20 January 2014

Dear Sir/Madam,

NEWPORT LOCAL DEVELOPMENT PLAN EXAMINATION – PRE-HEARING MEETING

It appears from my records that you/your organisation submitted representations on the Newport Local Development Plan (LDP) at Revised Deposit Stage and/or Alternative Sites (Revised Deposit Stage). I would like to take this opportunity to introduce myself as the Programme Officer for this Examination. My role is to assist the Inspector with all aspects of the administration of the Examination, working independently of the Council.

The Ministers of the Welsh Government have appointed Alwyn Nixon BSc (Hons) MRTPI of the Planning Inspectorate Wales to conduct the Examination including a series of Hearings which is scheduled to commence on 1 April 2014.

Prior to this, a Pre-Hearing Meeting (PHM) will be held on 18 February 2014 to discuss management of the Examination. The meeting will take place in the Council Chamber at the Civic Centre, Newport, South Wales NP20 4UR starting at 10.00am. The purpose of the PHM is to discuss procedural and administrative matters relating to the conduct of the Examination Hearing sessions; as such, it is likely to be of interest principally to those who have asked to take part in these oral discussions. The content and merit of the Plan and the representations will not be discussed at this meeting. For those unable to attend, Guidance Notes for Examination Participants are available to view on the LDP Examination Website (see web address above) or on request. The Meeting Agenda can also be viewed here.

Attached to this letter is a list prepared by the Council of all eligible representors who have indicated that they wish to be heard at the Examination Hearing Sessions on one or more of their representations. Please note that those voicing support for the Plan, its policies or allocations are not entitled to speak at the Hearing Sessions and have therefore not been included in the list; it is for the Council to speak in support of its plan.

Please check this list and let me know if you believe that you should be on it but have not been included. Please also let me know if at any point you decide that you no longer
wish to be heard and are happy to rely on your written representations. As communication during the Examination will be conducted electronically as far as possible, please will all those participating in the Hearing sessions provide me with an up to date email contact address for future correspondence (if available and not already given), using the contact details at the top of this letter.

In the interests of sustainability, it is intended to run the Examination on an electronic basis as far as possible. Therefore, if you are an active participant in the Examination or wish to follow its progress, please check the Examination website regularly for up to date information, additional material relating to individual Hearing sessions, links to relevant guidance and other sources of information:

The Council provides free access to its website on the internet at various libraries and at the Information Station.

The Examination Library (including Core Documents) is available to view on the Examination website. A hard copy of the Library documents is located at the Programme Office and anyone wishing to view the Library should contact me to arrange a mutually convenient time.

The Guidance Notes and Agenda for the Pre-Hearing Meeting are now available to view and/or download on the Examination Library section of the Examination website which you may find helpful beforehand. Please let me know if you require a hard copy to be posted to you.

I look forward to hearing from you.

Yours faithfully

Sue Hennah
Programme Officer

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List of list of eligible representors prepared by the Council