

Minutes

Newport Public Services Board (PSB) Strategy & Performance Board

Date: Wednesday 12th August 2020
Venue: Microsoft Teams Meeting
Time: 2pm

Present: Will Beer (Consultant in Public Health, Public Health Wales), Chair; Bev Owen (Chief Executive, Newport City Council); Superintendent Mike Richards (Gwent Police); Ceri Doyle (Chief Executive, Newport City Homes); Stephen Tiley (Chief Executive, GAVO); David Letellier (Operations Manager for South East Wales, Natural Resources Wales); Craig Lane (Citizens Advice); and Steve Saunders (South Wales Fire & Rescue Service).

Also in Attendance: Tracy McKim (Policy, Partnership & Involvement Manager, Newport City Council); Emma Wakeham (Senior Policy & Partnership Officer, Newport City Council); Nicola Dance (Senior Policy & Partnership Officer, Newport City Council); and Wayne Tucker (Partnership Officer, Newport City Council).

Apologies: Eric Bellew (Group Manager, South Wales Fire & Rescue Service); C/Supt Ian Roberts (Gwent Police); Guy Lacey (Coleg Gwent); and Nicola Prygodzic (Aneurin Bevan University Health Board).

No	Item	Action / Decision
1.	<p>Welcome and Introductions</p> <p>Will Beer welcomed everyone to the meeting with introductions given.</p> <p>The group gave their congratulations to Bev Owen for being appointed as Chief Executive of Newport City Council.</p>	
2.	<p>Minutes of the Previous Meeting (26th February 2020) & Matters Arising</p> <p>The minutes were agreed as an accurate record with the following matters arising discussed:</p> <ul style="list-style-type: none"> The recent Strong Resilient Communities (SRC) Board was cancelled due to Covid-19 so they were unable to discuss the potential of using the Improvement Cymru approach within the Intervention. The co-lead for the Newport Offer will be picked up at the next PSB. The Strategic Housing Forum has a number of sub-groups including the Rough Sleepers Group within its structure. There were 47 organisations who have taken advantage of the Eco Stars Scheme. The funding for this project ended in March, with future funding being investigated. The integration workshop was put on hold due to Covid-19. Work to review the interventions within the Well-being Plan needs to continue taking into account the impact of Covid-19. 	

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	<ul style="list-style-type: none"> Living Wage was added for discussion at a future PSB meeting. We are looking at the implications for employers as there would be some extra requirements beyond paying the living wage to directly employed staff. <p>It was agreed</p> <p>Discuss the possible use of the Improvement Cymru approach within the intervention.</p> <p>Follow up on obtaining the structure of the Strategic Housing Forum and its sub-groups.</p> <p>Link up contacts from across the PSB organisations who took part in the Eco Stars Scheme.</p> <p>Share the review template used by Sustainable Travel with the leads of the other Interventions.</p>	<p>SRC Board</p> <p>NCC – WT</p> <p>NCC – EW</p> <p>NCC - EW</p>
3.	<p>Well-being Plan Annual Report 2019-20</p> <p>Tracy Mckim thanked everyone for their hard work in developing the Annual Report, with notable appreciation for Wayne Tucker for setting up the template and bringing it all together.</p> <p>Comments made included identifying typos and that the way the Interventions and Goals were highlighted needed to be looked at for clarity.</p> <p>The foreword by the Chair and Vice Chair needed to include reference to the future not just on what was accomplished during 2019-20. The following suggestions for the foreword were made:</p> <ul style="list-style-type: none"> Future focus Ambitions for the future Impact of Covid-19 going forward CJCs Any challenges Strategic Partnership Review Future Generations Commissioner Report SEWTC (Burns Commission) Horizon Scanning <p>It was agreed</p> <p>Provide any comments / feedback to Wayne Tucker before the end of the month.</p> <p>Update the report in preparation for it being presented to the PSB.</p> <p>Set up the report in Microsoft Sway.</p> <p>Make arrangements for translation.</p>	<p>Board members</p> <p>NCC – WT / EW</p> <p>NCC - WT</p> <p>NCC – WT / EW</p>
4.	<p>Letter from the Minister for Local Government and Housing: PSB and Covid-19 Recovery</p> <p>Each member explained how Covid-19 has impacted on their organisations and how they are recovering. The general themes raised included:</p>	

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	<ul style="list-style-type: none"> • It has been a really challenging time; • Staff have continued to work effectively even when working from home; • The impact of not having face to face contact with services users' needs to be looked at so they are not left behind; • There has been a positive impact from volunteering; and • The effect of digital exclusion on communities needs acknowledging. <p>The work of the Recovery Coordination Group (RCG) in recovery planning was highlighted; and the Council's Community Impact Assessment. To ensure links with the PSB are established and reduce duplication relevant information from the RCG will be provided to the PSB as required.</p> <p>In the meantime, the Intervention Leads will continue to review their interventions, and the wellbeing objectives in light of Covid-19 taking into account of the Future Generations Commissioner's Report and Journey Checkers.</p> <p>It was agreed</p> <p>Review their section of the well-being plan and suggest any changes that could be made.</p> <p>Share any information that would support leads with reviewing their intervention e.g. links to Commissioners Report, Journey Checkers, etc.</p> <p>The next meeting of the S&P board will consider the amendments and any cross cutting themes.</p>	<p>Intervention Leads</p> <p>NCC – PPI Team</p> <p>Board members</p>
5.	<p>Shared Purpose: Shared Future (SPSF) 3 Guidance - Review</p> <p>The guidance is being reviewed by Welsh Government, with any feedback on this appreciated from the group. Some of the points raised included:</p> <ul style="list-style-type: none"> • It needs to be more succinct, with more direct support from the Future Generations Commissioner's Office. • It must not risk forgetting about the outcomes of the people we should be supporting. • The Community Safety Partnership and role of Registered Social Landlords needs to be included. <p>It was agreed</p> <p>Send any further comments on the guidance to Emma Wakeham within the next few weeks.</p>	<p>Board members</p>
6.	<p>Communications</p> <p>The group were reminded that if they have any good news or information they would like to promote (either related to the Well-being Plan or for individual organisations) to let Wayne Tucker know. This can then be circulated via the One Newport Bulletin, Email, Social Media, Website, etc.</p> <p>We also need to better update the partnership and public on specific projects as they are being developed and not just at the end of the project.</p>	

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	<p>It was agreed</p> <p>Send any relevant information for communication to Wayne Tucker for circulation via the One Newport communication channels.</p>	Board members
7.	<p>PSB Work Programme</p> <p>The work programme for the PSB was discussed, with it noted that an item should be added to the PSB around housing / homelessness. This includes what partners have done since the start of lockdown and how the PSB can help to widen partner involvement.</p> <p>It was agreed</p> <p>Add a Housing / Homelessness item to the next PSB agenda.</p>	NCC – ND
8.	<p>Any Other Business</p> <p>None.</p>	
9.	<p>Next Meeting</p> <p>Wednesday 25th November 2020, 2pm @ TBC</p> <p>Items for the agenda to Wayne Tucker.</p>	Board members