

Minutes

Newport Public Services Board (PSB) Strategy & Performance Board

Date: Wednesday 24th February 2021

Venue: Microsoft Teams Meeting

Time: 2pm

Present: David Letellier (Operations Manager for South East Wales, Natural Resources Wales), Vice-Chair; Bev Owen (Chief Executive, Newport City Council); Ceri Doyle (Chief Executive, Newport City Homes); Shaun Moody (Group Manager, South Wales Fire & Rescue Service); Stephen Tiley (Chief Executive, GAVO); Steve Ward (Chief Executive, Newport Live); and Craig Lane (Chief Executive, Newport Citizens Advice).

Also in Attendance: Tracy McKim (Policy, Partnership & Involvement Manager, Newport City Council); Emma Wakeham (Senior Policy & Partnership Officer, Newport City Council); Nicola Dance (Senior Policy & Partnership Officer, Newport City Council); Harriet Bleach (Natural Resources Wales); and Wayne Tucker (Partnership Officer, Newport City Council).

Apologies: Will Beer (Consultant in Public Health, Public Health Wales); Nicola Prygodzicz (Aneurin Bevan University Health Board); Leah MacDonald (Aneurin Bevan University Health Board); Guy Lacey (Coleg Gwent); and Queeva Cantwell (Senior Policy & Partnership Officer, Newport City Council).

No	Item	Action / Decision
1.	<p>Welcome and Introductions</p> <p>Members were welcomed to the meeting.</p>	
2.	<p>Minutes of the Previous Meeting (25th November 2020) & Matters Arising</p> <p>The minutes were agreed as an accurate record with the following matters arising discussed:</p> <ul style="list-style-type: none"> • Harriet Bleach provided an update on the Belle Vue Project. • The response by Natural Resources Wales to the Public Accounts Committee Inquiry was received and would be shared following the meeting. 	
3.	<p>PSB Development Plan – Review of the Well-being Plan</p> <p>Emma Wakeham explained that two of the Interventions (Sustainable Travel; and Right Skills) have already been reviewed and signed off by PSB.</p> <p>The following actions within the PSB Development Plan are next in line for discussion by the Strategy and Performance Board:</p> <p><u>Consider whether the values of the Well-being Plan are still relevant</u></p> <p>The Board discussed the four values included in the well-being plan, noting that they seem to be more ‘principles’ or ‘pledges’ that the PSB works towards rather than actual values.</p>	

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	<p>It was noted that G10 has no powers to make changes but will be recommending options to each of the PSBs across Gwent for discussion.</p> <p>In order to meet the statutory requirements of the Well-being of Future Generations Act, we would need a decision soon so we can begin developing the assessment during 2021-22 before writing a well-being plan during 2022-23 (whether locally or regionally).</p> <p>In addition, it was noted that if we move towards a regional approach, then we would still need to deliver our current local well-being plan until the end of 2022-23.</p> <p>The Board highlighted that some of the actions within the Interventions would suit a regional approach but there will be some that are more specific to Newport. Therefore, it is important that we don't lose the influence of local partners by having a strong local partnership.</p> <p>It was agreed</p> <p>To further discuss the possibility of a Regional PSB and the importance of maintaining a strong local partnership.</p>	<p>PSB members</p>
<p>6.</p>	<p>Ideas for Annual Report 2020-21</p> <p>Emma Wakeham and Wayne Tucker explained the plans for this year's annual report. Given that the report for 2019-20 was well received, it is proposed to follow a similar format for this year.</p> <p>The Board stated that the previous report was really user friendly and user focused, congratulating Wayne for all his hard work in pulling this together.</p> <p>The following points were raised around the report:</p> <ul style="list-style-type: none"> • Could infographics be used as an easy and simple way to show progress? • Case studies will need to be identified for inclusion. • Could images / film / blogs be harvested for use in the report? • Could clips of partners highlighting the benefit of partnership working be include related to Covid-19 response, emergencies / flooding? <p>It was also noted that a positive annual report will demonstrate that there is still a need for a collective voice in Newport.</p> <p>It was agreed</p> <p>Send over your Comms contacts and also provide any relevant film / images / ideas for inclusion in the annual report.</p> <p>To recommend the plans for the 2020-21 annual report to the PSB.</p>	<p>Board members</p> <p>Board members</p>
<p>7.</p>	<p>Communication Plan</p> <p>Wayne Tucker provided an update on communication activity during 2020-21 and presented the draft Communications Plan for 2021-22.</p> <p>In response to whether enough support has been offered by partners, it was stated that this has been a little hit and miss but has improved. One way to help would be to share good news stories throughout the year from</p>	

No	Item	Action / Decision
	<p>each of the Interventions, which could be circulated to the partnership through the Bulletin and via Social Media.</p> <p>It was agreed</p> <p>To recommend the draft Communications Plan for 2021-22 to the PSB for final sign off.</p> <p>Liaise with the communication contacts from partner organisations to source stories, identify gaps, and promote the PSB Communications Plan.</p> <p>Send any relevant information for communication to Wayne Tucker for circulation via the One Newport communication channels.</p>	<p>Board members</p> <p>NCC - WT</p> <p>Board members</p>
8.	<p>PSB Work Programme</p> <p>The Board were informed of the future work programme of the PSB.</p> <p>It was agreed</p> <p>Any comments on the PSB programme please let Nicola Dance know.</p>	<p>Board members</p>
9.	<p>Any Other Business</p> <p>There was no other business discussed.</p> <p>It was agreed</p> <p>Confirm if Leah MacDonald wants to provide an update to the Board on the opening of the Grange University Hospital (any other business).</p>	<p>NCC - WT</p>
10.	<p>Next Meeting</p> <p>Wednesday 26th May 2021, 2.30pm</p> <p>Items for the agenda to Wayne Tucker.</p>	<p>Board members</p>