

# Minutes

## Newport Public Services Board (PSB) Strategy & Performance Board

**Date:** Wednesday 20<sup>th</sup> November 2019  
**Venue:** Committee Room 4, Civic Centre, Newport  
**Time:** 2pm

**Present:** Will Beer (Consultant in Public Health, Public Health Wales); C/Supt Ian Roberts (Gwent Police); Ceri Doyle (Chief Executive, Newport City Homes); David Letellier (Operations Manager for South East Wales, Natural Resources Wales); Sheila Davies (Interim Chief Executive, Newport City Council); Rhys Cornwall (Head of People & Business Change, Newport City Council); and Steve Saunders (South Wales Fire & Rescue Service).

**Also in Attendance:** Tracy McKim (Policy, Partnership & Involvement Manager, Newport City Council); Emma Wakeham (Senior Policy & Partnership Officer, Newport City Council); Stuart Silcox (Public Health Wales); Iain Roberts (Head of Programmes at 1000 Lives Improvement, Public Health Wales); and Wayne Tucker (Partnership Officer, Newport City Council).

**Apologies:** Sara Garland (Head of Service, Newport Locality, Aneurin Bevan University Health Board); Craig Lane (Chief Executive Officer, Newport Citizens Advice); Guy Lacey (Coleg Gwent); and Eric Bellow (Group Manager, South Wales Fire & Rescue Service).

No	Item	Action / Decision
1.	<p><b>Welcome and Introductions</b></p> <p>Will Beer welcomed everyone to the meeting with introductions given.</p>	
2.	<p><b>Reinvigorating 1000 Lives Improvement – A new approach</b></p>  <p>Improvement Cymru overview (Nov 2019).</p> <p>Stuart Silcox and Iain Roberts presented to the Board on this new approach, which will re-branded as 'Improvement Cymru' next week. The aim was to keep everyone aware of what's going on and how we can all work together.</p> <p>C/Supt Roberts noted the issues around different funding streams and how opportunities are identified.</p> <p>There is a huge benefit to organisations working together including within the world of the PSB e.g. Strong Resilient Communities.</p> <p>It was suggested whether a specific piece of work could be identified that could use this methodology / approach.</p> <p><b>It was agreed</b></p> <p>To explore the possibility of using this approach within Strong Resilient Communities or any other Intervention.</p> <p>Share relevant contact details with leads and Improvement Cymru.</p>	<p>Intervention Leads</p> <p>NCC - WT</p>

No	Item	Action / Decision
3.	<p><b>Minutes of the Previous Meeting (21<sup>st</sup> August 2019) &amp; Matters Arising</b></p> <p>The minutes were agreed as an accurate record with the following matters arising discussed:</p> <ul style="list-style-type: none"> <li>• The National Development Framework was discussed at PSB, which led to a collective response being submitted.</li> <li>• It was suggested that the lead for Newport Offer should be a member of the Newport Economic Forum to ensure these links.</li> <li>• Homelessness – The recent Welsh Government meeting was highlighted, with it noted that there was a lack of involvement from specific areas e.g. housing associations. Given this there is a need to work better together in a more joined up approach.</li> <li>• Scrutiny was discussed and how this process should work. For example, there should be a progress review in general but focus (deep dive) more on specific case studies. In addition, should all leads be required to attend each time? Could progress also be aligned with the 5 Ways of Working rather than by intervention (e.g. Annual Report)?</li> </ul> <p><b>It was agreed</b></p> <p>Agree the new lead or joint lead for Newport Offer.</p> <p>Investigate all the groups in place related to homelessness so partners are fully informed.</p>	<p>PSB</p> <p>NCC - EW</p>
4.	<p><b>Well-being Plan Performance – Qtr.2 (2019-20)</b></p> <p>Progress by each intervention was reported to the group.</p> <p><u>Green and Safe Spaces (update from David Letellier)</u></p> <ul style="list-style-type: none"> <li>• It was reported that Holly Butterworth was moving on, with NRW looking to recruit a replacement to carry on this work on. Funding for this post may also be extended over a longer period of time.</li> <li>• There is a need to use better language in places so we all have a better understanding of what we mean e.g. Green Infrastructure.</li> <li>• On behalf of the group Will Beer passed on his thanks to Holly for her hard work and for her contribution to the video that was produced to support the annual report.</li> </ul> <p><u>Strong Resilient Communities (update from C/Supt Ian Roberts)</u></p> <ul style="list-style-type: none"> <li>• Highlighted the Ringland Hub and the learning that was necessary from this work, which needed to be discussed further.</li> <li>• They are looking to move the ‘Mutual Gain’ work into Pill, while not forgetting Ringland and how this work can be maintained.</li> </ul> <p><b>It was agreed</b></p> <p>To raise concerns around Ringland Hub at the PSB including the plans for gathering lessons learned.</p>	<p>Gwent Police - IR</p>

No	Item	Action / Decision
	<p><u>Right Skills</u></p> <ul style="list-style-type: none"> <li>• Due to both leads being unable to attend no verbal update was provided.</li> </ul> <p><u>Sustainable Travel (update from Ceri Doyle)</u></p> <ul style="list-style-type: none"> <li>• They are unlikely to hit the target of 9 schools regarding active travel.</li> <li>• Unfortunately, the recently planned away day / workshop was cancelled. Moving forward the group is looking to link with the RPB on some similar issues as we don't always link with additional partnerships to avoid unnecessary duplication. A meeting is planned with Debra Wood-Lawson (ABUHB) to link this work.</li> <li>• Noted M4 Corridor event – a request for PSB members to be invited was given but it was unclear whether this had been done.</li> </ul> <p><u>Newport Offer</u></p> <ul style="list-style-type: none"> <li>• Ceri Doyle noted the recent Destination Management Event that was held, with the outcomes from this workshop needing to be taken forward. There was a good cross section of partners involved including from both the public and private sector.</li> </ul>	
5.	<p><b>Integration Workshop</b></p> <p>The proposed programme for a workshop on integration was discussed. It was stated that 'How' may be more useful than 'What' in relation to any planned debate.</p> <p>Rather than look at integration as a whole it was suggested whether we should focus on a particular project and link this in with potential lessons learned e.g. The work on Ringland Hubs, etc.</p> <p>Whether we could involve 'Improvement Cymru' in this workshop was also raised.</p> <p><b>It was agreed</b></p> <p>Update workshop programme and contact 'Improvement Cymru'.</p>	NCC - EW
6.	<p><b>Future Risk Register</b></p> <p>A risk register approach was developed but a recently planned workshop had to be cancelled due to a lack of numbers. It was asked whether the right people had been invited if this is rearranged.</p> <p>It was suggested that instead of a separate workshop could this be part of a development session for the PSB?</p> <p><b>It was agreed</b></p> <p>Add to a future PSB agenda.</p> <p>Investigate the possibility of Ash Futures assisting with this session.</p>	<p>NCC – ND</p> <p>NCC – EW</p>

No	Item	Action / Decision
7.	<p><b>Communication</b></p> <p>In order to better communicate the good work within the Well-being Plan a request to highlight good news stories was given to support performance at quarter 2.</p> <p><b>It was agreed</b></p> <p>Contact the group to ask members to identify potential good news stories.</p>	NCC – WT
8.	<p><b>PSB Work Programme</b></p> <p>The Young Persons Promise was highlighted including potentially involving this at a future PSB.</p> <p>The ‘Looked After Children’ agenda item was noted, which may need clarification as to its relevance (context) for the PSB.</p>	
9.	<p><b>Election of Chair</b></p> <p>It was stated that the new chair of this Board needed to be agreed following Sheila Davies replacing Will Godfrey as the Council’s Chief Executive.</p> <p>Given that the PSB will also have a new chair as the Leader of the Council was standing down, it may be a good time to review these roles.</p> <p>Until the PSB has appointed its new chair, Will Beer offered to act as interim chair for the Strategy &amp; Performance Board until a final decision is made.</p> <p><b>It was agreed</b></p> <p>Will Beer was appointed as interim Chair of the Strategy &amp; Performance Board.</p>	Board members
10.	<p><b>Any Other Business</b></p> <p>No other business discussed.</p>	
11.	<p><b>Next Meeting</b></p> <p>Wednesday 26<sup>th</sup> February 2020, 2pm @ Exec Meeting Room, Head Quarters, St Cadoc’s Hospital, Lodge Road, Caerleon, NP18 3XQ</p> <p>Items for the agenda to Wayne Tucker.</p>	Board members