

Minutes

One Newport

Strategy & Performance Board

Date: Wednesday 16th February 2022

Venue: Microsoft Teams Meeting

Time: 2pm

Present: David Letellier – Chair (Operations Manager for SE Wales, Natural Resources Wales); Leah MacDonald (Head of Service, Newport, Aneurin Bevan University Health Board); Craig Lane (Chief Executive, Newport Citizens Advice); Ceri Doyle (Chief Executive, Newport City Homes); Stephen Tiley (Chief Executive, GAVO); Steve Ward (Chief Executive, Newport Live); and Steve Saunders (South Wales Fire & Rescue Service).

Also in Attendance: Tracy McKim (Policy, Partnership & Involvement Manager, Newport City Council); Nicola Dance (Senior Policy & Partnership Officer, Newport City Council); Laura Waldron (Senior Policy & Partnership Officer, Newport City Council); and Wayne Tucker (Partnership Officer, Newport City Council).

Apologies: Will Beer (Consultant in Public Health, Public Health Wales); Shaun Moody (Group Manager, South Wales Fire & Rescue Service); Guy Lacey (Principle / Chief Executive, Coleg Gwent); Chief Supt Tom Harding (Gwent Police); Caoimhe Cantwell (Senior Policy & Partnership Officer, Newport City Council); Beverly Owen (Chief Executive, Newport City Council); and Nicola Prygodzicz (Aneurin Bevan University Health Board).

No	Item	Action / Decision
1.	Welcome and Introductions Members were welcomed to the meeting.	
2.	Minutes of the Previous Meeting (24th Nov 2021) & Matters Arising The minutes were agreed as an accurate record with no matters arising.	
3.	Well-being Plan Performance – Quarter 3 Dashboards 2021-22 The Chair thanked everyone for attending Scrutiny to present progress at Quarter 2. Feedback was given by those who attended, including that good questions were asked by members, and overall, it was generally positive. At times the session had to be kept on track to keep the scrutiny to the well-being plan and not move onto other issues, but good discussion. The next phase is that there will be a regional Scrutiny Committee for the new WB Plan but what this means locally for Newport is still to be confirmed. The intervention leads or their representatives presented their quarter 3 dashboards highlighting the key achievements, risks, performance measures and plans for the next quarter. Each of the dashboards were discussed with the following points raised: <ul style="list-style-type: none"> • The Newport Offer (Steve Ward) <ul style="list-style-type: none"> – The Climate Change Sub-group was getting traction. 	

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	<ul style="list-style-type: none"> - There will be more reference in the future on the new Leisure Centre related to carbon zero. - The Centre for Cities Report was noted, which highlighted vacancies in the city. It was stated whether there was an opportunity to use the knowledge around the table on redefining of the city centre? - Better promotion of some positive news stories from the city centre e.g. Reuse and other projects. - Stephen Tiley noted the Regional Town Centres Action Group and whether a representative could attend one of the partnership meetings to discuss their work. • Strong Resilient Communities (Leah Macdonald) <ul style="list-style-type: none"> - Funding for staff related to the integrated Well-being Networks has been confirmed, which is really positive. - Excellent work with regard to the Participatory Budgeting work. Newport is happy to support the wider discussion at Gwent PSB if needed. • Right Skills (Stephen Tiley) <ul style="list-style-type: none"> - Highlighted Foot in the Door (CRF). - Further discussion on Apprenticeships scheme and issues with moving this forward. Work is taking place to try and resolve and maybe take forward in some way e.g. work experience. • Green and Safe Spaces (David Letellier) <ul style="list-style-type: none"> - Looking to support Harriet Bleach to ease her workload. - Noted deliberate fires – this is mainly due to fires at vacant properties and not necessarily green spaces. Work is taking place at their partnership sub-groups to respond to this. • Sustainable Travel (Ceri Doyle / Craig Lane) <ul style="list-style-type: none"> - Happy to include colleagues involved in sustainable travel from across different partners. - They have been identified as a centre of best practice. - Received some good engagement from influential groups and organisations. - It was suggested whether there was a better way of reporting on progress as some positive work isn't being recorded. Maybe some additional narrative could be added. <p>It was agreed</p> <p>Follow up on potential news stories from across the City Centre. NCC – ND</p> <p>Update the group on who from Newport attends the Regional Town Centres Action Group from Welsh Government. GAVO – ST</p> <p>Follow up with Stephen Tiley regarding a representative from the Regional Town Centres Action Group attending a partnership meeting. NCC - ND</p> <p>Liaise with NCC Comms on whether a partnership Comms Group is needed. NCC – WT / ND</p>	

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	Follow up with the Leads of Sustainable Travel to improve the reporting of progress by the Board and wider involvement.	NCC – LW
4.	<p>Regional PSB & Well-being Assessment</p> <p>A few meetings have now taken place, with the last one reviewing the consultation on the draft Gwent Well-being Assessment.</p> <p>This meeting was a partial development day, but they did agree some things e.g. set up a Gwent Engagement Group to support wider comms, etc.</p> <p>The next phase is to work on the response analysis that will support the development of the Gwent Well-being Plan.</p> <p>The future role of One Newport at its sub-groups were raised, which is currently being reviewed. How the local partnerships link into the Gwent PSB is still developing.</p>	
5.	<p>Strategy & Performance Board ToR</p> <p>Linking into the review of One Newport and its subgroups the group discussed its role within the structure. To support the review mapping of partnership representation is ongoing, which will help One Newport finalise its structure.</p> <p>The Board agreed to take its steer from One Newport on its future once the review has taken place.</p> <p>It was agreed</p> <p>Continue to map partner representation at the partnership groups.</p>	NCC – WT
6.	<p>Communication Plan</p> <p>Wayne Tucker noted the progress made with Comms during this year, with the following points raised:</p> <ul style="list-style-type: none"> • Press releases were down but offset by the continued increase in Bulletins (every 2 weeks) and improving use of Social Media to promote news. • Annual Report was published on 29 October 2021 and case studies promoted in the weeks following. • Sharing the Comms messages from the Gwent PSB. <p>The Communications Plan has been updated for 2022-23. This hasn't changed markedly but amendments were made to reference One Newport / Local Delivery Group. Plus, a reference to highlighting the work of the Gwent PSB alongside One Newport has been added to the action plan.</p> <p>The Board were reminded if they have any news stories related to the Well-being Plan that they would like us to promote to please let the team know.</p> <p>Group noted that there were some stories from the Newport Offer and Right Skills that could be promoted. Suggestion that it would be good to explain Green Infrastructure along with the upcoming Climate Change Plan consultation.</p> <p>It was agreed</p>	

No	Item	Action / Decision
	<p>Promote stories from One Newport and Right Skills through our partnership Comms.</p> <p>Provide information on Green Infrastructure and Climate Change Plan that could be shared though the partnership Comms.</p> <p>Send any relevant information for communication to Wayne Tucker for circulation via the One Newport communication channels.</p>	<p>NCC – ND / WT</p> <p>NRW - DL</p> <p>Board members</p>
7.	<p>One Newport Work Programme</p> <p>The Board were informed of the future work programme of One Newport, with the group noting the following:</p> <ul style="list-style-type: none"> • If timeframes allow could the Third Sector Partnership (TSP) Terms of Reference and its role be discussed? • Should the sub-group review be kept or carried over to the next meeting? <p>It was agreed</p> <p>Review the One Newport agenda following the points raised e.g. TSP and Sub-group review.</p> <p>To inform Nicola Dance of any comments on the One Newport programme or to add in future agenda items.</p>	
8.	<p>Any Other Business</p> <p>No other business discussed.</p>	
9.	<p>Next Meeting</p> <p>TBC – May 2022</p> <p>The following items were suggested to be added to the next agenda:</p> <ul style="list-style-type: none"> • To agree the chair of the group. <p>Send possible items for the agenda to Wayne Tucker.</p> <p>The group agreed to hold the next meeting face-to-face, with David Letellier offering one of Natural Resources Wales venues to host (River's House).</p>	<p>Board members</p>