

# Application for concessionary seats on contracted home to school transport Academic year 2018/19 at a cost of £520



**CONCESSIONARY SEATS ARE ONLY VALID FOR 1 YEAR  
AND ALL APPLICANTS MUST APPLY ON A YEARLY BASIS**

If you would prefer to pay for a seat on contracted transport using direct debit (10 monthly payments) please tick box and complete the attached form.

If you paid by direct debit last year and wish to pay using this service again, are you happy for the Authority to use your same bank account details that you previously supplied, please tick box.

Surname:	<i>Please attach a passport sized photo with pupil's name on the reverse</i>
Forenames:	
Age in September 2018:	
Date of birth:	
Full postal address:	
Name of school for which travel is required:	

**If there are more applicants than available seats, the seats will be strictly allocated using a first come, first served criteria**

- Concessionary seats can be withdrawn at any time and at short notice if required by entitled pupils.
- If concessionary seats are subsequently required by an entitled pupil, the seats will be taken back on a last in, first out basis.
- Concessionary seat allocation will not be reviewed until the following year.
- All payments must be received in advance before any travel will be granted each term.
- By signing this form you are agreeing to your application being considered against the above criteria.

Parent/Carer signature:	Date:
Full name of Parent/Carer signing above (BLOCK CAPITALS)	
Title: Mr / Mrs / Ms / Miss	Tel No.

## NOTES FOR GUIDANCE

- There is no right to appeal if you are not awarded a concessionary seat because it is not a statutory requirement to offer concessionary seats.
- Applicants will only be considered on the current concessionary seats on contracted home to school transport application form. No applications will be considered before all entitled applicants have been dealt with.
- If there are more applicants than available seats, the seats will be strictly allocated on a first come, first served basis.
- Pick up / drop off points will only be on existing routes as we are unable to divert vehicles or change routes.
- Pupils carried on concessionary seats are carried under the same terms and conditions as entitled pupils and must adhere to the *Home to School/College Transport Code of Good Practice* at all times.
- Where there is a change of family residence, concessionary permits must be returned to the address below. Parents may re-apply for concessionary travel from their new address subject to availability of spare seats and the above criteria.

This form must be completed in full and returned (including a passport sized photograph of the applicant) to:

**PASSENGER TRANSPORT UNIT, CIVIC CENTRE, NEWPORT. NP20 4UR**

**Privacy policy** (please view online): [www.newport.gov.uk/privacynotice](http://www.newport.gov.uk/privacynotice)

## OFFICE USE ONLY

Contract No.	Index No.	Letter sent:
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# Cais am seddi consesiynol ar gludiant o'r cartref i'r ysgol dan gytundeb Blwyddyn academaidd 2018/19 am gost o £520



## MAE SEDDI CONSESIYNOL AR GAEL AM FLWYDDYN YN UNIG A RHAID I BAWB SY'N GWNEUD CAIS WNEUD CAIS YN FLYNYDDOLL

Os byddai'n well gennych i dalu am sedd ar Gludiant Contract gan ddefnyddio Debyd Uniongyrchol (10 taliadau misol ) ticiwch y blwch a chwblhewch y ffurflen amgaeedig

Os ydych yn talu trwy ddefyd uniongyrchol y llynedd ac yn dymuno talu defnyddio'r gwasanaeth hwn eto, a ydych yn fodlon i'r Awdurdod ddefnyddio manylion cyfrif banc yr un yr ydych yn eich cyflenwi yn flaenorol, ticiwch y blwch.

Cyfenw:	<i>Atodwch ffotograff maint pasbort gydag enw'r disgybl ar y cefn</i>
Enwau cyntaf:	
Oedran ym mis Medi 2018:	
Dyddiad geni:	
Cyfeiriad cartref llawn:	
Enw'r ysgol y mae angen teithio iddi:	

### Os oes mwy yn gwneud cais nag sydd o seddi ar gael, caiff y seddi eu rhoi ar sail y cyntaf i'r felin

- Gellir tynnu seddi consesiynol yn ôl ar unrhyw adeg ac ar fyr rybudd os oes eu hangen ar ddisgyblion cymwys
- Os bydd angen seddi consesiynol ar ddisgyblion cymwys, caiff y seddi eu cymryd ar y sail yr olaf i gael sedd, y cyntaf i'w cholli.
- Ni chaiff y dyraniad seddi consesiynol ei adolygu hyd nes y flwyddyn ganlynol.
- Rhaid talu ymlaen llaw i alluogi disgybl deithio yn ystod unrhyw dymor.
- Drwy lofnodi'r ffurflen hon rydym yn cytuno i'ch cais gael ei ystyried yn erbyn y meini prawf uchod.

Llofnod Rhiant / Gofalydd:	Dyddiad:
ENW LLAWN (PRIF LYTHRENNAU) y Rhiant/Gofalydd sydd wedi llofnodi uchod	
Teitl: Mr / Mrs / Ms / Miss	Rhif ffôn.

### NODIADAU CYFARWYDDYD

- Nid oes gennych hawl i apelio os na chaiff sedd gonsesiynol ei neilltuo i chi gan and yw'n ofyniad statudol i gynnig seddi consesiynol.
- Caiff ceiswyr eu hystyried ar gyfer y seddi consesiynol cyfredol a nodir ar y ffurflen cludiant o'r cartref i'r ysgol dan gytundeb yn unig. Ni ystyrir unrhyw geisiadau nes byddwn wedi delio â'r holl ymgeiswyr cymwys.
- Os oes mwy o geisiadau na nifer y seddi sydd ar gael, caiff seddi eu rhoi ar sail y cyntaf i'r felin
- Bydd y manau codi / gollwng disgyblion ar y llwybrau presennol yn unig gan nad oes modd i ni anfon cerbydau i leoliadau eraill neu newid llwybrau.
- Caiff disgyblion a gludir ar seddi consesiynol eu cludo dan yr un telerau ac amodau â disgyblion cymwys a rhaid iddynt gydymffurfio â'r Côt Arfer Da ar gyfer Cludiant o'r Cartref i'r Ysgol/Coleg ar bob adeg.
- Pan fo teulu yn symud tŷ, rhaid dychwelyd y tocynnau teithio consesiynol i'r cyfeiriad a nodir isod. Gall rhieni gyflwyno cais o'r newydd am gludiant consesiynol o'r cyfeiriad newydd yn amodol ar nifer y seddi gwag sydd ar gael a'r meini prawf uchod.

Rhaid llenwi'r ffurflen hon yn gyfan gwbl a'i dychwelyd (gan gynnwys ffotograff maint pasbort o'r ceisydd) i:

**UNED CLUDIANT TEITHWYR, CANOLFAN DDINESIG, CASNEWYDD. NP20 4UR**

Polisi preifatrwydd (gweler ar-lein yn): [www.newport.gov.uk/privacynotice](http://www.newport.gov.uk/privacynotice)

### AT DDEFNYDD SWYDDFA YN UNIG

Cytundeb Rhif.	Rhif Mynegai.	Dyddiad anfon y llythyr:
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