

Householder Development

Permitted Development Enquiry Form



Please complete this form and submit together with the fee of £25 to enable the Planning Department to determine whether Planning Permission is required for a proposed extension, conservatory, garage or other freestanding building within the curtilage of a dwelling. We will endeavour to respond within 21 working days. All measurements need to be accurate and in metric.

THIS IS NOT A PLANNING APPLICATION

Please note that this form is about Planning Permission only and any advice about Building Regulations should be sought from: Building Control, Civic Centre, Newport, NP20 4UR. Telephone: 01633 656656 or visit www.newport.gov.uk

PLEASE VISIT OUR WEBSITE FOR FURTHER INFORMATION ON PERMITTED DEVELOPMENT AND GENERAL PLANNING INFORMATION AT www.newport.gov.uk

1.	Your name and address: Tel No: Email:	Address of proposed works (if different):
2.	Is the existing dwelling detached, semi-detached, terraced or a flat? <input type="checkbox"/> DETACHED <input type="checkbox"/> SEMI <input type="checkbox"/> TERRACED <input type="checkbox"/> FLAT	
3.	Is the existing dwelling a Listed Building (to include within the curtilage of a Listed Building) or located in a Conservation Area? (the address can be checked when submitted if unsure) Listed Buildings <input type="checkbox"/> YES <input type="checkbox"/> NO In a Conservation area <input type="checkbox"/> YES <input type="checkbox"/> NO	
4.	What are you proposing to do? (Including the description of use) Extension (includes any new building within 5 metres of the nearest part of the existing dwelling) <input type="checkbox"/> Outbuilding (new building over 5 metres from the nearest part of the existing dwelling) <input type="checkbox"/>	
5.	A plan needs to be provided to show the measurements and detail of the proposal: Basic sketch drawings will suffice (drawings to scale would be beneficial) providing that the position of the proposal with its approximate size is indicated in relation to the existing dwelling. Elevations of the proposal will be needed to establish the height, width, length and roof form. The plans / sketches need to be accurately annotated with these dimensions (to be in metric) and should be attached to this form .	
6.	Would any part of the extension / outbuilding be within 2 metres of the boundary of your property? <input type="checkbox"/> YES <input type="checkbox"/> NO	
7.	Will the extension / outbuilding be higher than the existing dwelling? <input type="checkbox"/> YES <input type="checkbox"/> NO	

8.	<p>Is there a public highway or public footpath closer to the proposed building / structure than the nearest part of the original dwelling?</p> <p style="text-align: center;"><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, what is the distance from public highway / footpath to the proposal: metres</p>
9.	<p>Are you proposing to construct a new vehicular access to the highway?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO (If YES, please indicate where on sketch or site plan and name the relevant road)</p>
10.	<p>Would the development involve any demolition?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO (If YES, please indicate on a sketch or site plan with a brief description and volume)</p>
11.	<p>a) Has the existing dwelling previously been extended (including any dormer / loft conversions, garages, conservatory, outbuildings within 5 metres of the dwelling house)?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>AND</p> <p>b) Is there a detached garage that was built at the same time as the house?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES to either of the above, please give a brief description. Please state their position and distance from the nearest point of the dwelling and please include your garage (if it was originally built with the house as a detached garage). Again, please show this on a sketch or site plan with the external measurements (length, width and height).</p>
<p>To the best of my knowledge the above information is accurate.</p> <p>I confirm that the correct fee has been included with this enquiry form: <input type="checkbox"/></p> <p>Signed..... Dated.....</p> <p>PLEASE RETURN YOUR COMPLETED FORM, TOGETHER WITH THE FEE, ANY SKETCHES, PLANS, PHOTOGRAPHS ETC TO THE FOLLOWING:</p> <p><i>Planning Services, Civic Centre, Newport, South Wales, NP20 4UR</i></p> <p>or</p> <p>Planning@newport.gov.uk</p> <p>For any queries or further advice please contact</p> <p>Tel 01633 656656 planning@newport.gov.uk</p>	

*NB. This is an informal procedure which is intended to enable most enquirers to get professional advice about planning law from the Local Planning Authority (LPA). Any response from the LPA advising that planning permission is NOT required will not be legally binding on the Council. A formal response can be achieved by submitting an application for a Certificate of Lawfulness. A fee is payable and further information can be gained from the LPA.