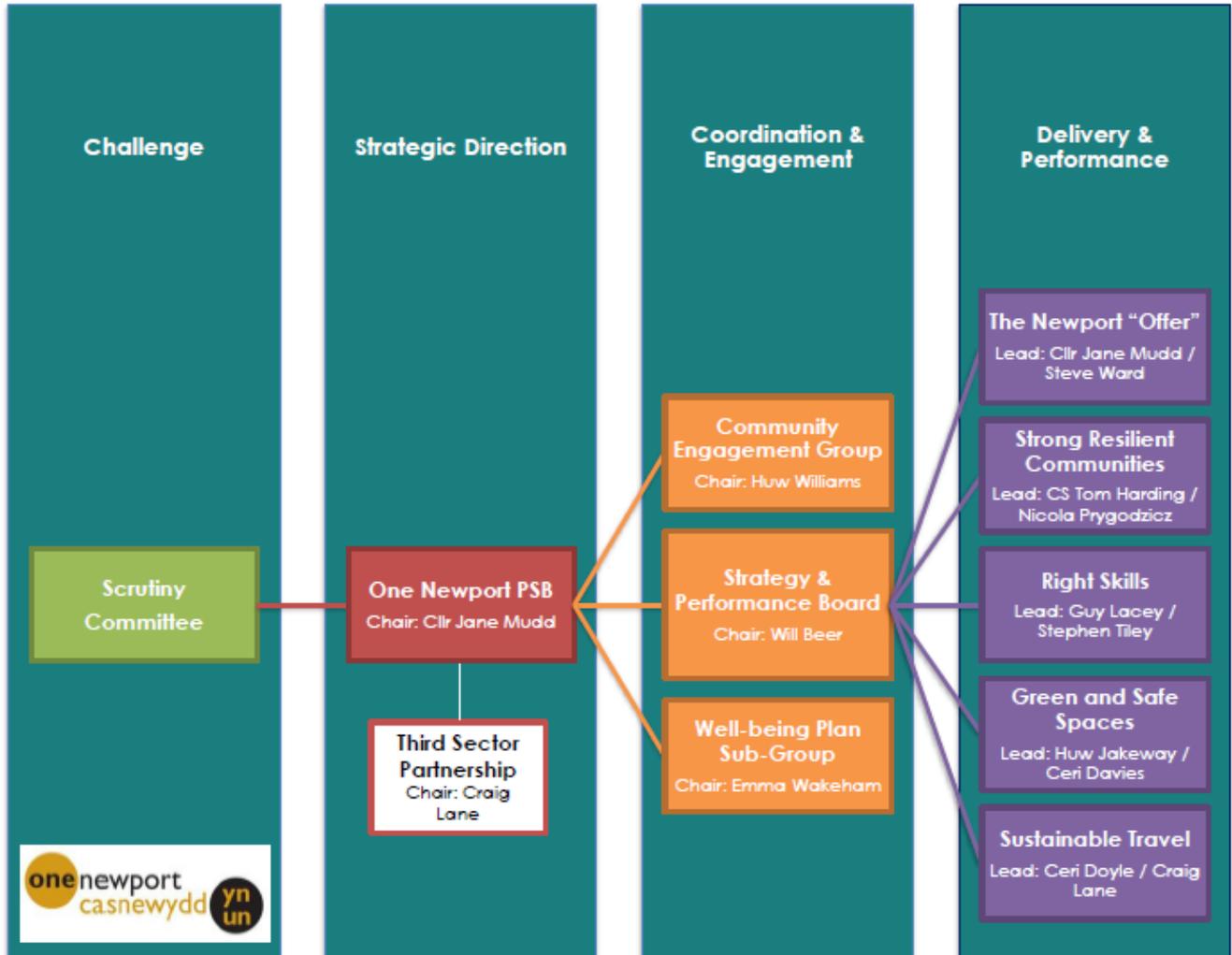
Together they provide a shared vision for the public bodies listed in the Act to work towards. The well-being goals must be considered as an integrated set of seven to ensure that the relevant links are made in the context of improving the economic, social, environmental and cultural well-being of Wales.

In addition to the well-being duty placed on listed individual public bodies, the Act also sets a well-being duty on specified public bodies to act jointly via public services boards (PSBs) to improve the economic, social, environmental and cultural well-being of their area by contributing to the achievement of the well-being goals.

# Chapter 2: Plan & Partnership Delivery Structure

## Partnership Delivery Structure

To support the function of the PSB a partnership structure has been established that shows how the PSB and its sub-groups link together and is displayed below:



As shown above each of the five interventions will have an Intervention Board which will be led (chaired) by a member of the PSB. Each intervention will also have a coordinator from one of the statutory organisations to support the lead. **However, the PSB will be collectively responsible for the delivery of the interventions and meeting the well-being objectives in the Well-being Plan.**

## Chapter 3: Audiences

We need to engage with a number of key stakeholder groups throughout the work of the PSB. It is vital that communication takes full account of the different needs of these groups and clear and regular channels of communication are established and maintained with each of them. Stakeholders can be divided into:

<b>Decision Makers</b>	Public Services Board Strategy and Performance Board Board Members from partner organisations G10
<b>Delivery Groups</b>	Intervention Boards Intervention Sub-Groups
<b>Interested Partners</b>	Staff within PSB partner organisations not currently directly involved in the delivery of the Well-being Plan Future Generations Commissioner
<b>Affected</b>	Members of the public in Newport Service users and carers

## Chapter 4: Aims

The communication plan will aim to:

- a) Highlight the work of the One Newport partnership and Well-being plan to partners and the wider public to raise awareness and understanding;
- b) Keep Board Members within partner organisations updated about the work of the One Newport partnership and the Well-being Plan;
- c) Facilitate a process for partners to effectively communicate their key messages, news, campaigns and showcase their success stories;
- d) Ensure all information is accurate, timely, consistent, effective and up-to-date;
- e) Treat the Welsh language no less favourably than the English language;
- f) Ensure all stakeholders have the information they need to enable them to undertake their role in the partnership;
- g) Keep partners updated on:
  - The requirements of the Well-being of Future Generations (Wales) Act and the implications for the One Newport partnership;
  - Progress made by the PSB to comply with the requirements of the Act and delivery of the One Newport Well-being Plan.

## Chapter 5: Delivery & Monitoring

The attached action plan will be reviewed by the Strategy & Performance Board during the year to ensure progress is on track.

<b>Strategy &amp; Performance Board Date</b>	<b>Deliverable</b>
<b>24 February 2021</b>	Update on communication activity during 2020-21 Agree draft communication plan for 2021-22 Identify potential news stories for communication
<b>May 2021</b>	Identify potential news stories for communication
<b>August 2021</b>	Review action plan for 2021-22 Identify potential news stories for communication
<b>November 2021</b>	Identify potential news stories for communication
<b>February 2022</b>	Review action plan for 2021-22 Agree draft communication plan for 2022-23 Identify potential news stories for communication

## Appendix A: Action Plan 2021-22

The table below details the actions that will be undertaken to communicate the work of both the PSB and wider partnership along with progress on the well-being plan for Newport:

						<b>Status</b>	
						Green	On schedule or completed
						Amber	Behind schedule but still achievable
						Red	Well behind schedule and no plans in place
<b>a) Highlight the work of the One Newport partnership and Well-being plan to partners and the wider public to raise awareness and understanding</b>							
<b>Action</b>	<b>Audience</b>	<b>Timescale</b>	<b>Responsible Officer / Lead</b>	<b>Progress</b>	<b>Status</b>		
<b>One Newport Bulletin</b> <ul style="list-style-type: none"> <li>Publish regular One Newport Bulletins with content from partner organisations.</li> </ul>	All	At least once a month	Wayne Tucker				
<b>Social Media</b> <ul style="list-style-type: none"> <li>Continue to increase social media communication.</li> <li>Develop and utilise hashtags to promote social media posts where appropriate.</li> <li>Increase social media follows.</li> <li>Ongoing review of social media usage stats.</li> </ul>	All	Ongoing	Wayne Tucker / other Policy, Partnership & Involvement (PPI) Team members with access				
<b>Annual Report</b> <ul style="list-style-type: none"> <li>Publish 3<sup>rd</sup> Well-being Plan Annual Report 2021-22.</li> <li>Develop innovative &amp; engaging methods of communicating progress on well-being plans / annual reports, using Welsh</li> </ul>	All	June 2021	Wayne Tucker				
	All	Ongoing	Intervention co-ordinators				

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

a) Highlight the work of the One Newport partnership and Well-being plan to partners and the wider public to raise awareness and understanding					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
Government regional support funding for PSBs.					
<b>New Stories</b> <ul style="list-style-type: none"> <li>Identify regular news stories highlighting the work of the PSB.</li> </ul>	All	Ongoing	Intervention Boards & Strategy and Performance Board		
<b>Case Studies</b> <ul style="list-style-type: none"> <li>Highlight the positive work through development of case studies.</li> </ul>	All	Ongoing	PPI Team		
<b>Reports</b> <ul style="list-style-type: none"> <li>Intervention Dashboards available on the website and advertised across the partnership.</li> </ul>	All	Quarterly	Wayne Tucker		

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

**b) Keep Board Members within partner organisations updated about the work of the One Newport partnership and the Well-being Plan**

Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<ul style="list-style-type: none"> <li>Brief Cabinet member / board members of partner organisations as required.</li> </ul>	Decision Makers	Quarterly	PPI Team		

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

**c) Facilitate a process for partners to effectively communicate their key messages, news, campaigns and showcase their success stories**

Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<ul style="list-style-type: none"> <li>Co-ordinate content for Bulletin from partners.</li> <li>Act as a central point for the circulation of information.</li> </ul>	Decision Makers / Delivery Groups / Interested Parties	As required	Wayne Tucker		

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

d) Ensure all information is accurate, timely, consistent, effective and up-to-date					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<b>Website</b> <ul style="list-style-type: none"> <li>Continuously review and update the One Newport website.</li> <li>Ensure the site is user friendly, easy to navigate and engaging for stakeholders &amp; the general public.</li> <li>Ensure relevant content is available via the website.</li> </ul>	Decision Makers / Delivery Groups / Interested Parties	Quarterly	Wayne Tucker		
<b>Communications Protocol</b> <ul style="list-style-type: none"> <li>PSB partners to adhere to the communications protocol.</li> </ul>	Decision Makers / Delivery Groups / Interested Parties	Ongoing	Partners' communications teams		

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

### e) Treat the Welsh language no less favourably than the English language

Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<ul style="list-style-type: none"> <li>Develop a One Newport Welsh Language website.</li> <li>Translate the Annual Report.</li> <li>Translate articles in the One Newport Bulletin.</li> <li>Ensure posted Tweets are bilingual.</li> </ul>	All	Ongoing	PPI Team		
		Annually	Wayne Tucker		
		As required	Wayne Tucker		
		As required	PPI Team		

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

### f) Ensure all stakeholders have the information they need to enable them to undertake their role in the partnership

Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<b>Partnership Updates</b> <ul style="list-style-type: none"> <li>Produce a Summary of Business for the PSB following each meeting to raise awareness and understanding.</li> </ul>	Decision Makers / Delivery Groups /	Quarterly	Nicola Dance		

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

f) Ensure all stakeholders have the information they need to enable them to undertake their role in the partnership					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<ul style="list-style-type: none"> <li>Set up the summary of business in Microsoft Sway and publish on the website.</li> </ul>	Interested Parties		Wayne Tucker		
<b>Meeting Papers</b> <ul style="list-style-type: none"> <li>All meeting papers sent out to board / group members one week before the meeting.</li> <li>All meeting papers available online following the meeting.</li> <li>Review and update terms of reference (ToR).</li> <li>Link to ToR added to all meeting agendas.</li> </ul>	Decision Makers / Delivery Groups / Interested Parties	Ongoing	PPI Team		
		Ongoing	Wayne Tucker		
		Annually	PPI Team		
		Ongoing	PPI Team		
<b>Data</b> <ul style="list-style-type: none"> <li>Update Well-being Assessment and local profiles and make available online.</li> <li>Make available relevant published data to partners including local consultation data.</li> </ul>	Decision Makers / Delivery Groups	Annually	PPI Team alongside Gwent Teams		
		As required	PPI Team		
<b>Performance Reports</b> <ul style="list-style-type: none"> <li>Update Delivery &amp; Performance Framework and publish to website.</li> </ul>	Decision Makers / Delivery	Annually	Wayne Tucker		

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

f) Ensure all stakeholders have the information they need to enable them to undertake their role in the partnership					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<ul style="list-style-type: none"> <li>Intervention Dashboards developed for interventions.</li> </ul>	Groups / Interested Parties	Quarterly	Intervention co-ordinators		
<b>Induction Pack</b> <ul style="list-style-type: none"> <li>Partnership Induction information pack up-to-date and made available to new members.</li> <li>Updated on website.</li> </ul>	Decision Makers / Delivery Groups	Annually Annually	PPI Team Wayne Tucker		
<b>Contact Lists</b> <ul style="list-style-type: none"> <li>Review and update partnership contact lists.</li> </ul>	All	Ongoing	Wayne Tucker		

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

**g) Keep partners updated on:**

- **The requirements of the Well-being of Future Generations (Wales) Act and the implications for the One Newport partnership;**
- **Progress made by the PSB to comply with the requirements of the Act and delivery of the One Newport Well-being Plan.**

Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<ul style="list-style-type: none"> <li>• Provide links to information about the Act in the Induction Pack.</li> <li>• Provide information on the Act on the One Newport website.</li> <li>• Include how PSB / Strategy &amp; Performance Board reports comply with the Act and 5 Ways of Work.</li> <li>• Promote the Future Generations Commissioner Newsletter and any published documents / reports.</li> </ul>	Decision Makers / Delivery Groups / Interested Parties	As required	Wayne Tucker Wayne Tucker PPI Team Wayne Tucker		

## Appendix B: PSB Comms Protocol

This is a communications protocol between the partners of One Newport.

- |                                       |                                |
|---------------------------------------|--------------------------------|
| 1. Context                            | 6. Aims                        |
| 2. Principles                         | 7. Process                     |
| 3. Purpose                            | 8. Branding                    |
| 4. Lead organisation                  | 9. Key communications contacts |
| 5. External communications definition |                                |

### 1. Context

One Newport is the city's public services board (PSB) where local public, private and third sector organisations work towards improving the economic, social, environmental and cultural well-being of the city. PSBs were established by the Well-being of Future Generations (Wales) Act 2015.

They must work in accordance with the sustainable development principle and achievement of the seven wellbeing goals by:

- Assessing the state of the city's economic, social, environmental and cultural well-being;
- Setting local objectives that are designed to maximise their contribution within the city to achieving those goals; and
- Taking all reasonable steps to meet those objectives.

The PSB has published [Newport's Well-being Plan 2018-2023](#). Effective and regular communication is essential for aiding public understanding of the Plan and what difference it is making. The Plan has five cross-cutting interventions as follows:

- The Newport Offer
- Strong Resilient Communities
- Right Skills
- Green and Safe Spaces
- Sustainable Travel.

## 2. Principles

Each of the PSB partners has distinct functions, services and priorities. However, by visibly working together to improve life in the city, they can improve another's reputation and give each organisation's messages greater reach. A co-ordinated approach to external communications is therefore beneficial to all parties.

The respective communications professionals at each of the PSB partners should therefore work together to ensure an informed approach to external communications activity. This includes working together on issues that separate organisations may have disagreements upon. In these circumstances, communications teams will keep each other informed in advance, whenever possible.

The protocol will see PSB partners sharing information with other partners in a timely and coordinated manner. However, given the reactive nature of much communications work, there will need to be some degree of flexibility in relation to this protocol.

## 3. Purpose

The purpose is to ensure that communications professionals in each organisation inform each other at the earliest opportunity of likely or actual relevant external communications activity. This is to provide clarity between the partners and ensure external communications are:

- Effective;
- Cohesive; and
- Informed.

It also allows the PSB to highlight the good partnership work being carried out across the city. The protocol does not restrict any organisation's key messages or unnecessarily influence their output. It will also allow partners to share information and approaches prior to the release of any conflicting or potentially damaging stories.

## 4. Lead organisation

For corporate / organisational PSB business or where there is no identified lead organisation, Newport City Council will take the lead on communications on behalf of the PSB. This would also include overall strategies as identified by the Intervention Boards or the Strategy and Performance Board.

In relation to specific projects / initiatives, the communication lead will be taken by the organisation leading that activity. In line with this protocol, they will be responsible for appropriately reflecting the PSB and take responsibility for consulting with the communications departments of other PSB partners for approval / quotes / information / sharing as appropriate.

## 5. External communications definition

This protocol covers proactive and reactive external communications by the PSB. This protocol defines external communications as:

- Press releases and written statements for the media
- Interviews on issues relevant to the PSB
- Opinion pieces on issues relevant to the PSB
- Publicity materials
- Social media content
- Website content

## 6. Aims

The communications teams at each of the PSB bodies will aim to:

- Enhance the quality, accuracy and effectiveness of external communications
- Facilitate a joint approach to managing these external communications that involve more than one partner
- Promote one another's key messages, news and campaigns
- Highlight the positive work of partnership working in Newport
- Improve working relationship between the bodies and showcase success stories
- Protect and promote the reputation of all partner organisations
- Minimise the possibility of any conflicting messages

## 7. Process

It will be the responsibility of the project/initiative leads to make initial contact with their communications professionals at the earliest opportunity and brief them. Each partner will keep others informed on a 'no surprises' basis, particularly when dealing with sensitive or reputational issues.

When issuing relevant external communications, partners will share information or other support in a timely manner. Communications representatives from each PSB organisation shall meet regularly to discuss strategies, develop joint key messages and discuss challenges facing them. All partners will share contact details for a main communications contact should they need to liaise with them outside normal working hours.

## 8. Branding

The One Newport logo should be used on all designed publicity materials that features the work of the PSB.

## 9. Key communications contacts

Organisation	Main contact	Contact details
Newport City Council		
Gwent Police		
Aneurin Bevan UHB		
Natural Resources Wales		
South Wales Fire and Rescue Service		
Police and Crime Commissioner		
Probation Service		
Welsh Government		
Public Health Wales		
Coleg Gwent		
University of South Wales		
GAVO		
RSLs (represented by Newport City Homes)		
Youth Council		
Newport Live		
Newport Third Sector Partnership (represented by Citizens Advice Bureau)		

## **Public Services Board (PSB)**

**16 March 2021**

### **SoNaRR2020 State of Natural Resources Report**

#### **Purpose**

This report is presented to the PSB for information.

#### **Background**

The SoNaRR2020 summary report was published by Natural Resources Wales in December 2020 and the full report is being published this March.

SoNaRR, is a five-yearly assessment of how sustainably Wales is using global natural resources. It brings together the current evidence on environmental pressures and suggests a range of opportunities for action. The report is required by law, to inform Welsh Government policy, local development plans and Area Statements.

A briefing paper on the report is attached as an appendix to this paper.

NRW will bring a more specific and local discussion back to a future meeting of the PSB. In the meantime, Intervention Leads may wish to consider the content of the SoNaRR 2020 Report in the context of their Intervention actions.

#### **Recommendation**

PSB members are asked to note the content of the SoNaRR report and share it with their staff, particularly PSB support staff.

**Timetable**     Immediate

**Contact:** Steve Morgan

[Steve.Morgan@cyfoethnaturiolcymru.gov.uk](mailto:Steve.Morgan@cyfoethnaturiolcymru.gov.uk)

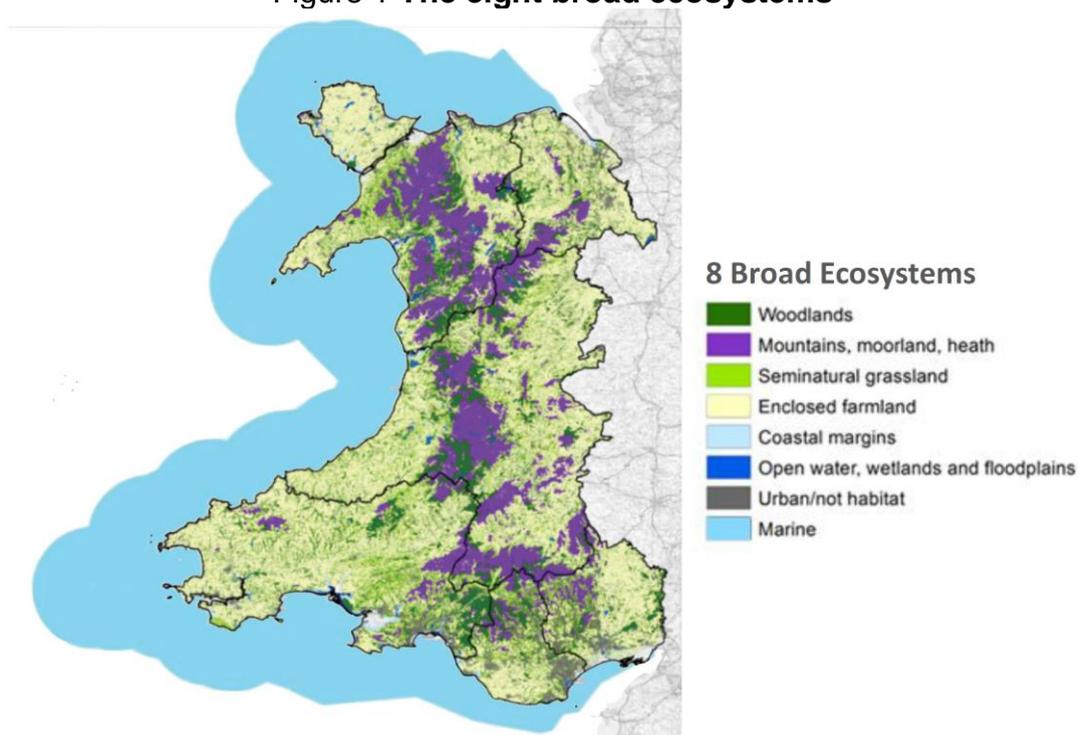
# Transforming Wales' management of natural resources

## What is the SoNaR Report?

The State of Natural Resources Report, or SoNaRR, is a five-yearly assessment of how sustainably Wales is using global natural resources. It brings together the current evidence on environmental pressures and suggests [a range of opportunities for action](#). The report is required by law, to inform Welsh Government policy, local development plans and Area Statements.

SoNaRR2020 was published in December 2020, with technical chapters published in March 2021. As the map below shows, SoNaRR2020 covers the whole of Wales, as well as our global environmental impact. The assessment splits Wales into eight different types of place, with chapters on each of the [eight broad ecosystems](#) showing the natural resources in that place and the links to other ecosystems:

Figure 1 The eight broad ecosystems



A second group of chapters then looks at [the crosscutting pressures facing these ecosystems](#), covering these themes:

- Climate change
- Land-use change
- Pollution
- Over-exploitation
- Invasive non-native species

SoNaRR2020 builds on the evidence base in the [first SoNaRR](#) produced in 2016.

## Key messages

**Wales is not currently achieving the sustainable management of natural resources**  
SoNaRR2020 uses four aims to assess Wales's sustainable management of natural resources. For the reasons set out on the links below, it found that Wales falls short of achieving:

1. [stable stocks of natural resources](#),
2. [resilient ecosystems](#),
3. [healthy places for people, free from environmental risks](#)
4. [a regenerative economy](#).

### **Wales needs to take a systems approach to tackling environmental problems**

In order to make Wales's use of natural resources more sustainable, [transformational change](#) is needed to things like the [food](#), [energy](#) and [transport](#) systems. Although those three systems are not the only ones putting pressure on the environment, they are responsible for most of the impacts, so are good place to start a systems approach.

### **We need action in the environment, economy & society**

The traditional mix of action on the ground, accompanied by regulation and economic incentives are needed, but we also need a greater focus on the role of civil society in enabling rapid, large scale change. The biggest potential to lower our environmental impact, is in changing the way we organise the systems that support everyday life. In the transport system, for example, changing the way we plan urban areas can design out the need for the private car:

Figure 2 Redesigning the transport system



The same is true for the energy and food systems, as well as the urban construction sector etc. where more options become available when we step back from the issue and look at the wider systems context for our daily activities

# Further information about SoNaRR2020

## The SoNaR Report Website

[Natural Resources Wales / State of Natural Resources Report \(SoNaRR\) for Wales 2020](#)

## BBC News

The SoNaR Report as covered by BBC news:

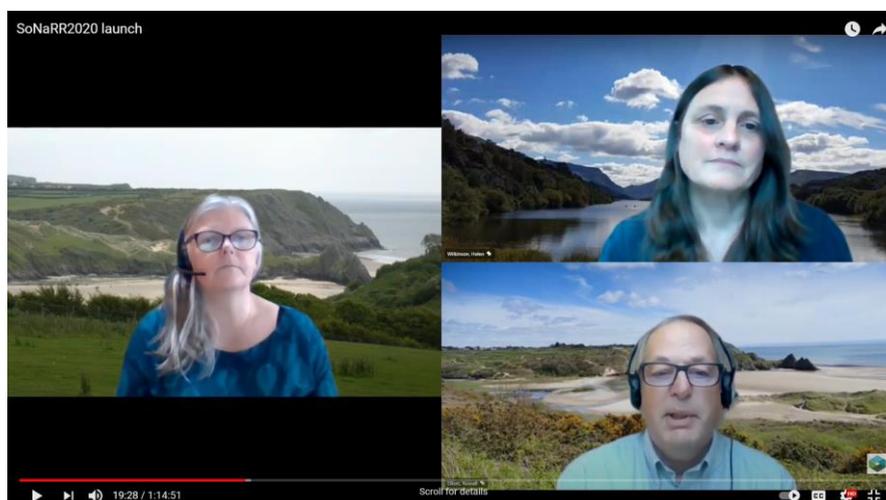
<https://www.bbc.co.uk/news/uk-wales-55814191>



## SoNaR Report Launch

The SoNaR Report as presented at its launch in January 2021:

[SoNaRR2020 launch - YouTube](#)



**Gwent Regional Partnership Board – Thursday 19<sup>th</sup> November 2020  
Virtual Meeting**

**Present:** Cllr Paul Cockeram (Chair, Newport CC), Phil Robson (Vice Chair, ABUHB), Cllr Penny Jones (Monmouthshire CC), Sarah Aitken (ABUHB), Judith Paget (ABUHB), Mel Laidler (ABUHB), Chris Commins (ABUHB), Ann Lloyd (ABUHB), Katija Dew (ABUHB), Emily Warren (ABUHB Dave Street (Caerphilly CBC), Cllr Shayne Cook (Caerphilly CBC), Chris Humphrey (Newport CC), Julie Boothroyd (Monmouthshire CC), Keith Rutherford (Torfaen CBC), Cllr David Daniels (Torfaen CBC), Damien McCann (Blaenau Gwent CBC), Cllr John Mason (Blaenau Gwent CBC), Paula Kennedy (Melin Homes/Housing RSL rep), Malcolm Prowle (TVA), Anne Evans (TVA), Steve Tiley (GAVO), Edward Watts (GAVO), Chris Hodson (Citizen’s Panel), Mel Minty (Provider Forum)

**Apologies:** Richard Bevan (ABUHB), Nick Wood (ABUHB), Lorraine Morgan (Citizen’s Panel), Cllr Anthony Hunt (Torfaen CBC/G10)

**Presenting:** Corrina Casey (ABUHB), Liam Taylor (ABUHB), Mererid Bowley (ABUHB) – *item 5*

**In attendance:** Shaun Bendle (Observing, Cardiff University) David Williams (Regional Team), Claire Selmer (Minutes)

1.	<b>Introduction and apologies</b> <ul style="list-style-type: none"> <li>• Chair welcomed all to the meeting and apologies were noted.</li> </ul>	
2.	<b>RPB Chair / Vice Chair Ratification</b> <ul style="list-style-type: none"> <li>• Cllr Paul Cockeram (Cllr PC) was ratified as the new Chair and Phil Robson (PR) agreed to stay on as Vice Chair until Welsh Government (WG) elections (in March 2021).</li> <li>• Cllr Penny Jones (Cllr PJ) was appointed reserve member, to support Chair/Vice Chair.</li> <li>• Cllr PC thanked PR for his Chairmanship, which has been very fair. Under his guidance we have been one of the more pro-active RPBs and are well thought of by WG, which has also helped us regarding funding and reporting.</li> <li>• Cllr John Mason (Cllr JM) endorsed Cllr PC’s comments.</li> </ul>	
3.	<b>Feedback from Regional Citizen’s Panel</b> <ul style="list-style-type: none"> <li>• Concerns were raised regarding hospital discharge and pressure on carers when moving people out of hospital. 6-7 separate issues have been reported to the Panel.</li> <li>• Chris Hodson (CHo) asked if a Health Board representative can attend January 2021 meeting to discuss concerns.</li> <li>• Mel Laidler (ML) was disappointed to hear issues were raised, and is happy to attend Citizen’s Panel to discuss. Chair thanked ML for agreeing to attend, and hopes it will allay some of the problems raised.</li> <li>• CHo noted Discharge to Recover and Assess (D2RA) proposal should make a significant difference to how discharge is now managed.</li> <li>• PR queried whether any positive feedback has been given regarding the new discharge service, and whether the situation has improved.</li> <li>• CHo advised issues raised at Citizen’s Panel (28.10.2020) were accumulative. However, noted potential for positive feedback at the next meeting.</li> </ul>	

	<ul style="list-style-type: none"> <li>• ML has had some discussion with Judith Paget (JP) about updating information people are given when leaving hospital, and Citizen’s Panel would be a good point of contact to discuss what information needs to be included and to help disseminate.</li> <li>• CHo noted another concern around Retinopathy and clinic appointments, which are being delayed, and unease that the situation could get worse.</li> </ul> <p><b>Action:</b> ML to be invited to the January 2021 meeting. <b>CHo/Regional Team</b></p>
4.	<p><b>ICF Planning 2020/21</b></p> <p><b>a) ICF Revenue</b></p> <ul style="list-style-type: none"> <li>• Slippage has increased to £222,000 at month 7, due to a reduction in ‘Health and Equalities’. Chris Commins (CC) is checking to ensure the money is no longer needed.</li> <li>• At month 6 it was agreed £165,000 slippage would be used for service pressure, and CC queried how best to manage the remaining slippage between now and year end.</li> <li>• It was agreed slippage should be managed through GASP, as the majority of schemes are adult services, and this is a standing item on the GASP agenda. <b>Agreed</b></li> <li>• Stephen Tiley (ST) queried whether there is another mechanism to focus on finance issues. ML advised GASP is the natural choice, otherwise it would fit with the Local Partnerships in each locality.</li> <li>• Chris Humphrey (CH) noted some Local Partnership Boards have struggled to meet this year due to Covid-19, and we need timeliness around spending money before year end.</li> <li>• Keith Rutherford (KR) was unsure Local Partnerships are equipped to manage this, and noted difficulty proportioning monies across 5 x localities. He also noted willingness to invite others to attend GASP if they want to be involved in the discussion.</li> <li>• LD Cycling and Multi-Sports have not spent £72,000 of the allocation, due to Covid-19, and this was pooled at month 6.</li> <li>• Ann Lloyd (AL) noted need for assurance that, if there is an under-spend, this does not have an adverse consequence on the programmes concerned.</li> <li>• ML advised exit evaluations have been done to understand the impact and consequence of not starting, and these will be shared with RPB in an executive summary. She suggested a dedicated session to look at these also. <b>ML/Regional Team</b></li> <li>• AL agreed this would be helpful, as we do not want people to over-bid for schemes and prevent other schemes from being progressed.</li> <li>• KR noted the need to look at strategic principles of each partnership. We do not want to allocate money which could go to other services where there are pressures e.g. some money was made available this year for the MYST project (in Children’s Services).</li> </ul> <p><b>Actions:</b></p> <ol style="list-style-type: none"> <li>1) Decisions on further ICF slippage to be discussed at GASP. <b>Agreed</b></li> <li>2) A dedicated session on exit evaluations to be arranged. <b>ML/Regional Team</b></li> </ol> <p><b>b) Capital</b></p> <ul style="list-style-type: none"> <li>• There is currently £118,000 slippage. CC advised they have looked at D2RA and the Winter Plan, and anything that can be covered under Capital has been taken out and slippage allocated.</li> <li>• CC asked for confirmation from RPB about utilising this for schemes provided. <b>Agreed</b></li> </ul> <p><b>Action:</b> RPB agreed to utilise Capital slippage for the schemes provided. <b>Agreed</b></p> <p><b>c) Discharge to Recover and Assess (D2RA) –</b></p> <ul style="list-style-type: none"> <li>• There is an allocation of £1.8m for D2RA, and WG have only queried £90,000 of schemes put forward. We are awaiting final confirmation and this can be drawn down in arrears.</li> </ul>

	<ul style="list-style-type: none"> <li>• CC noted we need to set up a mechanism for monthly reporting. Any further slippage is to be monitored monthly.</li> <li>• Chair queried whether the figures in the report are fully costed, as some look to be under-funded e.g. Newport Social Work Assistant post (£25,000).</li> <li>• ML advised D2RA schemes are part year funded. Money will be monitored by WG and there is an expectation that exit reports will be fed back, so they can see the benefit and success of these schemes and determine what next year funding looks like.</li> <li>• Chair raised concern regarding staffing and difficulty filling posts on a short-term basis.</li> <li>• ML noted they are looking at increasing hours for people who work part-time and at having enhancements for people to work on a weekend.</li> <li>• AL noted when funding comes to an end, we will have to be clear about what the consequences are for the population and the services they want to access.</li> </ul>
<p><b>5.</b></p>	<p><b>Regional Vaccination Update (presentation)</b></p> <ul style="list-style-type: none"> <li>• The aim is to vaccinate as many people as we can, as quickly and as safely as we can.</li> <li>• There is a clear government mechanism and a programme management approach has been applied.</li> <li>• Corrina Casey (CCa) advised that they report to Welsh National Covid Board and run a fortnightly Stakeholder Group to share information.</li> <li>• The way this is developing is changeable, as one small decision has a ripple effect on planning. However, CCa noted ABUHB have invested well in planning, which is positive.</li> <li>• As the vaccination coming first is frozen, this makes it logistically complicated to handle and to get it where it needs to be.</li> <li>• The national group, the Joint Committee for Vaccinations and Immunisation (JCVI), have agreed the vaccine should initially be given to older people who are at risk and to Health and Social Care workers.</li> <li>• JCVI met this morning, but CCa has not had a formal update as yet.</li> <li>• Delivery Model Units will go to Care Homes and housebound people/enclosed settings. This is high in terms of resource requirements.</li> <li>• The bulk of vaccines will be at a Mass Vaccination Centre; the larger the centre, the quicker the vaccine can be given to the community. However, we need to balance this with access needs e.g. places for people to wait before/after the vaccine.</li> <li>• CCa noted at least 1 x Vaccination Centre in each locality, but we still need other suitable venues which allow social distancing and are on a public transport route.</li> <li>• In January 2021 they want to be in a high supply position and will need more venues than they have now. There have been a few issues, including risk assessments and IT, which the Health Board needed to look at.</li> <li>• Damien McCann (DM) noted much work has been done regarding facilities for vaccinations, and local authorities have been working with the Health Board to identify venues and risk assess.</li> <li>• Chair noted in Gwent region there are a wealth of places e.g. leisure centres and universities etc, and noted the local authorities are in full support.</li> <li>• 5+2 Model is being considered, where extra work to immunise is done in evenings and on weekends.</li> <li>• Communications change rapidly, and CCa advised she tries to share national materials with partners who are affected or interested. The Health Board Communications Lead is also linking to other areas.</li> <li>• There has been great collaboration with the third sector. However, workforce is an issue as they need clinical support and reception staff, and would welcome any support.</li> </ul>

- Liam Taylor (LT) noted when we are at peak the aim will be to immunise 75,000 people per week. It is hoped there will be some input through general practices.
- There are 2 x jabs and there needs to be a period of 28 days between them.
- Chair raised concern carers are not being prioritised and queried who finances this.
- Cllr PJ agreed and noted we need to keep carers safe. She queried whether we as an RPB can make representation to WG about this.
- DM agreed it is a big issue that carers are not being prioritised.
- LT advised we pay for the workforce and logistics and national government pay for the vaccine.
- CCa advised JCVI were considering carers in their meeting today. She will feed back the concern regarding carers to the WG working groups.
- CH noted a call from WG to Directors this morning, and concern regarding carers being prioritised has already been raised. WG are looking at how carers can be immunised at the same time as people they care for. People with learning difficulties are also to be included in the vulnerable groups.
- ST noted some community venues are actively open and could be used. There has also been communication with the third sector regarding the CVC Execs across the network and need for right and targeted communication.
- DM queried whether discussion has taken place around care homes and whether we vaccinate clear or infected homes first. He raised concern WG are requesting lateral testing for all care homes on a weekly basis, which is due to start around the suggested time for vaccinations.
- LT noted the vaccine cannot be given within 28 days of Covid, they would look to prioritise homes where there is no infection. He also noted it is the patient's choice whether they have the vaccine or not, it is not compulsory.
- CCa advised there is a lot going on regarding testing and one thing referenced was piloting testing in care homes to prioritise visitors. There was a meeting yesterday to inform the plan. At a local level this needs to link to testing and a community cell.
- Katija Dew (KD) noted need to be sensitive to different communities as there may be a reluctance to take part in the programme. We have been agile regarding testing needs, and testing centres have been going out to particular issues/needs. We need to gather learning in the same way for the vaccines.
- CCa noted national work/research is being done. She has been through the plan, but is keen to learn what more we can do, and will speak to KD outside the meeting. **CCa**
- Edward Watts (EWa) noted there are many sea farers in Newport locality and they have not been featured in any information. Newport is one of the busiest Docks in Wales at the moment, and he is keen for this to be looked at.
- LT agreed to take this back and it is something we need to look into and consider.
- Sarah Aitken (SA) noted we know the vaccine will be successful in preventing someone from becoming seriously unwell, but are unsure whether this prevents transmission.
- SA noted at the moment the only at risk groups are the seriously unwell. The risk and benefit of the vaccine is a different dynamic.
- Chair thanked CC and LT for the informative presentation and wished them luck with the programme.
- LT is happy to come to a future meeting and update us, and thanked all for their support

**Action:** Further discussion with KD about engagement with communities reluctant to take part in the programme. **CCa**

<p>6.</p>	<p><b>Balancing Rights and Responsibilities – Supporting a Cultural Shift – Integrated Health and Social Care Programme</b></p> <ul style="list-style-type: none"> <li>• This is a joint training opportunity for Health and Social Care, and a lot of work has been done with the Heads of Adult Services.</li> <li>• Social Care Wales and the Delivery Unit are now pulling the training package together.</li> <li>• They have identified staff this would be appropriate for e.g. Hospital Discharge Assistants and Social Services staff, but training is available for all across the system.</li> <li>• ML noted she would like CHo to attend the training (to represent Citizen’s Panel) and also third sector colleagues.</li> <li>• Training is free (paid for by Social Care Wales) and supports work of Home First and D2RA. A second session is being paid for by Social Care Wales in new financial year.</li> <li>• KD queried how training outcomes will be measured; she would like to know what individuals will be able to do differently after training, what the changes are and what system changes are needed to allow people to apply learning. Also, she queried whether there are plans regarding longitudinal change, to see if there is any change a year on etc.</li> <li>• ML advised the specific outcomes were agreed at the beginning, around a cultural shift and individual outcomes that need to happen. There will be an evaluation after the first session, and will measure this to ensure it is making an impact. If there are hurdles, we can look at these and at what is needed to push changes through.</li> <li>• Chair noted RPB welcome the initiative; we find integration difficult, as Health and Social Care do things differently, and we need to train together. It would be good if RPB could follow this, as this is the sort of transformational item we need to look at and measure. Also, there may be need for additional resources in the future.</li> <li>• AL suggested we do the evaluation and then have a broader scheme discussion. She noted, as previously discussed, we need to look at work patterns and how staff can progress through Health and Social Care, and move through the ranks.</li> <li>• AL noted item 3 refers to ‘reducing harm due to an over-dependence on services’. However, we also need to consider the harm when there is no care available.</li> <li>• ML agreed and will ensure this is incorporated.</li> </ul>
<p>7.</p>	<p><b>Transformation Programme</b></p> <p><b>a) Funding proposals and timeline 2020/21</b></p> <ul style="list-style-type: none"> <li>• WG have agreed extension funding for a year, to make up for time lost due to programme set up and the impact of Covid-19.</li> <li>• £8.3m has been allocated, and there has been discussion with the Strategic Partnerships about whether they are happy to continue with the programmes.</li> <li>• It was agreed at previous RPB that we scale up Place Based Care and Home First.</li> <li>• Integrated Wellbeing Networks are to be included again, as other funding is due to end.</li> <li>• 2 x new elements have been included; roll out of a training programme to support mental wellbeing in communities (Gwent Connect 5), and linking with third sector to find safe spaces people can access for information, advice and assistance (Sanctuary Model).</li> <li>• Planning will take place December 2020 – February 2021 regarding the initial evaluation, and Emily Warren (EW) would like to hold a seminar about priorities with RPB next year.</li> <li>• Funding for external partners to create an integrated model is being considered, to see if there are financial efficiencies and to consider what business planning should look like. EW is working with WG on a tender.</li> <li>• The tender also includes 2 x additional staff to support regarding sustainability planning.</li> <li>• EW would like to restart the Transformation Board as part of next steps. <b>Agreed</b></li> <li>• PR noted some evaluation themes are around what we think of projects, but we need to know the difference projects are making to citizens, as there is a big gap there.</li> <li>• EW agreed but noted the evaluation was short in order to meet WG deadlines; there was only a small amount of quantitative data, and not the system impact. EW plans to attend</li> </ul>

the next Citizen's Panel meeting and will ensure the next report (by March 2020) will be more substantive and have an emphasis on citizens.

- In Phase 2 Home First, Place Based Care, IWNs and Iceberg will be brought together with an integrated framework.
- Cllr PJ queried whether any staffing has been found to support EW in her role. EW noted, as we had not expected the Transformation Fund to continue another year, this had not been advertised. EW would appreciate some support, but noted Covid-19 has affected things significantly.
- Work is being done on what innovation looks like and EW and her colleague are developing a training programme. A Sub-Group will also be started to advise on this.

#### **b) Impact Briefing for Councillors - Example**

- The briefing looks at how people have benefited from the new services and programmes.

#### **c) Iceberg programme (for information)**

- Staff and families were encouraged to give feedback on the Iceberg Model, and this has been captured in a video, which also includes Sally Holland (Children's Commissioner for Wales):

<https://abuhb.nhs.wales/news/news/the-iceberg-programme-making-a-difference/>

#### **d) Place Based Care (for information)**

- PR noted the report refers to changes not being embraced across the whole of the primary care network. Also, they have asked how RPB will continue to show leadership, and how RPB will support primary care.
- Readmission rates had increased and PR suggested this is something to review. Perhaps we are discharging people too soon, or community services are not robust enough to meet needs.
- EW has requested a slot on the agenda at each of the Strategic Partnership meetings in December, to go through the evaluations and inform next years' service planning.
- After discussion at the Strategic Partnerships, a report on key themes and how we address them will be brought to RPB. **EW**
- EW noted there is a proposal around a virtual design place to plan and structure, as taken from the Canterbury Experience (regarding a design warehouse).
- Currently £77,000 under spend, which will reduce if we fund the economic model and design space.

**Action:** A report on key themes and how we address them to be brought back to RPB. **EW**

#### **e) Home First (for information)**

- Chair noted the Home First evaluation stands out regarding savings made e.g. 2,000 patients who did not access the ward system and returned home.
- The majority of admissions have been due to falls, and this is also being picked up through another work stream.
- ML advised they are ensuring join up with Home First and place based working. D2RA will naturally look at whole system change and join up to the primary care system.

#### **f) RIIC – progress report and resourcing**

- WG provided funding for Transformation Leads to set up a Hub before the pandemic. This has since been reframed to support Transformation Programmes.

	<ul style="list-style-type: none"> <li>• As funding is for 1 year, it was agreed we would not appoint at risk, which has meant we do not have the same capacity as other regions, and our input is more limited.</li> <li>• 3 x Learning and Improvement Networks have been set up:             <ol style="list-style-type: none"> <li>1) Workforce and Technology – 3 x case studies are being done.</li> <li>2) Service Co-ordination – multi-agency working, pooling funds and sharing resources.</li> <li>3) Seamless Care – where there is evidence we have worked in a seamless way and delivered improvement.</li> </ol> </li> <li>• IPC have been commissioned to support this work.</li> <li>• 9 x case studies are being used to inform and shape the work and when these have been finalised, findings will be shared with the Strategic Partnerships.</li> <li>• One page summaries will be shared at the next RPB meeting. <b>EW</b></li> <li>• WG have confirmed £250,000 for next year, and EW noted she would value RPB input about the final year, and whether we pursue financial sustainability models.</li> </ul> <p><b>Action:</b> One page summaries to be shared at the next meeting. <b>EW</b></p> <p><b>g) Continuous engagement work</b></p> <ul style="list-style-type: none"> <li>• A one off allocation of £40,000 to undertake some survey work with the third sector, but this has been challenging due to lockdown etc.</li> <li>• EW is trying to negotiate rolling the money over, and the report sets out proposals as to how we take this forward.</li> <li>• Chair noted we need to ensure the money is there, and then discuss options.</li> <li>• AL noted need to understand who the engagement posts account to, and that effectiveness needs to be one of the outcomes.</li> <li>• PR noted a problem spending the money, and queried whether this should go to Health Board Engagement Division, where 5 x people are already doing this work.</li> <li>• EW agreed she is happy to have a conversation with the Engagement Division. <b>EW</b></li> </ul> <p><b>Action:</b></p> <p>1) Discuss continuous engagement work with Health Board Engagement Division. <b>EW</b></p>	
8	<p><b>Winter Planning</b></p> <ul style="list-style-type: none"> <li>• The Plan sets out the challenges and a need for additional capacity.</li> <li>• An analysis has been done across the 5 x local authorities and the Health Board around capacity not covered by D2RA, and £750,000 is needed.</li> <li>• WG have asked us to mitigate spend as best we can and we are using ICF slippage where appropriate.</li> <li>• We are waiting to hear how WG will be monitoring the Plan, as the Health Board are doing a quarterly return and local authorities are doing a whole system plan. EW noted need for a clearer process next year, including expectation of RPB and how partners will be held to account.</li> </ul>	
9	<p><b>Minutes of previous meeting and matters arising – September 2020 and October 2020</b></p> <ul style="list-style-type: none"> <li>• Both sets of minutes were agreed to be a fair reflection of the previous meetings.</li> </ul>	
10	<p><b>Accessible Housing Report</b></p> <ul style="list-style-type: none"> <li>• Chair noted there are many unanswered questions in the report and this needs to be sent back to HSC&amp;H Partnership for further investigation. DW agreed to follow this up. <b>DW</b></li> </ul> <p><b>Action:</b> Follow up on the unanswered questions in the report. <b>DW</b></p>	

11	<p><b>Report from WG ‘Healthier Wales’ Event – 2019</b></p> <ul style="list-style-type: none"> <li>The report was noted.</li> </ul>	
12	<p><b>G10 – Regional PSB Proposals</b></p> <ul style="list-style-type: none"> <li>G10 are looking to have 1 x PSB instead of 5, and this was to be discussed at a special meeting, which was rescheduled as key people were unable to attend previous date.</li> <li>The aim is to have 1 x PSB and for RPB to remain in its current form, with strategic links between the two.</li> </ul>	
13	<p><b>AOB</b></p> <p><b>a) Grange University Hospital (GUH)</b></p> <ul style="list-style-type: none"> <li>Chair and Cllr PJ visited GUH last week and noted it was a very positive experience.</li> <li>GUH opened at 2am on 17<sup>th</sup> November 2020. There were a few issues they could not have anticipated, but managed to resolve fairly quickly.</li> <li>Opening took place across 3 days and 111 patients were transferred from Royal Gwent and Nevill Hall; 16 x ITU and 16 x neo-natal intensive care, as well as a set of triplets.</li> <li>Transfers went well and patients are fine.</li> <li>JP noted it is important to remember GUH’s relationship with other hospitals, as they no longer have Emergency Teams and need to relocate people to GUH if they turn up.</li> <li>GUH will be learning and settling for the first few weeks, and will be kept an eye on.</li> <li>JP noted Covid-19 numbers are not reducing and there are 260 people in at any one time.</li> </ul> <p><b>c) Planned update from Integrated Autism Service and nomination for Autism Champion</b></p> <ul style="list-style-type: none"> <li>PR agreed to continue as Autism Champion until someone else steps forward. The role involves keeping in touch with Autism Leads and up to date with current information.</li> </ul> <p><b>Agreed</b></p> <p><b>Action:</b> PR to continue as Autism Champion until someone else nominated. <b>PR</b></p> <p><b>d) Regional response to Children’s Commissioner</b></p> <ul style="list-style-type: none"> <li>Chair noted the regional response has been put together well, and thanked those involved.</li> </ul> <p>Chair thanked all for their support during his first meeting as Chair, and wished everyone all the best for Christmas.</p>	
14	<p><b>Next Meeting</b></p> <p>Tuesday 12<sup>th</sup> January 2021 – 2pm (virtual meeting – via Teams)</p>	

## One Newport Public Services Board Work Programme

June 2021	<ul style="list-style-type: none"> <li>• 20/21 Well-being Plan annual report</li> <li>• Well-being Plan Q1 Performance report</li> <li>• Review of Newport Offer intervention</li> <li>• Review of Strong Resilient Communities intervention</li> <li>• Climate Ready Gwent</li> <li>• Young Persons Promise</li> <li>• Living Wage City</li> <li>• Futures Risk Register</li> <li>• PSB Board Development Action Plan – Progress</li> <li>• Strategy and Performance Board minutes</li> <li>• Regional Partnership Board minutes (information item)</li> <li>• Third Sector Partnership minutes</li> </ul>
September 2021	<ul style="list-style-type: none"> <li>• Well-being Plan Q2 Performance report</li> <li>• A Green and Just Covid recovery</li> <li>• Safer Newport</li> <li>• Scrutiny letter</li> <li>• Strategy and Performance Board minutes</li> <li>• Regional Partnership Board minutes (information item)</li> <li>• Third Sector Partnership minutes</li> </ul>
December 2021	<ul style="list-style-type: none"> <li>• Well-being Plan Q3 Performance report</li> </ul>

The PSB’s terms of reference state that “Any member of the Board may request that an item is placed on the agenda of a forthcoming meeting. This should be notified to the Secretariat at least four weeks prior to the meeting concerned. Late items may be accepted at the discretion of the Chair. “