



## Equality Impact Assessment – Form Template (September 2010)

This form is intended to guide and prompt you about the questions and evidence that you need to think about. As indicated in the guidance, Assessments should take into consideration each of the so-called “protected characteristics” listed in the Equality Act 2010. As such, each of these – race, age, gender etc – are listed in the below questions (Q9 – Q17).

Don't be put off by the apparent length of this form. Many of the questions will not require a specific response, other than “no impact” – to help you complete the form, please refer to the advice note which will answer most queries.

<b>Service Area</b> Street Scene	<b>Head of Service:</b> Andrew Morris	<b>Person responsible for the assessment:</b> Tracey McAdam ITU Manager	<b>Date of Assessment</b> March 2013	
<b>Name of the function to be assessed:</b> Development and construction of Newport Bus Station			<b>Is this a new or existing function</b>	Existing bus station to be demolished and new bus station constructed

<p><b>1. Briefly describe the aims of the function</b></p>	<p>To provide a good quality / safe interchange facility for members of the public using local bus services in Newport city centre.</p>
<p><b>2. Name any associated policy, function etc.</b></p>	<p>To meet the objectives of the Sewta Regional Transport Strategy  IIP1: Supports further improvements and expansion of public transport interchanges and park and ride facilities.  IIA1: Sewta will develop plans for public transport interchanges at the 14 key settlements and other appropriate locations.  IIA2: Sewta will develop consistent high quality criteria for interchange facilities to enable consistency across the region.</p>
<p><b>3. Who are the main stakeholders in relation to the function</b></p>	<ul style="list-style-type: none"> <li>• Newport City Council</li> <li>• Bus operators</li> <li>• Sewta</li> <li>• Welsh Government</li> <li>• General public / bus users</li> <li>• Bus Users UK</li> </ul>

<p><b>4. Who performs the service?</b></p>	<p>Council Officers Bus operators</p>
<p><b>5. What outcomes are wanted from this function?</b></p>	<p>To provide good quality, safe interchange facility that will encourage modal shift from private car to public transport.</p>
<p><b>6. What factors/forces could contribute/detract from the outcomes?</b></p>	<ul style="list-style-type: none"> <li>• The quality of the facilities supplied within the new bus station</li> <li>• Funding to construct quality interchange facility</li> <li>• Funding to maintain and staff the facility</li> </ul>

<p><b>7. Is full information and analysis of users of the service available?</b></p> <p>Please include future information gathering and analysis in your Equalities Action Plan</p>	<p>The service is available to the general public and bus operators, passenger information and numbers are provided by bus operators Monitoring of bus usage is undertaken by the ITU.</p> <p>Public consultation exercise and partner workshops were held during the planning stage of the new facility.</p>
<p><b>8. What consultation has taken place?</b></p> <p>Please include future consultation in your Equalities Action Plan</p>	<p>Public consultation exercise and partner workshops were held during the planning stage of the new facility.</p> <p>Including bus operator and partners workshops Consultation with local access group and older peoples forum Consultation with traders Public meeting with general public / bus users hosted by bus users UK</p>

<p><b>9. Are there concerns that the function <u>could</u> have a differential impact due to age?</b></p>	<p>Yes</p>
<p><b>What existing evidence (either presumed or otherwise) do you have for this?</b></p>	<p>With the introduction of free travel passes, public transport use by over 60 has increased since 2002. Elderly passengers may have mobility / sensory impairment covered explicitly under the DDA / Equality Act 2010.</p> <p>All of these issues were considered during the planning stage of the bus station facility including seating in waiting areas etc.</p>

<p><b>10. Are there concerns that the function <u>could</u> have a differential impact due to disability(including learning disabilities, mental health issues, mobility or sensory impairments)?</b></p>	<p>Yes</p>
<p><b>What existing evidence (either presumed or otherwise) do you have for this?</b></p>	<p>Public transport is used by residents with disabilities who may have issues covered explicitly under the DDA / Equality Act 2010.</p> <p>All of these were considered during the planning stage of the bus station facility.</p>
<p><b>11. Are there concerns that the function <u>could</u> have a differential impact due to gender reassignment?</b></p>	<p>No</p>
<p><b>What existing evidence (either presumed or otherwise) do you have for this?</b></p>	<p>No issues have been raised through consultations that have an impact on gender reassignment</p>
<p><b>12. Are there concerns that the function <u>could</u> have a differential impact due to marriage and civil partnership?</b></p>	<p>No</p>
<p><b>What existing evidence (either presumed or otherwise) do you have for this?</b></p>	<p>No issues have been raised through consultations that have an impact on marriage or civil partnerships</p>
<p><b>13. Are there concerns that the function <u>could</u> have a differential impact on people due to race?</b></p>	<p>No</p>

<b>What existing evidence (either presumed or otherwise) do you have for this?</b>	No issues have been raised through consultations that have an impact on race
<b>14. Are there concerns that the function <u>could</u> have a differential impact on people due to religion or belief (or absence of either)?</b>	No
<b>What existing evidence (either presumed or otherwise) do you have for this?</b>	No issues have been raised through consultations that have an impact on religion or belief
<b>15. Are there concerns that the function <u>could</u> have a differential impact on people due to sex (gender)?</b>	No
<b>What existing evidence (either presumed or otherwise) do you have for this?</b>	.No issues have been raised through consultations that have an impact due to sex or gender.
<b>16. Are there concerns that the function <u>could</u> have a differential impact on people due to sexual orientation?</b>	No
<b>What existing evidence (either presumed or otherwise) do you have for this?</b>	No issues have been raised through consultations that have an impact on the grounds of sexual orientation

<p><b>17. Are there concerns that the function <u>could</u> have a differential impact on people due to Welsh language?</b></p>	<p>No</p>
<p><b>What existing evidence (either presumed or otherwise) do you have for this?</b></p>	<p>No issues have been raised through consultations that have an impact on Welsh language skills. Information provided in the bus station facility will be in bi-lingual format.</p>
<p><b>18 .How will the function be monitored?</b> Please include answer in your Action Plan</p>	<p>Bus passenger number Footfall through the bus station facility and city centre in general Bus operator usage Public satisfaction surveys</p>
<p><b>19. How will the impact of the function be evaluated?</b> Please include answer in your Action Plan</p>	<p>Increased passenger numbers Increased footfall Bus services increase Positive public satisfaction survey</p>



<b>Equality Action Plan</b>			
<b>Key Actions</b>	<b>Milestones (with dates)</b>	<b>Any associated Performance targets</b>	<b>Lead Officer(s)</b>
Actions to eliminate discrimination and promote equality on the grounds of :-			
Age  Provide good quality, accessible and safe interchange facility	On-going	Increase users accessibility to public transport	ITU
Disability Provide good quality, accessible and safe interchange facility	On-going	Increase users accessibility to public transport	ITU
Gender reassignment  Provide good quality, accessible and safe interchange facility	On-going	Increase users accessibility to public transport	ITU

<p>Marriage and civil partnership</p> <p>Provide good quality, accessible and safe interchange facility</p>	On-going	Increase users accessibility to public transport	ITU
<p>Race</p> <p>Provide good quality, accessible and safe interchange facility</p>	On-going	Increase users accessibility to public transport	ITU
<p>Religion or belief (or absence of)</p> <p>Provide good quality, accessible and safe interchange facility</p>	On-going	Increase users accessibility to public transport	ITU
<p>Sex /gender</p> <p>Provide good quality, accessible and safe interchange facility</p>	On-going	Increase users accessibility to public transport	ITU
<p>Sexual Orientation</p> <p>Provide good quality, accessible and safe interchange facility</p>	On-going	Increase users accessibility to public transport	ITU
<p>Welsh language</p> <p>Provide good quality, accessible and safe interchange facility</p>	On-going	Increase users accessibility to public transport	ITU

How will you get full information on service users	Public satisfaction surveys Bus passenger information	Part of funding requirements 6 -12 months of completion / construction	ITU
What consultation will take place?	Public satisfaction surveys	Part of funding requirements 6 -12 months of completion / construction	ITU
How will the policies be monitored, evaluated and reported?	Reporting mechanism in place as part of funding requirements (Sewta)	Part of funding requirements 6 -12 months of completion / construction	ITU
How will the impact of the policies be evaluated?	Sewta report to Welsh Government on delivery of Region transport plan		ITU
Does the EIA need be repeated in 6 months/ a year ?	It will be useful to repeat the EIA on completion of new facility	n/a	ITU Manager

Signed (lead officer) \_\_\_\_\_

Signed (Head of Service) \_\_\_\_\_