

Covid-19: Guidance - Off Sales/Food Delivery and Takeaway

Guidance now stipulates pubs are able to offer hot food takeaway and delivery service.

Operators must ensure there is a distance of two metres between each customer and member of staff, let people enter the site only in small numbers to ensure spaces are not crowded.

PEOPLE MUST NOT CONSUME FOOD or DRINKS on site of the premises or while waiting for takeaway food.

Businesses are encouraged to take orders online or by telephone, and businesses should not provide seating areas, indoors and outdoors, for customers to consume food and drink on. Ordering in advance is strongly encouraged to avoid waiting in.

Those offering takeaway or delivery services **must not** include alcoholic beverages if their licence does not permit off sales.

If you wish to add this licensing activity to your premises licence the Licensing Authority on this occasion will allow this to be undertaken via a Minor variation, details of which can be found here www.newport.gov.uk/en/Business/Licences--permits/Alcohol--Entertainments/Minor-variations.aspx.

In the short term a Temporary event notice could also be served.

If you wish to offer a Delivery service this needs to be highlighted within your minor variation application and the following conditions should be seriously considered as part of the application or the application may be refused.

The Delivery of Alcohol is permitted in line with the following conditions:

- Alcohol must only be sold with a food order; the food order must be minimum of £3.
- The Delivery of alcohol is only permitted during the coronavirus outbreak.
- The Delivery service must cease if giving written notification to do so by either Licensing Authority, Gwent Police or Local Authorities Trading Standards Team.
- Deliveries are only permitted to be delivered at either a home address or a work place.
- The Premises must operate appropriate age verification scheme to prevent under 18s purchasing alcohol.

If your Premises licence currently stipulates **that you can undertake off sales** you can commence a delivery service without the requirement of undertaking a minor variation but we would very much welcome that you follow the above conditions as best practice so as to promote the four Licensing Objectives.

Please note Licensing Activity's must take place in accordance with your premises licensing hours, if you wish to provide hot food and drink after 23:00hrs your licence should include the licensing activity of Late Night Refreshment, once again a minor variation can be used to add this licensing activity to your premise licence if you wish to provide hot food and drink after 23:00hrs.

It should be noted if a premises are still open for people to consume food or drink on the premises they will be prosecuted and it will be recommended that alcohol licence be revoked.

We would strongly recommend placing signs or A boards outside the premises stipulating that the premises is only open for take way food etc. so it clearly indicates to public you're not open as a "pub". The Licensing Authority/Trading standards and Environmental Health will monitor compliance with police support.

If you have any questions or queries please don't hesitate to contact licensing team, we welcome all applications via online applications or email at this stage.