

# AGENDA

## One Newport Public Services Board – 8<sup>th</sup> June 2021

### 4.30 pm - Teams Meeting

**(Please join the meeting by 4.25 pm to enable a prompt 4.30 pm start)**

<b>Guidance for Teams Meeting</b>
Please use the “raise your hand” facility to make the Chair aware that you wish to speak
Please mute yourself during the meeting when you are not speaking to avoid background noise

1. Welcome and Introductions
2. Apologies
3. Minutes of the meeting held 16<sup>th</sup> March 2021 (minutes attached)

### Strategy

4. Gwent Public Services Board and local partnership arrangements - Chair to introduce (report attached)
5. Local Well-being Plan - Review of Newport Offer intervention – Chair and Steve Ward (report attached)

### Delivery

6. Local Well-being Plan 2020/21
  - i. Q4 Performance reports from Intervention Leads (reports attached)
    - a) The Newport Offer: Chair, Cllr Jane Mudd, and Steve Ward
    - b) Strong Resilient Communities: Nicola Prygodzicz and CS Tom Harding
    - c) Right Skills: Stephen Tiley and Guy Lacey
    - d) Green and Safe Spaces: Steve Morgan and CFO Huw Jakeway
    - e) Sustainable Travel: Ceri Doyle and Craig Lane

- ii. Strategy and Performance Board
  - a) Minutes of the meeting held on 26<sup>th</sup> March 2021
  - b) Members to suggest any items for discussion by the S&P Board
- 7. Levelling Up and Community Renewal Funds – Beverly Owen
  - i. Community Renewal Fund (paper attached)
  - ii. Levelling Up Fund - Tracey Brooks, NCC (Presentation)
- 8. Board Development Action Plan: Progress – Nicola Dance, NCC (report attached)
- 9. Welsh Government's Race Equality Action Plan Consultation – Amelia John (verbal)

**Information items to note**

- 10. Green Infrastructure Map (report attached)
- 11. Welsh Government Regional PSB Funding Award 2021-22 (letter attached)
- 12. Regional Partnership Board Minutes (minutes of the meetings held on 12<sup>th</sup> January 2021 and 16<sup>th</sup> March 2021 attached)
- 13. Forward Work Programme (attached)
- 14. Dates of Future Meetings
  - 4.30 pm Wednesday 22<sup>nd</sup> September 2021 (revised date)
  - 4.30 pm Tuesday 14<sup>th</sup> December 2021

**Contact:** Nicola Dance: 01633 233665; E-mail [nicola.dance@newport.gov.uk](mailto:nicola.dance@newport.gov.uk)

Date: 2<sup>nd</sup> June 2021 [PSB Terms of reference](#) and [Induction Pack](#)

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# Minutes Newport Public Services Board

**Date:** 16<sup>th</sup> March 2021

**Time:** 4.30 pm - Online Teams meeting

**Present:**

**Statutory Partners:**

**Newport City Council:** Cllr J Mudd (Chair); B Owen (Chief Executive Officer)

**Aneurin Bevan University Health Board (ABUHB):** Katija Dew, N Prygodzicz

**South Wales Fire and Rescue Service:** Shaun Moody

**Natural Resources Wales:** Steve Morgan

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**Invited Partners:**

**Welsh Government:** Amelia John

**Heddlu Gwent Police:** Chief Superintendent Tom Harding

**Probation Service:** Amanda Lewis

**Public Health Wales:** Will Beer;

**Gwent Association of Voluntary Organisations:** Stephen Tiley

**Newport Third Sector Partnership:** Craig Lane

**RSLs:** Ceri Doyle

**Newport Live:** Steve Ward

**University of South Wales:** M Cadwallader

**Coleg Gwent:** Guy Lacey

**Newport Youth Council:** Maisy Evans; Poppy Stowell-Evans

**Officers:** N Dance (PSB Co-ordinator; NCC), T McKim (NCC), C Stock (NCC) , H Bleach (NRW), J Williams (Public Health Wales).

**Apologies** - Huw Jakeway (SWFRS); Cllr James Clarke (Scrutiny Chair); Darren Garwood-Pask (OPCC)

No	Item	Action
1	<p><b>Welcome and Introductions</b></p> <p>The Chair welcomed everyone to the meeting.</p>	
2	<p><b>Minutes of the meeting held on 8<sup>th</sup> December 2020</b></p> <p>The minutes of the meeting held on 8<sup>th</sup> December 2020 were confirmed as a true record.</p> <p><b>Matters Arising from the Minutes</b></p> <p>The Chair reported that the new Newport Offer Board had met, with representation from the PSB's other intervention boards, Newport Youth Council, Newport BID and the Third Sector Partnership. The Board has begun its review of the Newport Offer work.</p>	
3	<p><b>Appointment of Vice Chair</b></p> <p>According to the PSB's Terms of Reference, the Vice Chair is appointed annually in June. However, since the position was currently vacant, the appointment had been brought forward to this meeting.</p> <p>Steve Ward nominated Guy Lacey to be Vice-Chair.</p> <p><b>AGREED:</b> That Guy Lacey be appointed Vice Chair with immediate effect.</p>	
4	<p><b>Gwent Public Services Board, Local Wellbeing Assessment and Plan</b></p> <p>The Board considered a paper updating on the development of a regional 'Gwent' PSB, the next round of the Assessment of Local Wellbeing and the next round of the Local Wellbeing Plan.</p> <p>The G10 leadership group was proposing a merger of the individual Gwent PSBs to form a single regional PSB. The decision to do this needed to be agreed by each of the PSBs as the statutory bodies. If established, a regional PSB, would be required to publish a regional well-being assessment in 2022 and a regional well-being plan in 2023. One Newport would cease as a PSB once the regional PSB was in place.</p> <p>Members expressed cautious support of the move to a regional PSB, recognising the importance of being involved in discussions at a regional level and the benefits of collaborative approaches with the Regional Partnership Board. However, all members noted the strength of the existing Newport partnership and commented that they wished to ensure that these local partnership links were maintained to build on achievements to date, secure local benefits and ensure engagement with local people. It was noted that One Newport's Well-being Plan would remain in place for delivery until April 2023. With this in mind, both regional and local members supported the establishment of local partnership arrangements from September 2021 to ensure delivery of existing priorities and future partnership work.</p>	

	<p>It was noted that further detail and scoping of the new arrangements was required and there were opportunities for members to contribute to ongoing discussions. The Strategy and Performance Board would work on this with a report back to the PSB in June.</p> <p>Members commented on the benefit of involving young people in both the regional PSB and the local partnership.</p> <p>It was also noted that reports to individual organisation's boards / decision making bodies may be required to ensure support and any relevant constitutional changes.</p> <p><b>AGREED:</b></p> <ul style="list-style-type: none"> <li>i) To note the proposals and timeline for implementation of a Regional PSB;</li> <li>ii) To support the principle of a Regional PSB;</li> <li>iii) That the One Newport partnership should continue from September 2021 and to receive a proposal on this at the next PSB meeting;</li> <li>iv) To consider whether a report to individual organisational boards/ decision making bodies is required, to ensure support and any relevant constitutional changes.</li> <li>v) To support the principles set out for the regional Well-being Assessment;</li> <li>vi) To support the principles set out for the engagement work to support the development of the Well-being Assessment.</li> </ul>	<b>ALL</b>
<b>5</b>	<p><b>Review of Local Wellbeing Plan - Wellbeing Plan Objectives</b></p> <p>The PSB's Well-being Objectives were presented for ratification, following changes proposed by members at the December meeting. The revised objectives were:</p> <ul style="list-style-type: none"> <li>1) Everyone feels good about living, visiting and investing in our unique city</li> <li>2) Everyone has the skills and opportunities they need to develop, prosper and contribute to a thriving, sustainable city</li> <li>3) Everyone belongs to resilient, friendly, connected communities and feels confident and empowered to improve their well-being</li> <li>4) Newport has healthy, safe and resilient environments with an integrated sustainable travel network.</li> </ul> <p><b>AGREED:</b> To approve the revised Well-being Objectives.</p>	<b>ALL</b>
<b>6</b>	<p><b>Review of Well-being Plan - PSB Values</b></p> <p>The Board considered whether the values/pledges set out in the Wellbeing Plan remained relevant and at the core of how the Partnership works. Strategy and Performance Board was proposing that they be revised slightly to:</p> <ul style="list-style-type: none"> <li>○ Ambitious</li> <li>○ Serious about working in partnership</li> </ul>	

	<ul style="list-style-type: none"> <li>○ Firmly focused on people and their stories</li> <li>○ Focused on integrated well-being outcomes</li> </ul> <p><b>AGREED:</b> that the revised values be approved.</p>	<b>ALL</b>
<b>7</b>	<p><b>Review of Green and Safe Spaces Intervention</b></p> <p>The Board received a report on proposed changes to the Green and Safe Spaces intervention.</p> <p>Members commented on the links, interdependencies and overlap of interventions, including the value of green space to the Newport Offer with its increased focus on sustainability. Members noted the increased use of green space and the natural environment during the pandemic and the importance of this for improving health and wellbeing. Timely promotion of the city's green assets would be important to maintain these potential benefits to health.</p> <p>C Doyle noted that due to the strong cross-over between the two interventions, there may be value in the leads of the Sustainable Travel and Green and Safe Spaces considering closer integration over the next year.</p> <p>C Lane noted that the Third Sector Partnership was aware of a recent climate assembly held by Blaenau Gwent PSB and this might be something for Newport to consider in the future,</p> <p><b>AGREED:</b> to approve the amendments to the Green and Safe Spaces Intervention.</p>	C Doyle, C Lane, S Morgan, H Jakeway
	<p><b>Strategy and Performance Board - Minutes of the meeting held on 24<sup>th</sup> February 2021</b></p> <p>The Board received the minutes of the Strategy and Performance Board. The Chair reminded members to contact the Partnerships Team with any agenda items they would like the Strategy and Performance Board to consider</p> <p><b>AGREED:</b> to note the minutes of the Strategy and Performance Board.</p>	<b>ALL</b>
<b>8</b>	<p><b>Scrutiny Letter regarding Mid-Year Performance</b></p> <p>The Board considered the letter from the Chair of the Performance Scrutiny Committee – Partnerships regarding the PSB's performance at mid-year. PSB members Steve Morgan, Steve Ward, Bev Owen and Will Beer had attended the Scrutiny meeting,</p> <p>The Scrutiny Committee had noted the positive progress made, including during the pandemic, and that the PSB's energy and vibrancy had been a key aspect of this. The Committee also noted that there were clear signs of excellent partnership working. It wished the PSB to consider how it could extend diversity and inclusion going forward.</p> <p><b>AGREED:</b> to note the Scrutiny letter.</p>	

<p><b>9</b></p>	<p><b>Building a Sustainable and Enhanced Foundation Tier for Mental Wellbeing in Gwent</b></p> <p>The Board received a paper and presentation on this new Gwent-wide mental wellbeing project. Members commended this work and noted the cross-over with aspects of individual partners' and PSB work, in particular the Green and Sae Spaces work.</p> <p><b>AGREED:</b></p> <ul style="list-style-type: none"> <li>i) To support roll-out of the mental wellbeing workforce training programme (Gwent Connect 5) to priority workforces in Newport, and recruitment of appropriate local Trainers to deliver this programme in-house;</li> <li>ii) Support promotion of the Melo Cymru website and the Melo branded social media campaign</li> <li>iii) Support ABUHB in ensuring the availability and easy accessibility of appropriate self-help resources/messages, which are effectively targeted at groups of the population at greatest risk of poor mental well-being.</li> </ul>	<p><b>ALL</b></p>
<p><b>10</b></p>	<p><b>Safer Newport</b></p> <p>The Board received an update on the work of the Safer Newport community safety partnership and ongoing work through the COVID19 pandemic.</p> <p>Reference was made to an upcoming initiative by Newport Youth Council to address knife crime by promoting diversionary projects and support services,</p> <p><b>AGREED:</b> to note the positive work of Safer Newport over the last six months and members continue to support this partnership approach through their own organisations.</p>	<p><b>ALL</b></p>
<p><b>11</b></p>	<p><b>Wellbeing Plan Annual Report 2020-21</b></p> <p>The Board received a report on plans for the Annual Report for 2020-21.</p> <p>The PSB's annual report would ordinarily be required to be published by 3<sup>rd</sup> July 2021, however Welsh Government had advised that the report for 20-21 can be delayed until September if necessary due to the pandemic.</p> <p><b>AGREED:</b></p> <ul style="list-style-type: none"> <li>i) To adopt the same structure and format as last year for the 2020 - 21 annual report</li> <li>ii) publish the annual report in September 2021</li> <li>iii) Partners to provide photos and video clips of activities during the year that could support the annual report.</li> </ul>	<p><b>N Dance</b></p> <p><b>ALL</b></p>

12	<p><b>Strategy and Performance Board Terms of Reference</b></p> <p>The Board considered revisions to the terms of reference for the Strategy and Performance (S&amp;P) Board.</p> <p>It was noted that, in addition to the revisions proposed in the report, the membership should be amended to include the Chief Executive of Newport Live who was Newport Offer lead.</p> <p><b>AGREED:</b> subject to the addition of the Chief Executive of Newport Live to the Board's membership, the revised terms of reference be approved.</p>	<b>N Dance</b>
13	<p><b>Welsh Government PSB Regional Support Funding</b></p> <p>Letter from the Welsh Government noted for information.</p>	
14	<p><b>Local Area Energy Plan</b></p> <p>Report noted for information.</p>	
15	<p><b>Communications Plan Update</b></p> <p>Communications Plan noted for information.</p>	
16	<p><b>SoNaRR 2020 State of Natural Resources Report</b></p> <p>SoNaRR 2020 Report noted for information.</p>	
17	<p><b>Regional Partnership Board - Minutes of the meeting held on 19<sup>th</sup> November 2021</b></p> <p>Regional Partnership Board minutes noted for information.</p>	
18	<p><b>Forward Work Programme</b></p> <p>The Chair advised that any member could propose an item for inclusion on the forward work programme.</p>	<b>ALL</b>
19	<p><b>Dates of Future Meetings</b></p> <ul style="list-style-type: none"> <li>• 4.30 pm Tuesday 8<sup>th</sup> June 2021</li> <li>• 4.30 pm Tuesday 14<sup>th</sup> September 2021</li> <li>• 4.30 pm Tuesday 14<sup>th</sup> December 2021</li> </ul>	

# Public Services Board

8 June 2021

## Gwent Public Services Board, Local Well-being Assessment & Plan

### Purpose

To provide an update on the development of a regional 'Gwent' PSB, and the next round of the Assessment of Local Well-being and Local Well-being Plan.

### Background

The Well-being of Future Generations (Wales) Act 2015 is about improving the social, economic, environmental and cultural well-being of Wales. The Act sets out a collective well-being duty on specified public bodies to act jointly via public services boards (PSBs) to improve the economic, social, environmental and cultural well-being of their area by contributing to the achievement of the well-being goals.

As part of this collective well-being duty, the PSB must:

- Prepare and publish an assessment of the state of economic, social, environmental and cultural well-being in each community and in the area as a whole, to be published no later than a year before its local well-being plan.
- Prepare and publish a local well-being plan setting out its local objectives and the steps it proposes to take to meet them, published no later than 12 months after each local election.

The first Newport local well-being assessment was published in May 2017. The first [Newport local well-being plan](#) was published in May 2018. The next round of the well-being assessment and well-being plan are due to be published in May 2022 and May 2023 respectively.

The Act also provides for two or more PSBs to be able to merge if it would assist them in contributing to the achievement of the well-being goals.

As discussed at previous PSB meetings the Gwent wide 'G10' group propose a merger of the Gwent PSBs to form a single regional PSB. The decision to do this would need to be agreed by each of the PSBs as the statutory bodies. The PSB agreed this in principle at the March 2021 meeting and noted the timeline for implementation.

The board also agreed that the One Newport partnership should continue from September 2021 and to receive a proposal on this.

### Progress

The G10 meeting is just before the PSB, as such the next steps have not yet been fully agreed. Officer groups across Gwent have been reviewing and developing:

- Terms of reference
- Local Delivery Partnership arrangements
- Membership of the Gwent PSB
- Regional scrutiny arrangements
- Performance
- Links to other regional boards
- Openness, transparency and identity of the Gwent PSB
- Progress towards a Gwent well-being assessment and plan, including engagement

The terms of reference and membership of the Local Delivery Partnerships have not yet been drafted but will also need to be agreed at the first meeting of the Gwent PSB to ensure continuity of delivery of the 5 existing well-being plans which run until 2023. Local Delivery Partnerships will need to include senior officers, with the ability to take decisions and direct resources, from all the Gwent PSB member bodies, and any local partners who are currently represented on the 5 PSBs but will not be at the Gwent PSB. The Local Delivery Partnership arrangements may differ in membership and scope but as a minimum will need to provide for the delivery of local priorities set out in the Gwent well-being plan and any local contribution to regional priorities.

The current thinking is that, for the new Gwent Well-being Plan 2023-2028, there are likely to be a set of overarching well-being objectives which will be met by regional and local activity. There are likely also to be local actions which will be particular to a locality and determined by more local data and assessment. The Local Delivery Partnerships will be tasked with contributing to the regional actions as well as delivering any specific local activity.

**The recommendations to G10 are as follows:**

1. Individual G10 members ensure that any required decision-making reports are included in forward work programmes in time for the Gwent PSB to form by September, and for the local assessment of well-being to be agreed by 5th May 2022
2. G10 to consider and comment on the draft Terms of Reference with a view to gaining agreement 'in principle' prior to the first full meeting of the Gwent PSB in September 2021.
3. Consider arrangements for the role of Chair.
4. Consider arrangements for hosting the first meeting of the Gwent PSB.
5. The first agenda of the Gwent PSB confirms whether any other members e.g. a representative RSL and a representative from further/higher education be invited to future meetings of the Gwent PSB.
6. Local authority members ensure that decisions around the creation of a Regional Scrutiny are being taken within the respective Councils and that these decisions are considering the ongoing delivery of local priorities, specifically under the existing well-being plans.
7. Consider whether an invitation should be extended to the Regional Scrutiny Chair (or Vice-chair) to attend the meetings of the Gwent PSB as an observer.
8. That G10 approves the exploration and alignment of regional boards and structures that deliver against the statutory duties and priorities of the regional PSB with a view to then establishing a performance management framework for delivery.

9. To agree which local authority will host and develop the Gwent PSB website and consider how the new Gwent PSB will want to be represented.

## **Conclusions**

In order to meet timelines for the next Well-being Plans 2023 onwards, work on the Well-being assessment and public engagement will need to start this summer. Good progress is being made by officers of the PSB member organisations and development of the local assessment of well-being is on track to meet statutory timelines. Subject to reports passing through internal governance structures the Gwent PSB should be able to form from September this year.

Arrangements for Regional Scrutiny are being discussed among democratic services leads and the aim is to conclude this before recess. However, the timeline for Regional Scrutiny will allow some slippage. The most important requirements that it is formed before the local assessment of well-being needs to be approved and that scrutiny of the existing well-being plans is continuing until 2023.

As noted in this report the PSB has previously discussed the implications for decision making and partnerships in Newport, and the importance of maintaining engagement with local partners and communities. The strength of the Newport partnership is demonstrated through achievements against the Well-being Plan and our response to the COVID pandemic. This is also supported by Scrutiny feedback which notes the strength of the PSB, and the excellent partnership working.

We have the important commitment of continuing to deliver the existing Well-being Plan based on Newport's Well-being Assessment until end March 2023. Some of this work also relates to the work of the statutory Community Safety Partnership, Safer Newport which is supported by the PSB.

Ensuring local accountability and the ability for all partners to hear the voices of local people and develop services accordingly will continue to be a key function of the local partnership and the membership of Newport Youth Council is a key part of this. The Newport partnership brings together both regional and Newport organisations, adding value and creating holistic solutions in a way that could otherwise be lost.

## **Proposal**

To note the progress being made towards establishing a regional PSB and the timeline for this change, and to engage with and support the development. The PSB has previously discussed implications for decision making and partnerships in Newport, and the importance of maintaining engagement with local partners and communities. With this in mind to support the establishment of local partnership arrangements from September 2021 to ensure delivery of our existing priorities and the future partnership work.

## **Recommendation**

Members are asked to consider arrangements for the OneNewport partnership and arrange further discussion on this through a special meeting.

## Timetable

The proposed timeline for a Gwent PSB will mean that a new PSB is in place by September 2021 to develop the next phase of the Well-Being Plan as outlined below. **(Statutory deadlines).**

Date	Item
Mar 2021	Gwent PSB approach agreed by G10
Mar/ Apr 2021	Paper taken to each PSB which will detail the decision to move to a regional PSB and how this will be done. Plans for local arrangements discussed. <b>Agreement from each PSB for this to go ahead.</b>
Apr/ Jul 2021	Report to each LA scrutiny committee. Regional scrutiny process agreed. <b>Formally agreed by each Local Authority/ organisation as required</b>
Apr – Oct 2021	<b>PSB to draft Well-being Assessment</b>
May – Aug 2021	<b>PSB to undertaken a public engagement process for the Well-being Assessment</b>
Jun – Jul 2021	Final PSBs are held in each area. Paper on local arrangements agreed and signed off by each PSB. ToR for the regional PSB is formally signed off by each individual PSB. Date for first regional PSB is set. Lead Local Authority agreed.
Sep 2021	Regional PSB is created <b>First meeting must be held within 60 days (30th October).</b> The first meeting will need to be chaired by a LA. Local boards established.
Nov 2021	Consultation Draft Assessment agreed by PSB
Dec 2021 – Jan 2022	<b>Consultation Period for the Well-being Assessment for all stakeholders</b>
Feb 2022 – Mar 2022	Redrafting Well-being Assessment in light of consultation
Apr 2022	<b>Final version of Well-being Assessment agreed by Gwent PSB</b>
May 2022	<b>Publish Well-being Assessment</b> Copy of Assessment to Welsh Ministers, Commissioner, Auditor General for Wales, Scrutiny Committee
May 2022 – Oct 2022	<b>PSB to develop response analysis to inform the Local Wellbeing Plan</b> Seek advice from the Future Generations Commissioner PSB to develop Local Well-being Plan
Nov 2022 – Jan 2023	<b>Statutory Consultation of the Well-being Plan</b>
Feb 2023 – Mar 2023	Redrafting Well-being Plan
Apr 2023	<b>Final version of Well-being Assessment agreed by Gwent PSB</b>
May 2022	<b>Publish Well-being Plan</b> - copy of Plan to Welsh Ministers, Commissioner, Auditor General for Wales, Scrutiny Committee

## **Contacts**

Tracy McKim, Policy, Partnership and Involvement Manager, [tracy.mckim@newport.gov.uk](mailto:tracy.mckim@newport.gov.uk)

Emma Wakeham, Senior Policy & Partnership Officer, [emma.wakeham@newport.gov.uk](mailto:emma.wakeham@newport.gov.uk)

# One Newport Public Services Board

08 June 2021

## Review of the Newport Offer Intervention

### Purpose

This paper sets out proposed changes to the Newport Offer Intervention of the Well-being Plan. It also asks the Board to consider whether the proposed new Newport Offer vision would also be an appropriate vision for the Local Well-being Plan as a whole.

### Background

In June 2019, the PSB agreed to undertake a new evaluation exercise, continuing the programme of structured self-evaluation every two years. Subsequently, in December 2019, the PSB agreed an action plan to address areas of development. Within the action plan, the board agreed to:

- Review the Well-being Plan on an annual basis and make proposals of any changes to the PSB to ensure we can adapt to changing circumstances.

In June 2020, Welsh Government wrote to PSBs regarding their role in the recovery from Covid-19 and suggested that, in the light of the pandemic, they reflect on whether the objectives and priorities in local well-being plans still have the right focus. In addition, the Future Generations Commissioner published The Future Generations Report 2020 with recommendations on actions public bodies could take to contribute towards the Well-being Goals.

### Newport Offer Review

In January 2021, the Newport Offer leads, PSB Chair Cllr Jane Mudd and Steve Ward, established a Newport Offer Board with representation from the other Well-being Plan intervention leads, Newport Youth Council, the Third Sector Partnership and Newport NOW Business Improvement District (BID). The new Newport Offer Board reviewed the work of the intervention between March and May 2021. A [review report](#) sets out the process undertaken to decide on the proposed changes. Key areas of consideration for the Board were a clear focus on sustainability for the future, hearing the opinions of young people, engendering city pride and positive city promotion.

A summary of the proposed new vision, Steps and actions are attached at Annex 1.

## Newport Offer and Well-being Plan Visions

The proposed new vision for the Newport Offer is:

*“A proud and friendly city where people and places thrive now and in the future”*

Scrutiny has previously commented that the Well-being Plan has no overall vision, while PSB members have noted that the Newport Offer could be viewed as an overarching intervention, to which the other four interventions contribute. With this in mind, the Newport Offer Board, and Strategy and Performance Board considered whether the Newport Offer vision could be a vision for the Well-being Plan as a whole and agreed to recommend this to the PSB as a way forward.

## Proposal

It is proposed that the PSB reviews and agrees the proposed changes to the vision, Steps and actions for the Newport Board, and that the PSB considers adopting “A proud and friendly city where people and places thrive now and in the future” as the vision for the Well-being Plan going forward.

## Recommendations

Public Services Board members are asked:

- 1) To review and approve the changes to the Newport Offer Intervention.
- 2) To consider whether the Newport Offer vision could be the vision for the Well-being Plan as a whole

## Timetable

Task	Date
Newport Offer Board meeting to review progress to date against Newport Offer Steps, receive feedback on perceptions of Newport and consider future direction.	2 <sup>nd</sup> March 2021
Meeting to agree revisions to the Newport Offer vision and steps, and agree actions	13 <sup>th</sup> May 2021
Consideration of the changes by Strategy and Performance Board as part of a review of the Well-being Plan	26 <sup>th</sup> May 2021
Final Agreement of the changes by PSB	8 <sup>th</sup> June 2021

## Well-being of Future Generations (Wales) Act 2015

The review of the Newport Offer has taken the sustainable development principle into account in the following ways:

**Involvement** – The review took account of the views of members of Newport BID, attendees at the Newport Destination Day, residents’ perceptions of Newport gained through the One Newport Citizens Panel and an online survey accessed by users of Newport Transport. The Board also received information on the impacts of Covid-19 on people with protected characteristics and Welsh language speakers as described in a series of community impact engagement sessions.

**Collaboration** – Delivery of Newport Offer work involves collaboration by PSB members but also collaboration with a wide range of other public and private sector organisations, including members of such groups as Newport BID, Newport Destination Management Group and Newport Economic Network.

**Long term** – The revised Newport Offer work has a firm focus on the long term sustainability of the city’s economy and environment, and on mitigating and developing adaptive responses to climate change. The Newport Offer vision has been revised to clearly focus on Newport being a city where “people and places thrive now and in the future”

**Integrated** – The Newport Offer Board includes the leads of the PSB’s four other interventions to ensure the work is integrated and recognising that the work of the other interventions contributes to Newport’s offer. The review also recognises the importance of alignment between the Newport Offer, the city’s Local Development Plan, Economic Growth Strategy, Destination Plan and City Centre Masterplan. The intervention also embeds the Placemaking Wales Charter in the PSB’s work as a set of principles that further support integration in developing spaces in the city.

**Prevention** – The Newport Offer work adopts a preventative approach in a number of areas e.g. in addressing economic decline through supporting regeneration and investment in the city centre, in preventing environmental decline through a review of city centre management arrangements and putting improved arrangements in place, in taking mitigating action to address the impacts of climate change

**Well-being Goals** – Newport Offer work contributes to all seven Well-being Goals

## **Communication**

Integral to the Newport Offer is communicating with Newport citizens about the PSB’s work and city developments, and promoting the city to external markets for tourism and investment. The intervention has a Step focused on publicity and promotion.

The review of the Newport Offer will be published on the PSB’s website, as will quarterly performance reports outlining progress.

**Contacts:** Cllr Jane Mudd, Leader Newport City Council;

Steve Ward, Chief Executive, Newport Live;

Nicola Dance, Senior Policy and Partnerships Officer, Newport City Council;

Huw Williams, Senior Policy and Partnerships Officer, Newport City Council.

## Annex 1: Proposed Changes to the Newport Offer Intervention

Proposed New Vision: **A proud and friendly city where people and places thrive now and in the future**

### Proposed Steps and Actions

Step 1: Develop a sustainable city where people want to live, work and learn		
Short Term (0-5 years: 2018-23)	Medium Term (5-10 years: 2023-28)	Long Term (10-25 years: 2028-43)
<ul style="list-style-type: none"> <li>Develop high quality places in line with the <a href="#">Placemaking Wales Charter</a></li> <li>Involve people in long term planning for the city</li> <li>Refresh and deliver the City Centre Masterplan</li> <li>Create a new leisure facility and college campus in the city centre</li> <li>Enhance and increase connected green infrastructure across Newport, specifically in the city centre.</li> <li>Partners engage in creation of the Local Development Plan, ensuring integration of objectives and plans</li> <li>Partners co-design community regeneration schemes with local people and each other to ensure involvement and integration.</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing delivery of the city centre masterplan</li> <li>Ongoing development of the Newport offer in line with the vision for the city and the Local Development Plan</li> <li>Continue to involve local people and communities in the development of places</li> <li>Continue to embed the principles of the Placemaking Wales Charter in place development.</li> </ul>	<ul style="list-style-type: none"> <li>The number of people saying Newport is a good place to live has increased significantly.</li> <li>The number of people saying Newport has become a better place to live has increased significantly.</li> <li>People say there are good opportunities to work and learn in Newport.</li> <li>Plan and deliver development schemes that address future need and are in line with the city's vision.</li> </ul>

Step 2: Promote the city as a place to be proud of and where people choose to live, work, learn and visit		
Short Term (0-5 years: 2018-23)	Medium Term (5-10 years: 2023-28)	Long Term (10-25 years: 2028-43)
<ul style="list-style-type: none"> <li>Communicate and engage with Newport people to engender city pride, belonging and cohesion</li> </ul>	<ul style="list-style-type: none"> <li>Continue to raise the profile of Newport as a place people want to live, work, visit and invest.</li> </ul>	<ul style="list-style-type: none"> <li>The number of people who say they are proud to come from Newport has increased significantly.</li> </ul>

<ul style="list-style-type: none"> <li>• Work with high profile, successful Newport people to promote self-belief, confidence and participation among citizens</li> <li>• Market the city for tourism, business growth and investment</li> <li>• Use public events to showcase Newport’s culture and diversity, promote participation and support the economy</li> </ul>	<ul style="list-style-type: none"> <li>• Continue working with local people to promote city pride</li> <li>• Continue work to attract and grow events in the city</li> </ul>	<ul style="list-style-type: none"> <li>• Visitor numbers have increased.</li> </ul>
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<b>Step 3: Work proactively to ensure a positive city centre experience</b>		
<b>Short Term (0-5 years: 2018-23)</b>	<b>Medium Term (5-10 years: 2023-28)</b>	<b>Long Term (10-25 years: 2028-43)</b>
<ul style="list-style-type: none"> <li>• Review collaborative city centre management arrangements</li> <li>• Build on the achievement of the Purple Flag scheme</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing partnership focus and preventative approach to city centre management</li> </ul>	<ul style="list-style-type: none"> <li>• People feel safe in the city centre</li> <li>• People are proud of the city centre</li> </ul>

<b>Step 4: Develop mitigation and adaptation responses to the impacts of climate change</b>		
<b>Short Term (0-5 years: 2018-23)</b>	<b>Medium Term (5-10 years: 2023-28)</b>	<b>Long Term (10-25 years: 2028-43)</b>
<ul style="list-style-type: none"> <li>• Develop and deliver a Local Area Energy Plan</li> <li>• Develop and implement a Climate Strategy for the city</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor progress and continue to develop mitigation and adaptation responses to the impacts of climate change.</li> </ul>	<ul style="list-style-type: none"> <li>• Newport has a lower carbon economy</li> <li>• Air quality is good</li> </ul>

<b>Step 5: Support local prosperity, sustainable growth and fairness</b>		
<b>Short Term (0-5 years: 2018-23)</b>	<b>Medium Term (5-10 years: 2023-28)</b>	<b>Long Term (10-25 years: 2028-43)</b>
<ul style="list-style-type: none"> <li>• Implement Newport Economic Growth Strategy</li> <li>• Support community wealth building through local procurement initiatives</li> <li>• Promote a circular economy</li> <li>• Lead Newport to become a Living Wage City</li> <li>• Promote a fair trading environment</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to deliver and review Newport’s Economic Growth Strategy</li> <li>• Continue to support local community wealth building initiatives and the circular economy</li> <li>• Continue to promote fair work practices</li> </ul>	<ul style="list-style-type: none"> <li>• Newport has achieved growth in jobs, wages and productivity in a lower carbon economy</li> <li>• There is less leakage from the Gwent economy</li> </ul>

## Public Services Board

08 June 2021

### Local Well-being Plan – 2020-21 Q4 Performance Reports

#### Purpose

This report is to update on the progress made in the delivery process for the Local Well-being Plan up until 31<sup>st</sup> March 2021.

#### Background

The statutory guidance on the Well-being of Future Generations (Wales) Act 2015 (WFG Act) ‘Shared Purpose – Shared Future’ sets out a requirement for each PSB to prepare and publish the Local Well-being Assessment for the local area no later than a year before it publishes its Local Well-being Plan.

The Local Well-being Assessment was published on 3<sup>rd</sup> May 2017. In Newport these have been named [Community Well-being Profiles](#) and are in the process of being reviewed for 2019. The [Local Well-being Plan](#) was published on 3<sup>rd</sup> May 2018.

A [Delivery & Performance Framework](#) is in place to monitor performance. There are five cross-cutting interventions in the Plan which are reported on a quarterly basis. Due to the impact of Covid-19, the reporting schedule changed with the last update provided at Quarter 2.

The PSB decided at its meeting in March 2021 to publish its annual report 2020-21 in September 2021 in line with the other PSBs across Gwent. In the meantime, a Q4 performance dashboard is attached for each of the five interventions for the period January – March 2020:

- The Newport Offer;
- Strong Resilient Communities;
- Right Skills;
- Green & Safe Spaces; and
- Sustainable Travel.

#### Recommendations

Board members are asked to review and critically analyse each intervention delivery plan by considering the:

- Progress made to date against the steps and actions in the plan.
- Five ways of working (long term, prevention, integration, collaboration, involvement).

#### Timetable

Task	S&PB	PSB	Scrutiny	Completed
Q2 Performance Report	25 <sup>th</sup> Nov 2020	8 <sup>th</sup> Dec 2020	24 Feb 2021	Yes
Q4 Performance Report	26 <sup>th</sup> May 2021	8 <sup>th</sup> Jun 2021	N/A	
Annual Report	18 <sup>th</sup> Aug 2021	14 <sup>th</sup> Sept 2021	6 <sup>th</sup> Oct 2021	

## **Well-being of Future Generations (Wales) Act 2015**

The Local Well-being Plan and the Delivery & Performance Framework were developed using the Shared Purpose: Shared Future guidance. The plan is framed around the sustainable development principle (long term; prevention; collaboration; integration; involvement).

### **Communication**

The One Newport website has a page for each intervention and these pages can be used to update the partnership of the progress made against each of the interventions.

### **Background Papers**

[Delivery & Performance Framework 2019-20](#)

[Local Well-being Plan](#)

### **Contacts**

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<b>Intervention</b>	<b>Newport Offer</b>		<b>Green</b>	Current progress on target	
			<b>Amber</b>	Progress behind target but still achievable	
<b>Lead</b>	Cllr Jane Mudd and Steve Ward	<b>Reporting Period</b>	Qtr.4 2020-21	<b>Red</b>	Progress well behind target
<b>Key Achievements &amp; Successes</b>			<b>Key Performance Measures</b>		
<p>Following public consultation, agreement given to constructing a new leisure and wellbeing centre on the riverfront and disposal of the Newport Centre site to allow creation of a new city centre campus for Coleg Gwent.</p> <p>National Heritage Lottery grant of £8.75m and Welsh Government grant of £1.5m secured to help turn the Newport Transporter Bridge into a major tourist attraction. Work includes repairing and preserving the structure and opening a new visitor centre at the site.</p> <p>Welsh Government selection of Newport as a pilot local authority for the Local Area Energy Plan project, providing a roadmap of how the city is to decarbonise its energy systems in line with the UK Government's 2050 commitment.</p> <p>City centre regeneration: Indoor Market Work is progressing well, with the refurbishment already 25% complete and on target to finish by the end of the year. Preliminary discussions are taking place with regards to redevelopment of additional redundant space at the market. The Hub Mill Street – 50,000 sqft of grade-A city centre office space on track for completion in Summer 2021. The Tramshed co-working tech-hub is due to open at the former Information Station September 2021. The heritage refurbishment of Market Arcade is progressing well with exterior work set for completion in Summer 2021.</p> <p>New affordable housing units available in the city centre including Olympia House, apartments at 195-198 Upper Dock Street, Charles Street, Albany Chambers and the award winning Central View on Commercial Street.</p>			<b>Target</b>	<b>Actual</b>	<b>RAG</b>
			<p>New performance indicators to be developed following review of the intervention.</p>		
			<b>Plans for next quarter and the future</b>		
			<p>Complete a review of the Newport Offer intervention.</p> <p>Engagement programme involving residents in the redevelopment project for Newport Transporter Bridge.</p> <p>Develop final proposals and designs for the leisure and well-being centre ahead of the submission of a full planning application later this year.</p> <p>Consider funding opportunities under the UK Levelling Up and Community Renewal Funds.</p>		
			<b>Main Risks / Barriers to progress</b>	<b>Status (H/M/L)</b>	<b>Mitigating Actions / Support Req'd</b>
			Overlap of remit of groups contributing to city development and lack of clarity regarding roles.	M	Mapping and rationalisation of stakeholder groups to clarify roles in delivering Newport Offer work.
			Impacts of Covid-19 on city centre and local economy.	H	Implement economic recovery plan, work as partners to identify new opportunities and seek funding.

<b>Intervention</b>	<b>Strong Resilient Communities</b>			<b>Green</b>	Current progress on target
				<b>Amber</b>	Progress behind target but still achievable
<b>Lead</b>	Nicola Prygodzicz / CS Tom Harding	<b>Reporting Period</b>	Qtr.4 2020-21	<b>Red</b>	Progress well behind target
<b>Key Achievements &amp; Successes</b>			<b>Key Performance Measures</b>		
<p>Ringland Health and Wellbeing Centre - planning permission has been obtained and work is currently underway in relation to securing final approval from Welsh Government, with completion anticipated in 2023.</p> <p>Covid-19 Participatory Budgeting (PB) allocation completed - initiated by NCC and PHW using £100k ABUHB funding. 380 people voted, bids exceeded £400k with 24 grants awarded over 4 online events. The programme featured coproduction with community members involved in planning and delivery at all stages. Projects will support the most affected groups identified in the Community Impact Assessment.</p> <p>Volunteering - Working with Digital Communities Wales to reduce digital exclusion and increase participation. Linking with ABUHB to develop digital inclusion skills of Well-being Friends.</p> <p>Integrated Well-being Networks – Pill and Ringland Well-being Collaboratives continued to meet working with statutory, third sector and community partners to support and strengthen well-being in communities as the situation evolves to adjust to living with COVID-19. Bettws IWN to commence shortly.</p>			<b>Target</b>	<b>Actual</b>	<b>RAG</b>
			% of people who feel safe in their local area (day/night)		Delivery plan is under development and measures will be approved through this process
			% who feel able to influence decisions affecting their local area		
			% people satisfied with their local area as a place to live		
			% of people who volunteer		
			% of people who are lonely		
			Social capital measures for Ringland/Pill in development		
			<b>Plans for next quarter and the future</b>		
			Develop a second participatory budgeting (PB) programme aligned with the Integrated Wellbeing Networks/Community Hubs and wellbeing objectives.		
			Review of intervention plan steps in line with Covid-19 and Community Impact Assessment.		
			Commence community asset mapping through the Pill Wellbeing Collaborative.		
			ABUHB/NCC to lead on development of social capital strategy to retain volunteers, projects and skillsets from initial lockdown periods.		
			Monitor the early outcomes from the Covid19 PB programme.		
			Commence Bettws Wellbeing Collective rollout discussions.		
<b>Main Risks / Barriers to progress</b>	<b>Status (H/M/L)</b>	<b>Mitigating Actions / Support Req'd</b>			
Unequal impact of Covid-19 on equalities groups / disadvantaged areas.	<b>High</b>	PSB led approach focussed on the Community Impact Assessment and PHW data.			
Digital exclusion limiting participation.	<b>Medium</b>	Working with Digital Communities Wales to find Covid safe ways to improve digital skills and access.			

<b>Intervention</b>	<b>Right Skills</b>	<b>Green</b>	Current progress on target
		<b>Amber</b>	Progress behind target but still achievable
<b>Lead</b>	Guy Lacey and Stephen Tiley	<b>Reporting Period</b>	Qtr.4 2020-21
		<b>Red</b>	Progress well behind target

<b>Key Achievements &amp; Successes</b>		
<p>Digital Careers Week delivered online to Newport pupils (available to Year 9 and above), outlining job roles and careers opportunities available in the digital sector in Newport (cyber security, software engineering, semiconductors, creative, future technology and digital). Newport’s most significant employers in the sector and FE and HE participated. Recordings of all presentations have been sent to Newport schools for ongoing access and will be used by Careers Wales to support local careers advice going forward.</p>		
<p>Film sector masterclass delivered with Ffilm Cymru and targeted at NEET young people. Closer partnership working from this project has led to a Newport based funding bid under the UK Community Renewal Fund to develop skills required by the screen sector, create progression and employment opportunities and support strong, sustained working links between the industry and education locally.</p>		
<p>Mapping exercise of adult community learning underway to enable joint promotion of provision and identify new opportunities.</p>		
<p>Through the Youth Engagement and Progression Framework, Newport has performed significantly better than the Welsh average for the percentage of Years 11, 12 and 13 who are not in employment, education or training (NEET).</p>		
<p>Covid-19 restrictions required finding new ways of engaging customers through the REACH Restart project. Despite this the project exceeded its targets for ESOL and employability support.</p>		
<b>Main Risks / Barriers to progress</b>	<b>Status (H/M/L)</b>	<b>Mitigating Actions / Support Reqd</b>
Lack of buy in from providers / learners.	M	Identify engagement & communication opportunities.

<b>Key Performance Measures</b>	<b>Target</b>	<b>Actual</b>	<b>RAG</b>
% of year 11 leavers not in education, employment or training (NEET)	1.8%	1.4%	G
% of year 12 leavers not in education, employment or training (NEET)	0.6%	0.1%	G
% of year 13 leavers not in education, employment or training (NEET)	2.5%	1.1%	G
RREACH Restart: Individuals receiving support to improve English language skills (ESOL)	130	136	G
REACH Restart: Individuals provided with employability support	66	82	G

<b>Plan for next quarter and the future</b>
Plan online sector focused careers events (using the Digital Careers Week model)
Survey residents on their appetite for learning and survey businesses on their perceptions of the skills available locally
Develop proposals for supporting Welsh in the workplace among PSB members
Relaunch the Newport Commitment employer pledge
Scope a Learning Festival for Newport

<b>Intervention</b>	<b>Green and Safe Spaces</b>		<b>Green</b>	Current progress on target		
			<b>Amber</b>	Progress behind target but still achievable		
			<b>Red</b>	Progress well behind target		
<b>Lead</b>	Steve Morgan & Huw Jakeway	<b>Reporting Period</b>	Qtr.4 2020-21			
<b>Key Achievements &amp; Successes</b>			<b>Key Performance Measures* (*measures being reviewed)</b>			
Network workshop (April 2021), introduced new Green & Safe steps to guide delivery of a joined up vision across shared goals. Enthusiasm, networking, partnership work generated.			<b>Target</b>	<b>Actual</b>	<b>RAG</b>	
Safety data dashboard has been created through strong partnership work, overlaying fly tipping, arson, crime data with greenspace to collaboratively focus efforts and find solutions to make greenspace safe and accessible for all.			50	126	<b>Green</b>	
Comms plan: 3rd e-newsletter published May 2021, increased social media presence promoting work of Green & Safe Network and intervention. Developing content to promote Newport's greenspace assets and wellbeing benefits.			25	18	<b>Green</b>	
3 rain gardens on riverfront (part of greening city centre - Green Arc) complete Summer 2021.				14	<b>Green</b>	
Green Infrastructure Database/multi layered map of Newport has been created, offering multiple uses and opportunities. Next stage to make data public.			3 a year	2	<b>Amber</b>	
Widely promoted Green Flag, several are interested in 2022 applications			Attendees at the last workshop	30	32	<b>Green</b>
Green social Prescribing workshop in May, to map current provision, identify opportunities. Presenting to NCN's to assess appetite for formal Green Prescriptions through GP'S.			No. of community flag applications submitted	5	2	<b>Red</b>
A refresh of the vision/steps/actions approved at PSB March 2021 providing clarity of aims and objectives, a joined up vision, and momentum. It's also in a format relevant and accessible to the community. Next steps to review performance measures.			Successful community green flag applications by 2023	8	2	<b>Green</b>
PSB part funded project to transform an unloved corner into a pocket park Halstead Street by Maindee Unlimited. Facilitated partnership work with landowners Newport City Homes.			Sites meeting full green flag criteria by 2023	5	3	<b>Green</b>
<b>Main Risks / Barriers to progress</b>			<b>Plans for next quarter</b>			
<b>Status (H/M/L)</b>	<b>Mitigating Actions / Support Req'd</b>		Continue to Strengthen links with Safer Newport and sub groups			
<b>Medium</b>	Ensure use of Green Infrastructure database in planning process and Local Development Plan. GI Assessment work is also underway. View to create a GI Supplementary Planning Guidance.		Next Network workshop planned for July/August 2021 to further partnership work and deliver shared goals, continue to expand and diversify network			
<b>High</b>	Partner organisation reps to raise the importance of Wellbeing Plan/Intervention action delivery at internal business planning meetings.		Monitor success of pilot Home Food Growing kits in Ringland			
<b>Medium</b>	Continue online communications to support Green & Safe Network. As restrictions ease build on the strong working relationships created.		Continue to strengthen links with community hubs to promote wellbeing benefits of greenspace			
			Continue to explore developing community space at Belle Vue park			
			Continue to develop new green projects in Bettws			
			Continue to strengthen links with Dŵr Cymru Welsh Water re: Sustainable Drainage Solutions (SuDS)			
			Continue to strengthen links and opportunities with Housing Associations			
			Continue to work with GAVO to promote Green volunteering opportunities			

Intervention	Sustainable Travel			Green	Current progress on target
				Amber	Progress behind target but still achievable
Lead	Ceri Doyle / Craig Lane	Reporting Period	Q4 2020-2021	Red	Progress well behind target
Key Achievements & Successes					
<p><b>STEP 1: PSB to become champions of Sustainable Travel:</b> Gwent Healthy Travel Charter was launched in Nov 2020. 23 organisations have signed up to the charter so far.</p>					
<p><b>STEP 2: Create an environment where public transport, walking and cycling is prioritised:</b> Sustainable Travel Supplementary Planning Guidance and civil parking enforcement now in place. On street bike hire feasibility and scoping work completed. Temporary active travel schemes in place in response to Covid. Active travel public awareness campaign launched with an animated video shared via social media. A full review of active travel routes is currently underway which involves consultations with public and other key stakeholders. First consultation has closed and all comments analysed to provide our first map of future routes. Public consultation to reopen week commencing 12th June to enable further comments to be made prior to submitting to Welsh Government.</p>					
<p><b>STEP 3: Encourage the use of ULEV:</b> 38 additional charging points have been installed in Newport. ECO Stars continues to support those that are signed up to the scheme. Newport Bus now have 15 ULEV buses.</p>					
Main Risks / Barriers	Status	Mitigating Actions			
Not utilising the opportunities arising from the M4 commission.	High	SEWTC representative sits on the PSB Sustainable Travel group to ensure PSB is fully engaged in this process.			
Lack of continued funding for active travel interventions in schools.	Medium	£203k funding received in 2021-22 for traffic free streets near schools.			
On street bike hire scheme not going ahead	Medium	Funding bid ready for submission. To be submitted once the next round of funding is available later in the year.			
Performance Measures					
		Time-scale	Target	Actual	RAG
Travel Charter	Organisations signed up across Gwent	Nov 20	15	23	Green
Active Travel	Counter increases on previous year for each quarter	Q1	25%	94%	Green
		Q2		52%	Green
		Q3		17%	Green
		Q4		58%	Green
		Year		47%	Green
Schools	School active travel programmes	Mar 21	5	3	Red
ULEV	ULE buses in service	Dec 20	15	15	Green
	Charging points installed	Mar 21	40	38	Amber
ECOstar	Organisations signed up	Mar 21	50	47	Amber
Plans for next quarter and the future					
<p><b>STEP 1:</b> Partners to work together to implement the commitments in the Gwent Travel Charter. Also Staff questionnaire to be undertaken later in the year.</p>					
<p><b>STEP 2:</b> Over £11m of funding to further improve active travel routes and improvement of bus infrastructure in 2021-22 including the Devon Place active travel bridge. Active Travel web page to be further updated to be used as an effective tool to provide updates and promote active travel.</p>					
<p><b>STEP 3:</b> In the coming year an EV taxi trial will take place with additional charging points for the trial. In addition 10 on-street residential charging points will be installed. EV installation guidance and regional plan to be developed. An additional 15 Newport Bus ULEV buses are also expected in 2021-22.</p>					

# Minutes

## Newport Public Services Board (PSB) Strategy & Performance Board

**Date:** Wednesday 26<sup>th</sup> May 2021

**Venue:** Microsoft Teams Meeting

**Time:** 2.30pm

**Present:** Will Beer – Chair (Consultant in Public Health, Public Health Wales); David Letellier – Vice Chair (Operations Manager for SE Wales, Natural Resources Wales); Bev Owen (Chief Executive, Newport City Council); Ceri Doyle (Chief Executive, Newport City Homes); Shaun Moody (Group Manager, South Wales Fire & Rescue Service); Leah MacDonald (Head of Service, Newport, Aneurin Bevan University Health Board); Guy Lacey (Principle / Chief Executive, Coleg Gwent); Chief Inspector Steph Blakemore (Gwent Police); and Craig Lane (Chief Executive, Newport Citizens Advice).

**Also in Attendance:** Tracy McKim (Policy, Partnership & Involvement Manager, Newport City Council); Caoimhe Cantwell (Senior Policy & Partnership Officer, Newport City Council); Nicola Dance (Senior Policy & Partnership Officer, Newport City Council); Arabella Calder (Senior Policy & Partnership Officer, Newport City Council); and Wayne Tucker (Partnership Officer, Newport City Council).

**Apologies:** Stephen Tiley (Chief Executive, GAVO); Steve Ward (Chief Executive, Newport Live); and Supt Mike Richards (Gwent Police).

No	Item	Action / Decision
1.	<b>Welcome and Introductions</b> Members were welcomed to the meeting.	
2.	<b>Minutes of the Previous Meeting (24<sup>th</sup> February 2021) &amp; Matters Arising</b> The minutes were agreed as an accurate record with the following matters arising discussed: <ul style="list-style-type: none"> <li>The PSB at their last meeting emphasised the importance of having a strong local partnership in Newport.</li> <li>The issue of parking at the Royal Gwent Hospital was raised including whether this was still an issue.</li> </ul> <p><b>It was agreed</b> Provide an update on the issue of parking at the Royal Gwent Hospital at the next meeting.</p>	ABUHB – LM
3.	<b>Well-being Plan Performance – Quarter 4 Dashboards 2020-21</b> The intervention lead or their representative presented their quarter 4 dashboard highlighting the key achievements, risks, performance measures and plans for the next quarter.  It was suggested that including reference to the intervention priorities would be helpful in reviewing whether progress is being made against the actions.	





No	Item	Action / Decision
6.	<p><b>Regional PSB &amp; Well-being Assessment</b></p> <p>An update on the Regional PSB was given explaining what needs to be done for a new well-being plan to be published in May 2023, including the development of the well-being assessment.</p> <p>The links between the regional plan and the local planning arrangements that would need to be put in place to ensure that Newport maintains its strong local partnership.</p> <p>The move to a regional PSB was noted to have advantages and disadvantages, with it important not to lose the local partnership work.</p> <p><b>It was agreed</b></p> <p>Let <a href="#">Tracy Mckim</a> know of any matters to raise regarding the Regional PSB.</p>	Board members
7.	<p><b>Communication Plan</b></p> <p>A reminder was given to ensure that any potential news stories are highlighted so they can be shared via our partner comms.</p> <p><b>It was agreed</b></p> <p>Send any relevant information for communication to <a href="#">Wayne Tucker</a> for circulation via the One Newport communication channels.</p>	Board members
8.	<p><b>PSB Work Programme</b></p> <p>The Board were informed of the future work programme of the PSB.</p> <p><b>It was agreed</b></p> <p>To inform <a href="#">Nicola Dance</a> of any comments on the PSB programme or to add in future agenda items.</p>	Board members
9.	<p><b>Any Other Business</b></p> <p>No other business was discussed.</p>	
10.	<p><b>Next Meeting</b></p> <p>Wednesday 18<sup>th</sup> August 2021, 2pm</p> <p>Items for the agenda to Wayne Tucker.</p>	Board members

# One Newport Public Services Board (PSB)

08 June 2021

## UK Community Renewal Fund

### **Purpose**

To provide Public Services Board an overview and progress of Newport Council's delivery of the UK Community Renewal Fund.

### **Background**

In March 2021, the UK Government (Ministry of Housing, Communities and Local Government) launched the UK Community Renewals Fund (UK CRF) totalling £220 million for local authorities across the UK to access. The UK CRF acts as a precursor to the UK Shared Prosperity Fund that will replace the EU Structural Funds in 2022.

Outlined in the UK Government's [prospectus](#) the purpose of this Fund is to support local communities through its 'Levelling Up' agenda focusing four themes:

1. Investment in skills
2. Investment for local business
3. Investment in communities and place
4. Supporting people into employment

There is also emphasis on applications to support UK Government's decarbonisation and climate change initiatives. Additionally, the invitation issued to organisations required applications to demonstrate how they will support Newport's PSB 'One Newport' Wellbeing Plan 2018-22, Newport Council's Corporate Plan 2017-22 and Newport Council's Covid Strategic Recovery Aims.

The UK Government has identified 100 priority places in the UK based upon their index of economic resilience. Newport has not been identified as one of the top 100 places. However, the UK Government has offered the opportunity for the remaining local authorities to submit applications. Each local authority can submit any number of applications to the UK Government up to the value of £3million per local authority area. The UK Government has also made this an open competitive process for private and public sectors, not for profit, charitable, education and also local authorities to submit applications. The UK Government have stated that all successful projects will have to be delivered by 31<sup>st</sup> March 2022.

In April 2021, [Newport Council launched](#) its invitation for organisations to submit applications to Newport City Council by 21<sup>st</sup> May 2021. The Council had received 11 applications from a wide variety of local, regional and national organisations totalling £3.4 million.

At the time of this paper, each application is subject to due diligence checks to ensure that they meet the gateway criteria of the UK CRF and will then be put forward to a Panel Assessment Group that will consider each application on whether they meet the strategic aims of the Fund and local priorities; their deliverability; and the 'social value' that they will provide to the communities of Newport.

The Panel Assessment Group will be led by the Leader of Newport City Council and will have representation from Newport City Council, PSB and Cabinet Member for Sustainable Development. Following the Group's meeting on 14<sup>th</sup> June 2021, a shortlist of applications will be submitted to the Ministry of Housing, Communities and Local Government by Noon 18<sup>th</sup> June.

Unfortunately, as this is a competitive process and it is not guaranteed that the applications submitted by Newport Council will be successful. The Council and the organisations shortlisted will be notified in July on whether they will be successful or not in accessing the funding. If the organisations are successful, funding will be provided in two tranches at the beginning of the project and at the end of the project. Newport Council will be responsible for administering the funding, monitoring and reporting on the progress of delivery of the projects.

The PSB will receive an update at the next Board meeting on the outcome of the Panel Assessment process and whether those projects submitted have been successful or not in obtaining the funding.

### **Proposal**

PSB to note the update and receive updates on the conclusion of the Panel Assessment process and if applications have been successful in accessing the Fund.

### **Recommendation**

PSB members are asked to:

1. Note the contents of the report
2. To receive an update at the next PSB meeting on the outcomes of the Panel Assessment process and if the projects have been successful in accessing the funding.

### **Timetable**

Task	Deadline
To provide PSB with an update of the outcomes of the UK CRF	Next PSB
Regular updates on the delivery of successful projects to PSB	TBC

### **Well-being of Future Generations Act**

The invitation issued by the Council to organisations required applicants to state how their projects will support the PSB Wellbeing Plan 2018-23, the Council's Corporate Plan 2017-22 and its Covid Strategic Recovery Aims. All of these Plans are aligned with the Wellbeing Goals for Wales.

The Panel will also be assessing the applications on the Strategic Fit to the Plans outlined above as well as considering the 'Social Value' that they will provide to Newport's communities, businesses and residents.

### **Communication**

The outcome(s) of the process will be reported to the Public Services Board and the Council will announce those successful projects (if selected by UK Government) following the UK Government's evaluation.

### **Contact:**

Rhys Cornwall, Head of People & Business Change  
Tracy McKim, Policy Partnership and Involvement  
Paul Flint, Performance and Research Business Partner

# One Newport Public Services Board

08 June 2021

## PSB Board Development Action Plan

### **Purpose**

The purpose of this report is to update the PSB on progress against its Board Development Action Plan.

### **Background**

In June 2019, the PSB agreed to undertake a new evaluation exercise continuing the programme of structured self-evaluation every two years. The Board further agreed to base the evaluation on the PSB's "Healthy Boards" workshop delivered by Academi Wales and to use the workshop questionnaire to seek feedback from members on the performance of the Board.

In addition, during 2019, Audit Wales undertook a review of Public Service Boards on behalf of the Auditor General for Wales and the review report made recommendations on areas for improvement.

Taken together, the PSB's own self-evaluation exercise and the Audit Wales review suggested areas for the PSB to develop going forward. In December 2019, the PSB agreed an action plan to address areas of development.

Strategy and Performance Board was tasked with monitoring progress against the plan.

### **Action Plan Progress**

Progress against the Board Development Action Plan is shown at Appendix 1. The majority of actions have been completed and are shown as green.

Some actions have been delayed as a consequence of the Covid-19 pandemic and are impacted, also, by the proposed establishment of a regional PSB and local delivery partnerships. This activity, identified in yellow in the attached plan, will need to be taken forward within the new context of the new arrangements.

An action regarding undertaking formal assessments of adverse impacts on people with protected characteristics and the Welsh language, and reviewing activity to address them, has been partly met by the Community Impact Assessment and subsequent Participatory Budgeting initiative. However, further work will need to be done to embed this action properly. This is shown in orange on the attached plan.

One action is shown in red on the attached plan. This action was a workshop to learn lessons relating to integration on collaboration based on past activity. This work has been delayed as a consequence of having to refocus activity in the light of Covid-19. It is proposed to revise this action to monitor and evaluate the effectiveness of collaboration and integration within a current programme of work.

### **Recommendations**

Members are asked to:

- 1) Note and comment on the progress against the PSB Board Development Action Plan to date and the activity to be carried forward.

### **Well-being of Future Generations Act**

The partnership evaluation questionnaire included consideration of the PSB's adherence to the sustainable development principle in the way it operates and the draft action plan includes actions the PSB could take to improve in this area.

### **Communication**

This report will be published on the One Newport website.

### **Background Papers**

1. Partnership Evaluation Questionnaire August 2019
2. Wales Audit Office Review of Public Services Boards October 2019
3. Report to the PSB December 2019

### **Contact:**

[Nicola Dance, Newport City Council](#)

**BOARD DEVELOPMENT ACTION PLAN – Progress June 2021**

WAO PSB review recommendations	“Healthy Board” Self evaluation	Proposed Action	By whom	Progress
<p><i>*PSBs ensure scrutiny committees have adequate engagement with a wider range of relevant stakeholders who can help hold PSBs to account</i></p>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>• Ensure we have effective mechanisms in place for decision-making and the clarity of decision rights</li> <li>• Ensure we can adapt to changing circumstances</li> <li>• Ensure we are not bogged down by governance and assurance processes</li> <li>• Ensure we reinforce individual and collective accountabilities through determining and implementing clear consequences for all</li> </ul>	<p>Re-visit Terms of Reference to ensure we have effective mechanisms in place for decision-making and clarity of decision rights</p>	<p>PSB Co-ordinator</p>	<p>Completed March 2020</p>
		<p>Review the Well-being Plan on an annual basis as stated in the Performance Framework to ensure we can adapt to changing circumstances</p>	<p>Strategy &amp; Performance Board (S&amp;PB) &amp; PSB</p>	<p>Revised Well-being Objectives agreed. Newport Offer, Right Skills, Green &amp; Safe Spaces, and Sustainable Travel interventions reviewed. Review of Strong Resilient Communities in summer 2021.</p>
		<p>Task the Strategy and Performance Board to identify and address areas of delivery and governance that could be improved.</p>	<p>S&amp;PB</p>	<p>Ongoing. S&amp;PB has reviewed the ToRs of the PSB and its own ToRs. S&amp;PB work programme includes a review of the PSB’s performance and delivery framework and it is considering presentational changes to quarterly performance updates to facilitate closer monitoring of delivery.</p>
		<p>Conduct regular evaluation getting feedback from stakeholders</p>	<p>Engagement Group</p>	<p>Ongoing. Key activities have been a Community Impact Assessment with online feedback sessions, a significant public consultation on plans for a new leisure and wellbeing centre and Coleg Gwent campus, a citizens panel perceptions survey seeking views on whether Newport is a good / improving place to live and on aspects of Newport’s economic, social, environmental and cultural offer.</p>

		<i>*Work with the Scrutiny Committee to ensure they have adequate engagement with a range of relevant stakeholders.</i>	<i>PSB and Scrutiny</i>	This will form part of the arrangements for scrutinising the new local delivery partnership, post establishment of a Regional PSB
<i>PSBs take the opportunity to discharge other plan and statutory obligations through the Local Wellbeing Plan</i>	<b>Mandate</b>  • Ensure we understand our long-term strategic direction and the vision and values for the PSB	Consider long-term strategic direction, vision and values as part of an annual review of the Well-being Plan.	S&PB & PSB	Complete June 2021
		<i>Review how the PSB can discharge other plan and statutory obligations through the Well-being Plan as part of an annual review of the Plan.</i>	S&PB & PSB	This will be a consideration as part of the development of a regional PSB, a regional Well-being Plan and local partnership arrangements.
		Allocate sufficient time on the meeting agenda to “Strategy”	PSB Chair and Co-ordinator	Each PSB agenda has a first section allocated to strategic items. Discussions have included Chair updates on G10 leadership discussions, Covid-19 impacts, Wales Placemaking Charter Principles underpinning PSB work, and reviews of PSB values, Well-being Objectives and interventions. To ensure sufficient time for focus on strategy and delivery, information items are generally not discussed unless Members wish to comment.
	<b>Behaviour</b>  • Ensure we are not fragmented in our conclusions and that we speak with 'one voice' outside the meeting / partnership	Find touch points to meet outside the meetings	PSB members	Reduced opportunities to meet as a consequence of Covid-19 but members have commented positively on the strength of the partnership. The latest Scrutiny letter to the PSB commented that “there are really clear signs of excellent partnership working and that the PSB is clearly a very good team...

				There was a genuine sense that they were joined up.”
		Board Observation – feedback from the Scrutiny Chair on how effectively members challenge each other, and engage in strategic debate	Scrutiny	Scrutiny Chair now invited to attend all PSB meetings and feedback included in Scrutiny letter
		Hold ‘Challenge our Partnership’ sessions	Engagement Group	Session with Newport Youth Council for delivery in June/July 2021
<ul style="list-style-type: none"> <li>Feedback the outcome of involvement activity identifying where changes are made as a result of the input of citizens and stakeholders.</li> <li>PSBs conduct formal assessments to identify the potential impact on people with protected characteristics and the Welsh language and review agreed actions to</li> </ul>	<b>Connections</b> <ul style="list-style-type: none"> <li>Ensure we are focused on disciplined delivery</li> <li>Ensure we listen to and are in touch with the views of citizens, key system partners and stakeholders</li> </ul>	Use Strategy and Performance Board to review delivery of the Well-being Plan and give critical analysis to the PSB	S&PB	Ongoing. S&PB reviews all performance dashboards and annual report prior to their submission to PSB.
		Consider examples of good practice of involvement by the PSB and adopt similar practice across interventions where appropriate	Intervention Leads	The 2019/20 annual report restructured to demonstrate clear examples of involvement (and other aspects of the sustainable development principle) in the PSB’s work.
		<i>Include in the Annual Report examples of where changes have been made as a result of input from citizens and stakeholders</i>	Partnerships Team	Included in the 2109 /20 annual report and will be incorporated into the 2020/21 Annual Report.
		<i>Intervention Boards undertake formal assessment of the potential impact of projects on people with protected characteristics and the Welsh language.</i>	Intervention Leads	A Community Impact Assessment identified adverse impacts of Covid-19 on people with protected characteristics and Welsh speakers. The subsequent Strong Resilient Communities Participatory Budgeting initiative supported activity to address some of these impacts. Embedding this work in delivery of interventions will form part of the upcoming review of the PSB’s

<p><i>ensure any adverse impacts are addressed</i></p> <ul style="list-style-type: none"> <li>• <i>Strengthen involvement by working to the guidance in the National Principles for Public Engagement in Wales</i></li> </ul>				<p>performance management framework and intervention board ToRs.</p>
		<p><i>Include in the ToRs of the PSB's Community Engagement Group that it will strengthen involvement by working to the guidance in the National Principles for Public Engagement in Wales</i></p>	<p>Engagement Group</p>	<p>Completed.</p>
	<p><b>Renewal</b></p> <ul style="list-style-type: none"> <li>• Ensure we have a long term focus on PSB succession</li> </ul>	<p>Use Strategy and Performance Board to review delivery of Well-being Plan and give critical analysis to the PSB</p>	<p>S&amp;PB</p>	<p>Ongoing. S&amp;PB reviews all performance dashboards and annual report prior to their submission to PSB.</p>
		<p>Consider extending PSB meetings for Board development / review and learning sessions</p>	<p>PSB Chair and Coordinator</p>	<p>The focus on addressing Covid-19, moving to online meetings and later start times for meetings have delayed this. This will form part of establishing the new local partnership arrangements.</p>
	<p><b>Sustainable Development Principle</b></p> <ul style="list-style-type: none"> <li>• Ensure that as individual PSB members our objectives are integrated with Newport's Well-being Plan</li> <li>• Ensure we take a collaborative approach to ensure our actions are complimentary and maximise our collective impact</li> </ul>	<p>PSB workshop that considers lessons learnt from a PSB project in terms of integration / collaboration</p>	<p>S&amp;PB; Partnerships Team</p>	<p>The focus on addressing Covid-19 and moving to online meetings have meant it has not been possible to deliver this workshop. Proposed to implement monitoring and evaluation of the effectiveness of collaboration and integration within an existing programme of work.</p>

## Public Services Board (PSB)

8<sup>th</sup> June 2021

### Green Infrastructure Map of Newport

#### Purpose

This paper provides information on the Green Infrastructure Map of Newport, funded by Natural Resources Wales Strategic Allocated Fund (SAF), offering multiple uses and opportunities to further the Green and Safe Spaces Intervention of the Wellbeing Plan.

#### Background

From November 2020, Natural Resources Wales Strategic Allocated Funding stream (SAF) made available an offer of a grant (£25k) to PSB's to conduct a piece of work relating to the Wellbeing Plan, to be delivered by 31<sup>st</sup> March 2021.

Through a procurement process, a project team on behalf of One Newport PSB commissioned [Environment Systems](#) to create a Green Infrastructure (G.I.) map detailing accessible green spaces, woodland, parks, nature reserves, conservation areas, green verges, farmland, and blue spaces, reens, rivers, and wetlands across Newport boundary area. The map also includes air quality data, Welsh Index of Multiple Deprivation (WIMD) data, greenspace contribution to flood risk management, and general level of vegetation and habitat in gardens.

Functions of the map include:

1. To inform planning decisions, contribute to the Replacement Local Development Plan, protect greenspace by demonstrating its value (to communities, biodiversity), contribute to a Green Infrastructure Assessment, inform greenspace management practices such as mowing regimes, help create green corridors and connect green spaces, and help us focus our efforts on increasing and enhancing quality green space for those who need it most.
2. To make the information publicly available, for people to find out what is on their doorstep, with details of access, facilities, walking routes and so on.

The information will be uploaded to Newport City Council's iShare system internally and externally. The information will be publicly available and useful to stakeholders and community groups for example.

The short time scale presented a slight challenge, but the product and output is rich and meaningful and has given a strong foundation to build upon.

More research is being done regarding making the public information more user friendly including the type of content people would find useful when accessing green and blue space, so the people of Newport can find out what's on their doorstep, where to visit for their health and wellbeing, and to encourage habitat creation and more planting in their own gardens.

Project Team:

Harriet Bleach (Natural Resources Wales and Newport City Council), Emma Wakeham (Newport City Council), Joanne Gossage (Newport City Council), Samantha Kremzer (Newport City Council), Harri Rowlands (Newport City Council), Arabella Cardwell (Newport City Council).

## **Recommendation**

This paper is for information for PSB members, drawing attention to the opportunities the Green Infrastructure Map of Newport presents.

## **Well-being of Future Generations (Wales) Act 2015**

The Act is about sustainable development, which is the process of improving the social, economic, environmental and cultural well-being of Wales by taking action in accordance with the sustainable development principle aimed at achieving the well-being goals.

The Green Infrastructure Map of Newport idea has been developed by **involving** and **collaborating** with a range of partners both inside and outside the PSB. The map will be made available to stakeholders and partners on the Green and Safe Spaces Network to use as a tool to help achieve the shared goals of the Green and Safe Spaces Intervention.

**Long term** – Green Infrastructure Map of Newport can assist to inform evidence based decisions to address biodiversity loss, climate change, the health and resilience of ecosystems, the health and well-being of people, and connect people with nature. With regard to sustainability, the data and map can easily be updated and added to via Council systems.

**Integrated** – The Green Infrastructure Map of Newport can help deliver the Green and Safe Spaces Intervention, and the objectives of A Resilient Wales, to recognise the cross cutting wide range of benefits that protecting and restoring nature brings across all well-being goals, supporting social, economic, environmental & cultural well-being.

**Prevention** – The Green Infrastructure Map of Newport can assist to inform evidence based decisions addressing the climate and nature emergencies with nature based solutions, as well as protecting and enhancing greenspace in the planning decision process by demonstrating the value of greenspace in terms of biodiversity and value to communities for their health and wellbeing.

- **A prosperous Wales:** The Green Infrastructure Map can identify opportunity for green infrastructure in the city centre and local high streets to help boost footfall for local business, by enhancing the area visually, for example, install more rain gardens for sustainable drainage. The map could also support creating projects that helps people acquire new skills and green volunteering opportunities which contribute to a sustainable green economy, developing a skilled population which aligns with current and future employment opportunities in the local area.
- **A resilient Wales:** The Green Infrastructure Map of Newport can assist in increasing and enhancing greenspace provision, emphasise the importance of a biodiverse natural environment to social, economic and ecological resilience, as well as connecting people with nature to realise the multiple well-being benefits. The map can help show the value of Green Infrastructure and opportunities to enhance it with nature based solutions to help mitigate the climate and nature emergencies.
- **A healthier Wales:** The link between healthy ecosystems, a biodiverse natural environment and the health and well-being of people is becoming more a more recognised. Cleaner air, reduced flood risk, carbon storage, and quality greenspace for play, recreation, physical activity, and mental wellbeing are just some of the valuable multiple benefits. The Green Infrastructure Map can help create equal access for all to local greenspace, by addressing deficits, which will also contribute towards reducing health inequalities and help those who need it most.
- **A more equal Wales:** The Green Infrastructure Map contributes to addressing the deficits and inequality of access to local quality greenspace by helping demonstrate where it is lacking, or at risk in the planning process. The map shows a layer of accessible greenspace and the level of access which could form the basis of ensuring physical access points are inclusive of all abilities.
- **A Wales of cohesive communities:** The Green Infrastructure Map supports community cohesion through identifying potential for the creation inclusive projects that encourage diverse representation of community involvement in activities, working together to improve local areas and create local places for nature which will aid nature recovery.
- **A Wales of vibrant culture and thriving Welsh Language:** The Green Infrastructure Map will actively include promotion of the Welsh language through its communications or promotion and publicly accessible format. The map could help look for opportunities that support projects which connect nature with the arts, culture and heritage of Newport.

- **A globally responsible Wales:** The Green Infrastructure Map includes raising public awareness to understand sustainability, the impact of climate change, the value of greenspace for flood risk mitigation, and actions that can be taken to restore nature. The map can show opportunity create more connected green infrastructure, and to implement nature based solutions to climate change mitigation and adaptation, contributing to the well-being of Newport, Wales and globally.

## **Communication**

An update about the Green Infrastructure Map of Newport has been promoted in the Green and Safe Spaces newsletter which goes to the Green and Safe Spaces Network. The next stage for the Green and Safe Spaces board is to action the opportunities the map presents. The next stage for the project group (colleagues from Natural resources Wales, Newport City Council Planning, Countryside and Policy and Partnerships teams) is to make the relevant data publicly accessible on iShare initially, and to explore the possibility of an easy to use app or online portal.

## **Contacts:**

Steve Morgan, Head of Operations South East Wales (Natural Resources Wales); Huw Jakeway (South Wales Fire & Rescue Service); Harriet Bleach, Green and Safe Engagement Officer (Natural Resources Wales and Newport City Council)

## Annex 1: Images of Green Infrastructure Map of Newport

Accessible Greenspace



Greenspace density



Value of Greenspace for Flood risk mitigation





Llywodraeth Cymru  
Welsh Government

Andrew Parker  
Blaenau Gwent County Borough Council  
Service Manager Policy & Partnerships  
Civic Centre  
Ebbw Vale,  
NP23 6XB

17 May 2021

Dear Andrew

## **Award of Funding in relation to Regional Support for Public Services Boards, 2021-22**

### **1. Award of Funding**

- (a) We are pleased to inform you that your Application has been successful and funding of **up to £77,727** (*seventy seven thousand, seven hundred and twenty seven pounds*) ("the Funding") is awarded to you for the Purposes (as defined in Condition 4(a)).
- (b) The Funding relates to the period 1 April 2021 to 31 March 2022 and must be claimed in full by 6 April 2022 otherwise any unclaimed part of the Funding will cease to be available to you.
- (c) If you have any queries in relation to this award of Funding or the Conditions please contact the Welsh Government Official who will be happy to assist you.

### **2. Statutory authority**

This award of Funding is made on and subject to the Conditions and under the authority of the Finance and Local Government Minister acting pursuant to functions transferred under section 58A of the Government of Wales Act 2006.

### **3. Interpreting the Conditions**

Any reference in the Conditions to:

**'you', 'your'** is to

Blaenau Gwent County Borough Council  
Civic Centre  
Ebbw Vale  
NP23 6XB

'we', 'us', 'our' is to the Welsh Ministers;

**'Welsh Government Official'** is to

Judith Davies  
Local Government Partnerships  
Welsh Government  
Cathays Park 2  
Cardiff  
CF10 3NQ  
judith.davies2@gov.wales

or such other Welsh Government official as we may notify you.

**'Project Manager'** is to

Andrew Parker  
Blaenau Gwent County Borough Council  
Service Manager Policy & Partnerships  
Civic Centre  
Ebbw Vale  
NP23 6XB

**'Application'** is to your funding proposal dated 15 March 2021;

**'Conditions'** is to the terms and conditions set out in this letter and the Schedules;

**'Costs Incurred'** is to the cost of goods and services you have received regardless of whether you have paid for them by the date of your claim;

**'Notification Event'** is to any of the events listed in Schedule 2;

**'Indicative Payment Profile'** is to the indicative payment profile set out in Schedule 3;

**'Personnel'** is to your management/employees and suppliers or any other person appointed or engaged by you in relation to the Purposes;

**'Schedule'** is to the schedules attached to this letter;  
and

**any reference to any legislation** whether domestic or international law will include all amendments to and substitutions and re-enactments of that legislation in force from time to time.

#### **4. Use of the Funding**

- (a) You must use the Funding solely for the purposes set out in Schedule 1 (the “**Purposes**”).
- (b) Any change to the Purposes will require our written consent which must be obtained from us in advance of implementing any change. Please note that we are not obliged to give our consent but we will consider all reasonable written requests.
- (c) You must not use any part of the Funding for: (1) party political purposes; (2) the promotion of particular secular, religious or political views; (3) gambling; (4) pornography; (5) offering sexual services; (6) purchasing capital equipment (other than as specified in the Purposes); (7) your legal fees in relation to this letter; (8) Costs Incurred or costs incurred and defrayed by you in the delivery of the Purposes prior to the period referred to in Condition 1 (b); (9) any kind of illegal activities; or (10) any other kind of activity which in our opinion could bring us into disrepute.

#### **5. Funding pre-conditions**

- (a) We will not pay any of the Funding to you until you have provided us with the following information and documentation:
  - (i) this letter signed by you;
  - (ii) documentary evidence that the signatories who have signed this letter on your behalf are duly authorised to do so
  - (iii) documentary evidence that you have put in place all staff and other resources detailed in the Application as required to commence and complete the Purposes;
- (b) Where you are required to provide information and documentation to us as evidence that you have satisfied a particular pre-condition, Condition or in support of a claim, the information and documentation must be in all respects acceptable to us. We reserve the right to reject any information and documentation which is for any reason not acceptable to us.

#### **6. How to claim the Funding**

- (a) You may claim the Funding bi-annually in arrears based on Costs Incurred by you in the delivery of the Purposes.
- (b) You must claim the Funding promptly. We reserve the right to withdraw any part of the Funding that you do not claim promptly.

- (c) You must submit your claims for payment of Funding to the Welsh Government Official.
- (d) You must use our claim pro-forma (which is available from the Welsh Government Official) and attach:
  - i) confirmation that you are operating in all respects in accordance with your constitution; and
  - ii) confirmation that you have appropriate financial, risk and control systems in place before utilising any part of the Funding to provide a grant to or procure any goods or services from third parties.
- (e) We will aim to pay all valid claims as soon as possible and typically within 28 days.

## **7. Your general obligations to us**

You must:

- (a) safeguard the Funding against fraud generally and, in particular, fraud on the part of your Personnel and notify us immediately if you have reason to suspect that any fraud within your organisation has occurred or is occurring or is likely to occur whether or not it relates to the Funding. You must also participate in such fraud prevention initiatives as we may require from time to time;
- (b) maintain appropriate procedures for dealing with any conflicts of interest whether actual, potential or perceived;
- (c) comply with all applicable domestic or international laws or regulations or official directives;
- (d) maintain adequate insurances to cover against the risks which may arise in connection with any property or any activity undertaken in delivery of the Purposes. We reserve the right to require you to provide proof of your insurance;
- (e) maintain appropriate financial, risk and control systems before utilising any part of the Funding to provide a grant to or procure any goods or services from third parties;
- (f) co-operate fully with the Welsh Government Official and with any other employee of the Welsh Government or consultant appointed by us to monitor your use of the Funding and your compliance with the Conditions;
- (g) inform us immediately if any of the declarations made in Condition 8 is incorrect in any respect or, if repeated at any time with reference to the facts and circumstances then existing, would be incorrect;
- (h) notify us of any funding received by you from any source in relation to the effects of the spread of the Coronavirus (COVID-19) including

but not limited to your insurance provider (cancellation/business disruption insurance), the UK Government's Coronavirus Job Retention Scheme and/or any Welsh Government fund/scheme.

## **8. Declarations**

You declare that:

- (a) you have the power to enter into and to perform the obligations set out in the Conditions and you have taken all necessary action to authorise the entry into and performance of the obligations under the Conditions;
- (b) no litigation or arbitration is current or pending or, so far as you are aware, threatened, which has or could have an adverse effect on your ability to perform and comply with any of the Conditions;
- (c) the information contained in your Application is complete, true and accurate;
- (d) you have disclosed to us all material facts or circumstances which need to be disclosed to enable us to obtain a true and correct view of your business and affairs (both current and prospective) or which ought to be provided to any person who is considering providing funding to you;
- (e) there are no conflicts of interest whether actual, potential or perceived;
- (f) acceptance of this award of Funding will not result in duplicate funding in respect of any part of the Purposes. This includes but is not limited to any payments received by you in relation to the effects of the spread of the Coronavirus (COVID-19) from your insurance provider (cancellation/business disruption insurance), the UK Government's Coronavirus Job Retention Scheme and/or any Welsh Government fund/scheme.

## **9. Notification Events and their consequences**

- (a) You must notify us immediately if a Notification Event has occurred or is likely to occur but we also reserve the right to notify you where we believe a Notification Event has occurred or is likely to occur.
- (b) We will either (i) notify you that we consider the Notification Event is not capable of remedy or (ii) if we consider the Notification Event is capable of being remedied seek to discuss the Notification Event with you with a view to agreeing a course of action to be taken to address the Notification Event.

- (c) We will be entitled to take any of the actions listed in Condition 9(d) if despite our reasonable efforts we have been unable to discuss the Notification Event with you; or
  - (i) we notify you that the Notification Event is not capable of remedy; or
  - (ii) a course of action to address the Notification Event is not agreed with you; or
  - (iii) a course of action to address the Notification Event is agreed with you but you fail to follow it, or any conditions attached to it are not met (including without limitation the timescale for such course of action); or
  - (iv) the course of action fails to remedy the Notification Event to our satisfaction.
  
- (d) If any of the circumstances set out in Condition 9(c) occurs we may by notice to you:
  - (i) withdraw the award of Funding; and/or
  - (ii) require you to repay all or part of the Funding; and/or
  - (iii) suspend or cease all further payment of Funding; and/or
  - (iv) make all further payments of Funding subject to such conditions as we may specify; and/or
  - (v) deduct all amounts owed to us under the Conditions from any other funding that we have awarded or may award to you; and/or
  - (vi) exercise any other rights against you which we may have in respect of the Funding.
  
- (e) All repayments of Funding must be made to us within 28 days of the date of our demand.

## **10. Monitoring requirements**

You must:

- (a) provide us with such documents, information and reports which we may reasonably require from time to time in order for us to monitor your compliance with the Conditions including quarterly progress reports;
  
- (b) meet with the Welsh Government Official and such other of our representatives as we may from time to time reasonably require; and
  
- (c) ensure that the Project Manager (or such other person as we may agree) together with any other person we may require attends all meetings with the Welsh Government Official.

## **11. Audit Requirements**

(a) You must:

- (i) maintain complete, accurate and valid accounting records identifying all income and expenditure in relation to the Purposes;
- (ii) without charge, permit any officer or officers of the Welsh Government, Wales Audit Office or any UK subsidy enforcement body at any reasonable time and on reasonable notice (in exceptional circumstances, such as the prevention or detection of fraud, it may not be practicable to provide you with reasonable notice) being given to you to visit your premises and/or to inspect any of your activities and/or to examine and take copies of your books of account and such other documents or records howsoever stored as in such officer's reasonable view may relate in any way to your use of the Funding. This undertaking is without prejudice and subject to any other statutory rights and powers exercisable by the Welsh Government, Wales Audit Office or any UK subsidy enforcement body or any officer, servant or agent of any of the above; and
- (iii) retain this letter and all original documents relating to the Funding until we inform you in writing that it is safe to destroy them.

- (b) Under paragraph 17 of Schedule 8 to the Government of Wales Act 2006 the Auditor General for Wales has extensive rights of access to documents and information relating to monies provided by the Welsh Government. They and their officials have the power to require relevant persons who control or hold documents to give any assistance, information and explanation that they may require; and to require those persons to attend before them for such a purpose. The Auditor General and their staff may exercise this right at all reasonable times.

## **12. Third party obligations**

- (a) Nothing in the Conditions imposes any liability on us in respect of any liability incurred by you to any third party (including, without limit, employees and contractors).
- (b) You must indemnify us against any liabilities, claims, proceedings, demands, losses, costs and expenses suffered or incurred by us directly or indirectly arising as a result of or in connection with any failure by you to perform fully or in part any obligation you may have to a third party.

## **13. Intellectual property rights and publicity**

- (a) Nothing in the Conditions transfers to us any rights in any intellectual property created by you as a result of the Purposes.
- (b) You must acknowledge our support in relation to the Purposes. Such acknowledgement(s) must be in a form approved by us and must comply with the Welsh Government's branding guidelines.
- (c) You must provide the Welsh Government Official with details of all the acknowledgement(s) referred to in Condition 13(b) for our approval before any such acknowledgements are used and you may not use such acknowledgments without our prior written approval. We will endeavour to respond to all written requests for approval within 10 working days.
- (d) You agree that from the date of this letter until 5 years from the date of the final payment of Funding we may include details about your organisation and business, the Funding and the Purposes in Welsh Government promotional materials and you further agree to cooperate with our reasonable requests to achieve the production of such materials.

#### **14. Information**

- (a) You acknowledge that we are subject to the requirements of the Freedom of Information Act 2000 (the "FOIA"), the Environmental Information Regulations 2004 (the "EIR"), the Data Protection Act 2018 (the "DPA") and the retained EU law version of the General Data Protection Regulation ((EU) 2016/679) (the "UK GDPR").
- (b) You acknowledge that we are responsible for determining in our absolute discretion whether:
  - (i) to disclose any information which we have obtained under or in connection with the Funding to the extent that we are required to disclose such information to a person making a disclosure request under the FOIA or the EIR; and/or
  - (ii) any information is exempt from disclosure under the FOIA or the EIR.
- (c) You acknowledge that we may share any data you provide to us with fraud prevention agencies and third parties for the purposes of preventing and detecting fraud. Any personal data we collect will be managed in accordance with our Privacy Notice which is available to view here <http://beta.gov.wales/privacy-notice-welsh-government-grants>

#### **15. Buying goods and services**

If you decide to buy any goods and/or services to deliver the Purposes, they must be purchased in a competitive and sustainable

way so as to demonstrate that you have achieved best value in the use of public funds.

## 16. Giving notice

- (a) Where notice is required to be given under the Conditions it must be in writing (this does not include email but may include a letter attached to an email) and must prominently display the following heading:

***“Notice in relation to the Regional Support for Public Services Boards 2021-22”.***

- (b) The address and contact details for the purposes of serving notice under the Conditions are as follows

You: the Project Manager at the address stated in Condition 3.

Us: the Welsh Government Official at the address stated in Condition 3.

- (c) A notice will be deemed to have been properly given as follows:-

Prepaid first class post:	on the second working day after the date of posting.
By hand:	upon delivery to the address or the next working day if after 4pm or on a weekend or public holiday.
By email attachment:	upon transmission or the next working day if after 4pm or on a weekend or public holiday.

## 17. Equal opportunities

You must apply a policy of equal opportunities as employers, as users of volunteers, and as providers of services, regardless of race, gender/gender identification, sexual orientation, religion and belief, age or any disability.

## 18. Welsh language

- (a) Where the Purposes include or relate to the provision of services in Wales they must be provided in Welsh and English unless it would be unreasonable or disproportionate to do so. Where they are provided in both Welsh and English they must be provided in such a way as to not treat the Welsh language less favourably than

English, in accordance with the Welsh Language (Wales) Measure 2011.

- (b) For advice on providing services bilingually and in accordance with the Conditions please contact the Welsh Language Commissioner's Hybu team:  
<http://www.comisiynyddygybraeg.cymru/hybu/en/home/Pages/home.aspx>

## **19. Sustainable development**

Your use of the Funding must contribute to the achievement of the Welsh Government's well-being objectives contained in the Welsh Government's Programme for Government. You must work in a sustainable way (sustainable development principle) in delivering the Purposes so as to ensure you are working in a preventative, integrated, long-term and collaborative way that involves people that reflect the diversity of Wales. Please refer to Schedule 1 for further information.

## **20. Welsh Ministers' functions**

You acknowledge that the Welsh Ministers have a range of functions which will continue to accrue and be amended and that decisions in relation to each such function are obliged to be taken in the light of all relevant and to the exclusion of all irrelevant considerations. You agree that nothing contained or implied in, or arising under or in connection with, the Conditions will in any way prejudice, fetter or affect the functions of the Welsh Ministers or any of them nor oblige the Welsh Ministers or any of them to exercise, or refrain from exercising, any of their functions in any particular way.

## **21. General**

- (a) If at any time any of the Conditions are deemed to be or become invalid, illegal or unenforceable in any respect under any law, the validity, legality and enforceability of the remaining provisions will not in any way be affected or impaired.
- (b) No failure or delay on our part to exercise any power, right or remedy under the Conditions will operate as a waiver of any such power, right or remedy or preclude its further exercise or the exercise of any other power, right or remedy. The powers, rights or remedies hereby provided are cumulative and not exclusive of any powers, rights or remedies provided by law.
- (c) Any amendment or variation to the Conditions must be in writing and signed by us and you in the same manner as this letter.
- (d) You may not assign or otherwise dispose of in any way your rights, benefits, obligations or duties under the Conditions.

- (e) Conditions 7, 9, 11, 13, 14, and 21(e) and such other Conditions which by implication need to continue in force beyond the final payment of Funding will so continue in full force and effect.
- (f) The award of the Funding is to you alone and no one else is entitled to make any claim in respect of the Funding or seek to rely on or enforce any of the Conditions.
- (g) In circumstances where you comprise two or more persons or bodies, the liabilities of such persons or bodies shall be joint and several and the default of one of such persons or bodies shall be deemed to be the default of all.
- (h) The Conditions are to be governed by and construed in accordance with the laws of Wales and England as applied in Wales and the parties hereto submit to the exclusive jurisdiction of the courts of Wales and England.

## 22. How to accept this award of Funding

- (a) To accept this award of Funding you must sign and return a copy of this letter to the Welsh Government Official. None of the Funding will be paid to you until we have received your signed letter.
- (b) We must receive your signed letter **within 28 days of the date of this letter** or this award of Funding will automatically be withdrawn.

Yours faithfully



Signed by Kevin Griffiths under authority of the Minister for Finance and Local Government, one of the Welsh Ministers.

## **SCHEDULE 1**

### **The Purposes**

The Purpose of the Funding is to assist Public Services Boards as they move to the delivery of the local well-being plan, as well as continuing to assist in the consolidation of work on the assessments of local well-being and well-being plans.

Proposals for funding must demonstrate how the group of PSBs would be enabled to build their strategic capacity and capability to support the delivery of well-being plans as well as consolidate work on the assessments and plans.

The funding will be available for the following purposes and can be used for one or more of the criteria set out below:

- To support the identification, collection or analysis of qualitative and quantitative evidence (economic, social, environmental and cultural) to support the assessment;
- To assist with the gathering of evidence to inform the assessment, including specialist expertise / capability to analyse this kind of evidence;
- To support coordination and preparation of the assessments, by bringing together analytical capacity from across the public bodies in the area;
- To develop more robust and constructive ways of using evidence and analysis;
- Supporting PSBs to take a more evaluative approach to the delivery of well-being plans by building in appropriate monitoring and evaluation activity to evidence outcomes and track progress over time;
- Supporting data to be made available in real time. The funding could be used to gather or present data around well-being in your region, or be used to adopt an online approach to data;
- Continuing to support community engagement. Effective engagement with communities continues to be an important aspect of the work of PSBs and this will aim to encourage the coordinated ongoing approach to community engagement; and
- Supporting the scoping of collaborative projects that can be undertaken on shared objectives.

<b>Cost</b>	<b>Value (£)</b>
To draw on specialist analytical expertise to support our response analysis developing insight/inference from the collation of data and information gathered.	20,000
To upskill the knowledge base for key workers from partner organisations to utilise applications for analysis, with a key focus on products used currently	10,000
To progress a regional web-based approach to providing our well-being assessment	10,000
To support a consistent, regional approach in our local area level engagement activities to support our well-being assessment process.	12,000
To carry out a COVID-19 'safe' survey on individual well-being for the people of Gwent building on our previous success.	25,727

## **SCHEDULE 2**

### **Notification Events**

The Notification Events referred to in Condition 9 are listed below:

1. repayment of any part of the Funding is required in accordance with any relevant legislation;
2. you fail to comply with any of the Conditions;
3. the Funding, in full or in part, is not being used for the Purposes;
4. you fail to achieve any or all of the Targets;
5. there is unsatisfactory progress towards completing the Purposes, including meeting the Targets;
6. you fail to provide information about the Purposes requested by us or any UK subsidy enforcement body or any of its auditors, agents or representatives;
7. we have reason to believe that you and/or any of your Personnel are involved in fraudulent activity or have been involved in fraudulent activity [whilst the Purposes are/were being carried out];
8. we have made an overpayment of Funding to you;
9. there is a duplication of funding in respect of any part of the Purposes. This includes but is not limited to any payments received by you in relation to the effects of the spread of the Coronavirus (COVID-19) from your insurance provider (cancellation/business disruption insurance), the UK Government's Coronavirus Job Retention Scheme and/or any Welsh Government fund/scheme
10. any declaration made in Condition 8 is incorrect in any respect or, if repeated at any time with reference to the facts and circumstances then existing, would be incorrect;
11. there has been a modification (qualification, adverse or disclaimer) to the auditor's opinion on your financial statements;
12. any petition is presented or resolution passed or other action taken for your bankruptcy or winding-up or a petition is presented for an administration order against you;
13. a receiver or an administrative receiver is appointed in respect of you or in respect of all or any part of your assets;

14. a moratorium in respect of all or any of your debts or a composition or an agreement with your creditors is agreed, applied for, ordered or declared;
15. you are unable, or admit in writing your inability, to pay your debts as they fall due;
16. any distress, execution, attachment or other process affects any of your assets;
17. a statutory demand is issued against you;
18. you cease, or threaten to cease, to carry on all or a substantial part of your business;
19. there is a change in your constitution, status, control or ownership and/or your external auditors resign;
20. there is any change, whether permanent or temporary, in your shareholders, directors, trustees or partners and/or Personnel which may affect your ability to deliver the Purposes;
21. any event occurs or circumstances arise which in our opinion gives reasonable grounds for believing that you may not, or may be unable, to perform or comply with any of your obligations under the Conditions.

**SCHEDULE 3**  
**Indicative Payment Profile**  
**(refer to Conditions 5(b), 6(a) and (b))**

<b>Instalment number</b>	<b>Maximum amount of instalment</b>	<b>Earliest date for claim</b>	<b>Last date for claim</b>	<b>Documents which must accompany claim pro-forma</b>
1	£38,864	01 October 2021	31 October 2021	Progress report
2	£38,863	01 April 2022	06 April 2022	End of Year Report

An Indicative Payment Profile is used when the timing and/or amounts of payment of the Funding vary and/or where distinct evidence or information is required in support of each instalment. All timescales for claiming the Funding must fit within the period set out in Condition 1(b).

**TWO SIGNATORIES ARE REQUIRED**

We declare we are duly authorised to accept the award of Funding and the Conditions relating to the **Regional Support for Public Services Boards, 2021-22.**

\_\_\_\_\_ Signature  
An authorised signatory of **Blaenau Gwent County Borough Council**

\_\_\_\_\_ Name

\_\_\_\_\_ Job Title

\_\_\_\_\_ Date

\_\_\_\_\_ Signature  
An authorised signatory of **Blaenau Gwent County Borough Council**

\_\_\_\_\_ Name

\_\_\_\_\_ Job Title

\_\_\_\_\_ Date

**Gwent Regional Partnership Board – Tuesday 12<sup>th</sup> January 2021  
Virtual Meeting**

**Present:** Cllr Paul Cockeram (Chair, Newport CC), Phil Robson (Vice Chair, ABUHB), Cllr Penny Jones (Monmouthshire CC), Nick Wood (ABUHB), Sarah Aitken (ABUHB), Judith Paget (ABUHB), Mel Laidler (ABUHB), Chris Commins (ABUHB), Ann Lloyd (ABUHB), Katija Dew (ABUHB), Emily Warren (ABUHB), Dave Street (Caerphilly CBC), Cllr Shayne Cook (Caerphilly CBC), Chris Humphrey (Newport CC), Julie Boothroyd (Monmouthshire CC), Keith Rutherford (Torfaen CBC), Damien McCann (Blaenau Gwent CBC), Cllr John Mason (Blaenau Gwent CBC), Paula Kennedy (Melin Homes/Housing RSL rep), Malcolm Prowle (TVA), Anne Evans (TVA), Steve Tiley (GAVO), Edward Watts (GAVO), Chris Hodson (Citizen’s Panel), Lorraine Morgan (Citizen’s Panel), Mel Minty (Provider Forum), Will McClean (Education Rep)

**Apologies:** Cllr Anthony Hunt (Torfaen CBC/G10), Cllr David Daniels (Torfaen CBC)

**Presenting:** Chris O’Connor (ABUHB) – *item 3*  
Corrina Casey (ABUHB), Liam Taylor (ABUHB), Mererid Bowley (ABUHB) – *item 4a*

**Observing:** Richard Griffiths (ABUHB), Roxanne Green (ABUHB)

**In attendance:** David Williams (Regional Team), Claire Selmer (Minutes)

1.	<p><b>Introduction and apologies</b></p> <ul style="list-style-type: none"> <li>Chair welcomed all to the meeting and apologies are noted above.</li> <li>Will McClean (WM) will now be attending RPB as Education Rep, Chair welcomed him.</li> <li>Nick Wood (NW) noted Richard Griffiths is joining his team for 3 months and Roxanne Green (RoG) is looking at the wider portfolio, both are attending today as observers.</li> </ul>	
2.	<p><b>Minutes of previous meeting and matters arising</b></p> <ul style="list-style-type: none"> <li>The minutes were agreed to be a fair reflection of the previous meeting.</li> </ul>	
3.	<p><b>MH&amp;LD Partnership update – Engagement on Transformation of Mental Health Service and Sanctuary Provision</b></p> <ul style="list-style-type: none"> <li>The Health Board launched the Engagement Programme 11.01.2021 to look at the future of adult mental health provision/services.</li> <li>Chris O’Connor (CO) asked if RPB could promote this and encourage people to be involved.</li> <li>They are keen to have the opportunity to talk to as many people as possible and plan to engage with the public, staff and broader stakeholders.</li> <li>Engagement will cover from evidence based self-help to mental health support in a Primary Care setting and how we support more complex individuals.</li> <li>The programme covers the following key areas: <ul style="list-style-type: none"> <li><u>1) Wider community support in relation to a foundation tier</u> This will support people to look after their own mental health (self-help resources, apps, computerised CBT and online courses) and is accessible to all. They are also looking at how we support the non-specialist mental health workforce, so they feel confident to have conversations around mental health.</li> <li><u>2) Improve mental health support at a Primary Care level</u> A Psychological Wellbeing Practitioner role is to be introduced, based and attached to every GP practice in Gwent. Also, they are looking at the delivery of a range of assessments and interventions at a Hub level, and how they deliver group interventions</li> </ul> </li> </ul>	

closer to home for all in Gwent. There will be a mixed role for professionals in Primary Care and they will offer both virtual and face to face support where needed.

### 3) How we support people in crisis

- ❖ This is a multi-agency programme and there has been positive engagement with the Health Board, local authorities, Police and third sector to support people who present in crisis.
- ❖ Shared Lives provision is available in Newport, and a business case is being created to scale this up in Gwent.
- ❖ A Crisis Support House is planned to open in the spring.
- ❖ Potential re-design of the acute services and Single Point of Access (SPA) planned.
- ❖ There are 4 x acute wards in Gwent, individuals are presenting with varied need and are at different stages, so it is difficult to manage and provide the care needed to ensure good outcomes and a positive experience for individuals.
- ❖ There is a single assessment ward, where comprehensive assessments can be carried out and possible intervention considered.
- ❖ Where further support is needed, individuals will be moved to one of the recovery wards near their home.

### 4) Supporting people with complex needs

- ❖ They are currently supporting 180 people with mental health needs and 140 individuals with learning difficulties.
- ❖ Many of these have a package of care which is not local, and some are in low secure provision out of county and are away from family networks and the clinical team who know them, which is difficult.
- ❖ There is currently no Low Secure Provision in Gwent. The aim is to have a Specialist In-Patient Unit for Gwent with Low Secure Provision, Acute Ward, Psychiatric Intensive Care Unit, Section 136 Suite and Out of Hours.

### 5) Engagement and Consultation

- ❖ The majority of the engagement will be done virtually, due to Covid-19 restrictions.
  - ❖ All stakeholders will be given information regarding the engagement and how they can contribute.
  - ❖ There will be virtual coffee mornings open to the public and information will be available on social media and the ABUHB website.
  - ❖ Engagement started 11.01.2021 and will run for 6 weeks.
  - ❖ A report will go to the Health Board and CHC at the end of March 2021, with the aim to start an 8 week consultation period mid-April 2021.
  - ❖ Consultation will end mid-June 2021 and a final report will be considered by the Health Board and CHC in July 2021.
- Chair noted mental health is one of the biggest challenges due to Covid-19, as many have struggled with the lack of social contact. He is pleased CO is leading on this work.
  - Chair referred to out of area children's services, and noted that children have moved back to one of the 3 x local homes. One child had been costing £8,000 per week when out of county, and is now back home and going to college.
  - CO noted this is a positive example, and we need to look at how we build on it, so this becomes the norm where possible and we reduce the need for out of area/out of county support/services as much as we can.
  - Chair noted we need to look jointly at how we get services closer to home.
  - Chair asked if the consultation report could be shared, as local authorities are an integral part of this also. CO agreed he would be happy to share this and feed back. **CO**

	<ul style="list-style-type: none"> <li>• Edward Watts (EdW) noted concern has been raised by BAME communities regarding language barriers and the fact schools are closed and they are unable to offer the learning at home. He noted we need to ensure we get information to them.</li> <li>• CO agreed we need to reach out to BAME communities. He also noted research around the impact of Covid-19 has shown a significant impact on young adults, so we need to look at this cohort also.</li> <li>• Katija Dew (KD) noted multiple members of the same family may be affected by mental health. There is the transition element and also how changes to adult services may need to flex slightly so that all the family can be supported.</li> <li>• KD noted it is difficult as we can only do things within the structure we have, but asked if we can look at this and at any area we need to flex.</li> <li>• CO noted that as engagement progresses, we need to look at people transitioning into adult services and see if there are any themes there.</li> <li>• KD noted this is almost a more foundational level to the foundation tier, about how we manage and prevent stress and have early access to services.</li> <li>• KD advised work has been done with volunteers in relation to physical activity, and individuals have been able to manage their mental health through physical activity and connectivity.</li> <li>• Sarah Aitken (SA) noted The Five Ways of Wellbeing include physical activity and connectivity, and are part of the foundation tier in this work.</li> <li>• CO agreed and noted that broader determinants include feeling safe and having a meaningful occupation, and this fits with part of the tier.</li> <li>• SA noted that social determinants include good health and housing.</li> <li>• Cllr John Mason (Cllr JM) advised Ian Thomas gave a briefing in Blaenau Gwent yesterday about this work. There was a good exchange of views and concerns and Ian agreed to take these back.</li> <li>• Cllr JM noted all were 100% behind the consultation and understand the importance of mental health and wellbeing.</li> <li>• Emily Warren (EmW) is pleased this work is included as part of the Integrated Wellbeing Network programme, and will make sure this is part of the Engagement and Early Intervention programme also.</li> <li>• The Melo Cymru website was recently launched and contains useful materials and resources - <a href="http://www.melo.cymru/">www.melo.cymru/</a></li> <li>• CO thanked all for inviting him to the meeting and for the encouraging feedback.</li> </ul> <p><b>Actions:</b></p> <ol style="list-style-type: none"> <li>1) Presentation to be shared with all. <b>Regional Team</b></li> <li>2) Consultation report to be shared when available (July 2021). <b>CO</b></li> </ol>
4.	<p><b>Covid-19 position update</b></p> <p><b>a) Vaccinations</b></p> <ul style="list-style-type: none"> <li>• Liam Taylor (LT) noted they have vaccinated 15,000 members of the public via the vaccination centre in Cwmbran, and are using mobile teams in care homes/GP practices.</li> <li>• Delivery of a significant number of supplies is expected next week, which will go to GP practices for those 80+ years, with the remainder of care homes being vaccinated as quickly as possible.</li> <li>• A mass vaccination centre opened at Ty Penallta (Caerphilly) last week, and there will soon be one in each locality e.g. General Offices in Ebbw Vale (Blaenau Gwent). These will compliment GP delivery in local areas.</li> <li>• The aim is to vaccinate the over 80s by the end of January. Mel Minty (MM) queried whether this would include the care home population. Corrina Casey (CCa) advised care homes are their top priority and they have vaccinated 40 x care homes in 7 days. They are prioritising source and supply to care homes.</li> </ul>

- MM queried whether residential care homes are being risk assessed. CCa advised they are using experts and taking national advice, and are vaccinating as quickly and as safely as they can.
- LT noted some homes are cohorting, so they can only do part of the home, but are doing what they can.
- MM noted positive feedback from Care Forum Wales, colleagues are happy they will be getting a vaccine.
- Cllr Shayne Cook (Cllr SC) asked whether there is a point of contact for vaccinations in the Health Board, as he has had many queries from residents who have received the letter but are unable to attend.
- CCa noted the phone number in the letter had not always been open. This has now been resolved, as of today.
- CCa advised that a small batch of people 80+ years were contacted by phone for an appointment, as a batch of vaccine was available.
- Stephen Tiley (ST) was pleased to hear the phone issue had been resolved. However, he noted some confusion regarding NHS ID numbers, as the vaccination centres were saying they need this, and people were unsure how to get theirs.
- CCa noted if an individual brings their letter to the appointment, they should be fine. However, she agreed to feed this point back.
- ST noted ID can also cause confusion as someone who was 86 years took an old passport with them which had not been renewed.
- Judith Paget (JP) advised people do not need to know their NHS ID number, and just need to take their letter and a form of ID; this issue should disappear as we move forward.
- EdW has had a number of phone calls from people in the Pill area of Newport, as they do not understand the system. He suggested we need to get the good news out there, as a lot of people are scared e.g. where English is not the first language.
- EdW noted Pill is a port area and there are seafarers coming in. We need to get the word out so that people understand what they need to do if they receive a letter.
- ST noted feedback regarding Welsh language and use of English, which has been confusing. He suggested the need to address communication as part of this process e.g. where English is not the first language.
- CCa advised they are working with a changeable supply of vaccine and want to give a level of certainty, but this is changeable. She noted GP partners are coming on board and will be developing this over time. However, she agreed that better outward communication would be helpful.
- EdW noted he is aware of some negative comments being made to the Health Board, and that people need to understand, and we need to ensure the message is correct.
- LT advised they are moving to Newport Centre next week and can connect to Community Leaders in the Newport area. He noted they would like to work with people such as EdW to ensure they make these connections.
- Chair noted someone contacted him to say they had the vaccine and could they stop self-isolating.
- LT advised they would still need to take the same precautions, as we need to reduce community transmission. Hand hygiene, social distancing etc are still needed and they must shield if they have been asked to do so.
- EdW raised concern that we do not want people to increase the risk if they think they have now become immune.
- LT advised those vaccinated are told to continue to stick to restrictions/guidelines, and this is also noted in the leaflet they are given.
- Cllr SC queried whether there is any evidence that the new variant was already in Gwent before Christmas. NW advised there was evidence through testing that this was in South East Wales pre and post-Christmas.

- Chair noted people are being triaged virtually when they contact their GP surgery, and raised concern that conditions such as cancer may be missed.
- SA advised that when they speak to a patient, they will look into their medical history and are managing to give a fairly reliable service in a different way
- Chair noted some people do not like using the phone and want to see a doctor face to face, so they may not bother phoning.
- NW advised that the vast majority of GP surgeries are offering face to face appointments, and those who need an urgent appointment will still get one. The change in approach may be difficult, but the triage means the patient is seen by the right person the first time e.g. they may need diagnostics or a doctor.
- LT noted they have a long journey over the coming months, and are grateful for the partnership support they have had.
- Chair thanked LT and CCa for the information, and encouraged them to carry on with the good work.

#### **b) Hospital pressures**

- NW advised that levels in health services and hospital settings have peaked since Christmas and they were approaching 500+ in-patients in the Secondary Care system.
- The situation has stabilised over the past week and dropped slightly in the past 3-4 days.
- There is a similar position in ITU, this seems to have levelled out, but there are still high numbers at Grange University Hospital (GUH).
- As patients have stabilised, they have been stepped down to ELGH (Nevill Hall, Ysbyty Ystrad Fawr and Royal Gwent hospitals).
- There is evidence that the new strain is present in Gwent, but we have not seen the same level of increase as North Wales, where it has escalated rapidly.
- We are stable at the moment, but it is too early to tell whether we have peaked or whether further escalation is likely.
- There have been challenges regarding staffing as there has been a shortfall and staff absence. This applies to hospital staffing resource, Domiciliary Care and Social Care.
- Cllr Penny Jones (Cllr PJ) queried how the hospitals are coping.
- NW advised that as a whole they are not overwhelmed, but it has been challenging in ELGH (Nevill Hall, Ysbyty Ystrad Fawr and Royal Gwent hospitals) as they do the core work around diagnostics and basic treatments
- NW noted Gwent has the largest number of patients in hospital, but added we are the second biggest by population.
- SA noted over a third of hospital beds are filled with Covid-19 patients, leaving less than two thirds for us to deal with the pressures we usually have in January. However, due to social distancing and people staying at home, there have been less flu cases than we normally see in January.
- Cardiology, maternity and trauma are coping better due to centralisation in GUH.

#### **c) Community position**

- Numbers locally have stabilised, and dropped slightly in the past 7-10 days in some areas.
- The number of people testing has dropped, but the positive cases are still high and are over 20% in some areas.
- It's difficult to tell what stage we are at the moment, and we will need to see how the next 7-10 days play out.
- NW advised there have been outbreaks in Domiciliary Care teams and in care homes; there are currently about 63 care homes in incident. As soon as one care home comes out of incident, another goes in.

	<ul style="list-style-type: none"> <li>• Once care homes are in incident, there now seems to have been less of an outbreak/a smaller number of cases; this was seen in the run up to Christmas.</li> <li>• Overall the system is working hard to maintain equilibrium, but it is dependent on the vaccination roll-out and on the public's responses to current guidelines/measures.</li> <li>• SA noted we have a strategic role to get people fit, out of hospital and back home, so we are prepared if the R rate goes up, as it has in Kent and North Wales.</li> </ul>	
5.	<p><b>Feedback from Regional Citizen's Panel</b></p> <ul style="list-style-type: none"> <li>• There is continuing concern regarding hospital discharge, and the latest example is in the circulated report.</li> <li>• The next meeting is on 20.01.2021, and EmW and Mel Laidler (ML) are due to attend to discuss Discharge to Recover and Assess (D2RA). However, Chris Hodson (CHo) noted that ML is now in a different role and asked if someone else could attend if ML is no longer able to.</li> <li>• ML advised D2RA is going across with her into her new role, and gave reassurance that she is more than happy to attend the meeting next week. She noted she needs their support and advice regarding how we improve the service.</li> <li>• Lorraine Morgan (LM) noted Citizen's Panel meetings have been arranged a few days prior to RPB meetings, so they are able to report back.</li> <li>• LM referred to the case in the report and gave further information.</li> <li>• ML thanked LM for the clarity and noted she would like to discuss this prior to next week's meeting and to explore further.</li> <li>• Citizen's Panel are to be involved in the Transformation of Adult Mental Health Services engagement.</li> <li>• There is relief that the vaccination programme has started, and people can see light at the end of the tunnel. The Panel asked if their thanks could be passed on to the Vaccination Programme team.</li> <li>• Chair noted the report is helpful as we can clearly see what has been discussed.</li> </ul>	
6.	<p><b>ICF Funding Position</b></p> <ul style="list-style-type: none"> <li>• The report covers the points raised by RoG at the focused session on ICF last week.</li> <li>• It was agreed this had been a helpful session and a great presentation, and many members now feel they have a better understanding of ICF.</li> <li>• ST thanked RoG and the team for the information given last week, and noted he has had a good discussion about how the third sector move forward regarding opportunities.</li> <li>• There will be a 4 stage approach for the transitional year of ICF: <ul style="list-style-type: none"> <li>❖ <u>Phase 1</u> – Evaluation and making sure this is as robust as possible. Areas where extra support is needed are Transition, Carer Support and the 3 Year Dementia Plan. There will be deep dives across all the Strategic Partnerships.</li> <li>❖ <u>Phase 2</u> – Needs analysis and plans to fully utilise Revenue, Capital and Dementia funding.</li> <li>❖ <u>Phase 3</u> – Sustainability and closure of programmes. This is the last year of ICF proper, and it will be replaced by something different. We need to be as transparent with Welsh Government (WG) as possible.</li> <li>❖ <u>Phase 4</u> – Redefine Partnership Programmes. There are negotiations with RoG as to how this will be done.</li> </ul> </li> <li>• There has been an issue raised regarding redundancy payments, and this is something we need to explore fully. However, it is unlikely WG will allow us to use ICF for redundancy costs.</li> <li>• RoG advised that currently WG will only support use of funding to meet the statutory redundancy costs of third sector organisations.</li> <li>• ML re-emphasised that the redundancy costs are a significant cost, and there has been a lot of discussion around how we mitigate these going forward.</li> <li>• ML noted there have been issues in previous years regarding delayed circulation of funding letters, and they would like to send these out now, with approval from RPB.</li> </ul>	

	<ul style="list-style-type: none"> <li>• CCo noted slippage was previously £222,000, but at Month 8 has increased to £225,000.</li> <li>• D2RA Programme and Accelerated Discharge monies combined comes to £480,000 and this is to be split 6 x ways.</li> <li>• CCo advised we have been asked by WG if we need any additional winter funding. This needs to be incurred by 31<sup>st</sup> March 2021 and in line with initial parameters.</li> <li>• CCo has written to partners regarding this, but nothing has come back which is additional.</li> <li>• If anyone has any additional requirements, please let CCo as soon as possible. <b>All</b></li> <li>• KD noted that when we applied for Transformation Fund monies we were successful, as a lot of work had already been done e.g. the Iceberg Model. This way of working really helps us, and the benefit of it comes into sharp focus.</li> <li>• Chair agreed we should have schemes ready to go in case slippage or additional funding becomes available.</li> <li>• Cllr PJ noted Phil Robson (PR) had suggested we do not think about splitting slippage, and instead concentrate on one particular project.</li> <li>• Julie Boothroyd (JB) noted we need to recognise that spending slippage in a short time frame is not an easy ask, whilst we are trying to keep services running with shortages of staff. We need to be realistic.</li> <li>• AL noted a detailed issue regarding the re-purposing of WCCIS and what the consequences are for the Health Board programme which is running in conjunction with local authorities. She noted there has been much discussion in the Health Board.</li> <li>• ML advised that she would like to do a paper for AL regarding the re-purposing of WCCIS, and will share this with all when it is completed. <b>ML</b></li> <li>• AL noted that the focused session on ICF demonstrated the impact of investment, described as days saved, total returned on investment etc. We should have definitive evidence to substantiate these claims. We need to be really clear about the cost effectiveness and the people we have supported, especially for audit purposes.</li> <li>• ML agreed and noted RoG is doing some work regarding the evidence behind the information presented.</li> </ul> <p><b>Actions:</b></p> <ol style="list-style-type: none"> <li>1) Please let CCo know if you have any additional requirements for winter. <b>All</b></li> <li>2) Create a report on the re-purposing of WCCIS and share with all. <b>ML</b></li> </ol>	
7.	<p><b>Transformation Programme</b></p> <ul style="list-style-type: none"> <li>• Confirmation of funding was given before Christmas, and we have been awarded more than other regions.</li> <li>• Elements of the Integrated Wellbeing Networks are to be scaled up and will also include mental health engagement.</li> <li>• Priority is to draft a final year strategy to demonstrate how we are improving, how we are delivering cost effectiveness and outcomes management.</li> <li>• WG have requested the plan by 18.02.2021, but this is difficult due to Covid pressures and redeployment. EmW will raise this issue with WG.</li> <li>• Plan will go to next Regional Leadership Group meeting (12.02.2021) for sign off. <b>EmW</b></li> <li>• Meetings will be held on a fortnightly basis to look at the Plan.</li> <li>• WG have set aside funding for 2 x Consultants in each region, hopefully from March.</li> </ul> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1) Transformation Fund plan to go to next Regional Leadership Group meeting. <b>EmW</b></li> </ol>	
8	<p><b>Winter Protection Plan</b></p> <ul style="list-style-type: none"> <li>• In the past 3-4 months, on an individual and a regional basis, we have worked together regarding winter and Covid-19 pressures.</li> <li>• The Community Care Sub-Group and the work we do on ICF and Transformation Fund have helped Gwent get through the winter so far.</li> </ul>	

	<ul style="list-style-type: none"> <li>NW noted we still have a long way to go, but there are no concerns regarding delivery and how this is deployed by organisations across Gwent.</li> </ul>	
9	<p><b>Welsh Government correspondence</b></p> <ul style="list-style-type: none"> <li>The letters were shared for information.</li> </ul>	
10	<p><b>Gwent RPB response – Code of Practice on Provision of Autism Services</b></p> <ul style="list-style-type: none"> <li>The response has been sent to WG.</li> <li>PR previously agreed to continue as Champion for Autism.</li> </ul>	
11	<p><b>Suggested template for RPB reports</b></p> <ul style="list-style-type: none"> <li>The template was agreed, and is to be used for future reports to RPB. <b>Agreed</b></li> </ul> <p><b>Action:</b> 1) The report template was agreed by all. <b>Agreed</b></p>	
12	<p><b>AOB</b></p> <p><b>Rebalancing Social Care</b></p> <ul style="list-style-type: none"> <li>Chair and AL attended a meeting yesterday regarding this.</li> <li>A White Paper is being produced.</li> <li>Chair advised he has raised the point that this needs to come with funding.</li> <li>Chair noted this is important for the future of Social Care, and we also need consensus from Health Board and third sector colleagues.</li> <li>AL noted the first stage evaluation of the Social Care Act will be available too, and we may need to consider the two things together.</li> <li>The consultation document should be available later this week, and Chair has spoken to David Williams (DW) about arranging a focused session, as it is important we look into this document as an RPB. <b>Regional Team</b></li> </ul> <p><b>Action:</b> 1) Arrange a focused session on Rebalancing Social Care. <b>Regional Team</b></p> <p><b>Engagement Paper</b></p> <ul style="list-style-type: none"> <li>EmW advised we need agreement on what the paper proposes (Paper 7b).</li> <li>If anyone wants to raise any issues, please contact EmW as soon as possible.</li> </ul> <p><b>Action:</b> 1) Contact EmW with any concerns as soon as possible. <b>All</b></p>	
13	<p><b>Next Meeting</b></p> <p>Tuesday 16<sup>th</sup> March 2020 – 2pm (virtual meeting via Teams)</p>	

**Gwent Regional Partnership Board – Tuesday 16<sup>th</sup> March 2021  
Virtual Meeting**

**Present:** Cllr Paul Cockeram (Chair, Newport CC), Phil Robson (Vice Chair, ABUHB), Cllr Penny Jones (Monmouthshire CC), Nick Wood (ABUHB), Mel Laidler (ABUHB), Roxanne Green (ABUHB), Ann Lloyd (ABUHB), Katija Dew (ABUHB), Emily Warren (ABUHB), Dave Street (Caerphilly CBC), Cllr Shayne Cook (Caerphilly CBC), Chris Humphrey (Newport CC), Julie Boothroyd (Monmouthshire CC), Cllr David Daniels (Torfaen CBC), Cllr Anthony Hunt (Torfaen CBC/G10), Damien McCann (Blaenau Gwent CBC), Cllr John Mason (Blaenau Gwent CBC), Paula Kennedy (Melin Homes/Housing RSL rep), Anne Evans (TVA), Steve Tiley (GAVO), Edward Watts (GAVO), Lorraine Morgan (Citizen's Panel), Mel Minty (Provider Forum), Will McClean (Education Rep)

**Apologies:** Judith Paget (ABUHB), Sarah Aitken (ABUHB), Chris Commins (ABUHB), Keith Rutherford (Torfaen CBC), Malcolm Prowle (TVA)

**Presenting:** Christopher Dawson-Morris – *item 8*  
Rhian Bowen-Davies – *item 9*

**In attendance:** David Williams (Regional Team), Claire Selmer (Minutes)

1.	<b>Introduction and apologies</b> <ul style="list-style-type: none"> <li>• Chair welcomed all to the meeting and apologies were noted.</li> </ul>	
2.	<b>Minutes of previous meeting and matters arising</b> <ul style="list-style-type: none"> <li>• The minutes were agreed to be a fair reflection of the previous meeting.</li> <li>• There were no matters arising which were not included on the agenda.</li> </ul>	
3.	<b>Covid-19 Position Update</b> <p><b>a) Vaccinations</b></p> <ul style="list-style-type: none"> <li>• Nick Wood (NW) advised that they were aiming to vaccinate the first four target groups by the end of February 2021, and this was achieved ahead of time.</li> <li>• 75% of care homes will be vaccinated by the end of this week.</li> <li>• There are no current issues regarding supplies.</li> <li>• All over 50s will be contacted next for their first dose</li> <li>• The majority of group 6 have been contacted e.g. carers and those with underlying health conditions.</li> <li>• There has been an issue regarding unpaid carers, and a high number are to be contacted in the next few weeks. Some may be in their 50s and therefore fall into the next category, but we need to ensure we capture all.</li> <li>• Chair noted Liam Taylor, Vaccination Programme presented at Council. There was praise from everyone present, and he was asked to pass these compliments on.</li> <li>• Katija Dew (KD) noted this is testament to partnership working, as Health could not have done this without the support of third sector, local authorities and partners e.g. facilities and volunteers.</li> <li>• NW agreed and noted it shows what we can deliver when we work together.</li> <li>• Chair noted there were extra vaccines in Newport on Sunday and people were being contacted to see if they could come in, which was very positive.</li> <li>• Lorraine Morgan (LM) queried where we are in relation to those with a learning disability or autism.</li> <li>• NW advised that where a resident has a learning disability or autism and lives in supported living, over 90% have now been vaccinated and picked up by mobile teams. 2-3 supported living facilities are in incident, so cannot be done at present.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Those not in supported living would fall into group 6, and 60% have been vaccinated. It is hoped to be 90% by early next week, and that all will be done by 31st March.</li> <li>• Edward Watts (EdW) agreed feedback has been positive and queried where we are with BAME communities, as there has been some resistance there.</li> <li>• NW advised much work has been done with local community leaders and in the community to encourage uptake of the vaccine. KD and Sarah Aitken have supported with this.</li> <li>• EdW noted he would be happy to support with this also.</li> <li>• Cllr Shayne Cook (Cllr SC) noted ABUHB have been faster than other health boards in giving the vaccine, but queried what is happening regarding booster jabs, due to the other variants.</li> <li>• NW advised it would only be speculation at this stage as there is uncertainty around length of immunity, and we hope to have a clearer picture when all have been vaccinated.</li> </ul> <p><b>b) Hospital pressures</b></p> <ul style="list-style-type: none"> <li>• The numbers admitted into hospital have dropped dramatically. There have been less than 60 patients in hospital for the past few weeks (at one point there were 350).</li> </ul> <p><b>c) Community position</b></p> <ul style="list-style-type: none"> <li>• The infection rates have fallen since February 2021 and there is a downward trend.</li> <li>• Most areas are now down to less than 50 per 100,000.</li> <li>• There are still mini outbreaks in certain places, but the case rate is below the Welsh average.</li> <li>• We need to see what impact easing of lockdown measures and returning to school/work will have.</li> </ul>
<p><b>4.</b></p>	<p><b>Feedback from Regional Citizen’s Panel</b></p> <ul style="list-style-type: none"> <li>• LM thanked the Health Board again for the work they are doing in relation to vaccines, which has been noted by Citizen’s Panel members.</li> <li>• Concern has been raised by Housing Officers in Housing Sub-Group that hospitals and Community Start do not always understand someone’s living conditions.</li> <li>• LM is meeting with Tanya Strange and a Senior Nurse on 17<sup>th</sup> March to discuss discharge processes.</li> <li>• NW did not feel it is the responsibility of the Health Board to understand housing issues etc. A multi-agency response is needed so people have the ability to leave their homes and look after themselves. There can be over-reliance on the Health Board when it could be that a community service is needed.</li> <li>• Citizens Panel are frustrated by the amount of news and information on Covid-19 on TV and media. Amy Sullivan (AS) agreed to feed this back at the All Wales Welsh Government (WG) meeting.</li> <li>• WG have asked that Citizen’s Panel put forward some ideas, and LM is collating these to send back via AS.</li> <li>• NW noted the report refers to concerns regarding care home visiting; support guidance has been issued to all care homes and webinars arranged to ensure visiting is safe and can take place. However, this is the responsibility of the Home Manager and not Health and Social Care staff.</li> <li>• NW suggested LM give feedback at the Care Home Providers Forum or to care homes themselves.</li> <li>• LM advised that people are concerned they are not seeing their families, and there have been discussions that care homes in the North of England did not stop visits.</li> <li>• NW advised there has been a joint effort, not just the Health Board, but Environmental Health Officers (EHOs) and Public Health Wales/Gwent. It would be useful if Citizen’s Panel understand that it is a whole group of organisations and a collective effort.</li> <li>• Cllr SC referred to visitation pods in care homes and asked whether an eye is being kept on pods by Public Health and Environmental Health.</li> </ul>

	<ul style="list-style-type: none"> <li>• NW advised that EHOs and Infection Control Nurses have visited and risk assessed all homes that have pods.</li> <li>• Mel Minty (MM) noted that care homes are making decisions regarding visits, but they can only take place if it is safe to do so, which depends on capacity and layout etc. She is happy to share this information with providers if needed.</li> <li>• MM noted residents are happy to see their relatives, but there is a risk aversion due to Covid-19 which is making care homes anxious, as well as the issues around insurance.</li> <li>• Chris Humphrey (CH) noted the report refers to the Healthy Homes assessments that Care and Repair carry out, and the suggestion to expand this. Care and Repair already work closely with Home First if there is a fall, to see what can be changed to reduce the risk of further falls.</li> <li>• Mel Laidler (ML) offered assurance that she has now become a member of Citizen's Panel, along with 2 x Senior Nurses responsible for discharge, so they can sense-check concerns before they come to RPB.</li> <li>• Stephen Tiley (ST) noted there are really important opportunities for the third sector to support Home First and hospital discharge. He has had conversations with the Health Board regarding how they can support.</li> </ul>	
<p><b>5.</b></p>	<p><b>ICF Funding position</b></p> <ul style="list-style-type: none"> <li>• There is a £1m underspend, mostly Covid Surge and D2RA monies, which will be successfully utilised, with approval from RPB.</li> <li>• £288,000 Dementia funding slippage is being used to scale up RITA in EMI and Health Board ward settings across the region.</li> <li>• If RPB are in agreement, Roxanne Green (RG) would like to go ahead and procure.</li> <li>• RG has information on RITA (reminiscence therapy), which can be shared. <b>RG</b></li> <li>• A general evaluation is being undertaken for Revenue and Dementia funding.</li> <li>• Ann Lloyd (AL) queried whether the request for independent evaluations applies to all RPBs. She also queried what WG are seeking to achieve, and whether the request came about due to our RPB evaluations.</li> <li>• RG advised she has had a look back at the journey and process and is supporting a forward look. She will share information regarding the briefing around this, and the Dementia evaluation. <b>RG</b></li> <li>• AL advised we need to be slicker regarding slippage and consider what work has not been done as a consequence.</li> <li>• Chair noted we will need a special meeting regarding the evaluations, so we are all on the same page and can have some debate. <b>Regional Team</b></li> <li>• RG and David Williams (DW) met with Mark Llewelyn and Tony Garthwaite from WG and were asked for a separate evaluation, looking at the Evaluation Plan.</li> <li>• RG is managing information flow at the moment to ensure a clear engagement strategy, and will then engage with RPB.</li> <li>• In the current year there have been some delays with Capital delivery. We can fully deliver, but this will slip into 2021/22. WG have been supportive of this.</li> <li>• £3.6m is being used for programme management. RG gave a big thanks to Melin for their support, as there was some complexity when trying to programme manage funds.</li> <li>• RG noted an issue regarding Crick Road Care Home, which has been in the investment plan for some time. This is a Monmouthshire and Melin collaboration and the tenders are significantly over budget. There has been a request to consider this under Capital. This has previously been delayed due to ecological issues, planning and constraints etc.</li> <li>• RG emphasised this paper should not be shared ahead of tender, due to commercial sensitivity.</li> <li>• There is £8m for the 2021/22 programme. However, RG noted a reconfiguration due to a change to the Disabled Funding Grant (DFG), as Capital is to be used as a means to support this. A meeting is planned to discuss the implications and linkages.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Chair noted the plan had been to no longer means test for small to medium claims, which would mean £238m across Wales. DFGs are a topic RPB needs to look at; we have only been doing urgent cases recently and there is now a 3-4 months backlog.</li> <li>• RG is working on the D2RA plan with a colleague, as this needs to be submitted by 9<sup>th</sup> April 2021. This will be shared with RPB before the deadline.</li> <li>• There have been 2 x further applications – WCCIS and Safer Accommodation.</li> <li>• WG removed WCCIS funding from ICF, and have now identified an alternative source in Transformation Funding.</li> <li>• WCCIS Board submitted a proposal to WG for £520,000, but have only been allocated £414,000, as it was noted there had been enhanced funding in previous years.</li> <li>• There was suggestion from WG that other funding may become available, if it is not fully utilised, but RG noted she wanted to raise this to RPB as a risk.</li> <li>• Dave Street (DS) noted the shortfall covers hosting and IT costs, and will not impinge on individuals. WCCIS Team are looking to pursue other funding options to close the gap.</li> <li>• For the Safer Accommodation application, WG offered a bidding opportunity to access £2m in Wales to support 2-3 projects. A bid for £1.1m was submitted for Gwent, and we are awaiting a decision.</li> <li>• The project is an integrated model of delivery for Windmill Farm, which is a 4-bed children’s home. The Team are to supply support to children with complex needs.</li> <li>• The recommendations in the report were agreed by all. <b>Agreed</b></li> </ul> <p><b>Actions:</b></p> <ol style="list-style-type: none"> <li>1) <b>Circulate RITA information to RPB members. RG</b></li> <li>2) <b>Share Dementia evaluation and briefing information. RG</b></li> <li>3) <b>Focused Session on ICF evaluations to be arranged. Regional Team</b></li> <li>4) <b>Report recommendations were agreed. Agreed</b></li> </ol>
6.	<p><b>Transformation Programme Update</b></p> <p><b>a) Delivery Plan 2021 – 22</b></p> <ul style="list-style-type: none"> <li>• Emily Warren (EW) gave a presentation on the Transformation Programme.</li> <li>• The 2 year programme has been extended an additional year due to Covid-19.</li> <li>• There has been much discussion regarding RPBs post-March 2022 and EW noted she wants to develop a programme of organisational development to support RPB’s journey.</li> <li>• EW advised she had hoped to build a framework for Place Based Care and to prioritise workforce development at a multi-agency level.</li> <li>• EW had also hoped to work with RPB to ensure we are going in the right direction, hence the work with the Bevan Commission and Social Care Wales, but this was delayed due to Covid-19.</li> <li>• The Transformation Programme has invested in: <ul style="list-style-type: none"> <li><i>Level 1 – Early Intervention and Prevention – Integrated Wellbeing Networks (IWNs).</i></li> <li><i>Level 2 – Primary, Community and Care Services (including mental health) – Compassionate Communities and Place Based Care.</i></li> <li><i>Level 3 – Supporting Independence and Preventing Admission – Home First.</i></li> <li><i>Level 4 – Effective Discharge, Step Down and Care Co-ordination – Home First and Iceberg wrap around services.</i></li> </ul> </li> <li>• There is a retained focus on ISPBs and maximising the RIIC Hub to develop elements.</li> <li>• EW advised there will be a national RPB programme, and we need to think about where we are on that journey.</li> <li>• We have been praised by the Children’s Commissioner, and Iceberg and SPACE have been referred to her in her report ‘No Wrong Door’.</li> <li>• 2 x new programme have been added this year, looking at mental wellbeing due to the impact of Covid-19.</li> <li>• We need also to ensure IWNs are on the RPB agenda in relation to community resilience and Covid recovery.</li> </ul>

	<ul style="list-style-type: none"> <li>• Alongside the 4 x evaluations, we also need to consider system impact, not just programme impact.</li> <li>• The 6 x Learning and Improvement Networks (LINs) have used investment from RIIC to create case studies, and this is being taken forward with Citizen’s Panel.</li> <li>• The next evaluation report is due in March and contains qualitative and quantitative data.</li> <li>• EW advised they have also been collecting outcome data from staff and service user stories.</li> <li>• Next year we hope to demonstrate the ability to work to the needs of the 5 x local authorities e.g. supporting minority groups in Newport and supporting mental wellbeing in Caerphilly. EW noted that when the report is received at the end of March, we can look at what will make an impact to each locality.</li> <li>• The new Minister for Wellbeing is impressed with the Iceberg approach and we have been asked to submit a business case. This will be discussed at Children and Families Board.</li> <li>• We need to ensure we have clear and sustainable plans as funding ends in March 2021.</li> <li>• The Sustainability Plan needs to go to the Strategic Partnerships to review, and to recommend the future of programmes. This will be done in tandem with ICF programmes.</li> <li>• We need to ensure we have a clear decision process from December 2021, and need to keep pace in the final year.</li> <li>• Chair noted that when this ends, we will need to look at whether we need to continue funding, and we need to be mindful of that.</li> <li>• AL advised she is interested in the Better Outcomes training, and would like a short paper regarding methodology, outcomes and who is being trained. <b>EW</b></li> <li>• AL advised that she has not seen the Bevan Commission report, and asked if this can be circulated. <b>EW</b></li> <li>• EW noted the report was only shared with the RPB Chair and Vice Chair previously.</li> <li>• Phil Robson (PR) noted there were some quite challenging things in the report, but it would be good to share this and pick up on any issues.</li> <li>• PR noted when looking at Transformation/ICF initiatives, there is much diversity, and as we are going into a period where monies are reducing, we need to look at what is working, what we can mainstream and whether there are opportunities to replicate/upscale in Gwent. What works well will need to be done as part of a regional model.</li> <li>• ML noted the training with Health, Social Care and third sector colleagues, which was discussed at a previous RPB meeting, could be brought here again. There is a clear methodology and clear care aims, but this was postponed due to Covid-19.</li> </ul> <p><b>b) RIIC Plan 2021 – 22 and progress report</b></p> <ul style="list-style-type: none"> <li>• No further items raised.</li> <li>• Please refer to agenda item 6a.</li> </ul> <p><b>c) Engagement Strategy</b></p> <ul style="list-style-type: none"> <li>• No items raised.</li> </ul> <p><b>Actions:</b></p> <ol style="list-style-type: none"> <li>1) <b>A short paper on Better Outcomes training to be circulated. EW</b></li> <li>2) <b>Bevan Commission report to be circulated. EW</b></li> </ol>	
7	<p><b>Winter Plan review and forward planning</b></p> <ul style="list-style-type: none"> <li>• No items raised.</li> </ul>	
8	<p><b>ABUHB planning and link to RPB</b></p> <ul style="list-style-type: none"> <li>• Christopher Dawson-Morris (CDM) gave a presentation on ABUHB planning.</li> <li>• The aim was to provide a plan every 3 years, which was stood down due to Covid-19.</li> <li>• WG have now requested an annual plan, which is to be submitted by 31<sup>st</sup> March 2021.</li> </ul>	

- It has been difficult to make forecasts while there is still uncertainty e.g. how soon we can restore activity.
- The plan will be a narrative document and will provide clarity and focus and will look at how we want to work. It will also provide clarity of system purpose and organisation.
- As there is a lot of demand and capacity work, the second part will be to give a good baseline to support teams in Local Planning.
- We need a golden thread which runs throughout the plan, and need to consider how we make an impact on the 18 year gap in healthy life expectancy.
- Chair attended the RPB Chairs meeting with WG, and they said the focus needs to be on primary care.
- There are 5 priority areas, and we need key interventions and pathways to support these:
  - 1) *Conception to First 1,000 Days*.
  - 2) *Child to Young Adult* – mental health is important and the Iceberg Model is fundamental to the delivery plan and resilience. CDM noted we need to get the foundational tiers right, and these have been affected by Covid-19.
  - 3) *Working Age Adults* – how do we support adults and get the service right, and make use of time for individuals and staff members. We have a risk based approach, but how do we get the pathway right and offer a service appropriate to them. Living well and aging well are key and there is significant demand and unmet need for services, and we need to deliver. We need to ensure good care and medication to keep people in communities and at home. We also need to maximise cancer outcomes, and where there are emergency cancer needs, we need to ensure they are seeing cancer specialists when they need to.
  - 4) *Older Adults* – this is a priority focus; how we support older adults and how we prevent social isolation so that people live well in their communities. We need to make sure that we look at the Care of the Elderly pathway; there is pressure on community services, and we need to see how we can get a good flow through.
  - 5) *Dying Well* – this was difficult last year due to Covid-19, as people were not able to see their families and could not die at home. We need to support people with advance care planning, understand their wishes and support them.
- Chair noted an issue raised earlier about palliative care and ‘dying well’; people want to die at home but many not have the facilities to return home. He suggested putting in straight stair lifts and ramps so people can die at home.
- PR noted that, regarding priority 2, one of the significant things will be education, but noted this has not been mentioned yet.
- CDM agreed that education settings are an important part of health delivery, and that this needs to be included in the plan.
- Will McLean (WM) agreed education links in, and if there is a concern it is not participative, there would be an open door for their perspective.
- WM advised the First 1,000 Days to adolescent mental health are significant to Directors in Gwent and having an understanding of things schools can do to feed back in. He noted it would be beneficial if CDM could spend some time with Directors regarding this.
- CDM queried how we reset our focus regarding recovery. We need to look at challenges and demands and do this in the context of what the community needs.
- CDM advised that partnership is fundamental to delivery. We need to think about how we link to the Strategic Partnerships as part of this.
- We are very data-rich in our organisation, and it is about how we use data in our system e.g. to look at pathways and wider areas. CDM noted they are working with a number of data organisations, and want to do this in partnership.
- WG asked for a minimum data set as part of the plan, and CDM noted they are trying to move to a live model of planning, with a live feed, using predictive analytics. However, he noted this has been difficult at present. Some challenges we will not see until post-Covid.

- We need to think about unmet demand and those who are not coming forward or have not been going to see their GPs etc. CDM noted that if we are to deliver the services we did before, it would take until June 2029 to reinstate as was.
- Total demand across all areas of unmet needs is those who came forward in the previous 5 years. It doesn't identify risks e.g. orthopaedics is high.
- PR referred to the delivery of services not getting back to normal until 2029 and queried what this would look like and what is the aim.
- CDM noted there is much we can do regarding pathway development and how we move the flow e.g. they are developing a service regarding cataracts with partners in Cardiff and Rhondda Cynon Taff. We do not want to focus on cutting down waiting lists, but looking at how we sustain effectively.
- Cllr SC raised concern about primary care and the number of GPs retiring, and queried how we plan to address this, as it puts pressure on independent practices.
- NW noted we are trying to focus on primary care on the planning agenda. In the wider agenda, primary care has a whole system response to Health Care needs and not GPs. However, he noted we are in a better position than we have been for a number of years regarding retention and recruitment of GPs.
- NW advised there has been a real success over the past 12 months and 10 x GPs have been recruited in the GP Out of Hours Service to help sustain current primary care.
- There had been 2 x issues in Usk and Cwmbran, but these will now continue to run as independent GP practices.
- Regarding demand and capacity, CDM noted they can quite regularly check how this is changing with the minimum data set, and can see the difference it is making.
- AL advised that modelling helps us think about the need to deliver care in a different way, to get better outcomes. She noted this will drive us to care first in the community.
- AL queried what alterations we can provide in conjunction with general practices and what can we provide regarding treatment, so that people are not deferred.
- CH noted we need to consider pent up demand in the community e.g. the people we are supporting with Social Services. There has been an increase of about a third for interventions regarding mental health and due to OT interventions. In December 2019 we were in a similar scenario, and we need to look at this across the whole system.
- Chair noted Covid-19 has hindered, as a lot has been put on the back burner and we have a real backlog, which will soon be an issue.
- Julie Boothroyd (JB) noted the importance of ISPBs, as strength is about local delivery through a local mechanism. She added it would be good to align thinking with NCNs and Heads of Service in Health.
- CDM is working with ML and Hannah Brayford on the plan. WG have asked NCNs to submit their plans by September, but the annual plan is to be submitted by March, and we need to ensure they link together.
- EdW noted we need to consider how we get this embedded so that the community understand and have clear views on it.
- CDM noted that writing the plan is the easy part, but the main part is delivery. We need to set priority objectives and align resources and actions so that delivery points are clear.
- NW noted the role of the RPB is to convert the plan to a clear strategy and objectives for the region, which need to be communicated by those in the group. We need to think about how we use RPB as a lever to take this forward over the next few years.
- Chair thanked CDM for the presentation, and felt this should be shared with local authorities etc.
- Cllr Penny Jones (Cllr PJ) asked if the presentation could be shared. **Regional Team**

**Action: Presentation to be shared with all. Regional Team.**

## 9 Launch of multi-agency Safeguarding arrangements

- Rhian Bowen-Davies (RBD) gave a presentation on the work carried out over the past 12 months; to update on how far they have come, look at positive achievements and how this fits with regional priorities.
- The aim is to strengthen and improve multi-agency safeguarding, early intervention and prevention arrangements for adults and children.
- The focus is on front door arrangements and the safeguarding agenda.
- The Hub was piloted in Newport for children and adults. There was recognition that this was primarily for children, and that adults were not on an equitable level.
- The learning from Newport has been shared with the Intervention and Early Intervention project, for policing referrals for children.
- Resources have been co-located to improve the quality of referrals and to ensure that families have the right support, at the right time and by the right services.
- Each local authority area has different demographics and differs in how services can be accessed. There are Resource Models in each locality.
- One of the biggest successes in the past 12 months is clarity in terms of decision making responsibilities and in terms of safeguarding thresholds and Early Intervention and Prevention pathways.
- The Education Model is central to this, and they link with schools, other settings and the National Probation Service. Support is also given to Directors and Heads of Children's Services, who have worked alongside.
- Work has also been done in line with the Iceberg Model, the First 1,000 Days and with the National Safeguarding Board.
- Evaluations have been carried out to see the difference this is making and the outcomes achieved.
- Having a Safeguarding Social Worker in the Control Room was initially a 12 month pilot. In Caerphilly there is a Senior Practitioner. The model is different to the Emergency Duty Team and is based in the Control Room and provides support regarding decision making.
- As there is a Social Worker working alongside the Police, advice has already been given on over 1,800 cases. 97% of Police Officers have found this 'helpful'/'very helpful'.
- There has been informed decision making and early communication with Social Services and Police, which has resulted in a positive outcome for people and their families. This has helped children and young people to stay at home and prevented the need for accommodation elsewhere.
- Whilst the primary benefits are to policing, there has also been a positive impact on Social Workers and it has helped break down barriers with the Police and other organisations.
- Gwent were the first to implement Operation Encompass, a Policing and Education initiative which shares domestic abuse incidents with schools. This was implemented 2 years ago and over 7,000 incidents have been shared and support offered.
- RBD advised there are tangible benefits and it is about how we link to safeguarding and early intervention and prevention.
- Chair noted the difference this has made in Newport and it is positive this is being replicated throughout Gwent.
- Cllr PJ queried what the next steps are and whether there are any plans to add to this.
- RBD advised this has been live in the whole of Gwent since 11<sup>th</sup> January 2021, supported by the Regional Resource Model. A business case is being submitted for the Safeguarding Senior Practitioner post, to look at how we roll this out across the 5 x localities.
- The next step is the continued embedding of Hub Models and looking at how we can evolve these, and at how we strengthen the partnership approach. She noted the programme comes to an end at the end of March, and we need a sustainable model going forward.

	<ul style="list-style-type: none"> <li>• PR noted this is a good news story and is something we need to write up and learn from. There is a willingness to work together towards an outcome, and it demonstrates the importance of co-location and professional roles. He noted having a qualified Social Worker in the Police Control Centre gives an enhanced Social Worker voice, and their analysis of a situation helps others with their decision making.</li> <li>• Chair invited RBD to come back in 6 months' time to give a further update.</li> </ul> <p><b>Action: Come back in 6 months and give an update on progress made. RBD</b></p>	
<b>10</b>	<p><b>Regional Support arrangements</b></p> <ul style="list-style-type: none"> <li>• This item will now be discussed prior to the RPB Focused Session on 25<sup>th</sup> March due to time constraints.</li> </ul> <p><b>Action: Focused Session to start 30 minutes earlier to allow time for discussion. Regional Team</b></p>	
<b>11</b>	<p><b>Report back from RPB meeting with the Minister</b></p> <ul style="list-style-type: none"> <li>• Chair and JB attended the meeting.</li> <li>• A further meeting is to be arranged with the Deputy Minister, as there were many unanswered questions regarding the White Paper.</li> </ul>	
<b>12</b>	<p><b>Welsh Government correspondence</b></p> <ul style="list-style-type: none"> <li>• Recent correspondence has been shared for information.</li> <li>• PR referred to the letter about redundancy payment, and noted we cannot use grant funding and WG do not expect us to take down schemes when funding stops.</li> <li>• KD noted she is glad not to see the third sector included, but this is also about how work streams are embedded, and we do not want to lose those interventions.</li> <li>• Chair noted that if something stops, there is bound to be an effect.</li> <li>• EW noted it is critical we have a common line on this, as it affects everyone, and this needs to be raised at the WG meeting.</li> <li>• Chair advised that the Social Services Policy Group members can raise this.</li> <li>• RG noted this only relates to where posts are no longer viable, as otherwise the third sector are in the same position.</li> </ul>	
<b>13</b>	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• No further items raised.</li> </ul>	
<b>14</b>	<p><b>Next Meeting</b> Tuesday 11<sup>th</sup> May 2021 – 2pm (virtual meeting via Teams)</p>	

## One Newport Public Services Board Work Programme

September 2021	<ul style="list-style-type: none"> <li>• Well-being Plan - Review of Strong Resilient Communities intervention</li> <li>• 20/21 Well-being Plan annual report</li> <li>• 21/22 Well-being Plan Q1 Performance reports</li> <li>• Terms of Reference</li> <li>• Performance Management Framework</li> <li>• A Green and Just Covid-19 recovery</li> <li>• Safer Newport</li> <li>• USW Newport Campus Development Plans (presentation by Vice-Chancellor, Dr Ben Calvert)</li> <li>• Strategy and Performance Board minutes</li> <li>• Regional Partnership Board minutes</li> </ul>
December 2021	<ul style="list-style-type: none"> <li>• Well-being Plan Q3 Performance report</li> <li>• Scrutiny letter</li> <li>• Young Persons Promise</li> <li>• Living Wage City</li> <li>• Strategy and Performance Board minutes</li> <li>• Regional Partnership Board minutes</li> </ul>

The PSB's terms of reference state that "Any member of the Board may request that an item is placed on the agenda of a forthcoming meeting. This should be notified to the Secretariat at least four weeks prior to the meeting concerned. Late items may be accepted at the discretion of the Chair. "