

# AGENDA

## One Newport Partnership

**23<sup>rd</sup> March 2022**

**4.30 pm  
Teams Meeting**

1. Welcome and Introductions
2. Apologies
3. Minutes of the meeting held 14<sup>th</sup> December 2021 (minutes attached)
4. Gwent PSB
  - i. PSB Update: Meeting held on 10<sup>th</sup> March 2022 - Chair, Cllr Jane Mudd
  - ii. Draft Local Well-being Assessment for Gwent: Update –Tracy McKim (Newport City Council)
  - iii. Draft Well-being Assessment for Gwent: Consultation response from One Newport (response attached for noting)
5. University of South Wales Newport Campus Development Plan – Professor Donna Whitehead, Deputy Vice-Chancellor (presentation)

### **Delivery**

6. Local Well-being Plan 2021/22
  - i. Q3 Performance reports from Intervention Leads (reports attached)
    - a) The Newport Offer: Chair, Cllr Jane Mudd and Steve Ward
    - b) Strong Resilient Communities: Nicola Prygodzicz and CS Tom Harding
    - c) Right Skills: Stephen Tiley
    - d) Green and Safe Spaces: Steve Morgan
    - e) Sustainable Travel: Laura Waldron (Newport City Council)
  - ii. Strategy and Performance Board
    - a) Minutes of the meeting held on 16<sup>th</sup> February 2022 (Minutes attached)
    - b) Members to suggest any items for discussion by the S&P Board

7. Scrutiny Letter – Chair to introduce (letter attached)
8. Climate Change: Youth Voice – Poppy Stowell-Evans (presentation)
9. Safer Newport Update – CS Tom Harding (report attached)

**Information items to note**

10. Communications Plan (report attached)
11. Gwent PSB: Minutes of the meeting held on 7<sup>th</sup> December 2021 (minutes attached)
12. Regional Partnership Board: Minutes of the meetings held on 16<sup>th</sup> November 2021 and 18<sup>th</sup> January 2022 (minutes attached)
13. Forward Work Programme (attached)
14. Dates of future One Newport meetings:
  - 4.30 pm Tuesday 14<sup>th</sup> June 2022
  - 4.30 pm Tuesday 13<sup>th</sup> September 2022
  - 4.30 pm Tuesday 13<sup>th</sup> December 2022

**Contact:** Nicola Dance: 01633 233665; E-mail [nicola.dance@newport.gov.uk](mailto:nicola.dance@newport.gov.uk)

Date: 16<sup>th</sup> March 2022

**[One Newport Partnership Terms of Reference](#)**

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Twitter: @onewport #thenewportwewant  
Instagram: onewport

# One Newport Partnership

## Minutes

**Date:** 14<sup>th</sup> December 2021

**Time:** 4.30 pm - Teams meeting

**Present:**

**Newport City Council:** Cllr J Mudd (Chair); R Cornwall

**Aneurin Bevan University Health Board (ABUHB):** K Dew, N Prygodzicz

**South Wales Fire and Rescue Service:** C Handley

**Natural Resources Wales:** S Morgan

**Office of the Police and Crime Commissioner (OPCC):** D Garwood-Pask (OPCC)

**Gwent Police:** CS T Harding

**Probation Service:** A Lewis

**Public Health Wales:** W Beer

**Gwent Association of Voluntary Organisations:** S Tiley

**RSLs:** C Doyle

**Newport Live:** S Ward

**University of South Wales:** M Cadwallader

**Newport Youth Council:** P Stowell-Evans

**Officers:** N Dance (Co-ordinator, NCC), T McKim (NCC)

**Apologies**

N Prygodzicz (ABUHB); CFO H Jakeway (SWFRS); J Cuthbert (OPCC); G Lacey (Coleg Gwent); C Lane (Newport Third Sector Partnership); K Dew (ABUHB).

No	Item	Action
1	<b>Welcome and Introductions</b>	

	<p>The Chair welcomed everyone to the meeting.</p> <p>The Chair noted that this was the first meeting of the One Newport Partnership as a sub-group (Local Delivery Group) of the new Gwent PSB, which was established on 1<sup>st</sup> October 2021.</p>	
<b>2</b>	<p><b>Minutes of the meeting held on 22<sup>nd</sup> September 2021</b></p> <p>The minutes of the meeting held on 22<sup>nd</sup> September 2021 were confirmed as a true record.</p> <p><b>Matters Arising:</b></p> <p>Re Minute 2, the Chair noted that £2.8M funding had been awarded from the Community Renewal Fund for seven projects in Newport. Links will be made between these projects and Well-being Plan work as appropriate.</p>	
<b>3</b>	<p><b>Gwent Well-being Assessment: Consultation Draft</b></p> <p>The Board received the consultation draft of the Gwent Well-being Assessment. This is the first regional Assessment and is required ahead of work to draft the Regional Well-Being Plan. The assessment can be found on the <a href="#">Gwent PSB website</a> and will be underpinned by 5 local profiles for Newport.</p> <p>Members initial comments were as follows:</p> <ul style="list-style-type: none"> <li>• the assessment lacks coverage of equality and diversity considerations</li> <li>• the assessment is deficit focused; asset mapping may also be important, particularly for Newport’s work as a Local Delivery Group.</li> </ul> <p>Members acknowledged the considerable work to progress this and agreed to review and feedback any further comments.</p> <p><b>AGREED:</b></p> <ol style="list-style-type: none"> <li>i. To note the process for developing next steps for the draft Assessment of Local Well-being and development of the Local Well-being Plan for Gwent</li> <li>ii. Members to submit any comments on the consultation draft by 31<sup>st</sup> January 2022</li> <li>iii. To arrange a workshop to support One Newport’s input into the Response Analysis element of the assessment.</li> </ol>	<p><b>ALL</b></p> <p><b>N Dance</b></p>
<b>4</b>	<p><b>Board Development Session – 17 November 2021</b></p> <p>Members noted the outcomes of the Board Development session held on 17<sup>th</sup> November, which had considered the way forward for the One Newport Partnership in the light of the new regional PSB arrangements.</p>	

<p><b>5</b></p>	<p><b>Terms of Reference</b></p> <p>Members considered the Terms of Reference for the One Newport Partnership as a Local Delivery Group and sub-group of the Gwent PSB. The Terms have a Part 1, which are common to all five Local Delivery Groups in Gwent, and a Part 2, which includes additional functions and membership peculiar to the One Newport Partnership.</p> <p>The proposed additional functions in Part 2 were:</p> <ul style="list-style-type: none"> <li>• To develop and deliver activity in Newport that would benefit from a strong partnership approach.</li> <li>• To receive reports from, inform and support the work of the statutory Community Safety Partnership for Newport, “Safer Newport”</li> </ul> <p><b>AGREED:</b></p> <ul style="list-style-type: none"> <li>i. To note the common Part 1 terms of reference for Local Delivery Groups.</li> <li>ii. Approve the Part 2 terms of reference.</li> </ul>	<p><b>N Dance</b></p>
<p><b>6</b></p>	<p><b>Local Wellbeing Plan 2021/22 – Q2 Performance Reports from Intervention Leads</b></p> <p>The Board received progress updates on delivering the Local Wellbeing Plan to 30th September 2021.</p> <p>Intervention leads presented the performance updates and answered questions.</p> <p>W Beer noted the development of a portal of resources to help promote well-being during and post-Covid-19. Resources were also available through Newport Live and the Third Sector, which may be useful links to add value and avoid duplication</p> <p>S Morgan noted the positive input to Green and Safe Spaces work from NCC’s Cabinet Member for Sustainable Development as a “critical friend”.</p> <p>It was noted that the Q2 dashboards will be considered by the Partnerships Scrutiny Committee on 2<sup>nd</sup> February 2022, where members will need to support.</p> <p><b>AGREED:</b></p> <ul style="list-style-type: none"> <li>i. To note the Q2 performance reports</li> <li>ii. S&amp;PB to discuss the potential for a critical friend approach for the interventions.</li> </ul>	<p><b>W Beer; S Ward; S Tiley to liaise</b></p> <p><b>N Dance</b></p> <p><b>W Beer</b></p>
<p><b>7</b></p>	<p><b>Strategy and Performance Board</b></p>	

	<p>The Board received the minutes of the Strategy and Performance Board meeting held on 24<sup>th</sup> August 2021.</p> <p>The Chair reminded members that they could submit items for consideration by the Strategy and Performance Board. This includes reference to reviewing members of our various partnership groups.</p> <p><b>AGREED:</b> To note the minutes of the Strategy and Performance Board</p>	
<b>8</b>	<p><b>Scrutiny Letter</b></p> <p>The Board received a letter from the Chair of the Partnerships Scrutiny Committee, which commented on the Well-being Annual Report 2020-21.</p> <p><b>AGREED:</b> To note and record appreciation for the comments received from the Scrutiny Committee.</p>	
<b>9</b>	<p><b>Gwent PSB Minutes</b></p> <p>The Board received the minutes of the meeting held on 1<sup>st</sup> October 2021.</p> <p>The Chair noted that a second meeting of Gwent PSB had been held on 7<sup>th</sup> December. Discussions at that meeting included Gwent becoming a Marmot region and working with the Institute of Health Inequity on this.</p>	
<b>10</b>	<p><b>Regional Partnership Board Minutes</b></p> <p>The Board received the minutes of the meeting held on 14<sup>th</sup> September 2021.</p>	
<b>11</b>	<p><b>Forward Work Programme</b></p> <p>The Chair advised that any member could propose an item for inclusion on the forward work programme.</p> <p>Members commented on the contribution made by P Stowell- Evans to COP26 discussions on behalf of young people. It was agreed to add an agenda item to the next meeting on the youth voice around climate change.</p>	<p><b>ALL</b></p> <p><b>P Stowell- Evans</b></p>
<b>12</b>	<p><b>Dates of Future Meetings</b></p> <p>4.30 pm Tuesday 8<sup>th</sup> March 2022  4.30 pm Tuesday 14<sup>th</sup> June 2022  4.30 pm Tuesday 13<sup>th</sup> September 2022  4.30 pm Tuesday 13<sup>th</sup> December 2022</p>	

## **Gwent PSB Draft Well-Being Assessment Consultation**

### **One Newport Response**

One Newport Local Delivery Group welcomes the opportunity to provide a response to the publication of the Gwent PSB's draft well-being assessment plan.

The document was discussed at the December Board meeting of the One Newport partnership. The Board welcomed the production of the document against the challenging backdrop of the pandemic and were pleased to see the strength of collaborative practice demonstrated. However, the Board also noted the following headline feedback put forward during the session:

- the assessment lacks coverage of equality and diversity considerations
- the assessment is deficit focused; asset mapping may also be important, particularly for Newport's work as a Local Delivery Group.

The One Newport Partnership Group has also agreed that they would encourage members not present at the meeting to submit any comments on the consultation draft by 31st January 2022 and arrange a workshop to support One Newport's input into the Response Analysis element of the assessment. Members note that community safety partners in the region are also responding to request that the detail relating to community safety issues is developed further, and we would support that view.

We are pleased to note the development of area profiles to support the assessment, and note that Future Trends and citizen engagement outcomes will be included in the final version which will be helpful. Partners thank the range of officers involved in developing this first draft of the regional document.

We also note that as a result of feedback received to the consultation-stage draft, Newport City Council has indicated that they will reassess the current format of the local area assessments for Newport and potentially make some alterations to the presentation of the information to ensure that these local assessments sufficiently illustrate local issues relating to relative wellbeing across all the areas of the city.

# One Newport Partnership

23<sup>rd</sup> March 2022

## Local Well-being Plan – 2021-22 Q3 Performance Reports

### Purpose

To provide an update on performance at the end of Quarter 3 against the Interventions outlined in the Local Well-being Plan and consider timing for the publication of the annual report.

### Background

The statutory guidance on the Well-being of Future Generations (Wales) Act 2015 (WFG Act) ‘Shared Purpose – Shared Future’ sets out a requirement for each PSB to prepare and publish the Local Well-being Assessment for the local area no later than a year before it publishes its Local Well-being Plan.

The Local Well-being Assessment was published on 3<sup>rd</sup> May 2017. In Newport these have been named [Community Well-being Profiles](#) and were partially updated in 2019. The [Local Well-being Plan](#) was published on 3<sup>rd</sup> May 2018.

There are five cross-cutting interventions in the Plan which will be reported on a quarterly basis. A Dashboard is attached for each intervention for the period Oct – Dec 2021:

- The Newport Offer;
- Strong Resilient Communities;
- Right Skills;
- Green & Safe Spaces; and
- Sustainable Travel.

### Recommendations

- i. One Newport members are asked to review and critically analyse each intervention dashboard by considering the:
  - Progress made to date against the steps and actions in the plan.
  - Five ways of working (long term, prevention, integration, collaboration, involvement).

### Timetable

Task	S&PB	Newport Local Partnership*	Scrutiny	Completed
Annual Report 2020-21	18 <sup>th</sup> Aug 21	22 <sup>nd</sup> Sept 21	6 <sup>th</sup> Oct 21	Yes
Q1 Performance Report	18 <sup>th</sup> Aug 21	22 <sup>nd</sup> Sept 21	N/A	Yes
Q2 Performance Report	24 <sup>th</sup> Nov 21	14 <sup>th</sup> Dec 21	2 <sup>nd</sup> Feb 22	Yes
Q3 Performance Report	16 <sup>th</sup> Feb 22	23 <sup>rd</sup> Mar 22	N/A	
Q4 Performance Report	May 22	Jun 22	N/A	

\*The Newport Local Partnership will be our local partnership

## **Well-being of Future Generations (Wales) Act 2015**

The Local Well-being Plan and the Delivery & Performance Framework were developed using the Shared Purpose: Shared Future guidance. The plan is framed around the sustainable development principle (long term; prevention; collaboration; integration; involvement).

### **Communication**

The One Newport website has a page for each intervention and these pages can be used to update the partnership of the progress made against each of the interventions.

### **Background Papers**

[Delivery & Performance Framework 2019-20](#)

[Local Well-being Plan](#)

### **Contacts**

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<b>Intervention</b>	<b>Newport Offer</b>		<b>Green</b>	Current progress on target	
			<b>Amber</b>	Progress behind target but still achievable	
<b>Lead</b>	CLlr Jane Mudd and Steve Ward	<b>Reporting Period</b>	Qtr.3 2021-22	<b>Red</b>	Progress well behind target
<b>Key Achievements &amp; Successes</b>					
Collaborative work to retain Purple Flag status for the city centre. Purple Flag acknowledges positive aspects of the city centre night-time economy and identifies areas for improvement.					
<p>Events - Delivery of city centre events in the build-up to Christmas (Christmas Switch-On; Royal British Legion Freedom of the City Parade) and development of forthcoming programme of city events including:</p> <ul style="list-style-type: none"> <li>• ABP Newport Wales Marathon and 10K run (over 7000 and potential £1.1 million spend in the local economy).</li> <li>• HSBC National Track Cycling Championships</li> <li>• Platinum Jubilee Events</li> <li>• Newport Food Festival</li> <li>• Wales National Armed Forces Day June 2023</li> <li>• Newport NOW activity including live music programme and events at Newport Market</li> </ul>					
Climate Change Sub-Group established under Newport Offer to co-ordinate partnership activity on carbon reduction. Newport City Council consulted on its climate change plan.					
<p>Placemaking:</p> <ul style="list-style-type: none"> <li>• Consultants employed to carry out a City Centre Green Infrastructure (GI) feasibility study for City Centre Master Plan areas to identify opportunities for GI and enhance biodiversity, making GI part of future placemaking plans. (Link to Green and Safe Spaces work).</li> <li>• Multi-agency Pill Steering Group has appointed consultants to undertake community led Master Planning process in place in Pillgwenlly</li> <li>• Key city centre regeneration projects nearing completion. Links facilitated between the new Mercure Hotel and key stakeholders and products (e.g. Newport Market / ICCW) to integrate the Newport offer as a destination.</li> </ul>					
<b>Key Performance Measures</b>			<b>Previous Year</b>	<b>Actual</b>	<b>RAG</b>
% saying Newport is a good place to live			52.3%	59.3%	
% saying Newport is becoming a better place to live			50.0%	56.0%	
% of people proud to come from Newport			46.6%	53.8%	
Number of visitors			> 2M		
Value of tourism			>£149M		
% people in employment			>75% (March 2021)		
<b>Plans for next quarter and the future</b>					
New affordable homes onstream: Newport City Homes delivering Ringland masterplan (160 homes and commercial units); mixed tenure apartments at Coverack Road and Olympia House. POBL and housing developer Lovell working in partnership to create 500 new homes at Locke Gardens, Glan Llyn.					
Opening of the refurbished Newport Market, Market Arcade and Mercure Hotel. Completion of Mill Street office development.					
Deliver events programme and seek to bring in more regional and international sporting events.					
Recommence public perception surveys.					
<b>Main Risks / Barriers to progress</b>			<b>Status (H/M/L)</b>	<b>Mitigating Actions / Support Req'd</b>	
Overlap of remit of groups contributing to city development and lack of clarity regarding roles.			M	Mapping and rationalisation of stakeholder groups to clarify roles.	

<b>Intervention</b>	<b>Strong Resilient Communities</b>			<b>Green</b>	Current progress on target						
				<b>Amber</b>	Progress behind target but still achievable						
<b>Lead</b>	Nicola Prygodzicz / CS Tom Harding	<b>Reporting Period</b>	Qtr.3 2021-22	<b>Red</b>	Progress well behind target						
<b>Key Achievements &amp; Successes</b>			<b>Key Performance Measures</b>								
<p>Integrated Wellbeing Networks - The Pillgwenly Collaborative has brought people together through a range of Wellbeing programmes including the establishment of an Allotment, a Health and Wellbeing Event, Guided walks for 50+ community members, the Pill Connect Website (<a href="https://www.pillconnects.com/">https://www.pillconnects.com/</a>) and community conversations to establish wellbeing priorities in the area.</p> <p>The Ringland collaborative has also strengthened and promoted various events including a half term program of events at the Community Hub, community gardens at Sterndale Bennet and Cecil Sharp Road, woodland wellbeing activities through Coed lleol and a community conversations engagement group.</p>			<p>Delivery plan is under review and measures will be approved through this process.</p>								
<p>A second major participatory budgeting programme to support Covid recovery projects is well underway. NCC and ABUHB funding of £415k will be allocated to citizens through voting events during Q4. Partners have supported community groups to build their capacity and strengthen social capital.</p>			<b>Plans for next quarter and the future</b>								
<p>Pillgwenly Masterplan - a programme manager was recruited to initiate multi-agency, strategic work to improve wellbeing and quality of life in Pill. Community conversations are underway with a range of stakeholders to shape the direction of the Master Plan.</p>			<p>Pillgwenly Masterplan – commence community led work to improve health and wellbeing, green spaces and business and investment support.</p>								
<p>Bettws Early years - 2 preventative programmes are underway to improve outcomes for children and their families during the early years. The Early Years Integration Transformation Programme Newport (Pathfinder) focusses on service collaboration and integration around family need; and the Early Learning Community provides an environment and strengthens social capital to help children and families thrive.</p>			<p>Host online and in-person Participatory Budgeting voting events.</p>								
			<p>Work with Newport Fairness Commission to review the process and outcomes of the participatory budgeting programme (the first Covid programme).</p>								
			<p>Progress work to initiate a third Integrated Wellbeing Network in Bettws.</p>								
			<p>Complete the evaluation of the Bettws Early Years Pathfinder Report.</p>								
			<table border="1"> <thead> <tr> <th><b>Main Risks / Barriers to progress</b></th> <th><b>Status (H/M/L)</b></th> <th><b>Mitigating Actions / Support Reqd</b></th> </tr> </thead> <tbody> <tr> <td>Digital exclusion limiting participation of worst affected communities in engagement programmes e.g. participatory budgeting.</td> <td><b>Low</b></td> <td>WG funding secured for work to involve care home residents in the digital PB programme. Also arrange in-person voting sessions for digitally excluded.</td> </tr> </tbody> </table>			<b>Main Risks / Barriers to progress</b>	<b>Status (H/M/L)</b>	<b>Mitigating Actions / Support Reqd</b>	Digital exclusion limiting participation of worst affected communities in engagement programmes e.g. participatory budgeting.	<b>Low</b>	WG funding secured for work to involve care home residents in the digital PB programme. Also arrange in-person voting sessions for digitally excluded.
<b>Main Risks / Barriers to progress</b>	<b>Status (H/M/L)</b>	<b>Mitigating Actions / Support Reqd</b>									
Digital exclusion limiting participation of worst affected communities in engagement programmes e.g. participatory budgeting.	<b>Low</b>	WG funding secured for work to involve care home residents in the digital PB programme. Also arrange in-person voting sessions for digitally excluded.									

Intervention	Right Skills		Green	Current progress on target		
			Amber	Progress behind target but still achievable		
Lead	Guy Lacey and Stephen Tiley	Reporting Period	Qtr.3 2021-22	Red	Progress well behind target	
Key Achievements & Successes			Key Performance Measures			
Step 1 – Online Careers Week delivered in November to students in Year 9 and above in Newport schools focused on the health, social care and childcare sectors. The online sessions were recorded and are now available for students to access as an ongoing careers resource.			% of year 11 leavers not in education, employment or training (NEET)	1.8%	To be reported in June 2022	
Step 1 – Board workshop held in October to review 2018 Ash Futures work and identify longer term skills priorities. Inclusion/equality of opportunity, “green” skills and the impact of artificial intelligence seen as key future priorities.			% of year 13 leavers not in education, employment or training (NEET)	2.5%	To be reported in June 2022	
Step 1 - USW / CG collaborating on post-16 curriculum offer in Newport & enhanced progression opportunities, facilitated by a new city centre CG campus.			RREACH Restart: Individuals receiving support to improve English language skills (ESOL)	April to Dec 2021	460	G
Steps 1 and 2: Ffilm Cymru Newport project team in place to deliver the CRF “Foot in the Door” programme in the city with anticipated 300 beneficiaries. Projects being co-designed with a range of partners including Screen Alliance Wales, Sgil Cymru and Urban Circle. Community engagement underway involving housing associations, Careers Wales, community groups etc.			REACH Restart: Individuals provided with employability support	April to Dec 2021	46	G
Step 3 –Development of carbon literacy training underway for delivery January – March 2022 to communities in rural areas of Newport. Project includes train the trainer sessions to facilitate wider roll out across Newport.			Foot in the Door Programme Beneficiaries	300	Report in July 2022	
Step 3 – “Get Connected” digital literacy sessions developed for delivery early in 2022, with potential for progression to NCC’s Essential Skills digital courses.			Plan for next quarter and the future			
Barriers to progress			Deliver online careers event for schools focused on environmental / green careers			
ESF funds end for Aspire2Achieve affecting Youth Engagement & Progression (NEETs)			Support links between the semi-conductor cluster and schools			
No resource to co-ordinate employer pledge & work experience			Deliver carbon literacy training			
			Deliver “Get Connected” digital literacy sessions and develop digital literacy offer			
			Develop programme for Adult Learners Week 2022			
Status	Mitigating Actions /					
M	Partners collaborate to ensure momentum					
M	Explore alternative delivery options					

<b>Intervention</b>	<b>Green and Safe Spaces</b>		<b>Green</b>	Current progress on target	
			<b>Amber</b>	Progress behind target but still achievable	
<b>Lead</b>	Steve Morgan & Huw Jakeway	<b>Reporting Period</b>	Qtr.3 2021-22 (Oct to Dec)	<b>Red</b>	Progress well behind target

<b>Key Achievements &amp; Successes</b>
Green and Safe Spaces Network continues to work well, with strong levels of engagement and collaboration.
Network workshop (Sept 2021) created further partnership work, opportunities to collaborate, enthusiasm for this vision across shared goals. Network membership is expanding and diversifying.
Several partners cleared mass fly tipping on 'Road to Nowhere', now dubbed 'Road to Nature'. Ongoing partnership meetings and work by Friends of Road to Nature group continue to enhance the area and deter fly tipping.
South Wales Fire and Rescue Service currently at planning stage in developing a temporary solution to allow better and faster river access from the city centre.
Active travel in greenspace: low level lighting has been installed in Tredegar Park and the new active travel route has been completed at Monkey Island, Liswerry.
Several funding bids successful relating to Green and Safe spaces, approx. £500k: <ul style="list-style-type: none"> <li>3 x Nature Networks Fund by Newport Council for biodiversity enhancement at Former Tredegar Golf Course, Monkey Island, Shaftesbury Park Old Allotment</li> <li>UK Community Renewal fund and National Lottery Heritage Breaking Barrier's Grant by Maindee Unlimited for a feasibility study and Greening Maindee Together project</li> <li>Landfill Disposals Tax Communities Scheme (LDTCS) by Buglife for Pollinator Project, 4 sites identified to enhance for pollinators.</li> <li>Welsh Government Transforming Towns fund for City Centre Green Infrastructure feasibility study</li> <li>Natural Resources Wales for mapping of Green Roof retrofitting opportunities in urban centre of Newport. Initial meeting planned early 2022.</li> </ul>
CCTV for Safer Streets 3 (parks) work is underway for Stow Hill, Belle Vue and Chapel park.
Rapid review of research of <i>Diverse Communities Access to and Usage of Local Green Spaces</i> carried out, with recommendations for Board and Network to take forward.

<b>Key Performance Measures</b>	<b>Target</b>	<b>Actual</b>	<b>RAG</b>
% / hectares of accessible green blue space <i>*Green Space Index   Fields in Trust</i>	TBD	TBD	
% Tree canopy cover <i>*UK Ward Canopy Cover WebMap i-Tree</i>	TBD	TBD	
NCC no. of Pollinator sites	20	48	Green
Green & Safe spaces Network members	100	134	Green
Attendees at the last Network workshop	30	31	Green
Green & Safe spaces Newsletter opens	130	↑ 223	Green
Socials (Twitter) followers	150	↑ 113	Green
<i>Tweet impressions &amp; profile visits</i>	6,000	↑ 7,962	Green
Active collaborative projects delivering Green & Safe Vision and <i>Green Infrastructure</i> (GI)	15	↑ 20	Green
Green Flags by 2023:	8	3	Green
Community Full Award	5	3	Green
No. of plans & strategies G&S Vision / GI is embedded into	3	↑ 4	Green
Reduction of (in green blue space):	(Q2 2020 vs Q2 2021)		
Fly tipping incidents	64	↓ 62	Green
Deliberate fire incidents	15	↑ 20	Amber
Other ASB incidents	42	↓ 13	Green
<a href="#">Wellbeing of Wales: National Indicators</a> (25, 26, 28, 29, 38, 40, 43, 44) <a href="#">Thriving Places Index - Newport 2021</a> Place & Environment, Sustainability <a href="#">WIMD - Home Page (gov.wales)</a> Physical Environment			

Comms: 5<sup>th</sup> Newsletter published Nov 2021 sharing best practice across Newport, promote work of Green & Safe Network, opportunities to collaborate, latest reports, resources & funding. Ad hoc info sent to Network in between newsletters. Progress made on an easy to understand 1 page version and/or video of Green and Safe spaces aims.

Consultancy appointed for City Centre Green Infrastructure (GI) feasibility study, by March 2022. Initial meeting Dec 2021, site visits due early 2022, stakeholder engagement sessions due Feb 2022. To identify opportunities for GI, engage with partners and businesses to promote value and multiple benefits of GI, with the aim of GI part of future placemaking plans.

Green Infrastructure Assessment (GIA) is progressing – initial meeting in Dec 2021, consultants to begin work on the GIA. Completion date by March 2022.

NCC Climate Change plan draft incorporates aspects of this intervention, land use considerations and tree planting target. Draft plan out for consultation Dec 2021.

A One Newport Partnership Climate Change sub group has been set up to develop a Newport wide Climate Change Strategy. Initial meeting Nov 2021. Stakeholder engagement being developed.

Woodland wellbeing sessions planned for Bettws in 2022, in NRW woodland, delivered by Coed Lleol, in partnership with NCC North Hub.

Main Risks / Barriers to progress	Status (H/M/L)	Mitigating Actions / Support Req'd
Belle Vue old derelict allotment site not being developed into a community space or enhanced for nature.	High	Follow up again with Bee The Change, work with NCC and Green & Safe spaces Board and Network for an alternative.
Lack of knowledge by Green and Safe spaces intervention on the work being undertaken to deter misuse of green spaces and safety improvements.	Medium	Continue to reach out and contribute to ASB sub group meetings. A lot of work is being doing by partners, support needed to link and feed back into this intervention.
Unequal access to nearby, good quality, safe greenspaces not addressed.	Medium	Explore pilots to engage and support specific areas and communities, with a multi-agency approach, to empower taking ownership of and improve greenspace.

## Plans for next quarter

Continue to Strengthen links with Safer Newport and sub groups.

Plan next Network workshop for Feb 2022.

Get access to the Green Infrastructure map/database early 2022.

Explore pilots to engage and support specific areas and communities, with a multi-agency approach, to empower taking ownership of and improve greenspace.

Make links with Pillgwenlly Master Plan project.

Continue to develop and implement the communication plans.

Continue to strengthen links and opportunities with Housing Associations.

Promote volunteering opportunities via Newsletter.

Explore the rapid review paper recommendations with board and Network.

Link with and share learning with Gwent Green Grid Partnership (GGGP).

Support the woodland wellbeing sessions in Bettws.

Explore further options for Belle Vue old derelict allotment site.

<b>Intervention</b>	<b>Sustainable Travel</b>		<b>Green</b>	Current progress on target
			<b>Amber</b>	Progress behind target but still achievable
			<b>Red</b>	Progress well behind target
<b>Lead</b>	Ceri Doyle / Craig Lane	<b>Reporting Period</b>	Q3 2021-22	

Key Achievements & Successes
<b>STEP 1: PSB to become champions of Sustainable Travel:</b> Gwent Healthy Travel Charter was launched in Nov 2020. 23 organisations have signed up to the charter so far. Partners are working together and sharing best practice to reach the 15 commitments in the charter.
<b>STEP 2: Create an environment where public transport, walking and cycling is prioritised:</b> Sustainable Travel SPG and civil parking enforcement in place. On street bike hire feasibility and scoping work completed. Active travel public awareness campaign launched with animated video shared via social media. Active travel route improvements at Tredegar Park, Old Tredegar Park Golf course, Coed Melyn, Monkey Island and the addition of the Devon Place bridge. Three primary schools have been selected to take part in a traffic free school streets pilot. The pilots are currently under development and Sustrans are working with the schools to ensure parent engagement and encourage behaviour change prior to the pilots starting. After several rounds of public consultation, the Active Travel Network Map is now complete. The map will be used to plan future active travel developments over the next 5 years. Wales Active Travel board also led on a stakeholder workshop in the Newport area.
<b>STEP 3: Encourage the use of ULEV:</b> Mapping is underway to identify the areas of the city which have the highest need for on-street chargers to support a long term rollout. The development of public rapid charger sites is also underway with installations to take place by April 2022. Cardiff Capital Region (CCR) has completed the installation of a rapid charger to support an Electric Taxi trial scheme

Main Risks / Barriers	Status	Mitigating Actions
Not utilising the opportunities arising from the M4 commission.	High	SEWTC representatives sits on the PSB Sustainable Travel group to ensure PSB is fully engaged in this process.
Lack of continued funding for active travel interventions in schools.	Medium	£203k funding received in 2021-22 for traffic free streets near schools.
On street bike hire scheme not going ahead.	Medium	Funding bid ready for submission. To be submitted once the next round of funding is available later in the year.

Performance Measures		Time-scale		Target †	Actual	RAG
<b>Step 1: Travel Charter</b>	Organisations signed up across Gwent	Nov 2021		15	23	Green
<b>Step 2: Active Travel</b>	% increase in journeys from active travel counters on active travel routes comparing previous year for each quarter	2020-21	Year	25%	47%	Green
		2021-22	Q1		30%	Green
			Q2		50%	Green
			Q3		64%	Green
			Q4			
		Year				
<b>Step 3: ULEV</b>	ULE buses in service	Dec 2022		30	16	Green
	Charging points installed	Mar 2021		40	46	Green

Plans for next quarter and the future
<b>STEP 1:</b> Partners to work together to implement the commitments in the Gwent Travel Charter. Also Staff questionnaire to be undertaken later in the year.
<b>STEP 2:</b> Apply for funding to continue the traffic free school streets pilot. Discussions with Transport for Wales and Welsh Government are underway to explore the implementation of this further.
<b>STEP 3:</b> Further installation of chargers to support residents and businesses to transition to zero emission vehicles.

# Minutes

## One Newport

### Strategy & Performance Board

**Date:** Wednesday 16<sup>th</sup> February 2022

**Venue:** Microsoft Teams Meeting

**Time:** 2pm

**Present:** David Letellier – Chair (Operations Manager for SE Wales, Natural Resources Wales); Leah MacDonald (Head of Service, Newport, Aneurin Bevan University Health Board); Craig Lane (Chief Executive, Newport Citizens Advice); Ceri Doyle (Chief Executive, Newport City Homes); Stephen Tiley (Chief Executive, GAVO); Steve Ward (Chief Executive, Newport Live); and Steve Saunders (South Wales Fire & Rescue Service).

**Also in Attendance:** Tracy McKim (Policy, Partnership & Involvement Manager, Newport City Council); Nicola Dance (Senior Policy & Partnership Officer, Newport City Council); Laura Waldron (Senior Policy & Partnership Officer, Newport City Council); and Wayne Tucker (Partnership Officer, Newport City Council).

**Apologies:** Will Beer (Consultant in Public Health, Public Health Wales); Shaun Moody (Group Manager, South Wales Fire & Rescue Service); Guy Lacey (Principle / Chief Executive, Coleg Gwent); Chief Supt Tom Harding (Gwent Police); Caoimhe Cantwell (Senior Policy & Partnership Officer, Newport City Council); Beverly Owen (Chief Executive, Newport City Council); and Nicola Prygodzicz (Aneurin Bevan University Health Board).

No	Item	Action / Decision
1.	<b>Welcome and Introductions</b> Members were welcomed to the meeting.	
2.	<b>Minutes of the Previous Meeting (24<sup>th</sup> Nov 2021) &amp; Matters Arising</b> The minutes were agreed as an accurate record with no matters arising.	
3.	<b>Well-being Plan Performance – Quarter 3 Dashboards 2021-22</b> The Chair thanked everyone for attending Scrutiny to present progress at Quarter 2. Feedback was given by those who attended, including that good questions were asked by members, and overall, it was generally positive. At times the session had to be kept on track to keep the scrutiny to the well-being plan and not move onto other issues, but good discussion. The next phase is that there will be a regional Scrutiny Committee for the new WB Plan but what this means locally for Newport is still to be confirmed. The intervention leads or their representatives presented their quarter 3 dashboards highlighting the key achievements, risks, performance measures and plans for the next quarter. Each of the dashboards were discussed with the following points raised: <ul style="list-style-type: none"> <li>• The Newport Offer (Steve Ward) <ul style="list-style-type: none"> <li>– The Climate Change Sub-group was getting traction.</li> </ul> </li> </ul>	

No	Item	Action / Decision
	<ul style="list-style-type: none"> <li>- There will be more reference in the future on the new Leisure Centre related to carbon zero.</li> <li>- The Centre for Cities Report was noted, which highlighted vacancies in the city. It was stated whether there was an opportunity to use the knowledge around the table on redefining of the city centre?</li> <li>- Better promotion of some positive news stories from the city centre e.g. Reuse and other projects.</li> <li>- Stephen Tiley noted the Regional Town Centres Action Group and whether a representative could attend one of the partnership meetings to discuss their work.</li> </ul> <ul style="list-style-type: none"> <li>• Strong Resilient Communities (Leah Macdonald) <ul style="list-style-type: none"> <li>- Funding for staff related to the integrated Well-being Networks has been confirmed, which is really positive.</li> <li>- Excellent work with regard to the Participatory Budgeting work. Newport is happy to support the wider discussion at Gwent PSB if needed.</li> </ul> </li> <li>• Right Skills (Stephen Tiley) <ul style="list-style-type: none"> <li>- Highlighted Foot in the Door (CRF).</li> <li>- Further discussion on Apprenticeships scheme and issues with moving this forward. Work is taking place to try and resolve and maybe take forward in some way e.g. work experience.</li> </ul> </li> <li>• Green and Safe Spaces (David Letellier) <ul style="list-style-type: none"> <li>- Looking to support Harriet Bleach to ease her workload.</li> <li>- Noted deliberate fires – this is mainly due to fires at vacant properties and not necessarily green spaces. Work is taking place at their partnership sub-groups to respond to this.</li> </ul> </li> <li>• Sustainable Travel (Ceri Doyle / Craig Lane) <ul style="list-style-type: none"> <li>- Happy to include colleagues involved in sustainable travel from across different partners.</li> <li>- They have been identified as a centre of best practice.</li> <li>- Received some good engagement from influential groups and organisations.</li> <li>- It was suggested whether there was a better way of reporting on progress as some positive work isn't being recorded. Maybe some additional narrative could be added.</li> </ul> </li> </ul> <p><b>It was agreed</b></p> <p>Follow up on potential news stories from across the City Centre.</p> <p>Update the group on who from Newport attends the Regional Town Centres Action Group from Welsh Government.</p> <p>Follow up with Stephen Tiley regarding a representative from the Regional Town Centres Action Group attending a partnership meeting.</p> <p>Liaise with NCC Comms on whether a partnership Comms Group is needed.</p>	<p>NCC – ND</p> <p>GAVO – ST</p> <p>NCC - ND</p> <p>NCC – WT / ND</p>

No	Item	Action / Decision
	Follow up with the Leads of Sustainable Travel to improve the reporting of progress by the Board and wider involvement.	NCC – LW
4.	<p><b>Regional PSB &amp; Well-being Assessment</b></p> <p>A few meetings have now taken place, with the last one reviewing the consultation on the draft Gwent Well-being Assessment.</p> <p>This meeting was a partial development day, but they did agree some things e.g. set up a Gwent Engagement Group to support wider comms, etc.</p> <p>The next phase is to work on the response analysis that will support the development of the Gwent Well-being Plan.</p> <p>The future role of One Newport at its sub-groups were raised, which is currently being reviewed. How the local partnerships link into the Gwent PSB is still developing.</p>	
5.	<p><b>Strategy &amp; Performance Board ToR</b></p> <p>Linking into the review of One Newport and its subgroups the group discussed its role within the structure. To support the review mapping of partnership representation is ongoing, which will help One Newport finalise its structure.</p> <p>The Board agreed to take its steer from One Newport on its future once the review has taken place.</p> <p><b>It was agreed</b></p> <p>Continue to map partner representation at the partnership groups.</p>	NCC – WT
6.	<p><b>Communication Plan</b></p> <p>Wayne Tucker noted the progress made with Comms during this year, with the following points raised:</p> <ul style="list-style-type: none"> <li>• Press releases were down but offset by the continued increase in Bulletins (every 2 weeks) and improving use of Social Media to promote news.</li> <li>• Annual Report was published on 29 October 2021 and case studies promoted in the weeks following.</li> <li>• Sharing the Comms messages from the Gwent PSB.</li> </ul> <p>The Communications Plan has been updated for 2022-23. This hasn't changed markedly but amendments were made to reference One Newport / Local Delivery Group. Plus, a reference to highlighting the work of the Gwent PSB alongside One Newport has been added to the action plan.</p> <p>The Board were reminded if they have any news stories related to the Well-being Plan that they would like us to promote to please let the team know.</p> <p>Group noted that there were some stories from the Newport Offer and Right Skills that could be promoted. Suggestion that it would be good to explain Green Infrastructure along with the upcoming Climate Change Plan consultation.</p> <p><b>It was agreed</b></p>	

No	Item	Action / Decision
	<p>Promote stories from One Newport and Right Skills through our partnership Comms.</p> <p>Provide information on Green Infrastructure and Climate Change Plan that could be shared through the partnership Comms.</p> <p>Send any relevant information for communication to <a href="#">Wayne Tucker</a> for circulation via the One Newport communication channels.</p>	<p>NCC – ND / WT</p> <p>NRW - DL</p> <p>Board members</p>
7.	<p><b>One Newport Work Programme</b></p> <p>The Board were informed of the future work programme of One Newport, with the group noting the following:</p> <ul style="list-style-type: none"> <li>• If timeframes allow could the Third Sector Partnership (TSP) Terms of Reference and its role be discussed?</li> <li>• Should the sub-group review be kept or carried over to the next meeting?</li> </ul> <p><b>It was agreed</b></p> <p>Review the One Newport agenda following the points raised e.g. TSP and Sub-group review.</p> <p>To inform <a href="#">Nicola Dance</a> of any comments on the One Newport programme or to add in future agenda items.</p>	<p>NCC - ND</p> <p>Board members</p>
8.	<p><b>Any Other Business</b></p> <p>No other business discussed.</p>	
9.	<p><b>Next Meeting</b></p> <p>TBC – May 2022</p> <p>The following items were suggested to be added to the next agenda:</p> <ul style="list-style-type: none"> <li>• To agree the chair of the group.</li> </ul> <p>Send possible items for the agenda to <a href="#">Wayne Tucker</a>.</p> <p>The group agreed to hold the next meeting face-to-face, with David Letellier offering one of Natural Resources Wales venues to host (River’s House).</p>	<p>Board members</p>

Ask for/Gofynnwch am **Scrutiny**

Our Ref/Ein Cyf **20220202–PARTNERSHIPS**

Tel/Efôn **01633 656656**

E-Mail/E-Bost [Scrutiny@newport.gov.uk](mailto:Scrutiny@newport.gov.uk)

Date **2 March 2022**



Councillor James Clarke,  
Chairperson of the Performance Scrutiny  
Committee - Partnerships

C/O Scrutiny Office  
Civic Centre/Canolfan Ddinesig  
Newport/Casnewydd  
South Wales/De Cymru  
NP20 4UR

### **Summary**

This is a letter from the **Performance Scrutiny Committee - Partnerships** to the One Newport Partnership following the meeting of the Committee held on 2 February 2022 with comments upon the:

- **One Newport Well-being Plan 2021-22 Quarter 2 Performance.**

Dear Chair of One Newport,

### **Comments upon the One Newport - Well-being Plan 2020-21 Quarter 2 Performance**

I am writing to submit the Performance Scrutiny Committee - Partnerships' comments upon the One Newport – Well-being Plan 2021-22 Quarter 2 Performance, to the One Newport Partnership.

This Committee has within its Terms of Reference the statutory duty placed upon the Council by the Well-being of Future Generations (Wales) Act 2014 for the Scrutiny of the Public Service Board.

At the meeting of the Performance Scrutiny Committee - Partnerships held on 2 February 2022, the Committee considered the Well-being Plan 2021-22 Quarter 2 Performance and the One Newport representatives presented progress upon the 5 Interventions, received and answered the Committee's questions. The full summary of the discussion can be found in the **attached** Minute of the meeting and is submitted formally as the Committee's comments to the One Newport Partnership.

If you have a query regarding the content of the letter please contact:  
[scrutiny@newport.gov.uk](mailto:scrutiny@newport.gov.uk)

Yours sincerely,

Councillor James Clarke  
Chair of Performance Scrutiny Committee – Partnerships

**Extract of the Minutes of Performance Scrutiny Committee – Partnerships  
held on 2 February 2022 at 5pm**

**3 One Newport Well-being Plan 2021-22 Quarter 2 Performance**

Invitees:

- Councillor Jane Mudd - Leader of Newport City Council - Chair of One Newport Public Service Board (PSB) and Intervention Lead for the Newport Offer
- Bev Owen - Chief Executive of Newport City Council
- Rhys Cornwall – Strategic Director
- Nicola Dance – Senior Partnership Officer
- Tracy McKim – Policy, Partnership and Involvement Manager
- Will Beer - Intervention Lead for Strong Resilient Communities (NHS Public Health Team Consultant)
- Craig Lane Intervention Lead for Sustainable Travel (Newport Third Sector)
- Steve Morgan Intervention Lead for Green and Safe Spaces (Natural Resources Wales)
- Stephen Tiley Intervention Lead for Right Skills (Gwent Association of Voluntary Organisations (GAVO))

The Intervention Lead for Strong and Resilient Communities informed the Committee that they will update them on the progress made against the key steps of the five objectives set out in the well-being plan as agreed by the partners. It reflects the work they are currently doing in the partnership rather than in their own constituencies; and the focus is all about the collaborative work

The Committee was advised that the Leader of the Council was unable to attend for the update and had asked that her apologies were offered at the Meeting. Members were advised that the Senior Partnership Officer and Strategic Director will cover the Newport Offer section.

**Newport Offer**

The Senior Partnership Officer gave a brief overview of the membership of the Newport Offer Intervention Board, which included Newport Now to bring a local business perspective into the board and the Newport Youth Council to involve young people and ensure a long term focus. She referred to its aspiration to change perceptions and raise the profile of the city.

She pointed out city centre work as noted on the dashboard: key regeneration projects, affordable homes, green infrastructure works, and the proposals for a new city centre leisure centre and further education campus that brought the Council together with Newport Live and Coleg Gwent. Also noted the collaboration with the Police and Newport Now on the application to retain the Purple Flag Status for the city centre night-time economy, which could also provide stimulus for long term investment potential. Partners have been working to support the tourism economy, which has been hit hard by the pandemic: investment in the Transporter Bridge, partners putting on events such as the half marathon, and the Mercure hotel development in the City Centre. Survey work will also be done to establish performance measures in helping improve people's perceptions about the City.

Members asked the following:

- Members noted the need for Newport to have a diverse economy and asked if businesses have approached the Partnership wanting to come into Newport.

The Senior Partnership Officer noted that there will have been enquiries and clarified that inward investment enquiries are responded to by the council.

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- A Member commented that there seems to be two polarised perceptions of the City Centre. Looking at social media, some well-known traders will state the bad rather than the good through their experiences. Although there is activity for development within the city; there lies the issue that Newport has the most empty retail units in Great Britain. Despite there is ongoing work for development, it has to be acknowledged that people have a dark view of the City Centre and queried how the partners are managing that and bringing people into that conversation.

The Senior Partnership Officer responded that a main aim of the Newport Offer is about changing the perceptions of the City Centre and to promote the good news stories about Newport, and that these come from the works of individual partners, partnerships and local communities.

- Members asked if the partners work smoothly without much risk of overlapping in the work. If an overlap would occur, is it a challenge for the partners and are they dealt with well?

The Senior Partnership Officer confirmed it has not been a particular challenge due to strong partnership working but recognised there are many organisations working in the city centre, for example, and the Newport Offer has an action to look at the different groups contributing to city centre management to avoid duplication.

- Members acknowledged the impact of online shopping on the City Centre and queried if partners have looked at other activities to encourage people into Newport, such as through a mix of the arts and culture as they note they have the bowling alley there but have lost the cinema in the city centre.

The Senior Partnership Officer stated that initiatives include activity by the Newport BID and events that are visitor focused; the officer offered to pass on more information on that after the meeting.

- Members noted recognition of the work going on such as the bridge and market arcade developments as well as the green areas in town which helps with people's perceptions. Building on perceptions, the Member asked if anything was linked from the City Centre PSPO and from the Newport Offer stage.

The Strategic Director noted that the PSPO work goes through the partnership structures around Safer Newport which is a safety partnership that is separate but is linked in through the statutory partnership, part of Crime and Disorder Act Legislation. It is primarily led by the police and local authorities. Does not necessarily go through the Newport Offer but assured Members they are cognisant of what happens with the PSPO work.

**Strong Resilient Communities**

The Intervention Lead for Strong Resilient Communities gave a brief overview of the collaborative work and funding streams as on the dashboard. Through Participatory Budgeting, £415,000.00 has been granted for community-based projects to improve people's well-being and to help those in the community who have been hit hardest during the pandemic, as we move into the recovery phase. The aims are to ensure people have the information they need to support them to improve their mental well-being, and to build up resilient and cohesive communities. The Participatory Budgeting has been a way to empower residents in making decisions to stimulate community projects.

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Steering group oversees these projects and includes representation from groups, such as Newport Access Group, Ethnic Minorities Youth Support team. These programmes have been successful so far: they speak to a local need and the Partner noted the Partnership Officer from Newport City Council, Huw Williams has been instrumental in driving the work. Two well-being collaboratives, one in Ringland and one in Pill, were discussed, which bring agencies together and include a play-based approach. The Lead referred to the future plans for the next quarter which are set out in the highlight report provided and that they are looking at the representation and fairness commission to measure the impact that the programme has had.

Members asked the following:

- Are any other initiatives in other areas in Newport?

The Lead highlighted that the Well-being plan was never going to capture the full locality of the work happening. Ringland and Pill were to test out proof of concept on a small scale to bring partners together to give them a blueprint to extend to other areas. The next step for them would be to see how much they have achieved in those areas, then bring it to other areas.

- Members commended the Early Years Work in Bettws. Normally the hubs are the main drivers with the work, and asked if members of the public come forward to have an input on the work going on, just like how Communities First started off originally.

The Intervention Lead stated the bottom to top approach is critical to the Well-being Plan. Seeking to test out methods to engage with the communities, such as the participatory budgeting which is allowing the communities to have their say..

- The Member went on to ask if the team have had a good response from the communities involved.

The Lead confirmed they have had community conversations with different approaches in different areas

- Discussion ensued about the wider community and how sport plays a major role in children and young adult's lives as it would change attitudes so stated that everyone should encourage people to participate in sports.

The Lead recognised that anti-social behaviour can be linked to youths being bored without anywhere to go. Sport is important as it encourages discipline and comradery. The New York midnight basketball idea was referred to whereby basketball courts were installed in the area of anti-social behaviour reports following discussions with young people. This example showed how community voices are important for inclusion in the decision making process.

- Members praised how the partners work together and that Newport is very multi-cultural. They fully appreciate that all people from walks of life are involved and asked if the partners are bringing everyone together and making sure they are able to take part.

The Intervention Lead confirmed that arts and cultural activities are a way to bring people together, important in creating more cohesive communities for the future. Those values are at the heart of the plan and they agree with the Member that it's important to include as many people in the community.

- Members noted the issue mentioned with working from home isolation, many lack social interaction and asked if the partners have worked together in relation to that.

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The Lead confirmed they have struggled throughout the waves of the pandemic in looking across the board on how to open the community hubs back again safely, still quite a challenge with the current surge of omicron cases. There are issues for example such as volunteers who may be unable to support as they are shielding/anxious to venture out. Ways to address this social anxiety and to get people out again are being considered. It was recognised that interactions are less due to working from home and the partners are looking at what they need to do in the recovery phase.

- The Member went on to explain how some colleagues from his workplace meet weekly to go for a walk and a chat which has been hugely beneficial. Grassroots ideas like that should be encouraged and asked if partners are trying to reach to organisations to promote things like that further.

The Lead stated that there is a strong overlap between the Strong Resilient Communities and Green and Safe Spaces interventions, which is looking to open safe and accessible spaces and where the community can have more ownership over those.

There are also discussions through the Sustainable Travel Intervention Board on helping people use their cars less e.g. safe route to schools etc. which will also help people to connect in ways they may not have done beforehand.

- Have the partners linked in and engaged with young people on strategies?

The Lead confirmed the steering group wishes to involve young people. It was acknowledged that it is difficult to identify people who represent such a diverse community of young people but the partners are trying to do this and know that they can do better. The Lead noted they are working within the Well-being of Future Generations Act so assured the Committee they are trying to be representative of the people in Newport.

- The Member went on to ask the Lead to confirm the lead partners in their area.

The Lead referenced the Newport Third Sector Partnership – a range of voluntary organisations represented by that partnership and they also work quite closely with GAVO. The Board works quite closely with Newport City Homes regarding their masterplans and built environments and with developers of the Ringland hub, alongside officers within the council in a range of service areas. All partners have an important role to play: For some it is about stimulating grass roots activities, some to change the environment for communities or improving infrastructure.

- How do the partners communicate with elderly residents who are not easy to contact/on social media technology?

The Lead confirmed he has spoken with Senior Citizens Forum in Newport who are active and noted that there have been disadvantages of digital transformation as well as advantages. The network of Well-being Champions work have sought to engage with residents. When community hubs are open again, they will look to use noticeboards and speak with the hub managers. It was recognised that there are elderly people who are digitally excluded so other approaches will be required.

- Discussion ensued on how the pandemic has exposed how isolated the elderly can be from day to day social interactions and leaflet campaigns could work to help combat that. Members then asked how often partners refer to the

## **Extract of the Minutes of Performance Scrutiny Committee – Partnerships held on 2 February 2022 at 5pm**

councillors/community councillors and how the organisations out-reach to the members.

It was noted that members are involved in the participatory budgeting programme and they have supported asset mapping. It is something that could be strengthened and potentially facilitated through Democratic Services.

- Members expressed concern on the lack of changing facilities for sporting teams, such as for the Ringland area. Members then wished to commend the work with NCH and future developments going on for the area.

It was advised that changing facilities could be a discussion with the hub manager or considered as part of any future Well-being Centre development plans

- The Committee thanked the Lead, acknowledged that the teams may not afford changing facilities starting up with expenses of the ongoing funds and asked if the Lead could consider the above suggestion for the Partners to consider that for the whole of Newport including Ringland for facilities usage and asked if the Lead could come back to the Committee to the next meeting on that.

The Lead agreed he would take that to the partners to consider and discuss.

### **Right Skills**

The Right Skills Intervention Lead introduced the Intervention to the Committee and gave a brief overview of the well-being dashboard and advised the Committee that similarly to comments made in the earlier Progress Updates by other Leads, assured Members that positive strides were being made but highlighted the impact of the pandemic on the work, which has brought challenges. Members were informed of the key achievements and successes from the quarter, mentioning the development on the Virtual Careers Week for students in Year 9 and above in Newport schools focused on the health, social care and childcare sectors and also workshops to address longer term skill needs. Adult Learners Week was promoted and online content developed. The Lead noted that the One Newport Board has agreed to establish a group to support the promotion of Welsh language skills in the workplace.

The Lead noted that over £800,000 grant funding has been secured from the Community Renewal Fund for “Foot in the Door” project to be delivered by Ffilm Cymru. The Newport project will develop skills required by the screen sector, create training and employment opportunities for young people in the city, and support strong working links between the screen sector and education providers locally.

The Lead explained the key measure performance indicators with the committee and covered the plans for the next quarter and for the future, such as delivering an online careers event for schools focused on the health and social sector which is scheduled for November 2022.

Members asked the following:

- Members recognised that online engagement is a challenge and acknowledged that the area comes with a number of challenges and asked if the numbers spiked of younger adults in NEET (Not in Education, Employment or Training) as a result of the pandemic.

The Lead advised he would need to look at the numbers as the pandemic is likely to have affected them. The Lead explained that by addressing this as a board, they

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were seeking to ensure there are effective pathways of support for people who could potentially become NEET. .

- Members asked if numbers get better or stay the same.

The Strategic Director noted that in his experience 12 years ago, they had 10% of school leavers not becoming in NEET. It has been brought right down since then and it would be interesting to see the impact of the pandemic on that. All partners involved, voluntary sector and careers wales, training providers have worked hard to ensure these individuals have opportunities.

- Is the CRF grant a long term agreement?

The Lead confirmed unfortunately it is only until June but they will monitor that to give more opportunities for people to get involved in different sectors as a legacy. Tight timescale but a lot of work has gone into putting into the bid, so the team is focused on how the money is going to be spent; as the ball is rolling on how to use the grant efficiently.

- In regards to apprenticeships; if firms are willing to take on people who do not serve a five year term and commented that the terms seem to be shortening.

The Intervention Lead agreed with the comment but noted that there are lots of organisations with opportunities.. The public sector partners try to support that and promote them.

- Is there any linking in with other partners to work together to hold apprenticeships with the new partnerships on board?

The Intervention Lead confirmed that apprenticeships has been discussed and partners have apprentices they bring on. As the Board progress forward it is something they can look into further.

- Members mentioned with regard to Covid recovery; empowerment of volunteers that stepped up during the pandemic. The Member asked if there has been consideration for them to be accredited through the work they have done with qualifications to allow them to prove the skills they have.

The Lead confirmed that volunteering is one of the Partnership's key aims and GAVO has a volunteering centre. There has been huge support from the partners for the volunteers and commended the work from the volunteers. Volunteering can be treated as a stepping stone to a career and builds on people's ability to work with people as qualifications can be a grey area as with qualifications sometimes they require actual work experience but ways of volunteering could link to that. The ideal is for volunteers to be recognised in the schemes for the work they have done.

### **Green and Safe Spaces**

The Intervention Lead provided the Committee with a brief overview of the intervention dashboard to the Committee to show how the team is delivering against the well-being objectives. The Lead noted a key achievement so far as the Network Workshop (September 2021) created further partnership work with opportunities to collaborate and saw the network membership expand from that. He also referred to the new Community Green Flag Award achieved for t Tredegar House and 5 other Green Flags retained for another year.

## **Extract of the Minutes of Performance Scrutiny Committee – Partnerships held on 2 February 2022 at 5pm**

Members were informed that they have successfully secured funding for a City Centre Green Infrastructure (GI) feasibility study by March 2022 to identify opportunities for GI, engage with partners and businesses with the intention that the GI is part of the future plans.

The Newport City Council Climate Change Plan draft incorporates the aspects of this intervention with a tree planting target.

The Lead also commented on future plans such as applying support for the woodland wellbeing sessions in Bettws, continuing to strengthen links and opportunities with Housing Associations, and looking to promote volunteering opportunities via Newsletter.

Members asked the following:

- A Committee Member confirmed with the partners that the 'road to nowhere' area would be turned into a nature reserve and asked if they will be liaising with the Welsh Government to get the nearby Lake turned into a part of the reserve.

The Intervention Lead was not aware of that engagement but agreed to take that on board. The partner fully understood the issue as it was an eye sore with the issue of fly-tipping and the result is well overdue. The Lead agreed to take on board that idea suggested.

- A Member asked if ash trees are being felled in the woods by Morgraig Avenue in Duffryn.

The Lead clarified that unfortunately the rate of felling is high at the moment as there are a lot of tree diseases and also new tree diseases in Wales. The trees mentioned are being felled for Ash Die Back disease. Despite this, there are a lot of initiatives for tree planting. The Welsh Government have a national forest objective and working with a number of partners. Also it was explained that the partners are discussing initiatives with the private/public sectors on how to maximise lands for the future with tree planting.

- Members noted small green spaces sewn with wildflowers elsewhere and asked if the team has considered for the same to go into areas of Newport. Members also went on to raise the issue of antisocial behaviour in the form of off-road bikers and quad bikes in green spaces and asked if there is an opportunity for the partners to engage with those and find an area of land to help mitigate the behaviour.

In response, the intervention lead noted that they are planning on planting specific colourful species around the City as it was noted that they need to use particular species in certain areas. The Lead referred to the November's e-Newsletter which listed specific examples of plants and wildflowers they have used in Newport and will focus on those in the next update for the Q3. It was stated that Members could see some of the work done so far along the riverfront from interventions and partnerships but agreed it is good to see and replicate ideas around the area.

On the second point, the Lead was mindful that this was not relevant to the partnership but it is something they do consider as they partner with other organisations outside of the interventions, such as with the police.

The partner recognised that anti-social behaviour such as wild-fires and quad biking for example can be issues and have found from initiatives such as providing a space for quad-bikers to go but often they wish to explore and develop their own tracks. Members were informed that the partners are seeking to ensure that people can enjoy their time outdoors but also not damage the environment.

### **Sustainable Travel**

## **Extract of the Minutes of Performance Scrutiny Committee – Partnerships held on 2 February 2022 at 5pm**

The Intervention Lead introduced the Sustainable Travel Intervention to the Committee and referred to the aim of reducing carbon emissions through encouraging active transport and public transport to mitigate climate change and to promote the health benefits from that. Initiatives were mentioned, three primary schools are involved at the moment to discourage the use of vehicles to create safer sustainable spaces around schools. Active Travel Network Map will be used to plan active travel development plans for the future. It was noted the partners are keen to take advantage of the behaviour change encouraged by the pandemic of reduced private car use and encourage active travel, a stakeholder workshop is looking at how to make that permanent.

Committee were informed of the public awareness campaign with a video shared on social media, and provided an update on the Devon Bridge project progression, and implemented low level lighting on shared routes. The Lead stressed that the partners are mindful that some people are unable to take part in active travel so are being realistic with their work. The partners are in the process of getting funding for bike hire within Newport. Due to Newport's topography, it was noted they need electrical bikes included so further funding has been applied for.

Members asked the following:

- Members raised the issue of the Fflecsi service not being able to reach all areas of Newport so stressed that it is difficult for residents to partake in active travel initiatives.

It was noted that the Fflecsi service in itself was not managed through the intervention. Through the Well-being Plan there are a number of partners working together to resolve the issue of active travel.

- A Committee Member referred to the mention of the electric car charging points and wished to suggest other local areas away from main roads and within wards. The Member asked how they would go about requesting the points to go within the wards.

The Intervention Lead noted that they recognise that accessibility and affordability of the vehicles is an issue and not everyone has off street parking for the points. The charging points will be key to ensure low emission vehicles are being used sustainably and advised they are at the mapping stage. The Lead noted that they would take this suggestion back for the partners to look into.

The Committee thanked all of the officers and partners for their comprehensive presentations and for their time in answering the questions. They praised the teams on the work they have done so far.

### **Conclusions:**

1. The Committee **noted** the performance within the One Newport Well-being Plan 2021-22 Quarter 2 Performance Appendices 1 to 5.
2. The Committee **made** the following comments to the Partnership:

The Committee Members thanked the Intervention Leads for attending and praised the commitment and work of the partners, the Members recognised that there is a strong working partnership taking place. Members also noted some parts of the interventions cross over as they fit in naturally without duplication, much like the Green Safe Spaces and Newport Offer.

### **The Newport Offer**

**Extract of the Minutes of Performance Scrutiny Committee – Partnerships  
held on 2 February 2022 at 5pm**

Members requested if further details could be given on tourism related initiatives currently running, and planned within Newport.

**Strong, Resilient Communities**

The Committee asked for the Strong and Resilient Communities Intervention Lead to look into the start-up fees for clubs, new developments on hubs within Ringland and if other areas of Newport have similar plans of work to use our facilities and buildings for different purposes to engage more people in the community.

**Right Skills**

The Committee wished to note their support for the hard working team of volunteers behind the projects and would like their work would be recognised.

**Green and Safe Spaces**

The Committee asked if partners could liaise with the Welsh Government to turn the 'Road to Nowhere' into a nature reserve.

**Sustainable Travel**

The Committee spoke of the importance of having more charging points throughout the city for electric vehicles, and understand that they would need to be creatively and evenly placed in communities where they can be used easily.

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# One Newport Partnership

23<sup>rd</sup> March 2022

## Safer Newport Community Safety Partnership update

### **Purpose**

To update OneNewport on progress of the Safer Newport Community Safety Partnership (CSP) and ongoing work through the early phases of recovery from the COVID pandemic.

### **Background**

Safer Newport is the city's CSP and delivers on emerging local community safety issues and problem solving regarding a range of themes including:

- Anti-social behaviour (ASB)
- Serious and organised crime (SOC)
- Safer Pill
- Safer City Centre

The group is jointly chaired by Gwent Police and Newport City Council (NCC). Last progress report of Safer Newport was submitted in September 2021.

### **Update**

The following progress by the CSP has been achieved during a period of transition to eased social restrictions. The CSP has adapted, meeting remotely on a bi-monthly basis and a range of support has been provided in accordance with the changing needs of the community.

*In November 2021, NCC Partnership team was awarded the OPCC Partnership Award for the organisation's contribution to the success of two Home Office Safer Streets funding bids over 2021/22 in partnership with Gwent Police.*

### **Anti-Social Behaviour Group**

- Kim Herniman (Children and Young People Services, NCC) chairs with newly appointed fire chair Steve Hulme (South Wales Fire and Rescue Services – 'Fire') – new work plan is being developed under the new chair arrangements, emphasis will be placed on demonstrating value of partnership work
- Vacant and vulnerable buildings work – process has been strengthened by enhanced information sharing practices between Fire leads and NCC Problematic Buildings group
- OPCC community safety funding 2021/22 funds have been committed to piloting the development of an ASB Dashboard which will enable partners to have a more unified understanding of ASB issues across Newport. This shared data set, which compiles partner intelligence across wards will be used to inform operations and strategic planning. License has been purchased for 2022/23 with Tableau. Project team is in place.

- OP Bang (October 2021) was successful due to diligent planning between Gwent Police, Fire, NCC and Police, Positive futures and Newport Live – group have identified further improvements for next year, including comms and greater lead in time for planning

### Serious and Organised Crime

- C/I Matthew Sedgebeer, new chair now in place, remit of work currently under review. Feb 2022 – introductory meeting held to discuss current SOC work across Gwent, and opportunities to strengthen partnership work going forward.

### Safer Pill group

- A Multi Agency Targeted Enforcement (MATES) partnership approach to be used to dealing with problems. Current priorities in workplan include:
  - safeguarding of exploited adults
  - tackling antisocial behaviours, such as on-street drinking, drug use
  - identifying early intervention opportunities for vulnerable groups and reviewing provision of diversionary activities
  - improving the built environment, physical appearance and green space of Pill.
  - securing damaged, abandoned & empty premises to remove opportunity for criminal activity and arson.
  - support for local businesses to discourage ASB and criminality
  - partnership approach to dealing with knife crime - knife sweeps, awareness, education, intelligence building, enforcement days etc
  - Funding
    - Gwent Police and Newport City Council successfully bid for £400,000 of Home Office 'Safer Streets' funding to respond to high levels of acquisitive and neighbourhood crime in Pill
    - Interventions are in the final stages of delivery and include, but are not limited to:
      - **Infrastructure Improvements** - Enhanced lighting and CCTV coverage of Commercial Road, Alexandra Road, Capel Crescent, Alma Street, and Francis Drive
      - **Bespoke home security improvements** - replacing locks on doors and windows, home CCTV options, external porch lighting, property marking (to deter theft and identify items)
      - **Crime prevention publicity campaign** - raise awareness of interventions delivered and support available. Media will include crime prevention leaflets, billboards, social media, radio and newspaper articles.

### Safer City Centre:

- Matthew Cridland (Regulatory Services Manager Commercial Standards, NCC) is now Chair with CI Shaun Conway – new robust work plan is in place, presented to CSP in Oct 2021
- The group has undertaken collaborative response planning with the ASB sub-group leads
- Safer Streets 3 bid submitted in July was successful – £400k is being invested in the city centre to improve safety of public spaces for all, and specifically women and girls. Strategies were informed by Gwent wide consultation, and key stakeholders with an interest in the safety of women and girls. The following work is in the final stages of delivery:
  - Increased street/park lighting, and installation of CCTV in 3 city centre parks – Belle Vue, Chapel Park and Stow Hill

- Pilot a Community Guardian role through expansion of Newport Now’s ambassador scheme, to increase feelings of safety. Officers will be provided with Tuk Tuks to support community engagement campaign in city centre
- Working with local businesses through a “Safe Space” accreditation scheme for women and girls to access help (able to provide basic first aid, access to phone/wi-fi, signposting to support)
- Education/research officer working with a range of local partners to deliver programs and training to tackle bystanderism and sexism – influencing views and changes in behaviour, encourage reporting of concerning behaviour by the public

### **Other work**

- Community Cohesion
  - There are a range of community cohesion and COVID-19 recovery activities being undertaken to support vulnerable groups most impacted by COVID-19
  - A full briefing on a range of community cohesion challenges is provided at each Safer Newport meeting
  - A further PB allocation of £415k is in final stages of delivery. Funds have gone to groups of community most impacted by COVID-19 – funding community organisations investing locally building resilience, mental health, information and access, strengthening community cohesion and building social capital. There is a strong evidence base to suggest that social capital has strong links to improved wellbeing.

### **Domestic Homicide Reviews**

- Ongoing case is being considered for resubmission
- New DHR – family have been written to by CSP chairs, first panel will be held on 10th March, chaired by Amanda Lewis, Probation Services. NCC has identified funding.

### **Rough Sleeper strategy group**

- Since March 2020 the rough sleepers sub-group has worked with 344 people sleeping rough in Newport.
- Chair is now Natalie Thompson (Housing, NCC)

### **Adults at Risk of Sexual Exploitation**

The Strategic Sexual Exploitation of Adults group is under review following the appointment of new chairs. D/I Michelle Chaplin has reconvened. A terms of reference had been drafted. Next priority is work plan. Role of chair will be rotated, with each meeting focussing on key barriers for those seeking help – mental health, substance misuse and housing.

### **Terms of Reference**

The terms of reference for Safer Newport (last reviewed Feb 022) establishes the group as the Community Safety Partnership in accordance with the Crime and Disorder Act 1998, delivering alongside the Well-being Plan. The group also provides a forum for tactical and operational delivery discussions. The move to a regional PSB and development of a Well-Being Plan for Gwent 2023- 2028 requires a further review of the terms of reference.

Safer Newport will continue to work jointly to the OneNewport partnership on key updates and progress, and seek support and joint working as appropriate, but is a statutory body in its own right.

## Recommendations

PSB members are asked to:

1. Note the positive work of Safer Newport over the last six months, and continue to support this partnership approach through their own organisations.
2. Note the requirement to amend the community safety partnership terms of reference as part of the current partnership review.

**Timetable**     Immediate

## Well-being of Future Generations

As detailed previous reports to the PSB, Safer Newport is the city's community safety partnership established by the Crime and Disorder Act 1998. The priorities of Safer Newport have been set based on data and intelligence relating to the key community safety issues for the city. All of the priorities reflect the five ways of working and contribute to a number of the national well-being goals and the interventions in the Well-being Plan.

## Communication

The work of Safer Newport and the sub groups is regularly communicated through official channels by all partner organisations. Communication is a standing agenda item for each Safer Newport meeting and any issues or requests are discussed as required. A new regional communication group has been set up to share the work of all the community safety partnerships across Gwent.

## Contact

Chief Supt Tom Harding, Gwent Police [Tom.Harding@gwent.pnn.police.uk](mailto:Tom.Harding@gwent.pnn.police.uk)

Rhys Cornwall, NCC [rhys.cornwall@newport.gov.uk](mailto:rhys.cornwall@newport.gov.uk)

Caoimhe Cantwell, Partnerships Team NCC [queeva.cantwell@newport.gov.uk](mailto:queeva.cantwell@newport.gov.uk)

## One Newport Partnership

23<sup>rd</sup> March 2022

### Communications Plan

#### **Purpose**

To note communication activity throughout 2021-22 and the updated Communication Plan for 2022-23 as agreed by Strategy and Performance Board.

#### **Background**

Good communication is central to the success of the work of both the One Newport Local Delivery Group and the wider partnership.

The Communication Plan is One Newport's framework for how it plans to manage effective communication across the partnership to raise awareness of the work of the local partnership and the Well-being Plan and enable transparency, engagement and involvement.

Strategy and Performance Board agreed the previous Communications Plan in February 2021. This report highlights the activity that took place throughout the last year and presents an updated version for 2022-23.

#### **Update on Activity**

One Newport has a [website](#) and operates the following social media accounts as part of its communications activity:

- Twitter ([@OneNewport](#))
- Instagram ([onewport](#))

During the last year we continued to make good progress in communicating the work of the local delivery group and well-being plan ensuring stakeholders and the public are kept aware of progress. This includes ensuring partners were kept informed of the changes due to the establishment of the Gwent PSB and how this affected the local partnership. In addition, due to the continued impact of Covid-19, we have continued to share important messages from partners to support their wider communication.

Some of the key points of activity to highlight during the last year are as follows:

- One Newport Bulletin continues to be produced every two weeks to communicate news from partners even as we begin to get back to normality.
- We have supported campaigns run by partners including Clean Air Day; Get There Together; Abuse Support Services Directory; Elder Abuse Day; Healthcare, social care and childcare event for Schools; Adult Learners Week and Participatory Budgeting.
- The Annual Report 2020-21 was published on 29 October 2021 showcasing progress made against the Well-being Plan and highlighting positive case studies.

## Gwent PSB Communications

The new regional PSB have undertaken communication activity to support the development of the Well-being Assessment process. They operate the following social media accounts as part of this activity:

- Facebook (Gwent Public Service Board)
- Instagram (gwentpsb)
- Twitter (@gwentpsb)

## Recommendations

1. Members are asked to note the outcomes of the Communications Plan 2021-22 and the Communication Plan for 2022-23 as agreed by the Strategy and Performance Board (Appendix B).

## Timetable

Task	Deadline
Strategy & Performance Board <ul style="list-style-type: none"><li>- Update on communication activity during 2021-22</li><li>- Agree draft communication plan for 2022-23</li><li>- Identify potential news stories for communication</li></ul>	16 Feb 2022
Strategy & Performance Board <ul style="list-style-type: none"><li>- Identify potential news stories for communication</li></ul>	May 2022
Strategy & Performance Board <ul style="list-style-type: none"><li>- Review action plan for 2022-23</li><li>- Identify potential news stories for communication</li></ul>	Aug 2022
Strategy & Performance Board <ul style="list-style-type: none"><li>- Identify potential news stories for communication</li></ul>	Nov 2022
Strategy & Performance Board <ul style="list-style-type: none"><li>- Review action plan for 2022-23</li><li>- Agree proposed communication plan for 2023-24</li><li>- Identify potential news stories for communication</li></ul>	Feb 2023

## Well-being of Future Generations (Wales) Act 2015

The Communication Plan shows how One Newport plans to manage effective communication across the partnership to raise awareness of its work and delivery of the Well-being Plan.

This aims of the plan comply with the sustainable development principle (five ways of working) in a number of ways including promoting more effective collaboration through joint communication of partnership work; working in a more integrated approach to more effectively communicate partner activities; to promote both the short and long term aims of the well-being plan to the public; to ensure stakeholders have all the information they need to be able to work in a more preventative way; and to better involve the public in the work of the local partnership.

## Communication

The discussion of this report will be recorded via the minutes of the Strategy & Performance Board. Any potential news stories or specific communications identified will be publicised following the meeting.

## Background Papers

[One Newport Communications Plan 2021-22](#)

## Contacts

Name	E-Mail	Phone Number
Wayne Tucker	<a href="mailto:Wayne.Tucker@newport.gov.uk">Wayne.Tucker@newport.gov.uk</a>	01633 210502
Nicola Dance	<a href="mailto:Nicola.Dance@newport.gov.uk">Nicola.Dance@newport.gov.uk</a>	01633 233665

## **Appendix A: Communication Activity during 2021-22**

The table below details the activity undertaken during 2021-22 to communicate the work of both the local delivery group and wider partnership along with progress on the well-being plan for Newport.

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

a) Highlight the work of the One Newport partnership and Well-being plan to partners and the wider public to raise awareness and understanding					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<b>One Newport Bulletin</b> <ul style="list-style-type: none"> <li>Publish regular One Newport Bulletins with content from partner organisations.</li> </ul>	All	At least once a month	Wayne Tucker	Above target. Bulletins continue to be produced every two weeks using Microsoft Sway. Content includes an update on the Well-being Plan, alongside news from the wider partnership.	Green
<b>Social Media</b> <ul style="list-style-type: none"> <li>Continue to increase social media communication.</li> <li>Develop and utilise hashtags to promote social media posts where appropriate.</li> <li>Increase social media follows.</li> <li>Ongoing review of social media usage stats.</li> </ul>	All	Ongoing	Wayne Tucker / other Policy, Partnership & Involvement (PPI) Team members with access	The <a href="#">@OneNewport</a> (Twitter) and <a href="#">@OneNewport</a> (Instagram) accounts are used to communicate news from the well-being plan and wider partnership. Continue to utilise Hashtags where appropriate to promote the well-being plan and wider partnership: #RightSkills / #TheNewportWeWant / #jobs / #SaferNewport / #teamwork / #partnership.	Green

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

a) Highlight the work of the One Newport partnership and Well-being plan to partners and the wider public to raise awareness and understanding					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
				<p>We currently have 1,925 followers on Twitter and 217 followers on Instagram.</p> <p>The use of usage stats is still at its infancy, but we plan to utilise this better to understand how our tweets are interacted with.</p> <p>Campaigns from partners supported including: Health, social care and childcare Careers event; “Foot in the Door” Masterclass; Learn a New Skill – Adult Learners Week; Annual Report case studies; Residents survey on attitudes to learning Get There Together; Abuse Support Services Directory; Elder Abuse Day; Participatory Budgeting; Clean Air Day 21 and the Gwent Well-being Assessment consultation.</p>	
<p><b>Annual Report</b></p> <ul style="list-style-type: none"> <li>Publish 3<sup>rd</sup> Well-being Plan Annual Report 2020-21.</li> <li>Develop innovative &amp; engaging methods of communicating progress on well-being plans / annual reports,</li> </ul>	All	June 2021	Wayne Tucker	The 3 <sup>rd</sup> Annual Report was published on 29 October 2021.	Green
	All	Ongoing	Intervention co-ordinators	Microsoft Sway as again used to produce the Annual Report and continues to be used for the	

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

a) Highlight the work of the One Newport partnership and Well-being plan to partners and the wider public to raise awareness and understanding					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
using Welsh Government regional support funding for PSBs.				One Newport Bulletin's and PSB Summary of Business.	
<b>New Stories</b> <ul style="list-style-type: none"> <li>Identify regular news stories highlighting the work of the PSB.</li> </ul>	All	Ongoing	Intervention Boards & Strategy and Performance Board	Press releases and Newport Matters features on: <ul style="list-style-type: none"> <li>Health, Social Care and Childcare Careers event for Schools.</li> <li>Learn a new skill – Adult Learners Week</li> <li>New electric vehicle charge points across Gwent.</li> <li>Local Area Energy Plan.</li> <li>Clean Air Day with PSB partners to promote their Electric Vehicles and active travel routes across the city.</li> <li>Participatory Budgeting.</li> <li>Partnership Working Helping Homeless People.</li> <li>Active Travel Update.</li> <li>Rain Gardens in the City Centre.</li> </ul>	Amber

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

a) Highlight the work of the One Newport partnership and Well-being plan to partners and the wider public to raise awareness and understanding					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
				<p>Fewer press releases have been issued in the last year but the Bulletin containing partner news has doubled in frequency and social media campaigns have increased.</p> <p>To support the wider 'Newport Offer' work we are looking at better identifying positive partnership news stories and improving communication of these to the public via existing methods and through a regular newsletter.</p>	
<b>Case Studies</b> <ul style="list-style-type: none"> <li>Highlight the positive work through development of case studies.</li> </ul>	All	Ongoing	PPI Team	Case studies were identified for the Annual Report and promoted individually over Social Media through Microsoft Sway. This allowed us to not only promote the annual report but highlight positive news stories.	Green
<b>Reports</b> <ul style="list-style-type: none"> <li>Intervention Dashboards available on the website and advertised across the partnership.</li> </ul>	All	Quarterly	Wayne Tucker	Dashboards published for Qtr.4 2020-21 and Qtr.1 & Qtr.2 2021-22. The Qtr.3 Dashboards are in process of being developed.	Green

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

b) Keep Board Members within partner organisations updated about the work of the One Newport partnership and the Well-being Plan					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<ul style="list-style-type: none"> <li>Brief Cabinet member / board members of partner organisations as required.</li> </ul>	Decision Makers	Quarterly	PPI Team	Ongoing.	Green

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

c) Facilitate a process for partners to effectively communicate their key messages, news, campaigns and showcase their success stories					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<ul style="list-style-type: none"> <li>Co-ordinate content for Bulletin from partners.</li> <li>Act as a central point for the circulation of information.</li> </ul>	Decision Makers / Delivery Groups /	As required	Wayne Tucker	Continue to collate information from partners via their social media channels and from information directly received e.g. Gwent Levels, Carers Week, Digital Skills / Get Connected, fire service / police safety messages, etc.	Green

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

c) Facilitate a process for partners to effectively communicate their key messages, news, campaigns and showcase their success stories					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
	Interested Parties			Colleagues also share information to be included in our Bulletin or posted on Social Media.	Green

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

d) Ensure all information is accurate, timely, consistent, effective and up-to-date					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<b>Website</b> <ul style="list-style-type: none"> <li>Continuously review and update the One Newport website.</li> <li>Ensure the site is user friendly, easy to navigate and engaging for stakeholders &amp; the general public.</li> </ul>	Decision Makers / Delivery Groups /	Quarterly	Wayne Tucker	Website continues to be kept up to date with the latest information including links to each Bulletin, news stories, performance dashboards and meeting papers.	Green

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

d) Ensure all information is accurate, timely, consistent, effective and up-to-date					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<ul style="list-style-type: none"> <li>Ensure relevant content is available via the website.</li> </ul>	Interested Parties			<p>Website is in the process of being reviewed in light of the establishment of a Regional PSB. New content will acknowledge the new local delivery partnership (One Newport) and that it becomes a sub-group of the Gwent PSB.</p> <p>The long term aim to the have a redeveloped website for One Newport.</p>	
<p><b>Communications Protocol</b></p> <ul style="list-style-type: none"> <li>PSB partners to adhere to the communications protocol.</li> </ul>	Decision Makers / Delivery Groups / Interested Parties	Ongoing	Partners' communications teams	Ongoing.	Green

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

e) Treat the Welsh language no less favourably than the English language					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<ul style="list-style-type: none"> <li>Develop a One Newport Welsh Language website.</li> <li>Translate the Annual Report.</li> <li>Translate articles in the One Newport Bulletin.</li> <li>Ensure posted Tweets are bilingual.</li> </ul>	All	Ongoing  Annually As required  As required	PPI Team  Wayne Tucker Wayne Tucker  PPI Team	Articles within the Bulletin are translated where possible, while all surveys developed offer language choice (English and Welsh). All tweets posted are bilingual. Performance Dashboards at each quarter are published in Welsh. The Annual Report was published in Welsh incl. each of the case studies.	Green

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

f) Ensure all stakeholders have the information they need to enable them to undertake their role in the partnership					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<b>Partnership Updates</b> <ul style="list-style-type: none"> <li>Produce a Summary of Business for the PSB following each meeting to raise awareness and understanding.</li> <li>Set up the summary of business in Microsoft Sway and publish on the website.</li> </ul>	Decision Makers / Delivery Groups / Interested Parties	Quarterly	Nicola Dance  Wayne Tucker	A Summary of Business has been produced following each One Newport meeting and set up using Microsoft Sway. Once approved the link to this summary is posted on our website, promoted via our Bulletin and issued to members for sharing with colleagues and stakeholders.	Green
<b>Meeting Papers</b> <ul style="list-style-type: none"> <li>All meeting papers sent out to board / group members one week before the meeting.</li> <li>All meeting papers available online following the meeting.</li> <li>Review and update terms of reference (ToR).</li> <li>Link to ToR added to all meeting agendas.</li> </ul>	Decision Makers / Delivery Groups / Interested Parties	Ongoing  Ongoing  Annually  Ongoing	PPI Team  Wayne Tucker  PPI Team  PPI Team	Papers continue to be circulated in advance of meetings. Full papers from One Newport including minutes and summary of business are posted on our website once agreed. The agenda and minutes from the Strategy and Performance Board are also posted on our website. The latest ToR for each of the meeting is included on each agenda. These are being reviewed in light of the establishment of the Gwent PSB.	Green

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

f) Ensure all stakeholders have the information they need to enable them to undertake their role in the partnership					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<b>Data</b> <ul style="list-style-type: none"> <li>Update Well-being Assessment and local profiles and make available online.</li> <li>Make available relevant published data to partners including local consultation data.</li> </ul>	Decision Makers / Delivery Groups	Annually As required	PPI Team alongside Gwent Teams  PPI Team	<p>In line with the establishment of a Regional PSB, a Gwent Well-being Assessment is in the process of being developed with colleagues across Gwent.</p> <p>Members of the team are supporting the development of the Cultural and Economic sections with Gwent colleagues. Local profiles will be published for Newport (North West, North East, South West, East, and Central).</p> <p>Local consultation data continues to be made available to colleagues as appropriate and in line with GDPR.</p> <p>Communications activity is being developed for the new regional PSB and we are supporting that.</p>	Green
<b>Performance Reports</b> <ul style="list-style-type: none"> <li>Update Delivery &amp; Performance Framework and publish to website.</li> <li>Intervention Dashboards developed for interventions.</li> </ul>	Decision Makers / Delivery Groups /	Annually  Quarterly	Wayne Tucker	The delivery and performance framework has been carried over for the well-being plan. This will be reviewed in light of the establishment of a Regional PSB.	Green

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

f) Ensure all stakeholders have the information they need to enable them to undertake their role in the partnership					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
	Interested Parties		Intervention co-ordinators	Dashboards at Qtr.4 (2020-21) have been published on our website. Dashboards at Qtr.1 & Qtr.2 (2021-22) have been produced.	
<b>Induction Pack</b> <ul style="list-style-type: none"> <li>Partnership Induction information pack up-to-date and made available to new members.</li> <li>Updated on website.</li> </ul>	Decision Makers / Delivery Groups	Annually Annually	PPI Team Wayne Tucker	The induction pack (page) on our website is regularly update with the latest documentation for members to access.	Green
<b>Contact Lists</b> <ul style="list-style-type: none"> <li>Review and update partnership contact lists.</li> </ul>	All	Ongoing	Wayne Tucker	Partnership contact lists are regularly updated as changes occur across the Council and partner organisations. Mapping is currently taking place to identify representation from partners at these groups,	Green

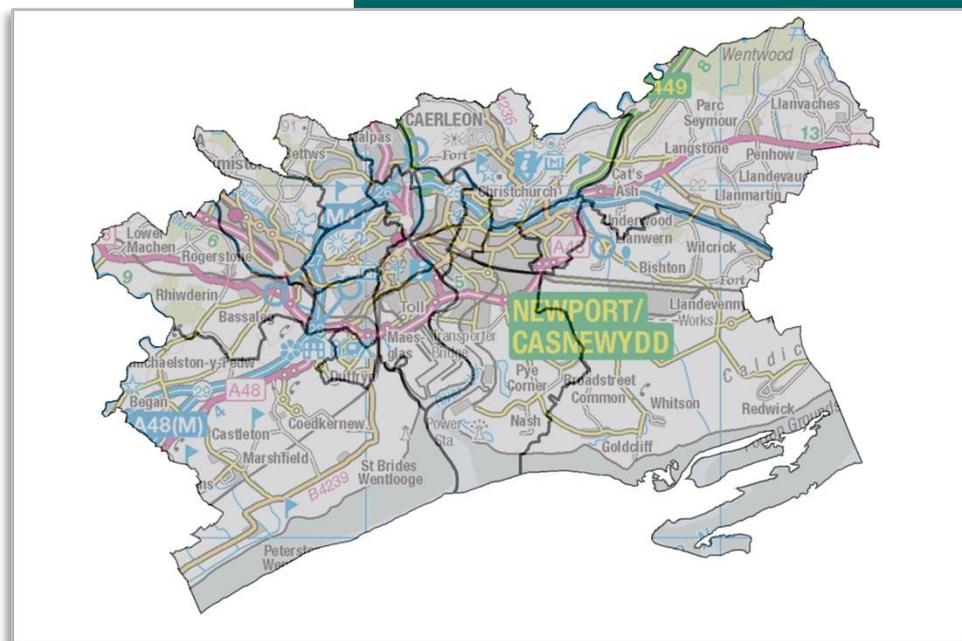
Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

**g) Keep partners updated on:**

- The requirements of the Well-being of Future Generations (Wales) Act and the implications for the One Newport partnership;
- Progress made by the PSB to comply with the requirements of the Act and delivery of the One Newport Well-being Plan.

Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<ul style="list-style-type: none"> <li>• Provide links to information about the Act in the Induction Pack.</li> <li>• Provide information on the Act on the One Newport website.</li> <li>• Include how PSB / Strategy &amp; Performance Board reports comply with the Act and 5 Ways of Work.</li> <li>• Promote the Future Generations Commissioner Newsletter and any published documents / reports.</li> </ul>	Decision Makers / Delivery Groups / Interested Parties	As required	Wayne Tucker  Wayne Tucker  PPI Team  Wayne Tucker	Information on the Act continues to be included in the Induction Pack and our wider website pages.  Each of the One Newport and Strategy & Performance Board reports include how it complies with the WFG Act.  The Future Generations Commissioner Newsletter is promoted through our One Newport Bulletin along with any other useful information developed.	Green

# Communication Plan 2022-23



## One Newport

V1.0



Feb 2022

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# Chapter 1: Introduction

Good communication is central to the success of the work of both the One Newport Local Delivery Group and the wider partnership. The Communication Plan is One Newport’s vision for how it plans to manage effective communication across the partnership to raise awareness of its work, the Well-being Plan and relationship to the Gwent PSB to enable transparency, engagement and involvement.

Within this document it sets out the following:

- Background;
- Partnership Delivery Structure;
- Audiences;
- Aims;
- Delivery & Monitoring; and
- Action Plan

To support this a protocol (Appendix B) has also been developed between One Newport partners to ensure that communications professionals in each partner organisation inform each other at the earliest opportunity of likely or actual relevant external communications activity and to enable One Newport to highlight the good partnership work being carried out across the city.

## Background

The Well-being of Future Generations (Wales) Act 2015 is about improving the social, economic, environmental and cultural well-being of Wales. It is to ensure that public bodies listed in the Act think more about the long-term, work better with people and communities and each other, look to prevent problems and take a more joined-up approach.

The Act sets out a “sustainable development principle” which is about how the public bodies listed in the Act should go about meeting their well-being duty under the Act.

The principle is made up of five ways of working that public bodies are required to take into account when applying sustainable development. These are: Long Term; Prevention; Integration; Collaboration; and Involvement.



The Act sets seven well-being goals:

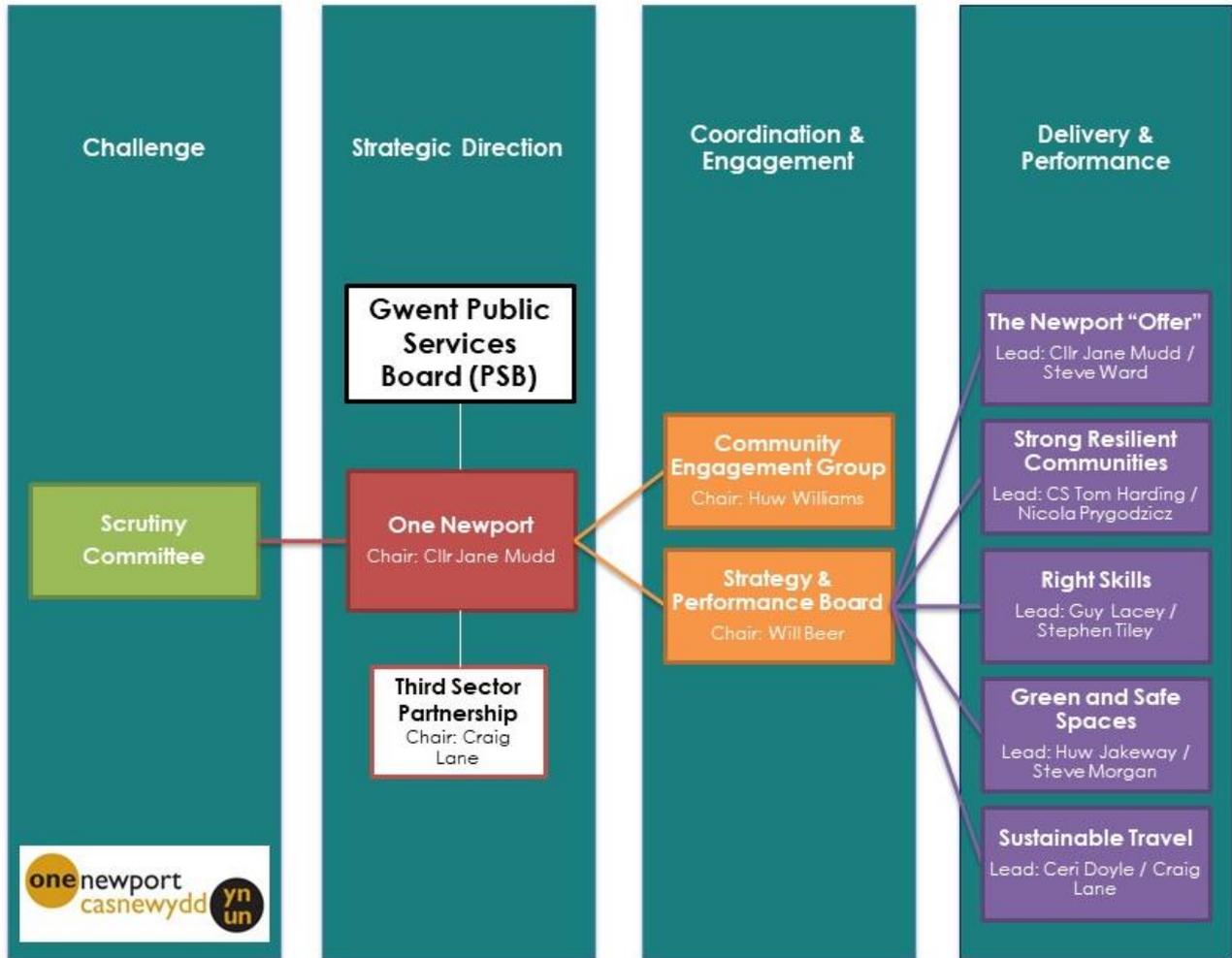
Together they provide a shared vision for the public bodies listed in the Act to work towards. The well-being goals must be considered as an integrated set of seven to ensure that the relevant links are made in the context of improving the economic, social, environmental and cultural well-being of Wales.

In addition to the well-being duty placed on listed individual public bodies, the Act also sets a well-being duty on specified public bodies to act jointly via public services boards (PSBs) to improve the economic, social, environmental and cultural well-being of their area by contributing to the achievement of the well-being goals.

# Chapter 2: Plan & Partnership Delivery Structure

## Partnership Delivery Structure

To support the function of One Newport a partnership structure has been established that shows how the One Newport and its sub-groups link together and is displayed below:



As shown above each of the five interventions will have an Intervention Board which will be led (chaired) by a member of One Newport. Each intervention will also have a coordinator from one of the statutory organisations to support the lead. **However, One Newport will be collectively responsible for the delivery of the interventions and meeting the well-being objectives in the Well-being Plan.**

## Chapter 3: Audiences

We need to engage with a number of key stakeholder groups throughout the work of One Newport. It is vital that communication takes full account of the different needs of these groups and clear and regular channels of communication are established and maintained with each of them. Stakeholders can be divided into:

<b>Decision Makers</b>	One Newport Local Delivery Group Strategy and Performance Board Board Members from partner organisations Gwent Public Services Board
<b>Delivery Groups</b>	Intervention Boards Intervention Sub-Groups
<b>Interested Partners</b>	Staff within One Newport partner organisations not currently directly involved in the delivery of the Well-being Plan Future Generations Commissioner
<b>Affected</b>	Members of the public in Newport Service users and carers

## Chapter 4: Aims

The communication plan will aim to:

- a) Highlight the work of the One Newport partnership, Well-being plan and Gwent PSB to partners and the wider public to raise awareness and understanding;
- b) Keep Board Members within partner organisations updated about the work of the One Newport partnership and the Well-being Plan;
- c) Facilitate a process for partners to effectively communicate their key messages, news, campaigns and showcase their success stories;
- d) Ensure all information is accurate, timely, consistent, effective and up-to-date;
- e) Treat the Welsh language no less favourably than the English language;
- f) Ensure all stakeholders have the information they need to enable them to undertake their role in the partnership;
- g) Keep partners updated on:
  - The requirements of the Well-being of Future Generations (Wales) Act and the implications for the One Newport partnership;
  - Progress made by One Newport to comply with the requirements of the Act and delivery of the Well-being Plan.

## Chapter 5: Delivery & Monitoring

The attached action plan will be reviewed by the Strategy & Performance Board during the year to ensure progress is on track.

<b>Strategy &amp; Performance Board Date</b>	<b>Deliverable</b>
<b>16 February 2022</b>	Update on communication activity during 2021-22 Agree draft communication plan for 2022-23 Identify potential news stories for communication
<b>May 2022</b>	Identify potential news stories for communication
<b>August 2022</b>	Review action plan for 2022-23 Identify potential news stories for communication
<b>November 2022</b>	Identify potential news stories for communication
<b>February 2023</b>	Review action plan for 2022-23 Agree draft communication plan for 2023-24 Identify potential news stories for communication

## Appendix A: Action Plan 2022-23

The table below details the actions that will be undertaken to communicate the work of the local delivery group, Gwent PSB and wider partnership along with progress on the well-being plan for Newport:

						Status	
						Green	On schedule or completed
						Amber	Behind schedule but still achievable
						Red	Well behind schedule and no plans in place
<b>a) Highlight the work of the One Newport partnership, Well-being plan and Gwent PSB to partners and the wider public to raise awareness and understanding</b>							
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status		
<b>One Newport Bulletin</b> <ul style="list-style-type: none"> <li>Publish regular One Newport Bulletins with content from partner organisations.</li> </ul>	All	At least once a month	Wayne Tucker				
<b>Social Media</b> <ul style="list-style-type: none"> <li>Continue to increase social media communication.</li> <li>Develop and utilise hashtags to promote social media posts where appropriate.</li> <li>Increase social media follows.</li> <li>Ongoing review of social media usage stats.</li> </ul>	All	Ongoing	Wayne Tucker / other Policy, Partnership & Involvement (PPI) Team members with access				
<b>Annual Report</b> <ul style="list-style-type: none"> <li>Publish 4th Well-being Plan Annual Report 2021-22.</li> <li>Develop innovative &amp; engaging methods of communicating progress on well-being plans / annual reports, using Welsh</li> </ul>	All	October 2022	Wayne Tucker				
	All	Ongoing	Intervention co-ordinators				

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

**a) Highlight the work of the One Newport partnership, Well-being plan and Gwent PSB to partners and the wider public to raise awareness and understanding**

Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
Government regional support funding for PSBs.					
<b>New Stories</b> <ul style="list-style-type: none"> <li>Identify regular news stories highlighting the work of One Newport.</li> </ul>	All	Ongoing	Intervention Boards & Strategy and Performance Board		
<b>Case Studies</b> <ul style="list-style-type: none"> <li>Highlight the positive work through development of case studies.</li> </ul>	All	Ongoing	PPI Team		
<b>Reports</b> <ul style="list-style-type: none"> <li>Intervention Dashboards available on the website and advertised across the partnership.</li> </ul>	All	Quarterly	Wayne Tucker		
<b>Gwent PSB</b> <ul style="list-style-type: none"> <li>Share news from the Gwent PSB with the local partnership and public</li> </ul>	All	Ongoing	Wayne Tucker		

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

b) Keep Board Members within partner organisations updated about the work of the One Newport partnership and the Well-being Plan					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<ul style="list-style-type: none"> <li>Brief Cabinet member / board members of partner organisations as required.</li> </ul>	Decision Makers	Quarterly	PPI Team		

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

c) Facilitate a process for partners to effectively communicate their key messages, news, campaigns and showcase their success stories					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<ul style="list-style-type: none"> <li>Co-ordinate content for Bulletin from partners.</li> <li>Act as a central point for the circulation of information.</li> </ul>	Decision Makers / Delivery Groups / Interested Parties	As required	Wayne Tucker		

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

d) Ensure all information is accurate, timely, consistent, effective and up-to-date					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<b>Website</b> <ul style="list-style-type: none"> <li>Continuously review and update the One Newport website.</li> <li>Ensure the site is user friendly, easy to navigate and engaging for stakeholders &amp; the general public.</li> <li>Ensure relevant content is available via the website.</li> </ul>	Decision Makers / Delivery Groups / Interested Parties	Quarterly	Wayne Tucker		
<b>Communications Protocol</b> <ul style="list-style-type: none"> <li>One Newport partners to adhere to the communications protocol.</li> </ul>	Decision Makers / Delivery Groups / Interested Parties	Ongoing	Partners' communications teams		

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

### e) Treat the Welsh language no less favourably than the English language

Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<ul style="list-style-type: none"> <li>Develop a One Newport Welsh Language website.</li> <li>Translate the Annual Report.</li> <li>Translate articles in the One Newport Bulletin.</li> <li>Ensure posted Tweets are bilingual.</li> </ul>	All	Ongoing  Annually As required  As required	PPI Team  Wayne Tucker Wayne Tucker  PPI Team		

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

### f) Ensure all stakeholders have the information they need to enable them to undertake their role in the partnership

Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<b>Partnership Updates</b> <ul style="list-style-type: none"> <li>Produce a Summary of Business for One Newport following each meeting to raise awareness and understanding.</li> </ul>	Decision Makers / Delivery Groups /	Quarterly	Nicola Dance		

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

f) Ensure all stakeholders have the information they need to enable them to undertake their role in the partnership					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<ul style="list-style-type: none"> <li>Set up the summary of business in Microsoft Sway and publish on the website.</li> </ul>	Interested Parties		Wayne Tucker		
<b>Meeting Papers</b> <ul style="list-style-type: none"> <li>All meeting papers sent out to board / group members one week before the meeting.</li> <li>All meeting papers available online following the meeting.</li> <li>Review and update terms of reference (ToR).</li> <li>Link to ToR added to all meeting agendas.</li> </ul>	Decision Makers / Delivery Groups / Interested Parties	Ongoing	PPI Team		
		Ongoing	Wayne Tucker		
		Annually	PPI Team		
		Ongoing	PPI Team		
<b>Data</b> <ul style="list-style-type: none"> <li>Support Gwent Well-being Assessment and update local area community profiles ensuring they are available online.</li> <li>Make available relevant published data to partners including local consultation data.</li> </ul>	Decision Makers / Delivery Groups	Annually	PPI Team alongside Gwent Teams		
		As required	PPI Team		
<b>Performance Reports</b> <ul style="list-style-type: none"> <li>Update Delivery &amp; Performance Framework and publish to website.</li> </ul>	Decision Makers /	Annually	Wayne Tucker		

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

f) Ensure all stakeholders have the information they need to enable them to undertake their role in the partnership					
Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<ul style="list-style-type: none"> <li>Intervention Dashboards developed for interventions.</li> </ul>	Delivery Groups / Interested Parties	Quarterly	Intervention co-ordinators		
<b>Induction Pack</b> <ul style="list-style-type: none"> <li>Partnership Induction information pack up-to-date and made available to new members.</li> <li>Updated on website.</li> </ul>	Decision Makers / Delivery Groups	Annually Annually	PPI Team Wayne Tucker		
<b>Contact Lists</b> <ul style="list-style-type: none"> <li>Review and update partnership contact lists.</li> </ul>	All	Ongoing	Wayne Tucker		

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

**g) Keep partners updated on:**

- The requirements of the **Well-being of Future Generations (Wales) Act** and the implications for the **One Newport partnership**;
- **Progress made by One Newport to comply with the requirements of the Act and delivery of the Well-being Plan.**

Action	Audience	Timescale	Responsible Officer / Lead	Progress	Status
<ul style="list-style-type: none"> <li>• Provide links to information about the Act in the Induction Pack.</li> <li>• Provide information on the Act on the One Newport website.</li> <li>• Include how One Newport / Strategy &amp; Performance Board reports comply with the Act and 5 Ways of Work.</li> <li>• Promote the Future Generations Commissioner Newsletter and any published documents / reports.</li> </ul>	Decision Makers / Delivery Groups / Interested Parties	As required	Wayne Tucker  Wayne Tucker  PPI Team  Wayne Tucker		

## Appendix B: One Newport Comms Protocol

This is a communications protocol between the partners of One Newport.

- |                                       |                                |
|---------------------------------------|--------------------------------|
| 1. Context                            | 6. Aims                        |
| 2. Principles                         | 7. Process                     |
| 3. Purpose                            | 8. Branding                    |
| 4. Lead organisation                  | 9. Key communications contacts |
| 5. External communications definition |                                |

### 1. Context

One Newport is the city's local delivery group (sub-group of the Gwent Public Services Board) where local public, private and third sector organisations work towards improving the economic, social, environmental and cultural well-being of the city. PSBs were established by the Well-being of Future Generations (Wales) Act 2015.

They must work in accordance with the sustainable development principle and achievement of the seven wellbeing goals by:

- Assessing the state of the city's economic, social, environmental and cultural well-being;
- Setting local objectives that are designed to maximise their contribution within the city to achieving those goals; and
- Taking all reasonable steps to meet those objectives.

One Newport published [Newport's Well-being Plan 2018-2023](#). Effective and regular communication is essential for aiding public understanding of the Plan and what difference it is making. The Plan has five cross-cutting interventions as follows:

- The Newport Offer
- Strong Resilient Communities
- Right Skills
- Green and Safe Spaces
- Sustainable Travel.

## 2. Principles

Each of the One Newport partners has distinct functions, services and priorities. However, by visibly working together to improve life in the city, they can improve another's reputation and give each organisation's messages greater reach. A co-ordinated approach to external communications is therefore beneficial to all parties.

The respective communications professionals at each of the One Newport partners should therefore work together to ensure an informed approach to external communications activity. This includes working together on issues that separate organisations may have disagreements upon. In these circumstances, communications teams will keep each other informed in advance, whenever possible.

The protocol will see One Newport partners sharing information with other partners in a timely and coordinated manner. However, given the reactive nature of much communications work, there will need to be some degree of flexibility in relation to this protocol.

## 3. Purpose

The purpose is to ensure that communications professionals in each organisation inform each other at the earliest opportunity of likely or actual relevant external communications activity. This is to provide clarity between the partners and ensure external communications are:

- Effective;
- Cohesive; and
- Informed.

It also allows One Newport to highlight the good partnership work being carried out across the city. The protocol does not restrict any organisation's key messages or unnecessarily influence their output. It will also allow partners to share information and approaches prior to the release of any conflicting or potentially damaging stories.

## 4. Lead organisation

For corporate / organisational One Newport business or where there is no identified lead organisation, Newport City Council will take the lead on communications on behalf of One Newport. This would also include overall strategies as identified by the Intervention Boards or the Strategy and Performance Board.

In relation to specific projects / initiatives, the communication lead will be taken by the organisation leading that activity. In line with this protocol, they will be responsible for appropriately reflecting One Newport and take responsibility for consulting with the communications departments of other One Newport partners for approval / quotes / information / sharing as appropriate.

## 5. External communications definition

This protocol covers proactive and reactive external communications by One Newport. This protocol defines external communications as:

- Press releases and written statements for the media
- Interviews on issues relevant to One Newport
- Opinion pieces on issues relevant to One Newport
- Publicity materials
- Social media content
- Website content

## 6. Aims

The communications teams at each of the One Newport bodies will aim to:

- Enhance the quality, accuracy and effectiveness of external communications
- Facilitate a joint approach to managing these external communications that involve more than one partner
- Promote one another's key messages, news and campaigns
- Highlight the positive work of partnership working in Newport
- Improve working relationship between the bodies and showcase success stories
- Protect and promote the reputation of all partner organisations
- Minimise the possibility of any conflicting messages

## 7. Process

It will be the responsibility of the project/initiative leads to make initial contact with their communications professionals at the earliest opportunity and brief them. Each partner will keep others informed on a 'no surprises' basis, particularly when dealing with sensitive or reputational issues.

When issuing relevant external communications, partners will share information or other support in a timely manner. Communications representatives from each One Newport organisation shall meet regularly to discuss strategies, develop joint key messages and discuss challenges facing them. All partners will share contact details for a main communications contact should they need to liaise with them outside normal working hours.

## 8. Branding

The One Newport logo should be used on all designed publicity materials that features the work of One Newport.

## 9. Key communications contacts

Organisation	Main contact	Contact details
Newport City Council	Kate Osment	<a href="mailto:Kate.Osment@newport.gov.uk">Kate.Osment@newport.gov.uk</a>
Gwent Police		
Aneurin Bevan UHB		
Natural Resources Wales	Jo Westlake (Comms Officer)	07880 079485
South Wales Fire and Rescue Service	Daisy Dee (Lead for Comms, Engagement & Attraction)	<a href="mailto:d-dee@southwales-fire.gov.uk">d-dee@southwales-fire.gov.uk</a>
Police and Crime Commissioner	Chris Latham (not sure if still in post) Jessica Tippins (not sure if still in post)	<a href="mailto:Christopher.Latham@gwent.pnn.police.uk">Christopher.Latham@gwent.pnn.police.uk</a> <a href="mailto:Jessica.Tippins@gwent.pnn.police.uk">Jessica.Tippins@gwent.pnn.police.uk</a>
Probation Service		
Public Health Wales		
Coleg Gwent		
University of South Wales		
GAVO	Claire Lewis (Marketing Officer)	<a href="mailto:claire.lewis@gavo.org.uk">claire.lewis@gavo.org.uk</a>
RSLs (represented by Newport City Homes)	Dani Hitt (Comms Manager)	<a href="mailto:Danielle.Hitt@newportcityhomes.com">Danielle.Hitt@newportcityhomes.com</a>
Youth Council		
Newport Live	Gemma Durham (Marketing Manager)	<a href="mailto:Gemma.Durham@newportlive.co.uk">Gemma.Durham@newportlive.co.uk</a> <a href="mailto:press.office@newportlive.co.uk">press.office@newportlive.co.uk</a>
Newport Third Sector Partnership (rep by CAB)		

## Gwent Public Services Board

### 2nd Business Meeting – 9am Tuesday 7th December 2021

### Notes of Meeting

**Present:**

<b>Name</b>	<b>Organisation represented</b>
Cllr Philippa Marsden (Cllr PM)	Caerphilly County Borough Council (Chair)
Cllr Jane Mudd (Cllr JM)	Newport City Council
Cllr Richard John (Cllr RJ)	Monmouthshire County Council
Cllr John Mason	Blaenau Gwent County Borough Council
Cllr Anthony Hunt (Cllr AH)	Torfaen County Borough Council
Huw Jakeway (HJ)	South Wales Fire and Rescue Service (SWF&RS)
Ann Lloyd (AL)	Chair ABUHB
Pam Kelly (PK)	Gwent Police
Anne Evans (AE)	Torfaen Voluntary Alliance
Howard Toplis (HT)	Tai Calon Community Housing Ltd
Stephen Tiley (ST)	Gwent Association of Voluntary Organisations (GAVO)
Dr Sarah Aitken (Dr SA)	Dir Public Health and Strategic Partnerships, (ABUHB)
Maureen Howell (MH)	Welsh Government
Amanda Lewis (AL)	National Probation Service
David Letellier (DL)	Natural Resources Wales
Robert Holcombe (RH)	Aneurin Bevan University Health Board
Beverly Owen (BO)	Newport City Council
Paul Matthews (PM)	Monmouthshire County Council
Stephen Vickers (SV)	Torfaen County Borough Council
Michelle Morris (MM)	Blaenau Gwent County Borough Council
Dave Street (DS)	Caerphilly County Borough Council
Sian Curley (SC)	Office of Police and Crime Commissioner

**In Attendance:**

Kathryn Peters (KP)	Caerphilly CBC
Tracy McKim (TMCK)	Newport CC
Sharran Lloyd (SL)	Monmouthshire CC
Richard Jones (RJ)	Monmouthshire CC
Lyndon Puddey (LP)	Torfaen CBC
Andrew Parker (AP)	Blaenau Gwent CBC
Paul Cooke (PC)	Caerphilly CBC
Kate Williams (KW)	Torfaen CBC
Tom Harding (TH)	Gwent Police
Paul Massey (PMA)	Caerphilly CBC

**Apologies:**

Dr Ben Calvert (Dr BC)	University of South Wales
Cllr Tudor Davies (TD)	South Wales Fire & Rescue Service
Christina Harray (CH)	Caerphilly CBC
Mark Cadwallader	University of South Wales
Glyn Jones (GJ)	Aneurin Bevan University Health Board
Cllr Nigel Daniels (Cllr ND)	Blaenau Gwent County Borough Council
Stephen Vickers (SV)	Torfaen County Borough Council
Jeff Cuthbert (JC)	Office of Police and Crime Commissioner (OPCC)
Steve Morgan (StM)	Natural Resources Wales

**0. Welcome, Introductions and Apologies**

The Chair welcomed all attendees, including AE who was attending her first meeting and others who were representing members of the PSB who were not able to attend. Apologies have been recorded in the table above.

## 1. Notes and Matters Arising from the meeting of the Gwent PSB on Friday 1st October 2021

Huw Jakeway, Chief Fire Officer of South Wales Fire & Rescue accepted his nomination as Vice-Chair of the Gwent PSB by the Office of the Police and Crime Commission. Members unanimously agreed with his appointment. The Chair offered her congratulations to Huw.

All action points from the previous meeting had been completed.

## 2. Draft Gwent Assessment of Well-Being

TMcK and LP presented the draft of the Gwent Well-Being Assessment for the PSB to consider for consultation in line with statutory timelines. The slides for their presentation were subsequently circulated to the PSB and can be accessed on the Gwent PSB website [here](#). The full assessment document can be found [here](#) and the Executive Summary [here](#)

This was the first time that a Well-being Assessment had been drafted at a Gwent level but it was emphasised that local area assessments had also been compiled since while some issues were best considered at a Gwent level, others are more local, affecting individual communities or areas. The assessment was produced around the four well-being themes set out in the Well-being of Future Generations (Wales) Act: Social, Economic, Environmental and Cultural. The assessment presented a range of information to help explain what Gwent and its communities look like and what was important in planning for the future. Data was collected at both national and local levels; and an engagement exercise was carried out with people and communities living and working in Gwent.

The process of putting the document together was set out in the assessment document itself and would have to go through local scrutiny in each local authority area since there was no regional scrutiny process set up yet. They emphasised that this was a first draft and acknowledged that it was not perfect due to the difficulties in putting together an Assessment on a Gwent footprint for the first time, during the Covid pandemic.

The Chair wanted to record her thanks to all colleagues who had contributed to putting the draft Assessment together.

AH agreed the need to assess the full landscape, supported the approach that had been taken for the assessment process and was happy to help in any way.

HT suggested that a figure of £3/4bn had been determined as needed to decarbonise the registered social landlord housing stock and he felt that this data should be included in the Assessment.

Decarbonisation of assets will become a significant issue over the next few years.

SA thanked those that had put together a very good chapter on Health and acknowledged the difficulties in getting support from health staff due to the prioritisation of Covid during this period. She would seek to recruit help for the next engagement exercise. She also asked for smoking prevention to be given greater prominence in the Assessment since it was still the biggest driver of health inequality and because of Welsh Government's ambition for Wales to be Smoke-Free by 2030.

The Board was asked to agree the 5 recommendations below which were unanimously agreed, subject to the comments and suggestions made by Board members above being taken on:

- PSB to review and agree the draft Assessment of Local Well-Being for consultation over the period 13th December 2021 to 31st January 2022.
- Individual members to support the consultation process within their own organisations, and also at the local delivery groups.
- PSB to provide any comments on the draft assessment by Monday the 13th December prior to consultation with the groups and bodies listed at 4.10 of the [accompanying paper](#).
- PSB to consider lead members to support the development of the assessment.
- The PSB commit to a workshop on the 14th February 2022 to consider the results of the consultation and provide input to the response analysis.

**Action: PSB members to provide further comment and suggestions for incorporation in the Assessment by 13<sup>th</sup> December 2021**

### 3. Gwent Becoming a Marmot Region

SA presented a paper (following an earlier paper at the previous meeting) which sought to ask the PSB to agree that the six Marmot principles should be the framework for action to reduce health inequalities across Gwent and open discussions with the Institute of Health Equity about the potential benefits of working with them as a Marmot Region. The paper summarised what SA had found out from various discussions since the last meeting. Adopting the proposals to becoming a Marmot region would mean that Gwent would become the first in Wales to do so.

DS commented that he could see a lot of merit in bringing the Institute of Health Equity in, however queried the sequencing in relation to the well-being assessment timetable and whether this should come first. SA expressed that her well-informed view was that the pandemic was going to make health inequalities worse. She suggested that we will have the assessment in May and if we could start working with them in June, we would be getting into what we are actually going to do about it.

MM made a similar point and that it was important that the indicators were tied in to the well-being assessment and one set of indicators and one way forward would be better than duplication. She agreed being ready to go and the timing as SA suggested made sense. She suggested the possibility of inviting someone from a region from England to present a case study of adopting the Marmot principles to a PSB meeting. SA confirmed that her conversations with the institute confirmed that we can access whatever is helpful to us.

JM was familiar with Michael Marmot's work and was very supportive of it and favoured further discussions. We will need to integrate this with our evidence base, we know it can influence positive change and Michael Marmot is internationally recognised. PM agreed having spent some time in Marmot regions.

AL said that Ministers were planning performance reviews for Chairs of Health Boards and requiring well-being needs assessments to be made. And she supported the themes of the well-being assessment but it was important to listen to regions who have promoted and endorsed the approach and to have a proper network with others.

MC (who was unable to attend) sent an email saying that University of South Wales had the expertise that could add value to the work.

There was also general agreement and support from the PSB with the principles of Marmot. SA said that the Marmot team was small and had multiple requests to work with them so suggested developing a working forum of interested parties. She requested formal authorisation from the PSB to engage in formal talks with other relevant organisations and report back to the PSB

The PSB endorsed the recommendations in the paper below, subject to further discussions with relevant organisations and subsequent consideration by the PSB

- Gwent PSB adopts the six Marmot principles as the framework for action to reduce health inequalities across Gwent
- Gwent PSB agrees to open formal discussions with the Institute of Health Equity about Gwent becoming a Marmot Region to inform a proposal for consideration at the next Gwent PSB meeting.

**Action: SA to take forward discussions with relevant organisations with a view to presenting her findings, including a presentation from a region practising Marmot principles at the next Gwent PSB meeting**

#### 4. Gwent Test Trace and Protect – for information

Ruth Betty from Gwent TTP had drafted a paper for consideration by the PSB. The paper asked that the PSB :

- Notes and agrees the actions taken by the service detailed within the report.
- Notes and comments on the service as appropriate.

All members of the PSB agreed to note the actions as laid out in the paper.

#### 5. Date of Next Meeting and draft items

A further Development Day was scheduled for 14th February 2022 (10am – 3pm) but the full business meeting of the PSB was scheduled for 10th Mar 2022 13:30pm. Agenda Items so far:

- Freelancer and Public Sector Pledge
- Gwent becoming a Marmot Region
- Update on Gwent Test Trace and Protect
- Valleys Regional Park

Meeting closed

#### **Action Summary**

<b>Agenda Item #</b>	<b>Action detail</b>	<b>Responsible</b>
2	Provide further comment and suggestions for incorporation in the Assessment by 13th December 2021	All Gwent PSB members
3	Take forward discussions with relevant organisations with a view to presenting her findings, perhaps including a presentation from a region practising Marmot principles at the next Gwent PSB meeting	SA

## Gwent Regional Partnership Board – Tuesday 16<sup>th</sup> November 2021 Virtual Meeting

**Present:** Cllr Paul Cockeram (Chair, Newport CC), Phil Robson (Vice Chair, ABUHB), Cllr Penny Jones (Monmouthshire CC), Nick Wood (ABUHB), Ann Lloyd (ABUHB), Glyn Jones (ABUHB), Will Beer (ABUHB), Katija Dew (ABUHB), Damien McCann (Blaenau Gwent CBC), Cllr John Mason (Blaenau Gwent CBC), Jo Williams (Caerphilly CBC), Cllr Shayne Cook (Caerphilly CBC), Sally Ann Jenkins (Newport CC), Jane Rodgers (Monmouthshire CC), Keith Rutherford (Torfaen CBC), Cllr David Daniels (Torfaen CBC), Alison Palmer (GAVO), Edward Watts (GAVO), Victoria Crocker (Third Sector Rep, ABUHB), Paula Kennedy (Melin Homes/Housing RSL rep), Mel Minty (Provider Forum)

**Apologies:** Dave Street (Caerphilly CBC), Cllr Anthony Hunt (Torfaen CBC/G10), Stephen Tiley (GAVO), Malcolm Prowle (TVA), Anne Evans (TVA), Lorraine Morgan (Citizen's Panel)

**In attendance:** Phil Diamond (Regional Team), Roxanne Green (ABUHB), Chris Commins (ABUHB), Claire Selmer (Minutes)

<b>1.</b>	<p><b>Introduction and apologies</b></p> <ul style="list-style-type: none"> <li>Chair welcomed all to the meeting and apologies were noted.</li> </ul>	
<b>2.</b>	<p><b>Welsh Government Grant Funding</b></p> <ul style="list-style-type: none"> <li>Roxanne Green (RG) apologised for the late circulation of papers and noted discussion on Welsh Government (WG) Funding and Winter Planning continued until 12.11.2021.</li> <li>Considerations regarding the new Funding Model have taken place as well as Co-Production Sessions. Chris Commins (CC) and RG have linked to the Strategic Partnerships and Third Sector.</li> <li>£5m of schemes have obtained alternative funding and are concluding following service level reviews so they have not been included.</li> <li>RG thanked the Portfolio Management Office (PMO) for collating comprehensive consideration packs, which allowed partners to consider all schemes and if they are to be sustained or concluded. Also, whether any learning could be developed via the Acceleration Funding.</li> <li>RG noted they have looked to develop further programmes and strengthen activity e.g. extending the Young Carers support, which is only in 2 x Local Authority areas at present.</li> <li>A deep dive will take place in December 2021.</li> <li>RG noted more work needs to be done on the Foundation Tier as Covid-19 has impacted on mental health and wellbeing. This has been endorsed by RLG and is an area we need to develop more due to demand.</li> <li>WG are reviewing the Dementia Action Plan and there will be a new version available.</li> <li>RG suggested an integrated data system should be established to report to WG and share information, and she will look to develop this.</li> <li>There has been a range of activity regarding workforce constraints and there are pockets of work taking place.</li> <li>RG noted the Assistive Technology Programme needs strengthening in priority areas and we need to undertake more innovation with the RIIC Hubs.</li> <li>Chair raised concern regarding redundancy and noted if we are standing down schemes, we need to ensure the workforce is notified. He queried whether there will be any kick back from schemes we are no longer funding.</li> </ul>	

- RG advised that projects are concluding as they have sustainable alternative funding or are naturally concluding. There has been internal decision making and there are no workforce implications.
- RG noted redundancy risk is low and expected to be £1.5m - £2m for partnership initiatives.
- Ann Lloyd (AL) noted this is a helpful report and queried whether all objectives and outcomes are being met. She added it would be helpful to know to what extent services have altered and whether any resources have been released and can be reinvested.
- AL queried whether RG is under pressure and whether there is anything we can do to help.
- RG advised that the Strategic Partnership considerations have ensured that objectives and initiatives are being met. There have been challenges over recent years due to outcomes data; a detailed reflection assessment has been done but there is limited data.
- RG noted we would benefit from realisation mapping and sustainability planning. A piece of work also needs to be done to understand and ask views on how services have altered.
- Chair noted there are various schemes and we are not always sure what is working. He suggested having more meetings to discuss this, as well as Domiciliary Care and workforce requirements. We are at a pinch point and need data/information. As an RPB we need to see what is working and what can be gained by extra funding for schemes.
- AL noted terms and conditions and the potential for the care workforce were looked into before Covid-19, and there was also work with local colleges, this needs to be revitalised.
- AL advised that the Minister is looking for progressive work to ensure stability and equity of esteem for the workforce. She has sent a copy of the work we did previously to the Minister and noted now is the time to take this forward.
- Katija Dew (KD) noted we have described a collaborative approach, but we need to ensure outcomes are being met and we are not just doing more of the same. We need to be sensitive to the current environment and look at future outcomes and where we want to move to, not just at the here and now.
- RG advised that a detailed planning session with the Strategic Partnerships is planned for January 2022.
- Following the budget confirmation in December 2021 she suggested we have another RPB session. **Agreed**
- PR noted the need for data and suggested we include a recommendation that we need to commission analysis work regarding a stock take of the Domiciliary Care market and also look at the Care College work, as AL mentioned. We need to look at what it is like in different regions and what the demands are. We can then look at the baseline data (rates of hourly pay, demand in each area etc) and use this to help plan next steps. He suggested a 2 month timeframe. **Agreed**
- Nick Wood (NW) agreed and noted this is a significant amount of funding, which we need to be clear on as we move into the new funding formula. We need to use money to meet objectives e.g. Place Based Care and look at priorities around Domiciliary Care and Community Services.
- NW noted RLG were supportive of the recommendations, next steps and way forward. RPB now has to look at delivery and how we make that happen. In Year 4/5 we need to put our own money behind schemes and need to meet strategic objectives. There is much work to be done and we need to link it to real life facts and data.
- Chair noted we need data/information before we move forward and need an integrated strategic view by the end of Year 3.
- Gareth Jenkins (GJ) is keen to test some of this sooner rather than late. We need to look at how we develop roles more as a profession and show people a career progression.

- GJ noted it is not just about the Real Living Wage, we need to make roles more attractive, so people want to come into the sector. We need to develop this at pace, show WG what we are doing and push forward.
- Cllr Penny Jones (Cllr PJ) agreed and emphasised that we need to remember this is an opportunity and not a necessity. The pandemic has stopped work placements and integration for Carers, and until this is rectified, we cannot move forward.
- Sally Ann Jenkins (SAJ) agreed but noted we need to be cautious as there is a great deal of work already being done around workforce e.g. work being undertaken by the colleges, and we do not want to duplicate.
- SAJ agreed the need for data and to understand it e.g. what the outcomes are. However, there is a lot of data already submitted and perhaps we need to start there.
- PR agreed and noted we need to look at this and apply it to decision making. There is a lot of commercially sensitive information, but we need to ensure we have a 2-3 year strategy to get us to where we need to be.
- SAJ queried how we will step projects down and how we will drive forward the strategic agendas. This change has taken time and it is unrealistic to expect to turn things around quickly. Much of the funding is about delivering against other services e.g. a reduction in the number of children in care, and progress takes time to shift. We need to recognise this as we are planning and look at the consequences etc.
- RG noted there are already existing models of work, and conversations with colleges have been reinvigorated.
- Phil Diamond (PD) highlighted the work completed previously through Facilitation and Development Grant overseen by the Regional Workforce Board and will look to link with RG outside the meeting to prepare a brief presentation. **PD/RG**
- PR queried whether we are confident we have the capacity to do the Domiciliary Care work quickly.
- RG suggested we bring together the people already working on this, and she will discuss this further with PD after today's meeting. **RG/PD**
- RG gave a detailed presentation on the Funding Model. Presentation is to be circulated with the minutes. **Regional Team**
- Acceleration Funding is for a maximum of 2 years. This is 90% WG funding and 10% RPB funding.
- Embedding Funding is for a maximum of 3 years and needs to be scaled up/sustained. This is 70% WG funding and 30% RPB funding.
- Delivery Funding is for a maximum of 5 years. This is 50% WG funding and 50% RPB funding. It is also proposed there will be a Legacy Fund in Year 6 and 50% RPB funding is needed to sustain this.
- RG advised there has been detailed discussion with WG regarding concerns around match funding.
- RG advised that the current national allocation is £143m and WG have confirmed ongoing allocation of 18.8% (£26.9m) for the funding streams identified.
- RG noted the risk to RPB is the budget requirement of £8.6m in Year 6.
- CC attended a meeting earlier today and there is a clear message regarding integration and how we can align with WG guidelines regarding models of care.
- Chair suggested we need to start looking at this as soon as possible, as we only have maximum funding for 2-3 years.
- In January/February 2022 we need to develop plans and a business case to see how we get through Year 1–5.
- PR suggested we could generate an expenditure model and give money upfront, to reduce costs going forward.

- Chair noted there are areas we need to concentrate on e.g. being able to bring children home, as this will save money.
- RG advised there is a healthy amount of money at the moment for Year 1 and currently nearly £7m unallocated.
- Jane Rodgers (JR) noted funding is for 5 years and queried whether unallocated money, such as the £7m for Year 1, can be used later in the programme.
- RG advised that we receive an allocation each year and cannot roll this forward.
- RG suggested the following RPB priorities to support the 5 year programme of work:
  - 1) Define what 'integration' means.
  - 2) Implement Place Based Care.
  - 3) Third Sector to be key delivery partners.
  - 4) Determine and identify Standard of Care across our population.
  - 5) Improve flow through our system.
  - 6) Sustain Services (Care Homes, Domiciliary care etc) – more detailed risk assessments and modelling required.
- RG advised that, as part of the next steps, they will be undertaking collaborative development of templates in December 2021 and an additional session for RPB can be held in February 2022, if this would be helpful. **Agreed**
- DM raised concern that we now have a 5 year programme, and previously had to take staff on at risk and were responsible for redundancy costs. He queried whether WG would be willing to pay these redundancy costs.
- RG advised that we probably need to include these costs in our planning.
- CC agreed to ask WG about redundancy costs. **CC**
- Chair thanked RG for the paper and presentation. He noted it is positive that we have spent time looking at this today, and important to have an understanding of it.

#### **Actions:**

- 1) RPB Special Meeting to be held following budget confirmation in December. Agreed**
- 2) Care Worker baseline analysis to be done (2 months). Agreed**
- 3) Look at existing models and work being done by colleges. PD/RG**
- 4) Discuss capacity to take forward Domiciliary Care work. RG/PD**
- 5) Funding Model presentation to be circulated with the minutes. Regional Team**
- 6) Planning Session to be held in February 2022. Agreed**
- 7) Check with WG about redundancy costs. CC**

### **3. RPB Winter Planning**

- The WG funding for the Third Sector has been included for transparency and completeness.
- There have been several conversations at TCG and the Demand and Supply Groups. RG has tried to support regional planning and bring the discussions together.
- The regional actions are included under Priority 8 and are for discussion as an RPB:
  - 1) Occupational Therapy (OT) – This role supports the front and back end of hospitals and D2RA pathways. There has been a shortage across the system. RG is meeting with colleagues later today to look at any options for permanent recruitment.
  - 2) Domiciliary Care Workforce – Wider discussion has taken place. There is an opportunity, if WG identify the planned increase in salary as part of Real Living Wage discussions, for us to use additional RPB Winter Funding to bring forward an uplift. Micro Enterprises are also being looked at by Monmouthshire and the Regional Team; they are looking to do this across multiple areas.

- Chair raised concern that OT attended a meeting 4 years ago regarding the move from Health into the community and is not sure why this hasn't happened. Prevention is important, and we need to make sure that happens.
- NW noted there are a number of Occupational Therapists (OTs) due to an over-run in recruitment/further recruitment.
- NW advised that the issue is the risk regarding funding after 31.03.2022.
- NW noted 4 or 5 actions could be agreed today, to utilise monies and pump prime activity for the following financial year e.g. Carers and the Real Living Wage increase. NW noted we have had many conversations previously regarding care home beds and the likelihood that funding for voids will end in March 2022. We could utilise monies to support the sector and the Step Closer to Home pathway.
- NW noted he cannot see any reason why we would not support the NCN Enterprise also.
- NW suggested we utilise monies to support a retainer rate for care agencies to recruit/sustain staff for the next 4-5 months.
- NW advised that WG want assurance we have plans in place to meet the priorities of the National Winter Plan and Commissioning Plan. We need resistance for winter and RPB need to drive actions forward.
- Chair agreed but also raised concern regarding Disability Funding Grants (DFGs) as we had £1.5m the past 5 years but have not been able to get out and do the assessments.
- RG noted DFGs have been flagged as part of the Capital model/allocation and we can hold this on the action list and enter it in the plan for Capital and Revenue in January 2022.
- Cllr John Mason (Cllr JM) agreed but raised concern as to whether we can be assured the workforce/capacity is there to carry this work out.
- NW advised that we need to secure the workforce that is out there. ABUHB have been able to utilise the retainer rate and secure additional staff/runs. He noted it is about the way we commission services and also the terms and conditions.
- NW advised that care homes have a number of staff, and potential of further reward/income could secure staff on a full-time rather than part-time basis. We need to think differently about the way we commission and support.
- Cllr JM noted desperate discussion in Local Authorities as there is not the capacity, and Elected Members are concerned there is a risk to uplift salaries now and take away in April 2022.
- Chair noted staff are now tired/worn out e.g. sickness rates in the Health Board have increased by about 11%. There is an issue, and we need to make the offer more attractive to encourage people to come back in.
- PR suggested we need a Gwent minimum that we expect people to earn, almost a declaration. He queried how we ensure money will go to Carers and not to the Providers contracting. We need assurance that providers will not water-down terms and conditions.
- RG noted WG conversation with Local Authorities and a suggested pay of £12 per hour. If we bring forward any action as a consequence, April 2022 onwards we could front-load and bring it forward to January 2022.
- Keith Rutherford (KR) had a phone call with WG 2-3 weeks ago and was told to hold off on discussions regarding retainment payments as they are looking into this and an announcement will be imminent.
- KR advised we need a whole package and it needs to be incentivised. Numerous forums are talking about the same things, and RPB need to be sighted on this. He noted he is being called into TCG weekly for progress, but we cannot turn things around that quickly, and they are asking questions we cannot answer.

- KR referred to the Care College work and noted many young people are coming onto Health and Social Care courses but are then working elsewhere. This work would have made more progress if not for Covid-19. However, we need a short, medium and long-term programme, and we all need to do the same.
  - KR noted we need to pause and plan, but not stop.
  - Chair raised concern that we cannot commit to uplift in salaries post April 2022 as we are already paying a lot of money out.
  - KD noted the need to look at the risk of not doing this; we could lose existing staff if we do not raise the stakes higher. We sometimes have to do things we are concerned about, but we need to measure the risk and take it.
  - Chair noted there is planned meeting with Ministers next week, and hopefully a WG announcement to follow, and then the RPB can consider what the total cost is for bridging the gap until April 2022.
  - KR noted he thinks we will get the money from WG and that they are working on this in the background. It is understood that the Real Living Wage will not resolve the issue.
  - PR queried that if we increase the wage to £12 per hour, how much would we need.
  - RG advised that modelling is being undertaken by TCG, as it is millions on an annual basis, and we can look at this for January to March 2022. She noted if we do not have the commitment from RPB, we would not be in a position to do this.
  - Cllr David Daniels (Cllr DD) noted we are looking at a Winter Plan, but we are not winter ready. He cannot see us retaining and attracting new people to the Local Authorities and Health Board. There is much talk regarding waiting for WG, but we cannot wait that long and need to act now.
  - Cllr DD advised that the rise in wage is a short-term solution, but we are entering a winter when retail have more jobs than usual. Wages in retail are similar to what we are paying and there is less responsibility. He noted a big overhaul of Social Care is needed. A more effective lever would be to raise the wage somehow.
  - Chair agreed but noted it is hard to commit unless we know what the figure would be.
  - RG advised she will follow up the modelling exercise for Quarter 4 with PD and KR.
- RG/KR/PD**
- AL sits on the weekly Action Group with the Minister and noted she can request clearer information regarding timeframes, if that would be helpful. There are a lot of unknowns regarding Winter Plans, but RPB are accountable.
  - Cllr DD suggested we write as a body to WG for clarity on this. We need more clarity and we need to articulate our concerns, as they are quite acute and need to be emphasised e.g. Domiciliary Care and OTs. We need to be stark about it and robust in our ask. We need clarity sooner rather than later as this will be one of the most difficult winters on record. He suggested we send an urgent letter this week.
  - Chair is attending a meeting with the Minister tomorrow morning (17.11.2021) and noted these issues can be raised there.
  - PR agreed it is a real worry we are not winter ready. We need to look at things that we might need to take forward at a pace.
  - PR noted what we are agreeing is about committing our own money and this is where it gets difficult. We do not know the costs or where we need to spend and need to fill in the gaps. The closer we get to winter, the more desperate this will get.
  - PR advised that our biggest challenge is how we keep hospitals open until February/March 2022. There are a many risks, but we need to say that we are the RPB and advise what we are going to do.
  - NW noted we have done the best we can to detail actions, but we need to write to WG next week, so there is not much time for debate. TCG, SCG, CCSG and Winter Planning

	<p>Group are looking at the same issues. However, this should be done under the RPB, as the strategic body, and we should take responsibility.</p> <ul style="list-style-type: none"> <li>• NW suggested PD and the Regional Team look at this as there is much work to be done.</li> <li>• RG suggested we write a letter to accompany the Winter Plan to advise them of the concerns raised today. <b>Agreed</b></li> </ul> <p><b>Actions:</b>  <b>1) Link to KR and PD and do some modelling around costs. RG</b>  <b>2) Write a letter to accompany the Winter Plan, detailing concerns raised. Agreed</b></p>	
4.	<p><b>Views from Citizen's Panel</b></p> <ul style="list-style-type: none"> <li>• Lorraine Morgan (LM) has sent apologies.</li> <li>• This item will be deferred until the next meeting. <b>LM</b></li> </ul> <p><b>Action: Agenda item is to be deferred until the next meeting. LM</b></p>	
5.	<p><b>Individual Member Priorities (Requiring a Written Response)</b></p> <ul style="list-style-type: none"> <li>• This is a new item which was introduced at the previous meeting and gives members the opportunity to raise any points which need clarity.</li> <li>• Cllr PJ previously had a query regarding dentists and noted this has now been resolved.</li> <li>• It was noted Public Health Wales are doing some research regarding the impact on children's mental health due to not attending schools. Chair advised that some schools have been paying out of their own budgets for MIND specialists to attend a few days a week and queried whether there is any feedback.</li> <li>• PD can make a request to MH&amp;LD Strategic Partnership, Children and Families Board and also Healthy Schools colleagues for an update. <b>PD</b></li> <li>• RG noted that she picked up an action a few months ago and that support should be targeted at parents/guardians via the Framework and the Melo website. She hopes information will be uploaded to Melo shortly, as a lot of information has been generated to support parents and children with complex needs.</li> <li>• Edward Watts (EW) noted refugees are coming into Gwent and struggling as English is not their first language. He queried what is being done to support them.</li> <li>• Chair noted he is aware that money has been set aside, but is unsure what support is being given. He agreed to look into this and feed back to EW. <b>Chair</b></li> </ul> <p><b>Actions:</b>  <b>1) Request feedback from MH&amp;LD Strategic Partnership, Children and Families Board and Healthy Schools colleagues. PD</b>  <b>2) Look into what support is being given for refugees coming into Gwent. Chair</b></p>	
6.	<p><b>Regional Leadership Group Notes</b></p> <ul style="list-style-type: none"> <li>• The minutes were circulated for information. It was noted these mirror much of what has been discussed today.</li> </ul>	
7.	<p><b>Minutes of the Previous Meeting and Matters Arising</b></p> <ul style="list-style-type: none"> <li>• The minutes were agreed to be a fair reflection of the previous meeting.</li> <li>• The Frailty budget was signed off at the previous meeting and RPB asked if outcomes could be identified. Frailty are now regularly reporting into GASP.</li> <li>• PD noted the briefing note, which includes feedback from the weekly Providers webinar, can be circulated with the minutes. <b>Regional Team</b></li> <li>• The Reflective Review recommendations are included in the CCSG Action Plan and PD is linking to Mel Minty to ensure the Provider voice is included.</li> </ul>	

	<ul style="list-style-type: none"> <li>The Care Worker Pathway has been highlighted today and it was suggested we have an additional meeting in January 2022 to focus on this. PD will pick this up with the Chair outside the meeting. <b>PD</b></li> <li>NW noted work with TVA and GAVO to look at a different community approach and low level community support. Richard Griffiths (RGr) has had conversations with both and documents are currently being produced.</li> <li>Alison Palmer (AP) noted £750,000 of WG funding has been allocated to winter pressures for CVCs and the Third Sector. They have also put in a potential bid for work and have been linking to RGr and NW.</li> </ul> <p><b>Actions:</b></p> <p><b>1) Briefing note to be circulated with the minutes. Regional Team</b></p> <p><b>2) Additional meeting to be arranged on the Care Work Pathway in January 2022. PD</b></p>	
8.	<p><b>Welsh Government and Other Correspondence</b></p> <ul style="list-style-type: none"> <li>PD attended a WG meeting recently and there was feedback on the White Paper responses WG have received. They are looking at how they can support RPB with the following:           <ul style="list-style-type: none"> <li>Governance and Scrutiny</li> <li>Planning and Performance</li> <li>Engagement and Voice</li> <li>Integrated Service Delivery</li> <li>Rebalancing the Social Care Market.</li> </ul> </li> <li>PD noted this would link well with the adoption of the Self-Assessment Pilot.</li> <li>WG would like to join an RPB meeting early next year to look at themes, position statement and to do an assessment to look at where there are pressures in the system.</li> <li>PD noted we need to look at wider strategic priorities and at taking forward a Special Meeting around the White Paper, Self-Assessment Pilot and the functions of the RPB.</li> </ul> <p><b>Agreed</b></p> <ul style="list-style-type: none"> <li>PD noted a meeting with the Children's Commissioner on 30.11.2021. RPB have been asked to provide a member for the Panel. Cllr PJ is available and willing to attend.</li> <li>PD advised that the Regional Autism Group has been set up to implement new Code of Practice and £4,000 is to be given to support with setting this up and linking to parents.</li> <li>PD referred to the recent success in Monmouthshire regarding the Night-Time Sitting Service.</li> <li>Cllr PJ agreed this work should be highly commended and is to be given an award. OTs are working in the community with Social Workers and Carers and can be contacted by phone if someone needs to talk or needs a visit e.g. support has been given to those not able to get to the toilet after an operation. This is saving Health and Social Care a lot of money and is supporting people's wellbeing and giving people confidence.</li> </ul> <p><b>Action: A Special Meeting to be arranged to look at the White Paper, Self-Assessment Pilot and functions of RPB. Agreed</b></p>	
9.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>No additional items were raised.</li> </ul>	
10.	<p><b>Next Meeting:</b></p> <p>Tuesday 18<sup>th</sup> January 2022 at 2pm (via Teams)</p>	

**Gwent Regional Partnership Board – Tuesday 18<sup>th</sup> January 2022  
Virtual Meeting**

**Present:** Cllr Paul Cockeram (Chair, Newport CC), Phil Robson (Vice Chair, ABUHB), Cllr Penny Jones (Monmouthshire CC), Glyn Jones (ABUHB), Sarah Aitken (ABUHB), Katija Dew (ABUHB), Damien McCann (Blaenau Gwent CBC), Cllr John Mason (Blaenau Gwent CBC), Dave Street (Caerphilly CBC), Cllr Shayne Cook (Caerphilly CBC), Sally Ann Jenkins (Newport CC), Jane Rodgers (Monmouthshire CC), Keith Rutherford (Torfaen CBC), Cllr David Daniels (Torfaen CBC), Cllr Anthony Hunt (Torfaen CBC/G10), Stephen Tiley (GAVO), Edward Watts (GAVO), Malcolm Prowle (TVA), Anne Evans (TVA), Paula Kennedy (Melin Homes/Housing RSL rep), Mel Minty (Provider Forum), Lorraine Morgan (Citizen’s Panel)

**Apologies:** Ann Lloyd (ABUHB), Rani Mallison (ABUHB)

**Presenting:** Gary Handley (Coleg Gwent), Dr Paul Edwards (ABUHB), Dr Francis Cowe (University of South Wales), Dr Ian Matthieson (University of South Wales) – *agenda item 2*

**In attendance:** Roxanne Green (ABUHB), Chris Commins (ABUHB), Chris Hooper (Regional Team), Mark Saunders (Regional Team), Phil Diamond (Regional Team), Natasha Harris (Observing), Claire Selmer (Minutes)

1.	<p><b>Introduction and apologies</b></p> <ul style="list-style-type: none"> <li>• Chair wished everyone a Happy New Year and welcomed all to the meeting.</li> <li>• Introductions were made and apologies are noted above.</li> </ul>
2.	<ul style="list-style-type: none"> <li>• Damien McCann (DM) and Dave Street (DS) gave a presentation about Domiciliary Care provision and pressures locally and regionally.</li> <li>• DM advised that in 1990 only 3% of people received Domiciliary Care provided by the private/independent sector. This has increased to 90% in present day.</li> <li>• The introduction of Government Compulsory Competitive Tendering has opened this up to the private sector.</li> <li>• Local Authorities have also outsourced to the independent sector and this cheaper provision has meant less cuts.</li> <li>• It is a fragile market as there is not much profit currently and there is a high staff turnover.</li> <li>• Some independent/private sector organisations have gone into administration and handed contracts back to Local Authorities.</li> <li>• ADSS have raised concern regarding the fragility of the market.</li> <li>• Most Local Authorities still have a small percentage of in-house provision, but this has reduced significantly.</li> <li>• There have been attempts to move from the current Time and Task model to a more outcomes based model, but with limited success. We need additional funding to complete the overhaul of this fundamental service.</li> <li>• Most Local Authorities operate a brokerage system and packages of care are often offered to providers in that area and then passed out to other providers if unable to deliver. This has resulted in different provisions in each geographical area.</li> <li>• Staff are paid low wages and are carrying out intermediate and personal care for the most vulnerable people in our society.</li> <li>• DS and Cllr Anthony Hunt (Cllr AH) gave evidence to the Senedd Committee regarding the Real Living Wage. This is currently £9.90 per hour but is not enough, ADSS view is</li> </ul>

this should be £12.00 per hour across the Social and Residential Care workforce, but this will have cost implications of £350m across the region.

- In excess of 4,000 people per week are receiving care which equates to 36,000+ hours in total.
- SCG have collected data regarding outstanding hours, where we could not provide support due to recruitment and retention and also staff sickness.
- In October 2021 there were over 4,000 unallocated hours in Gwent, which reduced to 3,258 in November 2021. This increased just before Christmas to 4,193 unallocated hours but reduced to 3,394.6 hours as at 10<sup>th</sup> January 2022. Approximately 80% of unallocated hours are in the community and 20% within hospital.
- The biggest impact has been on Monmouthshire which is rural.
- It has been difficult to attract staff to the Care Sector due to the low pay.
- Delayed Transfers of Care (DTC) are also impacted by delayed packages of care. 650 hours per week, which is approximately 56 individuals have been lost due to returned packages of care. These come back to Local Authorities and in-house provision is used where possible, or they will use another Provider.
- RPB need to continue to raise this as a national issue. We have indicated to Welsh Government (WG) that the Real Living Wage is not enough, and are currently awaiting guidance on how we implement this (expected at the end of January 2022).
- Chair advised that concerns regarding Domiciliary Care have been raised with Ministers and this is raised regularly.
- 57% of Providers already provide £9.90+ per hour, and it is uncertain whether they will receive additional funding, or whether this will just be given to Providers who do not currently pay staff this amount.
- DM advised that we need a national pay rate so that we do not end up in a bidding war with other regions, which will result in a more destabilised market.
- DS noted that if we look at the hours awaiting a service, 223 are Community hours and 79 are Hospital hours. He raised concern that people in hospital are being prioritised at the expense of those in the community.
- Most in the community live alone and will end up in Primary or Secondary Care if they do not receive packages of care.
- DS raised concern regarding the impact on unpaid carers who have had to manage more of a burden in recent times due to lockdowns etc.
- DS advised that although we are nearly Level 0, things are not back to normal for us and waiting lists will be with us for some time. We need a more equitable way to support across Community and Hospital and further conversation is needed at a number of levels.
- Phil Robson (PR) noted this is a good introduction and baseline to start discussion. He referred to the grid illustrating the shortfall in demand and noted that outside Monmouthshire, this is not as bad as he had thought. They are still difficult numbers, but this shows the effect that all the hard work has had.
- PR noted that concerns around the Real Living Wage are not something we can solve. He queried what we are charging out to the independent sector at the moment.
- PR advised that the aim is to take the profit out of care services, but he is not sure this is right. He queried what the on costs are, what we charge out and how we benchmark.
- DM advised that this differs across the different Local Authorities and depends on what the Providers comes in with, but the cost average is £18 - £19 at the moment.
- PR noted this is nearly a £10 mark up.
- DS advised this is more complicated than that and we have to be careful as it is about the whole infrastructure e.g. cost, management, how staff are trained and supervised.

- DS noted he recognises what WG are saying about not for profit care, but this seems to be aimed for at Children's Services and does not really relate to Domiciliary Care. Our concern is about how we up rates to make this more viable.
- PR noted around £3 per hour is difficult when we externalise rather than use in-house provision. He noted he does not think Health and Social Care can be subjected to a normal market system, as it does not work and would not be sustainable. We cannot commission Domiciliary Care in the same way. It is not about using the market but about using a proper cost for the service.
- Cllr John Mason (Cllr JM) noted that we should bring Domiciliary Care back in-house.
- PR noted that if we bring provision back in-house we will pay more than the Real Living Wage.
- Sarah Aitken (SA) agreed that the numbers waiting in the Community are important but we need to look at the total numbers for both. As an RPB we need to work together to improve pay/Terms and Conditions to secure a trained workforce to support our vulnerable population.
- SA advised that we need to look at how we solve historical problems and queried what our workforce strategy is. We spoke previously about the Academy and a not for profit provider, but progress was affected by the pandemic. We need to control as much as we can and use RPB monies if the biggest risk is stability of the market.
- Chair noted this has already been done, as we have uplifted rates of pay.
- SA queried whether there is anything we can do to accelerate the direction of travel. We need a 'we' rather than a 'them and us' approach.
- Cllr David Daniels (Cllr DD) raised concern that he does not think the current model works; Covid-19 has shown the deficiencies and exacerbates them. We need discussion regarding making it profitable for private companies.
- Cllr DD noted it feels like an ineffectual model but he would be keen to explore a regional model. There are nationwide issues, but there are things we can look at locally.
- Cllr DD advised that when private companies fall down, it falls on us. He queried why we would not want to have a private not for profit company on a regional basis to support us.
- Mel Minty (MM) thanked DM and DS for their honest and accurate update. However, she raised concern about bringing provision back in-house. The market is fragile due to a bidding war, with people bidding for the lowest price. We need to look more at the way the sector is costed.
- MM advised that it is not just about money as people are confused regarding rule changes etc due to Covid-19. Also, staff are having to self-isolate and then they do not have the people at work they need etc.
- MM advised that regionally we need to get commissioning right and we also need to think about the way we respond to future pandemics e.g. the idea of 'herd immunity' but then protecting certain sectors.
- Cllr AH noted brand plays a big part and he is not sure that recruitment is always good, but that people are attracted to Health more than Care. The NHS is a more recognised career structure. We need to look at how we train our staff to resolve this from within.

#### **b) Coleg Gwent update**

- Gary Handley (GH) gave a presentation from an Educational perspective.
- Gwent Career Consortium was brought in to focus on Health and Social Care careers as a whole and how to support regional partners. Domiciliary Care is one of the areas all partners recognise and are doing what they can regarding the issues raised.
- The Consortium has been running for 4-5 years and includes Coleg Gwent, University of South Wales, the Health Board, reps from Local Authorities and other key employers.

- GH advised it is key there is continued dialogue with RPB going forward and that we work together more collaboratively.
- GH noted the objectives are to support students through their courses and also to provide a pipeline of talent to Local Authorities, the Health Board and local care providers.
- GH referred to the idea of care as a currency for education.
- There were 700 learners in September 2021 who were interested in a career in Health and Social Care.
- 400+ learners left with a qualification in 2020/21.
- ILS students are those with additional learning needs, and these students were brought in to help the workforce at Nevill Hall recently.
- GH advised that they are offering additional opportunities to current students. However, they would benefit from more work placements and possibly from a small amount of pay to cover travel costs etc.
- GH noted there seems to be some misunderstanding regarding what career opportunities are available in Gwent as it is difficult to understand the career pathways available.
- GH advised they are trying to break down data to understand where students come from and are tracking to see to what extent people go into and stay in care careers.
- There are simulation spaces available e.g. Newport Knowledge Quarter and links to the University of South Wales (USW) to help build up confidence and experience so that students are able to access the workforce more easily.
- GH advised there are plans to give all learners opportunities to clock up work placement hours and to ensure their experience is recognised locally. There have also been conversations with USW about recognition for course entry.
- 16/17 year olds have the most barriers when in a work placement.
- GH suggested we need to work together to look at student engagement, work placements and funding opportunities.
- GH advised that if anyone has any queries he is happy to have further discussion outside the meeting.
- Cllr DD suggested we have a workshop on Domiciliary Care.
- Chair agreed this would give us the time to discuss the issues properly and do it justice.

### **c) A Solution to Care**

- Dr Paul Edwards (Dr PE) noted a significant lack of Domiciliary Care provision causes devastation in hospitals as they become gridlocked and unable to send people home. This results in ambulances waiting outside hospitals as there is no space/beds, and affects ambulance response times.
- Every week a patient stays in a hospital bed they lose about 10% of their muscle function.
- Domiciliary Care is essential but is poorly paid and has low social kudos. We need to use care as currency to allow career progression and professional development e.g. a guaranteed interview for degree courses.
- If 500 students were to provide 4 months of care, this would equate to 74,000 care hours.
- We need agreement from Care Providers regarding the number of hours that are financially viable. Also we need to look at a change of title rather than 'Carer' to attract people to these roles.
- Chair agreed to the idea of work placements and felt Providers would be on board with this. However, he raised concern regarding the number of students who stay in Social Care after completing their course, as in Newport 40% left within the first 3-4 months.
- Chair raised concern that students may not want to go to Newport Knowledge Centre if they live in Blaenau Gwent.

- GH advised that his role is to make sure there is commonality of access on all sites. Newport was referred to as this is a new build, but there is also a simulation suite in Torfaen.
- GH recognises we need to find out more about when people enter/leave care roles, but there is not currently the mechanism to know what happens subsequently. We need to know how they go into the workforce and whether they stay there. We also need to ensure that the induction is strong and learners appreciate the environment they will be working in in the future.
- SA advised that the Health Board are committed to this agenda and there have been a number of conversations in the Executive Team. She met with Sarah Simmonds regarding a passport for accredited training so that students could come in and develop their skills.
- SA noted there has been learning from the pandemic and there are many people on an unregistered pathway who we could train e.g. the Mass Vaccination Centre was staffed by Senior Registrants over the recent Bank Holiday and the student workforce could have been trained in advance and supported with this.
- SA noted we want and need to do this with Health and Social Care; with a collective brand, career pathways and an attractive wage.
- Cllr AH noted this is an encouraging and exciting presentation and we need to work on this at pace and proposition WG for some additional funding, If there is anything he can do to support this work, he would be happy to do so.
- Cllr Penny Jones (Cllr PJ) advised that she used to work for Coleg Gwent and Care Providers are not always keen to have work placements, usually stating this is due to safeguarding.
- Cllr PJ queried whether there will be a Career Advisor at each site, as staff need to engage with Providers otherwise trying to progress this will be difficult.
- GH advised that they are working hard regarding local career opportunities for learners. Welsh Government (WG) are also promoting an Employment Bureau with signposting, work placements and job opportunities to promote careers locally.
- MM noted career progression is a double-edged sword and we need to look in advance at career roles.
- GH noted that career pathways are complicated and there are still young people who are saying they want to work in 'care' and we need to unpick what they mean.
- MM queried whether those completing a Level 3 course are more likely to go on to do a degree course etc.
- GH advised that it is usually the aspiration of Level 3 learners to go to university and Level 2 learners are looking for apprenticeships and working towards a well paid job.
- Glyn Jones (GJ) noted that if we had a workforce strategy, these are things we would expect to be delivering via that strategy.
- GJ noted if we can showcase this work to WG and others as a good way to develop sustainable careers for people in the community, they would be encouraging and supportive of this.
- Lorraine Morgan (LM) was interested in the care currency idea. However she noted there is a barrier around the traditional university model for learning.
- LM noted there has been reference to Health and Social Care, but we also need to include Housing. She asked if we could be more committed to integrated care and go back to the transformation focus.
- GH noted he would be keen to discuss a passport approach. However, we need to understand the sector and have a degree of understanding about those who are ready to go into the workforce.

	<ul style="list-style-type: none"> <li>• Dr Francis Cowe (Dr FC) is currently looking at transport and at giving people the confidence to go out and do things.</li> <li>• Dr PE noted Denise Moultrie is interested in this work and wondered if RPB would be willing to take it forward. Ann Lloyd is also said to be keen for this work to progress.</li> <li>• SA suggested Regional Leadership Group (RLG) create a road map of how we get there, and that we bring this to the next meeting and send the final proposal to WG. <b>RLG</b></li> <li>• Chair thanked all for the presentations and noted these issues are not going away and we need to lead on this and alleviate problems for the most vulnerable in our community.</li> </ul> <p><b>Action: Regional Leadership to create a road map of how we progress this work. RLG</b></p>	
<p>3.</p>	<p><b>Welsh Government Grant Funding</b></p> <p><b>a) Update on 2021/22 Work Programme</b></p> <ul style="list-style-type: none"> <li>• Papers were circulated which highlight the current position.</li> <li>• Regional meetings are taking place with Service Leads, Finance Leads and Section 151 Officers.</li> <li>• Chris Commins (CC) advised that we are still reporting a break even position to WG.</li> <li>• Slippage is currently £3.4m.</li> <li>• CC noted if anyone has any programmes this wish to include, please make him and Roxanne Green (RG) aware. <b>All</b></li> <li>• RG advised they have a list of Revenue opportunities which comes to nearly £1m. They will continue to work with the Strategic Partnerships and seek approval from RLG.</li> <li>• Capital slippage is just under £6,000 as some projects were not able to go forward due to procurement.</li> <li>• RG advised that they have linked to the Disabled Facilities Grants (DFG) Leads and are looking at a backlogs. She asked for RPB's approval to develop a single business case. <b>Agreed</b></li> </ul> <p><b>Actions:</b></p> <p><b>1) Advise RG and CC of any possible opportunities for slippage spend. All</b></p> <p><b>2) RPB agreed to RG developing a single business case. Agreed</b></p> <p><b>c) New Partnership Funding Model and Guidance</b></p> <ul style="list-style-type: none"> <li>• Chair noted that we do not have the time today to cover this but an additional RPB single item agenda session has been identified. He suggested we have a brief overview today and then a separate meeting on the New Partnership Model and Guidance.</li> <li>• An invite will be sent out for 1<sup>st</sup> February 2022 at 12pm (1½ hours). <b>Regional Team</b></li> <li>• RG advised that there has been conversation with WG regarding the new Funding Model guidance and Tapering Model. Detailed conversation is needed to get us to where we need to be and to develop plans etc.</li> <li>• RG advised that there is the suggestion of a programme development approach for each of the Strategic Partnerships. A draft structure is being looked at and meetings will be scheduled for February 2022 to develop this further.</li> <li>• The report gives an overview of the proposed actions referenced to in Priority 8.</li> <li>• The Workforce Appraisal is a £1 per hour uplift until March 2022 (for a 26 week period).</li> <li>• Stephen Tilet (ST) noted the Third Sector were pulled in and involved in planning issues. He suggested we should be more proactive in our thinking for next year and get ahead of the curve.</li> </ul>	

	<ul style="list-style-type: none"> <li>• GWICES have identified additional procurement of £666,000 for specialist equipment. £449,000 would be used from Winter Plan monies and the remainder would be funded via slippage.</li> <li>• Chair noted the reference to fast track recruitment of 28 x Occupational Therapists and queried whether progress is being made.</li> <li>• RG advised that March 2022 is the soonest we can recruit and funding has been reduced to reflect that. They have made a commitment to recruit 26 x OTs on a phased basis.</li> <li>• RG noted we need to agree a blue print for 5 years and develop this strategically with key areas of development for RPB.</li> <li>• PR noted there are areas we need to further reflect on as we do the Self-Assessment Pilot work. It is hoped this will help inform us regarding infrastructure and the staff needed.</li> <li>• SA raised concern it feels like we are being forced to come up with a 5 year plan in a time when we have the pandemic and a Domiciliary Care staff crisis. We need to manage risk and do enough to get the money for next year. Also we need to consider what we say to WG regarding what is reasonable.</li> <li>• CC and RG are meeting with WG reps to discuss various scenarios, possibilities and what we can and cannot do.</li> <li>• SA suggested we need to outline the process and asked if RG can put this in a paper for the meeting on 1<sup>st</sup> February 2022. <b>RG</b></li> <li>• Chair noted we need to look at tapering and how we will need to finance this ourselves.</li> <li>• SA noted this is a 5 year programme but with some overlap, so there may be some scope.</li> <li>• RG has echoed comments back to WG regarding tapering and what is achievable.</li> <li>• Chair thanked RG and CC on behalf of all members for the excellent work they are doing. He noted reports are in depth and informative and he is in support of this work</li> </ul> <p><b>Actions:</b></p> <ol style="list-style-type: none"> <li>1) <b>Create a paper outlining the process for the focused session meeting. RG</b></li> <li>2) <b>Send an invite for New Partnership Funding Model and Guidance session. Regional Team</b></li> </ol>	
4.	<p><b>RPB Winter Planning – Governance and Delivery</b></p> <ul style="list-style-type: none"> <li>• The position statement regarding governance and the Governance Framework were circulated to all for information.</li> <li>• SA queried what the escalation process is if we need to address something in a hurry. She suggested we might need to hold additional meetings to make these decisions.</li> <li>• Chair agreed and noted that we need to get this right and think about who monitors this.</li> <li>• SA suggested that RLG should advise RPB of any risk.</li> </ul>	
5.	<p><b>Views from Regional Citizen’s Panel</b></p> <ul style="list-style-type: none"> <li>• The January 2022 meeting was cancelled as some members were unable to attend.</li> <li>• At the previous meeting there was a presentation from Carers Wales and a commitment to update us regarding success and outcomes.</li> <li>• LM raised concern that Direct Payments discussions have stalled in Gwent due to pandemic.</li> <li>• Citizens have had a positive experience regarding booster jabs. Disabled members praised the layout/support from staff at Cwmbran Stadium and asked if their thanks could be passed on.</li> <li>• LM noted that they did not have the Health Board update, which is a standing item, but all understand the pressures of the pandemic. They have suggested a list update rather than someone from the Health Board attending.</li> </ul>	

	<ul style="list-style-type: none"> <li>• LM advised that previously members brought particular/relevant experiences and Mel Laidler would give a presentation on the topics raised.</li> <li>• SA asked LM to email her to advise what items citizens want an update on and she will ensure this happens. <b>LM</b></li> <li>• Citizens have raised concern about the lack of a Patient Panel for raising issues and concerns. They have asked for information, as other Health Boards have these.</li> <li>• GJ agreed to look into this. He noted there are a number of informal mechanisms to engage with groups or individuals and he can discuss this further with LM outside the meeting. <b>GJ/LM</b></li> </ul> <p><b>Actions:</b>  <b>1) Email SA with a list of topics/questions citizens would like an update on. LM</b>  <b>2) Discuss the informal mechanisms to engage with groups/individuals regarding issues/concerns. GJ/LM</b></p>	
6.	<p><b>Individual Member Priorities – Requiring a Written Response</b></p> <ul style="list-style-type: none"> <li>• No items raised.</li> </ul>	
7.	<p><b>Regional Leadership Group notes</b></p> <ul style="list-style-type: none"> <li>• The notes were circulated to all for information.</li> <li>• DS has agreed to continue to Chair these meetings, and GJ has agreed to be Vice Chair.</li> <li>• If you have any queries regarding the notes, please contact DS. <b>All</b></li> </ul> <p><b>Action: Please contact DS with any queries regarding the meeting notes. All</b></p>	
8.	<p><b>Minutes of the previous meeting and matters arising</b></p> <ul style="list-style-type: none"> <li>• The minutes were agreed to be a fair reflection of the previous meeting.</li> <li>• One outstanding action and Chair will pick this up with Edward Watts (EW) outside the meeting. <b>Chair</b></li> </ul> <p><b>Action: Chair to respond to outstanding query from EW outside the meeting. Chair</b></p>	
9.	<p><b>Welsh Government and other correspondence</b></p> <ul style="list-style-type: none"> <li>• Chair noted that we had previously received a letter thanking us for our response to the Winter Plan, and then the letter was withdrawn.</li> <li>• RG advised that the letter has been reissued and is very similar and still positive about the work we are doing.</li> </ul>	
10.	<p><b>AOB</b></p> <p><b>a) Future Agenda Items</b></p> <ul style="list-style-type: none"> <li>• If anyone has anything they want to include on future agendas, please let PD know. <b>All</b></li> </ul> <p><b>Action: Please send any future agenda items to PD. All</b></p> <p><b>b) Population Needs Assessment (PNA)</b></p> <ul style="list-style-type: none"> <li>• PD advised that the Population Needs Assessment (PNA) needs to be signed off by March 2022 and he will circulate a draft to all for virtual comments. <b>PD</b></li> <li>• PD noted there are PSB links and the PNA incorporates the Wellbeing Assessment.</li> <li>• PD will be catching up with Chris Dawson-Morris on 21<sup>st</sup> January 2022 to ensure all information/data is included.</li> <li>• SA noted that the needs of vulnerable people in our communities need to be included e.g. housing, transport and jobs etc. Also, we need to focus on the impact of the pandemic and consider what we need to do.</li> </ul> <p><b>Action: Draft PNA will be circulated to all for virtual comments. PD</b></p>	

	<p><b>c) Notification Period</b></p> <ul style="list-style-type: none"> <li>• RG noted that we are entering into a developmental year and there is nervousness around staffing and resource.</li> <li>• It is proposed that we have a 90 day notification period to approve indicative allocation and a 90 day notice period if we wish to opt out or delivery requirements are not being met. It is hoped this will help prevent destabilisation in the system. It was also allow us a window so that staff are not looking for alternative employment. <b>Agreed</b></li> </ul> <p><b>Action: All agreed to the proposal to have a 90 day notification/notice period. Agreed</b></p>	
11.	<p><b>Next Meeting:</b> <i>Welsh Government Regional Integrated Funding Guidance and Planning for Regional Implementation: Tuesday 1<sup>st</sup> February 2022 at 12pm (via Teams)</i></p> <p><i>Main Meeting: Tuesday 15<sup>th</sup> March 2022 at 2pm (via Teams)</i></p>	

## One Newport Draft Work Programme

June 2022	<ul style="list-style-type: none"> <li>• Well-being Plan 2021-22 Q4 Performance</li> <li>• Well-being Plan - Review of Strong Resilient Communities intervention</li> <li>• Review of Sub-groups</li> <li>• Local Area Energy Plan</li> <li>• Third Sector Partnership</li> <li>• Strategy and Performance Board minutes</li> <li>• Gwent PSB minutes</li> <li>• Regional Partnership Board minutes</li> </ul>
September 2022	<ul style="list-style-type: none"> <li>• Well-being Plan 2022-23 Q1 Performance report</li> <li>• Gwent PSB minutes</li> <li>• Regional Partnership Board minutes</li> <li>• Safer Newport – Six monthly update</li> <li>• Young Persons Promise</li> </ul>
December 2022	<ul style="list-style-type: none"> <li>• Well-being Plan 2022-23 Q2 Performance report</li> <li>• Gwent PSB minutes</li> <li>• Regional Partnership Board minutes</li> </ul>

The PSB’s terms of reference state that “Any member of the Board may request that an item is placed on the agenda of a forthcoming meeting. This should be notified to the Secretariat at least four weeks prior to the meeting concerned. Late items may be accepted at the discretion of the Chair. “