

**IMMIGRATION INSPECTION / ACCOMODATION CERTIFICATE 2021 / 2022**



**NEWPORT**  
CITY COUNCIL  
CYNGOR DINAS  
**CASNEWYDD**

**This form must be completed in full before payment can be made:**

The fees are (£201 + £40.20VAT) **£241.20** for the initial inspection, which is valid for 6 months and can be for additional persons at the time of the initial inspection.

Should you require a re-assessment for additional person(s) within the 6 months, the fee is (£103 + £20.60VAT) **£123.60**

**PLEASE NOTE**

- During the COVID restrictions, that PPE should be worn for the duration of the Inspection and covid guidelines followed.
- It is also recommended that only one person is present within the property, that other occupants are not present if able to do so.
- You may also be required to complete a small questionnaire prior to the visit, to ensure yours and the visiting officers' safety, to confirm if any symptoms are present, if any occupants are isolating for example.

**Sponsor's Details: (Sponsor = Person representing the applicant)**

|  |         |
|--|---------|
| <b>Name of Sponsor</b>                     |         |
| <b>Contact Telephone Number or Email</b>   |         |
| <b>Address of Property to be inspected</b> | NEWPORT |

**Applicant's Details: (Applicant = Person applying to enter the country)**

|  |  |
|--|--|
| <b>Applicant's Name (s)</b>  |  |
| <b>Applicant's Address</b><br>(i.e. post office, police station, district , country) |  |

**If the property to be inspected is rented:**

|   |  |
|---|--|
| <b>Landlord's Name (s)</b>                  |  |
| <b>Landlord's Address</b>                   |  |
| <b>Landlord's Telephone Number or Email</b> |  |

**Sponsor's Signature:** .....

**Date:**.....

Completed forms and payments should be completed online  
(<http://www.newport.gov.uk/en/Planning-Housing/Housing/Immigration-inspections.aspx>)

Payment may be taken in person at the Information Station, Old Station Building, Queensway, Newport, NP20 4AX

Should you wish to send a cheque, attach the completed form and make the cheque payable to Newport City Council and post to:

**Environmental Health – Housing Team**

Law and Regulation  
Newport City Council  
Civic Centre  
NEWPORT  
NP20 4UR  
Tel: 01633 656656

Email: [env.health@newport.gov.uk](mailto:env.health@newport.gov.uk)