

Minutes

Newport Public Services Board (PSB) Strategy & Performance Board

Date: Wednesday 26th May 2021

Venue: Microsoft Teams Meeting

Time: 2.30pm

Present: Will Beer – Chair (Consultant in Public Health, Public Health Wales); David Letellier – Vice Chair (Operations Manager for SE Wales, Natural Resources Wales); Bev Owen (Chief Executive, Newport City Council); Ceri Doyle (Chief Executive, Newport City Homes); Shaun Moody (Group Manager, South Wales Fire & Rescue Service); Leah MacDonald (Head of Service, Newport, Aneurin Bevan University Health Board); Guy Lacey (Principle / Chief Executive, Coleg Gwent); Chief Inspector Steph Blakemore (Gwent Police); and Craig Lane (Chief Executive, Newport Citizens Advice).

Also in Attendance: Tracy McKim (Policy, Partnership & Involvement Manager, Newport City Council); Caoimhe Cantwell (Senior Policy & Partnership Officer, Newport City Council); Nicola Dance (Senior Policy & Partnership Officer, Newport City Council); Arabella Calder (Senior Policy & Partnership Officer, Newport City Council); and Wayne Tucker (Partnership Officer, Newport City Council).

Apologies: Stephen Tiley (Chief Executive, GAVO); Steve Ward (Chief Executive, Newport Live); and Supt Mike Richards (Gwent Police).

No	Item	Action / Decision
1.	Welcome and Introductions Members were welcomed to the meeting.	
2.	Minutes of the Previous Meeting (24th February 2021) & Matters Arising The minutes were agreed as an accurate record with the following matters arising discussed: <ul style="list-style-type: none"> The PSB at their last meeting emphasised the importance of having a strong local partnership in Newport. The issue of parking at the Royal Gwent Hospital was raised including whether this was still an issue. <p>It was agreed Provide an update on the issue of parking at the Royal Gwent Hospital at the next meeting.</p>	ABUHB – LM
3.	Well-being Plan Performance – Quarter 4 Dashboards 2020-21 The intervention lead or their representative presented their quarter 4 dashboard highlighting the key achievements, risks, performance measures and plans for the next quarter. It was suggested that including reference to the intervention priorities would be helpful in reviewing whether progress is being made against the actions.	

No	Item	Action / Decision
	<p>It was agreed</p> <p>To look at improving the dashboards by including reference to the priorities within each intervention.</p> <p>Each of the dashboards were discussed with the following points raised:</p> <ul style="list-style-type: none"> • The Newport Offer <ul style="list-style-type: none"> - Amazed by the work that has continued to take place despite of the impact of Covid-19. - The work taking place around the knowledge quarter was raised in relation to the new leisure centre and Coleg Gwent campus. - Clean Air Day taking place in June was highlighted, which will be supported on the day by showcasing e-vehicles from partner organisations. • Strong Resilient Communities <ul style="list-style-type: none"> - Hope to get the ok soon from Welsh Government in relation to the Health & Well-being Centre. - Further participatory budgeting work will be taking place linked with the Integrated Well-being Networks. • Right Skills <ul style="list-style-type: none"> - The great work undertaken by Victoria Burston-Yates at Careers Wales was highlighted in respect to delivering the Digital Careers Week. - The wider issue of skills, employment, and future needs due to the change of careers was raised to reduce uncertainty in the future. - Understanding of work rights is also key to maintaining employability. • Green and Safe Spaces <ul style="list-style-type: none"> - A Task & Finish Group is reviewing the performance measures for the Green and Safe Spaces Board to agree on. - The great work of Maindee Unlimited was raised in showing how communities can work together to improve their local area. • Sustainable Travel <ul style="list-style-type: none"> - Good work in successfully obtaining funding bids was noted. - The importance of not regressing back to normal post pandemic was raised, ensuring the positive steps that have taken place can be maintained or improved on. <p>It was agreed</p> <p>To promote Clean Air Day on 17 June via our partnership Comms and the positive involvement of partners in showcasing their e-fleet.</p>	<p>Intervention Leads & Co-ordinators</p> <p>NCC – WT / Board members</p>

No	Item	Action / Decision
4.	<p>Annual Report 2020-21 Update</p> <p>It was reported that the PSB agreed to delay the annual report until later the year in line with the rest of Gwent. The updated timeframe is now as follows:</p> <ul style="list-style-type: none"> • Draft report to Strategy & Performance Board on 18 August 2021. • Sign off report at the new Local Delivery Board in September 2021. • Publish the report at the end of September 2021. • Present at Scrutiny on the 6 October 2021. <p>Work will continue over the summer to identify and produce case studies for inclusion in the report covering 2020-21, in addition to any key work undertaken between April – July 2021.</p>	
5.	<p>PSB Development Plan – Review of the Well-being Plan</p> <p>It was reported that work on reviewing the well-being plan has continued, with further updates as follows:</p> <p><u>Review of Newport Offer</u></p> <p>A range of feedback has been collected to support the review from a variety of sources to update the intervention’s vision and steps.</p> <p>The board agreed with the overarching way the Newport Offer has within the well-being plan and how it’s supported by the other interventions. This will be important locally in response to the regional PSB work.</p> <p>The proposed changes to the vision and steps were explained and were approved by the board, including that the vision should become the vision for the whole well-being plan.</p> <p>It was agreed</p> <p>To recommend changes to the PSB for final sign off.</p> <p><u>Values and Review of Green and Safe Spaces</u></p> <p>The changes to the Green and Safe Spaces Intervention were agreed at PSB, along with confirming the following values for the well-being plan:</p> <ul style="list-style-type: none"> • Ambitious • Serious about working in partnership • Firmly focused on people • Focused on outcomes • Not solely driven by data <p><u>Development Plan Update</u></p> <p>The updated plan was presented to the board for discussion, which has been amended following the impact of Covid-19.</p> <p>It was agreed</p> <p>To endorse the changes to the PSB Development Plan for sign off at the PSB.</p>	<p>Board members</p> <p>Board members</p>

No	Item	Action / Decision
6.	<p>Regional PSB & Well-being Assessment</p> <p>An update on the Regional PSB was given explaining what needs to be done for a new well-being plan to be published in May 2023, including the development of the well-being assessment.</p> <p>The links between the regional plan and the local planning arrangements that would need to be put in place to ensure that Newport maintains its strong local partnership.</p> <p>The move to a regional PSB was noted to have advantages and disadvantages, with it important not to lose the local partnership work.</p> <p>It was agreed</p> <p>Let Tracy Mckim know of any matters to raise regarding the Regional PSB.</p>	Board members
7.	<p>Communication Plan</p> <p>A reminder was given to ensure that any potential news stories are highlighted so they can be shared via our partner comms.</p> <p>It was agreed</p> <p>Send any relevant information for communication to Wayne Tucker for circulation via the One Newport communication channels.</p>	Board members
8.	<p>PSB Work Programme</p> <p>The Board were informed of the future work programme of the PSB.</p> <p>It was agreed</p> <p>To inform Nicola Dance of any comments on the PSB programme or to add in future agenda items.</p>	Board members
9.	<p>Any Other Business</p> <p>No other business was discussed.</p>	
10.	<p>Next Meeting</p> <p>Wednesday 18th August 2021, 2pm</p> <p>Items for the agenda to Wayne Tucker.</p>	Board members