

Newport City Council
EMPLOYMENT OF CHILDREN

Children & Young Persons Act 1933
As amended by Children & Young Persons Act 1963, Education Act 1996
The Children (Protection at Work Regulations 1998 & Newport City Council Byelaws
The Children (Protection at Work Regulations) Regulations 2000



TO BE COMPLETED BY EMPLOYER

(IN BLOCK CAPITALS)

Name of Employer (in full): _____

Address: _____

Post Code: _____ Tel No: _____

E mail: _____

Nature of Business: _____

Place of Employment: _____

Nature of Employment: _____

Insurance Company: _____

Policy Number: _____ Expiry Date: _____

To comply with Health & Safety (Young Persons) Regulations 1997 a Risk Assessment has been undertaken for the duties required for this employment.

N.B. No child shall be employed for more that 4 hours in any day without a rest break of 1 hour.
No child shall work continuously throughout the year and must have a 2 week consecutive week break which must be taken during the school holidays.

Please print full name: _____

Signature: _____ Position in Company: _____

Date: _____

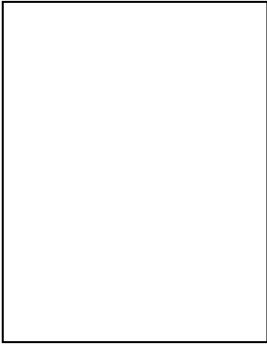
Time at which employment begins and ends

Pupil Name: _____ D.O.B: _____

	Term Time			Holidays		
	From	To	Total Hours	From	To	Total Hours
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						

Employment effective from: _____

COMPLETED FORMS SHOULD BE RETURNED TO
Education Welfare Service, Civic Centre, Newport. NP20 4UR
(Tel No: 01633 656656.)



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TO BE COMPLETED BY CHILD'S
PARENT OR GUARDIAN

(IN BLOCK CAPITALS)

Name of Child (in full): _____

Address: _____

School Attending: _____

Date of Birth: _____ Year Group: _____
(this will be checked with school records)

Name of Parent/Guardian: _____ (Mr/Mrs/Ms/Miss): _____

Telephone Number: _____

The child named above is medically fit and able to undertake the employment as stated.
I hereby consent to the child being employed and certify that the date of birth is correct.

I attach **two identical passport size photographs** of the child taken during the six months preceding the date of this application

Signature: _____ Date: _____

N.B **MAXIMUM EMPLOYMENT PERMISSIBLE**

- a) **School Days: 2 hours** worked as follows: **1 hour** between **7am & 8.30am** + **1 hour** between **4pm & 7pm** or **2 hours** between **4pm & 7pm**
- b) **Saturdays:** Children aged 13 to 15 years – **5 hours** between **7am & 7pm**
Children aged over 15 years – **8 hours** between **7am & 7pm**
- c) **Sundays:** Any Sunday employment should not exceed **2 hours between 7am & 11am**, and should be included in the aggregate for any week in which a student is required to attend school.

Note: TO A MAXIMUM OF 12 HOURS IN ANY WEEK IN WHICH STUDENTS ARE REQUIRED TO ATTEND SCHOOL

- d) **School Holidays:**
 - 1) Children aged 13 – 15 years **5 hours** each day, to a maximum of **25 hours** in a week
 - 2) Children aged over 15 years **8 hours** each day, to a maximum of **35 hours** in a week

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