

Communication and marketing preferences

We'll let you know about the administration of the scheme using the contact details you have provided. Transport for Wales is working with transport operators to transform public transport. We'd like to keep you informed about exciting new developments, letting you know about new and better services, discounts, special offers and other information so you can get the best from public transport.

If you'd like to hear from us or our partners, please let us know who you'd like to hear from and how you'd prefer to receive information by ticking the boxes below.

If you consent to our partners contacting you, we'll share your contact information with the relevant partner/s for this purpose.

Who would you be happy to hear from? Tick all that apply

- Transport for Wales Newport City Council Welsh Government
 Transport for Wales Rail Services for offers relating to rail travel or service changes
 Bus operators for offers relating to bus travel or service changes

How would you like to receive updates? Tick as many as you want

- Email Phone call
 Text/SMS message (to mobile phone) By post

General Data Protection Regulation 2018

We'll use your personal data you've provided here in accordance with the Concessionary Travel Card Privacy Policy.

View Newport City Council's policy at www.newport.gov.uk/privacynotice.

The Transport for Wales Privacy Policy is available at www.tfw.wales/travelcards or by writing to Traveline Cymru, PO Box 83, CF11 1NA

We only use your personal data when the law allows us to. We use data primarily:

To comply with a legal obligation - as a transport authority, we are legally required under the Transport Act 2000 to issue Concessionary Travel Cards to individuals who are entitled to them and so most of our processing is for the purpose of meeting this legal obligation.

To perform a public task - for instance, to ensure that the concessionary card scheme is administered efficiently. Your data is stored securely in a national system administered by Welsh Government and Transport for Wales (and their service providers) for the purposes of administering the concessionary travel scheme. Bus operators can access your card number to claim reimbursement when you use your card.

We do not normally rely on consent as a legal basis for processing your personal data.

We will also use your personal data to send you marketing communications, if you consent to us doing so. We will only send you marketing where you agree to receive it, and you can change your mind at any time by contacting us. Your legal rights to request access to, correct and erase information are set out in our privacy policy.

Declaration

I confirm that the information given above is correct and understand that if any details are found to be false, my card will be cancelled, and I may have to pay any costs arising from the issue or use of the pass.

Signature

Date / /

Guidance

What evidence do I need to provide?

When you apply for a Concessionary Travel Card, you need to provide evidence so that we can check you are eligible to receive one. The evidence required differs depending on which type of card you're applying for.

Disabled

You must provide evidence of (a) your address, (b) your age and (c) your disability.

Disabled with companion

You must provide evidence of (a) your address (b) your disability, with evidence from a medical practitioner that assistance is required for planning and / or making some / all journeys.

Change of name

You must provide evidence of your change of name.

Change of address

You must provide evidence of your new address.

Evidence of address

Please submit copies of any two of the following:

Council tax bill or evidence of council tax exemption (current financial year)

Evidence of rent payments (within the last three months)

Current driving licence

Benefit and pension documents (current financial year)

Utility bill not including mobile telephone (within the last three months)

Confirmation that the applicant is on the electoral roll for UK Parliamentary elections

Confirmation that the applicant is on the school roll

Evidence that the applicant is a dependent of a person resident in the local authority's area

Evidence that the applicant is in the care of the local authority or an approved agency and is resident in the local authority's area

Evidence that the applicant has a permanent registration with a local GP

Evidence of Home Office documentation confirming residency

You should provide a copy of a letter or communication from the appropriate official agency or organisation, either as an official document or on the organisation's letterhead.

Evidence of age

Submit a copy of one of the following:

Current passport

Current driving licence

Birth certificate (bearing the applicant's name)

Evidence of name change

Submit a copy of a legal document clearly showing the new name and the linkage to the previous name, such as a marriage certificate or a deed poll.