

AGENDA

Newport Public Services Board – 13 March 2018

10.00 am

Board Room, Nexus House, Mission Court, Newport, NP20 2DW

1. Welcome and Introductions
2. Apologies
3. Minutes of the meeting held 12 December 2017

Strategy and Policy

4. Local Well-being Plan Consultation Responses – Plan Sub-group: Emma Wakeham, Jeff Scrivens, Andrew Robinson, Leah MacDonald (report attached)
5. Local Well-being Plan: Delivery and Performance Framework – Tracy McKim, Newport City Council (report attached)
6. Scrutiny Letter - Cllr Debbie Wilcox, Chair of PSB (letter attached)
(Cllr Majid Rahman, Chair of Performance Scrutiny Committee – Partnerships, to attend for this item)
7. Newport Youth Council representation on the PSB – Nicola Dance, Newport City Council (report attached)

Delivery

8. Single Integrated Plan 2017/18: Performance Report Quarter 3 – Rhys Cornwall, Newport City Council (report attached)
 - a. Economy and Skills – Beverly Owen, Newport City Council
 - b. Health and Wellbeing – Will Beer, Public Health Wales
 - c. Safe and Cohesive Communities – Supt. Ian Roberts, Gwent Police
9. Support for Public Services Boards 2018-19 – Emma Wakeham, Newport City Council (letter from Welsh Government attached)
10. Thriving Places / Happiness Index & Pulse – Emma Wakeham, Newport City Council (report attached)

11 Forward Work Programme (attached)

12 Meeting Dates:

- 10 am Tuesday, 1 May 2018. Coleg Gwent
- 10 am Tuesday, 12 June. Venue to be agreed
- 10 am Tuesday, 11 September. Venue to be agreed
- 10 am Tuesday, 11 December. Venue to be agreed

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Contact: Nicola Dance: 01633 656656; E-mail nicola.dance@newport.gov.uk
Date: 6 March 2018

[PSB Terms of reference](#) and [Induction Pack](#)

Minutes **Newport Public Services Board**

Date: 12 December 2017: University of South Wales, Newport

Time: 10.00 am

Present:

Statutory Partners:

Newport City Council: Councillor D Wilcox (in the Chair), W Godfrey (Chief Executive), T McKim (Partnership Manager), N Dance (PSB Co-ordinator), E Wakeham, B Owen

Aneurin Bevan Health Board: N Prygodzicz

South Wales Fire and Rescue Service: J Scrivens

Natural Resources Wales: C Davies

Invited Partners:

Welsh Government: A John

Public Health Wales: W Beer

Office of Police & Crime Commissioner: J Cuthbert, L Webber

Heddlu Gwent Police: J Williams, M Williams, I Roberts, J Davies

Probation Service: H Nicholls

Newport Third Sector Partnership: C Lane

RSLs: R Lynbeck

University of South Wales: T Griffin

Apologies: K Dew (Aneurin Bevan Health Board), N Davies (Probation Service), H Williams (University of South Wales), M Featherstone (GAVO), H Jakeway (South Wales Fire and Rescue Service), S Aitken (Public Health Wales), C Doyle (RSLs), G Handley (Coleg Gwent)

No	Item	Action
1	<p>Welcome</p> <p>The Chair welcomed Craig Lane of Citizens Advice Bureau who was attending his first meeting on behalf of Newport Third Sector Partnership.</p> <p>The Chair noted that this was Supt Matthew Williams's last meeting and thanked him for his significant contribution to the work of the PSB.</p>	
2	<p>Minutes</p> <p>The Minutes of the meeting of the Public Services Board held on 21 November, 2017 were confirmed as a true record.</p> <p>Re Minute 3: Scrutiny of the PSB – T McKim reported that a summary note had been circulated to PSB members on their roles and responsibilities with regard to Scrutiny.</p>	
3	<p>City Centre</p> <p>Alan Edwards, Chair of Newport Now Business Improvement District (BID) and Kevin Ward, BID Manager, attended the meeting to discuss matters relating to the city centre and the letter received at the previous meeting.</p> <p>It was noted that a new City Centre Masterplan was being developed and that partnership working between the PSB and Newport BID was important for ensuring positive perceptions and a safe, well-managed city centre.</p> <p>Actions to address car parking, vacant units, rough sleeping and antisocial behaviour were discussed. The partnership work on this is being co-ordinated through the Safer City Centre group as part of the SIP Safe and Cohesive theme and includes representation from the BID.</p>	B Owen
4	<p>Single Integrated Plan – Quarter 2 Performance Report</p> <p>The key themes within the Single Integrated Plan are:</p> <ul style="list-style-type: none"> • Economy & Skills • Health & Wellbeing • Safe & Cohesive Communities <p>A performance dashboard had been compiled for each of the themes for the second quarter and each was circulated to the PSB. The dashboards set out a summary of performance under the headings:</p> <ul style="list-style-type: none"> • Key achievements & successes • Underperformance & risks • Key performance measures • Plans for next quarter <p>Lead Officers updated the PSB on progress and responded to questions.</p> <p>Regarding the proposals for Newport Transporter Bridge, it was</p>	

	<p>suggested the Council and NRW discuss the potential for water quality improvements in that area of the river, which could support the project.</p> <p>Regarding the city's jobs fairs, It was suggested that PSB members promote their own job opportunities at these events broadening the offer.</p> <p>It was questioned whether the PSB was considering skills development to address financial vulnerability. It was agreed to consider this as formal feedback on the consultation draft of the Well-being Plan.</p> <p>Regarding Health and Well-being, N Prygodzicz reported that capital funding had been agreed for primary care facilities in Newport East. It was noted that consideration of the best location from a partnership perspective could deliver wider benefits.</p> <p>Pill Action – Update</p> <p>Supt Matt Williams updated the Board on the range of action underway in Pill. A residents' survey showed an increase in public confidence in the action being taken by the Police and partners.</p> <p>Agreed</p> <ul style="list-style-type: none"> i) To note the reports. ii) To note the need to consider skills development to address financial vulnerability as feedback on the consultation draft of the Well-being Plan. iii) To develop press releases/ appropriate communications regarding the work of the PSB following each meeting. 	<p>B Owen</p> <p>B Owen</p> <p>E Wakeham/ sub group</p> <p>All</p> <p>Sub group</p> <p>T McKim, N Dance</p>
<p>5</p>	<p>City Deal</p> <p>W Godfrey presented on the Cardiff Capital Region City Deal.</p> <p>The Board noted the importance of awareness of City Deal developments so that it could support the ambitions of the region going forward.</p>	
<p>6</p>	<p>Partnership Evaluation</p> <p>The Board reviewed progress against the Partnership Evaluation improvement plan.</p> <p>Members considered that the PSB had improved its effectiveness in the last 12 months.</p> <p>Regarding PSB mergers, members commented that the ability to focus on local needs should be a key consideration.</p> <p>It was noted that the Wales Audit Office was conducting a review of partnership work in Pill. The review would include a survey to gather the views of PSB members.</p>	<p>All</p>

	<p>Reference was made to the opportunity to comment on the Well-being Plans of other PSBs. It was agreed that the consultation response to the Newport Well-being Plan should include reference to synergies and conflicts with the plans of other PSBs.</p> <p>Agreed</p> <ul style="list-style-type: none"> i) To note the progress made so far against the improvement plan ii) To include reference to synergies and conflicts with the well-being plans of other PSBs within the consultation response to Newport's draft plan. 	E Wakeham
7	<p>Forward Work Programme</p> <p>The forward work programme was submitted. Members were requested to advise of any further items.</p>	
8	<p>Meeting dates</p> <ul style="list-style-type: none"> • 13 March 2018 - Newport City Homes, Nexus House • 1 May 2018 - Coleg Gwent, Newport Campus, Nash • 12 June 2018 • 11 September 2018 • 11 December 2018 	

Public Services Board (PSB)

13 March 2018



Local Well-being Plan Consultation

Purpose

This report is to present the consultation responses received in the 12 week statutory consultation period for the [draft Local Well-being Plan](#) and deciding the changes that need to be made to the final plan.

Background

The statutory guidance on the Well-being of Future Generations (Wales) Act 2015 (WFG Act) 'Shared Purpose – Shared Future' sets out a requirement for each Public Services Board to prepare and publish the Local Well-being Assessment for the local area no later than a year before it publishes its Local Well-being Plan. The guidance also states that the Local Well-being Plan must be published no later than 12 months following each local government ordinary election.

Once the Local Well-being Plan has been published it will be the main work-plan and focus of the Newport PSB going forward.

The [Well-being Assessment and Plan progress log](#) details the steps that have been taken thus far to prepare the Well-being Assessment and Well-being Plan.

At the PSB meeting on the 21st November the consultation draft of the Local Well-being Plan was presented to the PSB.

The statutory 12 week consultation period took place from 27th November 2017 to 18th February 2018.

Consultation Feedback

During the consultation period there were 52 online responses received and 16 written responses. Responses were received from the following partner organisations:

- Aneurin Bevan University Health Board
- Arts Council for Wales
- Charter Housing
- Gwent Violence Against Women, Domestic Abuse and Sexual Violence (VAWDASV) Partnership
- NEA (National Energy Action) Cymru
- NSPCC (National Society for the Prevention of Cruelty to Children)
- Newport City Council
- Newport City Council Scrutiny Committee - Partnerships
- Newport City Homes
- Newport Fairness Commission

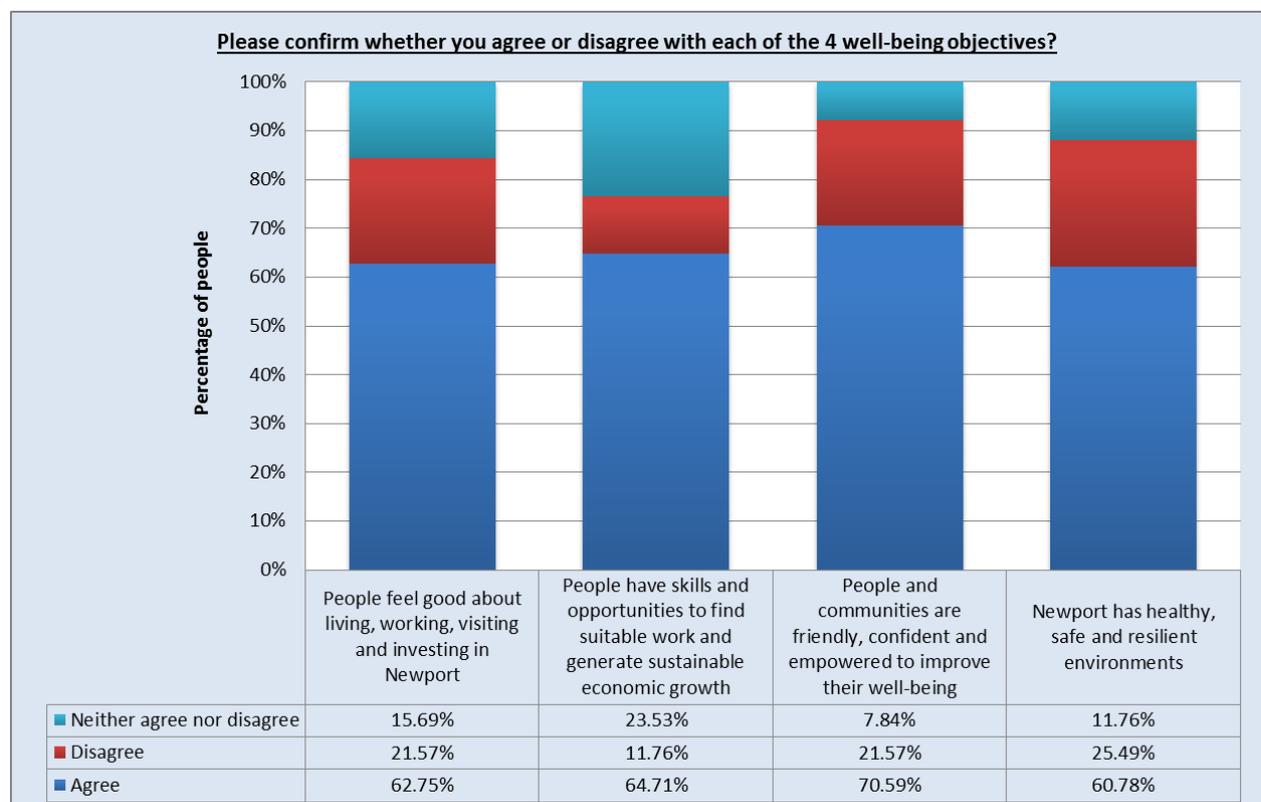
- Office of the Future Generations Commissioner
- Pobl
- Public Health Wales
- RSPB (Royal Society for the Protection of Birds)
- South Wales Fire & Rescue Service
- Wales Biodiversity Partnership
- Welsh Government
- Youth Services Support Board

We have also received advice which will be considered as the plan is implemented.

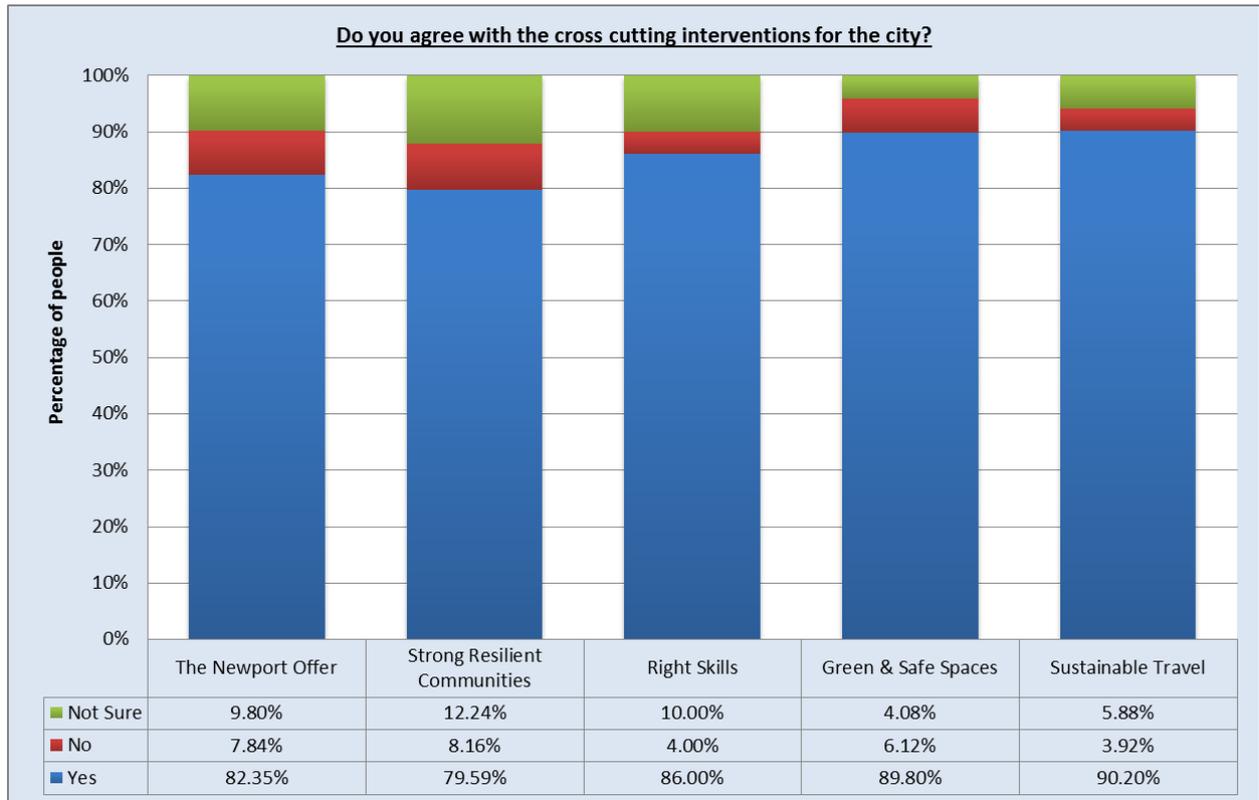
- Welsh Language Commissioner for Wales
- Older People Commissioner for Wales
- Cymru Well Wales

Of the 52 online responses the following feedback was received:

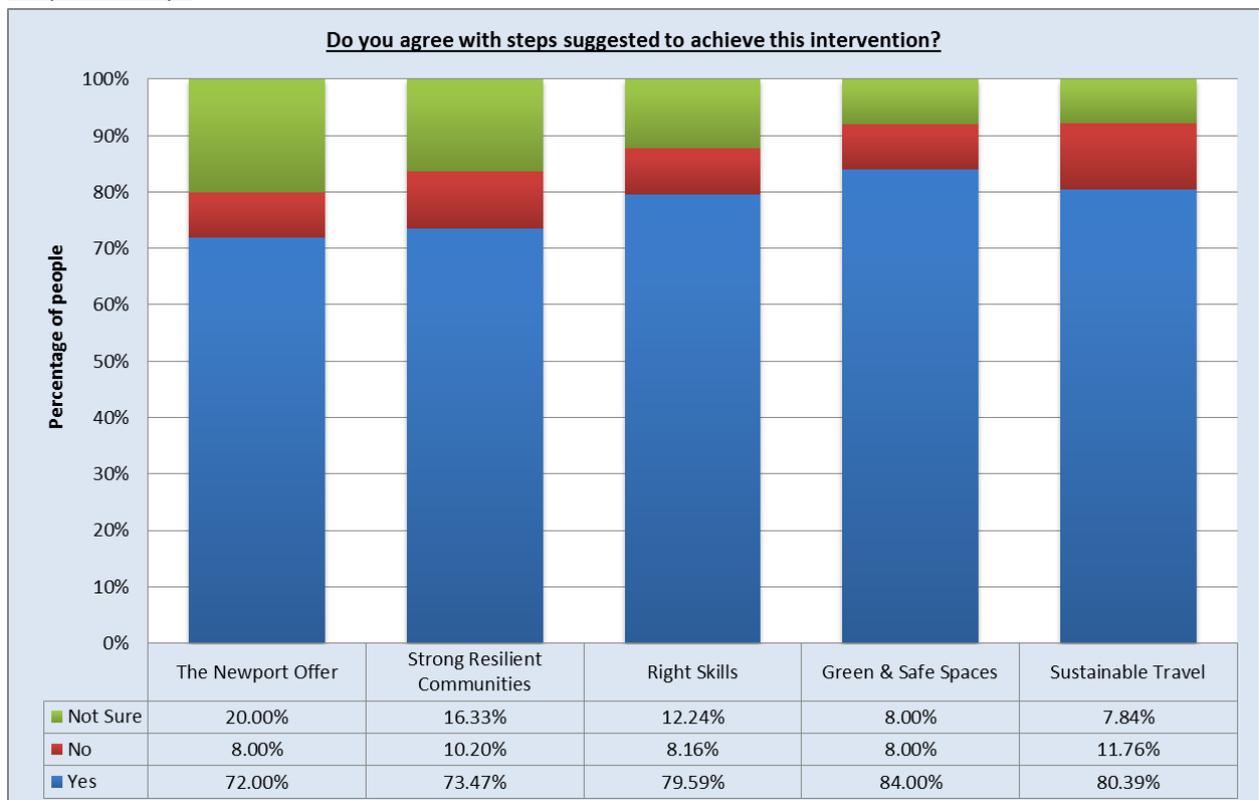
Proposed Well-being Objectives



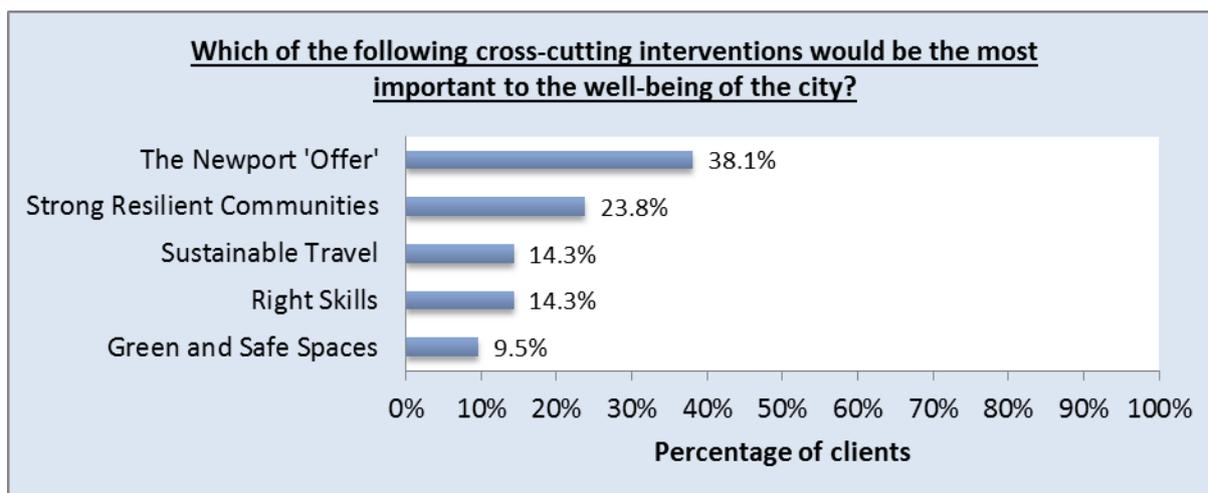
Proposed Cross Cutting Interventions



Proposed Steps



At the PSB in November, members asked for a question to be added to the consultation questionnaire to ascertain if they were to prioritise a particular intervention which intervention would respondents favour.



All written feedback has been summarised and considered in [Appendix 1 – Main Points from Well-being Plan consultation](#).

Proposed Changes to the Draft Well-being Plan

The changes that are being recommended to the PSB are:

- i) **Objectives:** The Welsh government suggested that the four “objectives” might be an unnecessary layer. The Board may wish to consider whether, on reflection, the five high level interventions actually becoming the objectives.
- ii) **Prevention:** A number of respondents suggested that there is scope to be more explicit and elaborate on the theme of prevention. It is proposed this is strengthened throughout the plan.
- iii) **Welsh Language:** A number of respondents highlighted the lack of reference to the Welsh Language. The respondents proposed that this should be added to all five interventions where appropriate rather than be a stand-alone intervention.
- iv) **People Focus:** A number of respondents felt that the draft plan was focused more on businesses and organisations than people. It is proposed that the plan be reviewed and amended to ensure a more people focus.
- v) **Involvement:** The Welsh Government noted that it is not clear how the engagement activities in the Community Well-being Profiles have influenced the plan. It is proposed that this is strengthened in the plan and the response analysis. A number of respondents were keen to know how the public could be involved in the development and implementation of the Plan going forward. It is proposed that more detail on engagement and involvement going forward be added to Chapter 4 – Next Steps.
- vi) **Culture:** The Welsh Government felt that the content on culture in the plan still leaves some scope for development. It is proposed that the plan be reviewed and cultural well-being aspects be added to the Newport Offer and Strong Resilient Communities.
- vii) **Early Years Development / ACEs:** A number of respondents, including Public Health Wales, have referred to the importance of positive early experiences to ensuring children are ready to learn, ready for school and have good life chances. Conversely, adverse childhood

experiences can have longer term negative consequences for individuals. It is proposed that this could be throughout the plan and that in addition the PSB sign-up to the First 1000 Days Collaborative.

- viii) **Emerging Priorities:** The Welsh Government has suggested that there is no explanation of how the priorities and steps maximise contribution to the Well-being Goals. It is proposed that this could be strengthening on page 7 of the plan and in the response analysis.
- ix) **Reflective & Critical Approach:** The Welsh Government has suggested that it is not clear how the emerging priorities, interventions and steps were selected. It is proposed to review and strengthen this in the response analysis and the Well-being plan.
- x) **Measurement:** The Scrutiny Committee – Partnerships raised concerns that some of the measures were a little subjective while others were potentially difficult to collect relevant data for, both of which could impact upon how the steps translated into action in Newport. It is proposed that the measures quoted in the plan are reviewed to ensure that they are all collectable and relevant to the interventions and steps.
- xi) **Inequalities, Equality and Fairness:** A number of respondents have suggested that it would be advisable to ensure that equalities and fairness related language is used throughout the document. It is also suggested that the conflicts of fairness and inequality need to be referenced. It is proposed that the document be reviewed and amended to reflect this.

Newport Offer

- xii) **Low carbon:** The Future Generations Commissioner and an online respondent have noted the PSB's ability to influence emissions (transport, energy, land use and procurement) and support a low carbon economy. It is proposed to add the following step to the Newport Offer intervention:
 - "Support the development and consumption of local clean energy (local carbon economy) within PSB organisations and the city."

Right Skills

- xiii) **Barriers to Participation in Learning:** The Future Generations Commissioner has advised the PSB to seek to more fully understand the barriers that exist in Newport for people participating in learning and development and how the PSB can work to remove them. It is proposed to develop an additional step in this area.
- xiv) **Future of Work and Adaptable Skills:** The Future Generations Commissioner and other respondents have commented on the importance of people having flexible, adaptable skills that recognise the changing nature of future work. It is proposed that the Plan be strengthened in this area.
- xv) **Provision for Disadvantaged Groups:** Suggestions have been received for development of provision for people in a range of circumstances or who are disadvantaged in some way e.g. physical disabilities, learning disabilities, mental health issues, older people faced with redundancy, first time offenders, financial capability, adult literacy.

The plan includes a medium term step to:

- “Develop appropriate provision for people from a range of circumstances”

which could include the above and for which there are likely to be some existing initiatives. It is proposed that this step be moved from medium to short term with further consideration given to the priority areas for development as part of the detailed planning stage.

Strong Resilient Communities

- xvi) **Targeting Effort** – The Welsh Government noted that the Community well-being Profiles convey and focus on targeting effort to achieve the greatest benefits but this was not emphasised in the plan. It is proposed that this is strengthened in the Strong Resilient Communities intervention.
- xvii) **Asset Transfer** - A respondent suggested that an additional step should be added in the medium term (5-10 years) as follows:
- “Development of an asset transfer plan and process that enables joint delivery of services and empowered communities to find their own solutions”

Sustainable Travel

- xviii) **Ways of Working** - A respondent suggested that 2 additional bullets should be added in the short term. These are:
- “Encouraging working from home”
 - “Useable video conferencing (skype) facilities for meetings”
- It is proposed that using technology to reduce work travel is added to the first step in this intervention.

Gwent Well-being Plans

At the PSB in December the PSB asked that this report should include reference to the following:

- *synergies and conflicts with the well-being plans of other PSBs within the consultation response to Newport’s draft plan.*

Once all Well-being Plans have been finalised and published in May this process will be undertaken.

Recommendations

For PSB members to consider the proposed changes for the Well-being Plan detailed earlier in this report and:

Option 1

- Agree the proposed changes for the Well-being Plan detailed earlier in this report.
- Task the Well-being Plan Sub Group to work with PSB members as appropriate to amend the Wellbeing Plan accordingly.

Option 2

- Make no changes to the Well-being Plan.

Option 3

- a) Agree the proposed changes for the Well-being Plan detailed earlier in this report with amendments.
- b) Task the Well-being Plan Sub Group to work with PSB members as appropriate to amend the fine detail within the Wellbeing Plan accordingly.

Next Steps

Approving the plan

The plan must also be approved by each of the prospective statutory members of the board. The plan will then be approved by the PSB. Timescales are detailed below:

Date	Action
Mar 2018	Amend Local Well-being Plan
26 th Mar 2018	Sign off of Local Well-being Plan by Full Fire Authority
28 th Mar 2018	Sign off of Local Well-being Plan by ABUHB Board
Apr 2018	Sign off of Local Well-being Plan by Natural Resources Wales Board
18 th Apr 2018	Sign off of Local Well-being Plan by Newport City Council, Cabinet
24 th April 2018	Sign off of Local Well-being Plan by Newport City Council, Full Council
1 st May 2018	Local Well-being Plan to be agreed by PSB
3 rd May 2018	Publish Local Well-being Plan

Sub-Group

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Andrew.Robinson@cyfoethnaturiolcymru.gov.uk	Natural Resources Planning (East), Natural Resources Wales
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leah.macdonald@wales.nhs.uk	Partnerships & Networks, ABUHB

Further information

Newport documents

- [Local Well-being Plan Consultation Draft](#)
- [Well-being Assessment and Plan progress log](#)
- [Community Well-being Profile \(Local Well-being Assessment\)](#)
- [Choosing Emerging Priorities](#)
- [Response Analysis \(RA1\) – Understanding Outcomes](#)
- [Response Analysis \(RA2\) – Linking Interventions to Outcomes](#)

Other Information

- [Well-being of Future Generations \(Wales\) Act 2015 – The Essentials](#)
- [Shared Purpose: Shared Future – Statutory Guidance on the Well-being of Future Generations](#)
- [Public Services Boards: guidance on the use of evidence and analysis](#)
- [National Indicators](#)

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Public Services Board

13 March 2018

Delivery and Performance Framework 2018-19

Purpose

This report is to present a proposed Delivery and Performance Framework for the Well-being Plan to enable the PSB to monitor delivery of the Plan.

Background

The statutory guidance on the Well-being of Future Generations (Wales) Act 2015 (WFG Act) 'Shared Purpose – Shared Future' sets out a requirement for each Public Services Board to prepare and publish the Local Well-being Assessment for the local area no later than a year before it publishes its Local Well-being Plan. The guidance also states that the Local Well-being Plan must be published no later than 12 months following each local government ordinary election.

The Local Well-being Assessment was published on 2nd May 2017. In Newport these have been named Community Well-being Profiles. The Local Well-being Assessment comprises of one overarching Profile for Newport and 20 community level profiles at a ward level. A consultation draft of the Well-being Plan has been developed and was published for statutory consultation on the 27th November 2017 for 12 weeks. The final version of the Well-being Plan will be published in the 1st May 2018.

Proposal

1. PSB Members are asked to consider and agree the attached Delivery and Performance Framework.

This framework will be the main reference document for the Strategy and Performance Board over the coming year when monitoring delivery and performance. The framework was discussed at a Strategy & Performance Board meeting on 28th Feb 2018 and amendments have been made as a result of those discussions.

The main points to consider are:

- 1.1. Working Together (Page 3-5) - Includes a revised structure containing new Intervention Boards, Intervention Leads and Intervention Coordinators in line with the new plan:
 - 1.1.1. Each Intervention is to be led by a PSB member;
 - 1.1.2. The lead will be supported by an officer level, Intervention coordinator from one of the four statutory bodies;
 - 1.1.3. Interventions boards will be set up to coordinate the delivery of each of the Interventions as required.

1.2. Performance Process & Timetable (Page 8) – Initially the areas of work to be focused in on in the first will need to be agreed by the PSB. A review process has been added in Quarter 3 to review the Well-being plan and agree areas of work for the following year.

1.3. Reporting Mechanisms (Page 9-15) – Includes new templates as follows:

1.3.1. Intervention Delivery Plan Template

1.3.2. Intervention Dashboard Template

1.3.3. Well-being Plan Overview Report Template

1.3.4. Guidance to complete the Overview Report

2. PSB members are also asked to consider the impacts of the removal of the Single Integrated Plan (SIP) structure.

With these changes the Single Integrated Plan (SIP) planning structure will come to an end. Currently the SIP Safe & Cohesive Communities Theme Group undertakes the Community Safety Partnership (CSP) statutory obligation as set out in the Crime & Disorder Act 1998. The statutory obligations are to:

- 2.1. set up a strategic group to direct the work of the partnership;
- 2.2. regularly engage and consult with the community about their priorities and progress achieving them;
- 2.3. set up protocols and systems for sharing information;
- 2.4. analyse a wide range of data, including recorded crime levels and patterns, in order to identify priorities in an annual strategic assessment;
- 2.5. set out a partnership plan and monitor progress;
- 2.6. produce a strategy to reduce reoffending; and
- 2.7. commission domestic violence homicide reviews.

Options will need to be developed to ensure that the requirements of the CSP are met. The Safer Gwent group are proposing regional membership (see PSB work programme) and/or the PSB could act as the CSP however consideration needs to be given to the gap left which supports considerable partnership working.

Recommendations

Option 1

PSB asked to:

- Agree the attached Delivery and Performance Framework.
- discuss options for undertaking the obligations of the CSP.

Option 2

PSB asked to:

- Make amendments before agreeing the attached Delivery and Performance Framework.
- discuss options for undertaking the obligations of the CSP.

Preferred Option

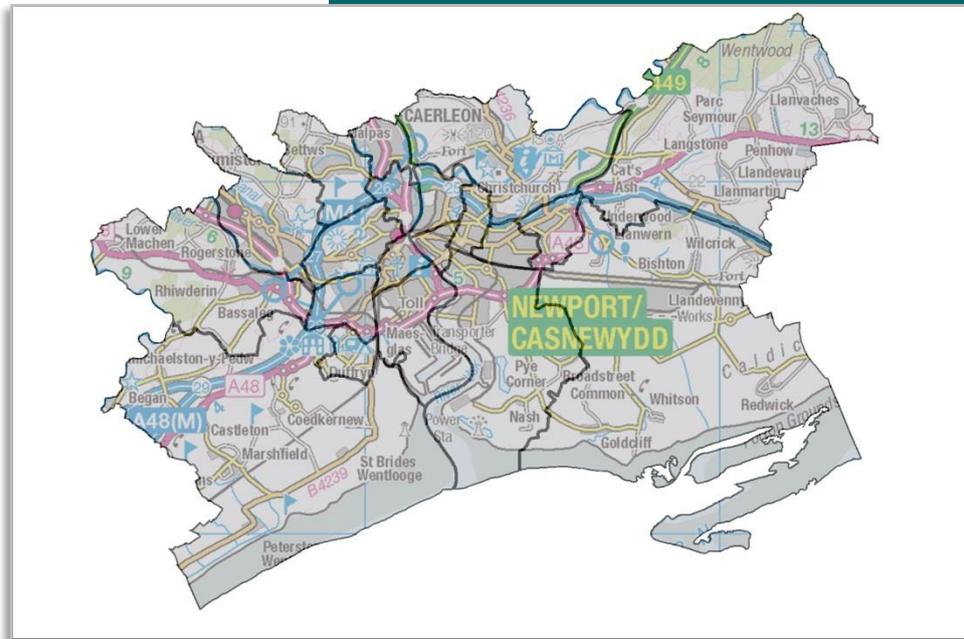
Option 1

Timetable April 2018 – March 2019

Contact Emma Wakeham emma.wakeham@newport.gov.uk
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Well-being Plan Delivery and Performance Framework 2018-19



One
Newport

Draft V5

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Chapter 1: Introduction

One Newport's Delivery & Performance Framework is the One Newport's vision for how it plans to manage delivery and performance of the Local Well-being Plan.

Within this document it sets out the following:

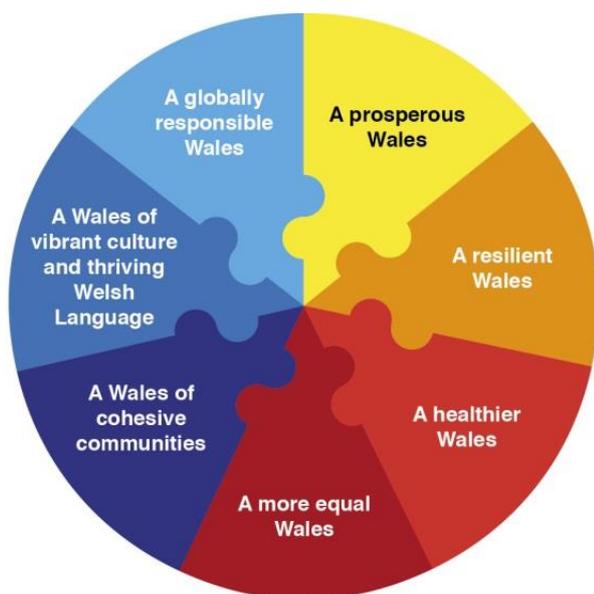
- Background;
- Plan Structure;
- Partnership Delivery Structure;
- Roles and Responsibilities;
- Performance Cycle;
- Timetable;
- Reporting Mechanisms;
- Templates

Background

The Well-being of Future Generations (Wales) Act 2015 is about improving the social, economic, environmental and cultural well-being of Wales. It is to ensure that public bodies listed in the Act think more about the long-term, work better with people and communities and each other, look to prevent problems and take a more joined-up approach.

The Act sets out a “sustainable development principle” which is about how the public bodies listed in the Act should go about meeting their well-being duty under the Act.

The principle is made up of five ways of working that public bodies are required to take into account when applying sustainable development. These are: Long Term; Prevention; Integration; Collaboration; and Involvement.



The Act sets seven well-being goals:

Together they provide a shared vision for the public bodies listed in the Act to work towards. The well-being goals must be considered as an integrated set of seven to ensure that the relevant links are made in the context of improving the economic, social, environmental and cultural well-being of Wales.

In addition to the well-being duty placed on listed individual public bodies, the Act also sets a well-being duty on specified public bodies to act jointly via public services boards (PSBs) to improve the economic, social, environmental and cultural well-being of their area by contributing to the achievement of the well-being goals.

Chapter 2: Working Together

Plan Structure

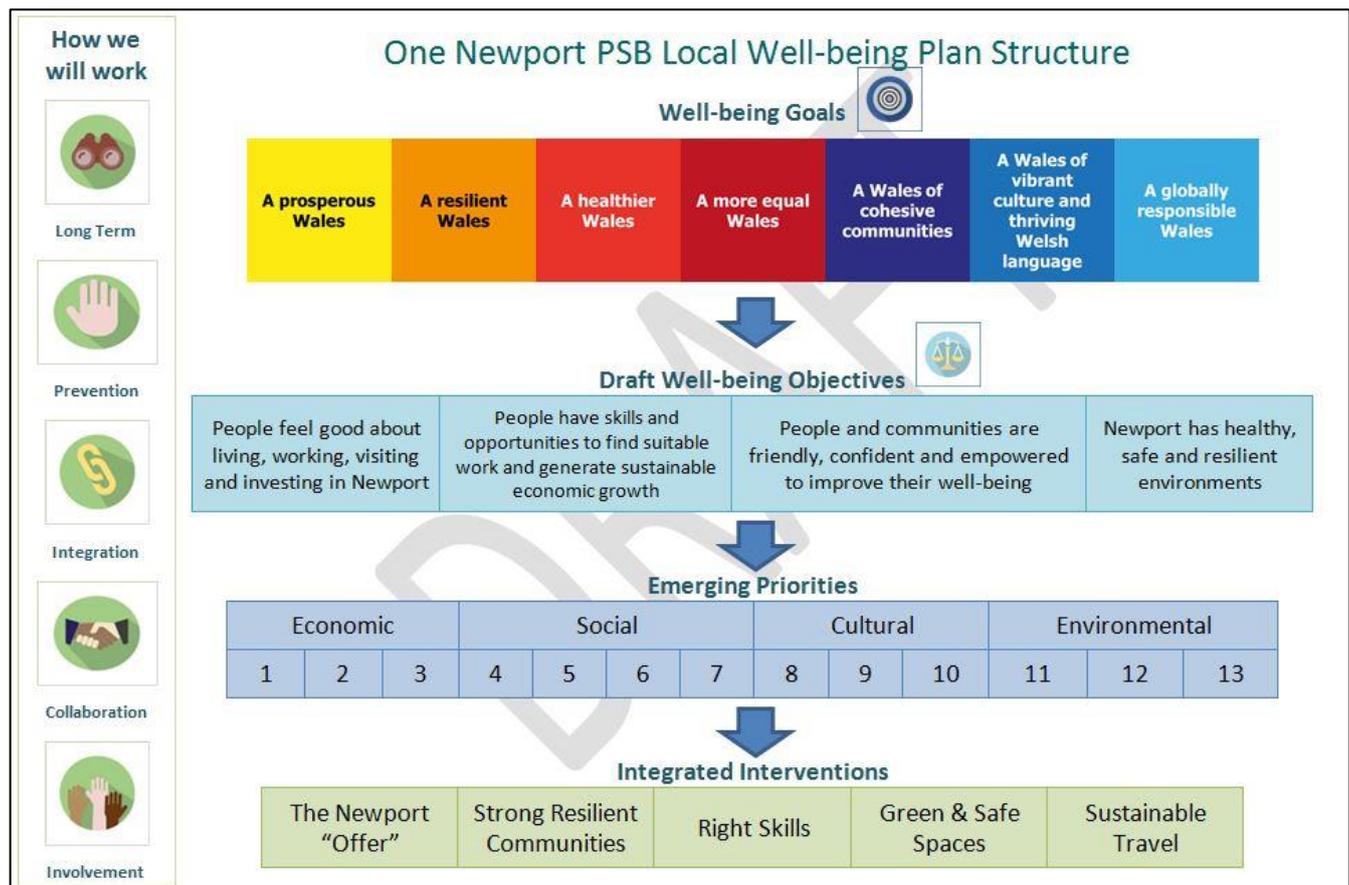
The Act establishes a statutory board known as the Public Services Board in each local authority area. In Newport the One Newport Public Services Board (PSB) brings together the city’s public service leadership and decision makers. The membership consists of:

Statutory Partners: Newport City Council (Chair); Natural Resources Wales (Vice Chair); Aneurin Bevan University Health Board; and South Wales Fire & Rescue Service.

Invited Partners: Coleg Gwent; Gwent Association of Voluntary Organisations; Heddlu Gwent Police; Newport City Homes representing the registered social landlords; Newport Youth Council; Newport Third Sector Partnership; Police & Crime Commissioner; Probation Service; Public Health Wales; University of South Wales; and Welsh Government.

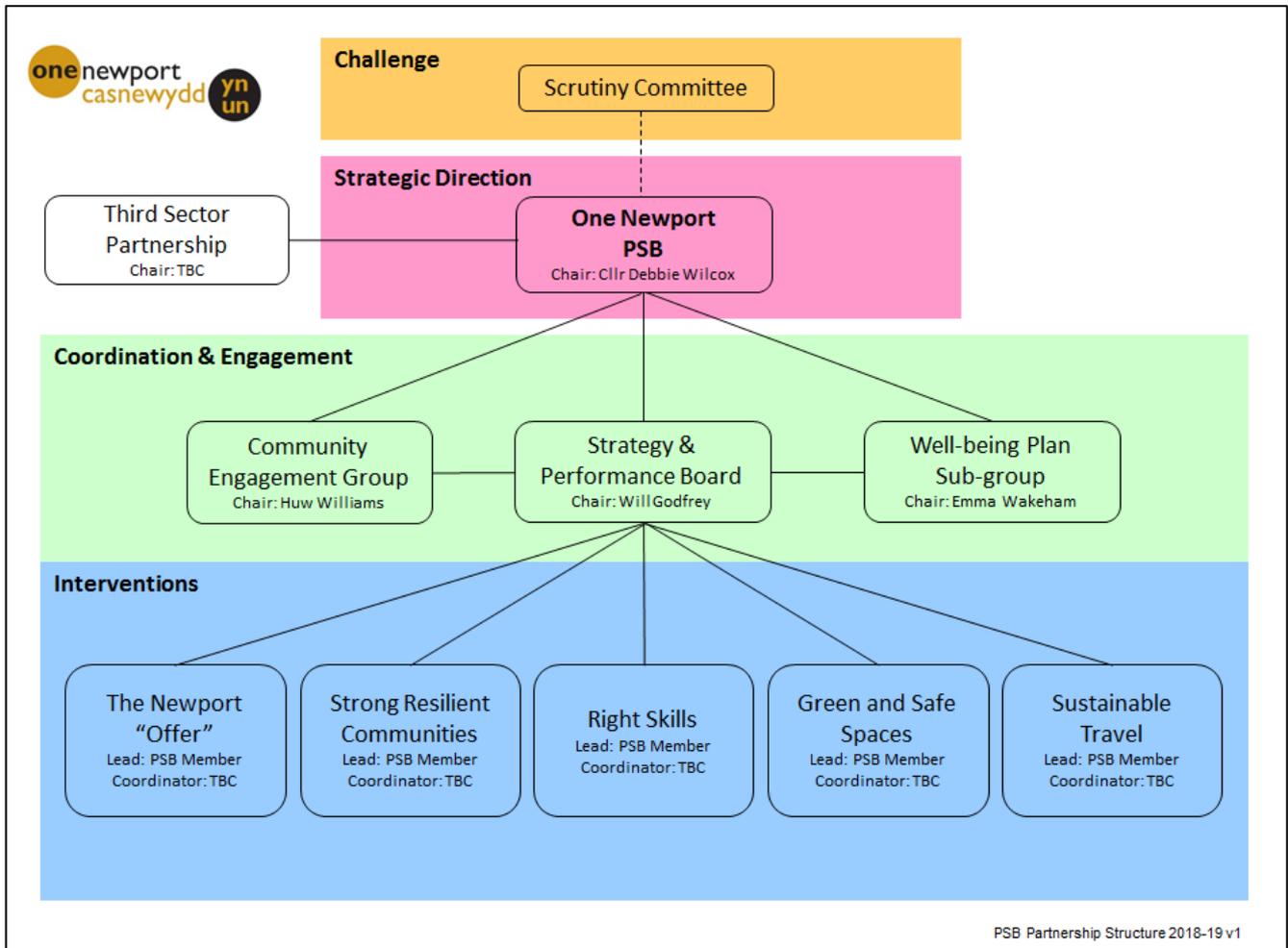
The local well-being plan sets out the PSB’s priorities and actions for the next 5 years to improve the economic, social, cultural and environmental well-being of Newport. The plan sets out local well-being objectives, priorities and steps that the board proposes to take to meet the objectives and is the main work-plan and focus of the One Newport PSB going forward.

The diagram below outlines the structure of the well-being plan and the relationship between the Well-being Goals, Well-being Objectives, Emerging Priorities and Integrated Interventions.



Partnership Delivery Structure

To support the function of the PSB a partnership structure has been established that shows how the PSB and its sub-groups link together and is displayed below:



As can be seen from the diagram each of the five interventions will have an Intervention Board which will be led (chaired) by a member of the PSB. Each intervention will also have a coordinator to support the lead. The coordinator should be from one of the statutory organisations. **However, the PSB will be collectively responsible for the delivery of the interventions and meeting the well-being objectives in the Well-being Plan.**

A summary of the roles and responsibilities is set out in the next chapter (Page 6-7). Full terms of reference of each of the groups are also in place and will be reviewed in June 2018. All terms of reference can be found on the [One Newport](#) website.

How are we going to work differently?

The **One Newport PSB** is committed to working together with local communities towards the common goals and objectives set out in this plan. In everything that we do, the PSB will work to improve the economic, social, cultural and environmental well-being of the city. Before developing the plan we pledged to be:

- ***Ambitious***
- ***Serious about working in partnership***
- ***Firmly focused on people***
- ***Focused on outcomes***

- **Not solely driven by data**

We will achieve this by:

Looking to the long term: Being aware of and addressing, the well-being of current and future generations whilst addressing the needs of the people we currently serve.

Prevention: Exploring how to break cycles and dig deeper to better understand the causes and effects of key issues that people and communities face. Finding enabling solutions and intervening at the right time to prevent problems getting worse or arising in the future.

Taking an integrated approach: Fully considering the connections between the well-being goals, the PSB well-being objectives and the well-being objectives of individual organisations. Taking steps which maximise the collective impact to the well-being goals rather than just meeting the objectives. Individual PSB members will also need to consider how their Corporate Plans and their individual well-being objectives link to the Well-being Plan. They will also need to consider that decisions made individually do not negatively impact on other PSB members or the wider public sector.

Collaborating with others: Strengthening joint working across the city's public service. No single organisation is able to improve the economic, social, environmental and cultural well-being of Newport on its own. Taking a collaborative approach ensures that actions are complimentary and therefore maximise the collective impact.

Involving People: Developing solutions in partnership with local people and communities and ensuring they are involved in the decisions that affect them.



Chapter 3: Roles and Responsibilities

A summary of the roles and responsibilities are listed below:

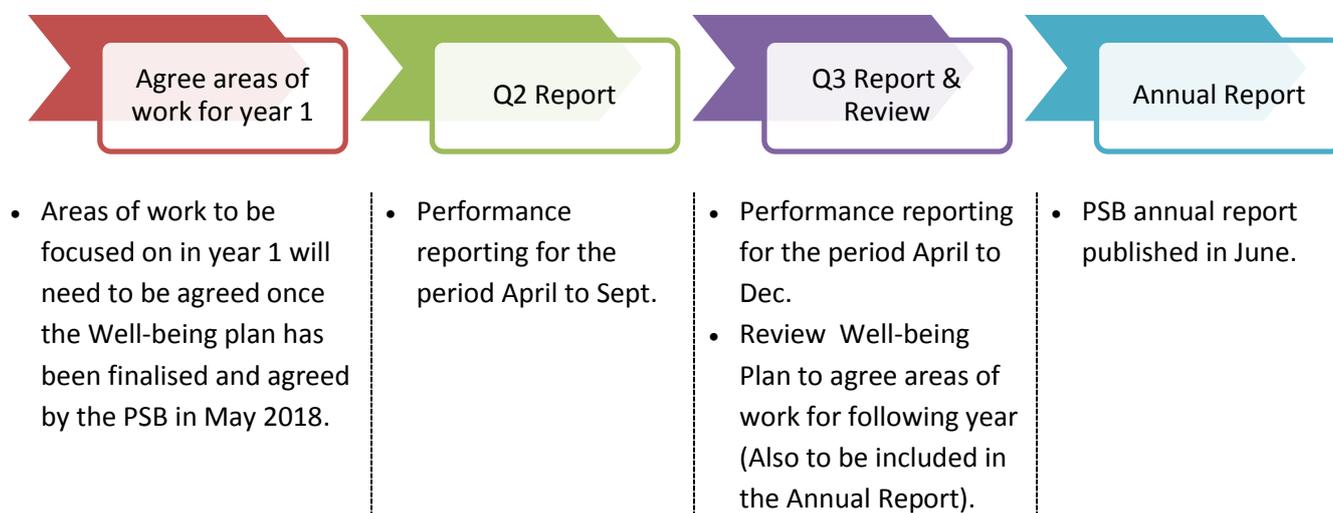
Who?	Roles and Responsibilities	Reporting Mechanism
Scrutiny Committee	<ul style="list-style-type: none"> • To review and scrutinise the: <ul style="list-style-type: none"> – decisions made by the PSB. – actions taken by the PSB. – governance arrangements of the PSB. – PSB’s performance reporting process. • To act as a consultee on key documents. • To monitor progress on the PSBs implementation of the well-being plan and assess the delivery of objectives. 	<ul style="list-style-type: none"> • Half year performance report • Annual Report
Public Services Board (PSB)	<ul style="list-style-type: none"> • To provide the strategic direction by assessing the state of economic, social, environmental and cultural well-being (Well-being Assessment). • To take collective responsibility for the delivery of the well-being plan by setting and monitoring local objectives that maximise the PSBs contribution to the well-being goals. • To agree the focus of work for each year. • To hold the Strategy & Performance Board to account regarding the performance and coordination of the Well-being Plan. • To be accountable to the Scrutiny Committee. • To agree the Intervention leads at the start of each year. • To provide and coordinate resources to ensure the successful delivery of partnership priorities. 	<ul style="list-style-type: none"> • Review Well-being Plan Overview Report (Appx C) and Intervention Dashboards (Appx B) quarterly • Annual Report
Strategy and Performance Board	<ul style="list-style-type: none"> • To coordinate the delivery of the local well-being plan. • To ensure that sustainable development is an overriding principle by making sure the 5 Ways of Working are taken into account within the well-being plan. • To undertake pieces of work identified by the PSB; which support the delivery of its functions and to report on progress made. • To ensure links to local partnership groups / boards are maintained to support the board in carrying out its functions. • To evaluate intervention performance on a quarterly basis by reviewing Intervention Dashboards. • Report to the PSB, on the actions the Board will undertake to address underperformance, reduce risk and remove blockages for each Intervention. • Review the Well-being Plan at the end of quarter 3 and report proposals to the PSB for areas of work for the following year (in year 1 this will take place in May 2018). 	<ul style="list-style-type: none"> • Review Intervention Dashboard (Appx B) • Complete Well-being Plan Overview Report (Appx C)
Community Engagement Group	<ul style="list-style-type: none"> • To advise on the development and co-ordination of consultation and engagement activities conducted across the PSB. • To co-ordinate consultation activity. • To communicate consultation and intelligence. • To enable citizen’s to participate. 	N/A

Who?	Roles and Responsibilities	Reporting Mechanism
	<ul style="list-style-type: none"> To effectively engage with the people, communities and groups we represent. 	
Well-being Plan Sub Group	<ul style="list-style-type: none"> To ensure continued dialogue with the Future Generations Commissioner. To develop and review the Well-being Assessment. To develop and review the Response Analysis. To develop the Well-being Plan (on behalf of the PSB). 	N/A
Intervention Leads (PSB Member)	<ul style="list-style-type: none"> To agree membership of the Intervention Boards with the PSB. To lead on the delivery of the intervention with the support of the PSB. To monitor performance and report to the Strategy & Performance Board on a quarterly basis. Highlighting successes, underperformance, risks and blockages. To identify and mitigate the impact that the interventions can have on each other. To report and attend Scrutiny Committee (6 monthly). 	Present Intervention Dashboard (Appx B) to S&P Board quarterly
Intervention Coordinators (Officer Level)	<ul style="list-style-type: none"> To support and advise the Intervention lead. To collate information from the Intervention delivery plan and summarise on the Intervention Dashboard on a quarterly basis. 	Summarise Intervention delivery plan (Appx A) by completing the Intervention Dashboard (Appx B) on behalf of the lead quarterly
Intervention Boards	<ul style="list-style-type: none"> To coordinate the delivery of the Intervention with the support of the PSB. To support the Intervention Lead to deliver the Intervention. Report progress to the Strategy & Performance Board on a quarterly basis. Highlighting successes, underperformance, risks and blockages. Review the Intervention at the end of quarter 3 and put together proposals for areas of work for the following year. 	Intervention Delivery Plan (Appx A) quarterly.
Sub-group Leads (if required)	<ul style="list-style-type: none"> To chair and lead any sub-group groups that are set up by the Intervention Boards, with support from the Intervention Coordinator. To set up and lead an Intervention Sub-group (if needed) and report back to the Intervention Board on a quarterly basis. To highlight underperformance and risks to the Intervention Lead. Accountable to the Intervention Lead and Board. 	To contribute towards the completion of the Intervention delivery plan (Appx A) on a quarterly basis
Intervention Sub-Group (if required)	<ul style="list-style-type: none"> To meet as required. To be chaired and led by the sub-group lead, with support by the Intervention Coordinator. To support the sub-group lead to deliver the identified project. Accountable to the Sub-group and Intervention Leads. 	

Chapter 4: Performance Process & Timetable

Performance Process

The diagram sets out the performance and review cycle for each year.



Timetable

The timetable below sets out the timetable for performance reporting for 2018-19.

	Report	Q2	Q3 & Review	Q4
Send out delivery plans		1 Oct 2018	2 Jan 2019	1 Apr 2019
Delivery plan deadline		31 Oct 2018	31 Jan 2019	30 Apr 2019
Dashboard deadline		16 Nov 2018	8 Feb 2019	N/A
First draft Annual Report deadline		N/A	N/A	10 May 2019
Strategy & Performance Board Meeting		28 Nov 2018	20 Feb 2019	22 May 2019*
Overview dashboard deadline		3 Dec 2018	1 Mar 2019	N/A
Final draft Annual Report deadline		N/A	N/A	31 May 2019
PSB Meeting		11 Dec 2018	12 Mar 2019*	11 Jun 2019*
Papers for Scrutiny Committee		Dec 2019*	N/A	Jun 2019*
Scrutiny Committee		Jan 2019*	N/A	Jul 2019*

* To be confirmed

Chapter 5: Reporting Mechanisms

The table below details the processes in place to monitor performance:

Type	Overview	Author	Audience	Timescales*
Intervention Delivery Plan (Appendix A: page 10-12)	<p>Projects and performance measures to be agreed in April 2018.</p> <ul style="list-style-type: none"> • Progress to date; • Plans for next quarter; • Performance measures; • Risks / Blockages. 	Intervention Lead	Strategy & Performance Board	Quarterly
Intervention Dashboard Report (Appendix B: page 13)	<p>Intervention Dashboard is a summary of the Intervention Delivery Plans. This includes:</p> <ul style="list-style-type: none"> • Key achievements and successes; • Projects not meeting target; • Performance measures; • Risks / Blockages; • Plans for next quarter. 	Intervention Coordinator / Intervention Lead	Strategy & Performance Board / PSB	Quarterly
Well-being Plan Overview Report (Appendix C: page 14-15)	<p>Strategy & Performance Board to produce a covering Summary Overview Report alongside the Intervention Dashboards presented to the PSB.</p> <p>The report should be the Board's self-evaluation summary of:</p> <ul style="list-style-type: none"> • Performance to date; • Main areas for improvement taking into consideration the sustainable development principle. 	Strategy & Performance Board / Intervention Coordinators	PSB	Quarterly
Annual Report	<p>The key elements of such a report should include:</p> <ul style="list-style-type: none"> • Steps taken by the PSB to meet the Well-being Objectives; • Progress made against each of the Well-being Plan Interventions, with reference to the National Indicators and any performance indicators & standards set; • Review the steps outlined within each intervention. 	Intervention Coordinators / Intervention Leads	???	June Annually

* See timetable page 8

Appendix A: Intervention Delivery Plan Template 2018-19

Intervention				Green	Current progress on target
				Amber	Progress behind target but still achievable
Lead		Reporting Period		Red	Progress well behind target
Step 1 (from the Well-being Plan)					Overall RAG
Actions required to achieve step	Progress to date (Includes any corrective actions needed)		RAG	Plans for next quarter	
Performance Measures			Target	Actual	RAG
Risks and Barriers		Risk (H/M/L)	Mitigating actions / Support required		

Intervention			Green	Current progress on target	
			Amber	Progress behind target but still achievable	
Lead		Reporting Period		Red	Progress well behind target
Step 2 (from the Well-being Plan)					Overall RAG
Actions required to achieve step	Progress to date (Includes any corrective actions needed)		RAG	Plans for next quarter	
Performance Measures			Target	Actual	RAG
Risks and Barriers		Risk (H/M/L)	Mitigating actions / Support required		

Intervention			Green	Current progress on target
			Amber	Progress behind target but still achievable
Lead		Reporting Period	Red	Progress well behind target
Step 3 (from the Well-being Plan)				Overall RAG
Actions required to achieve step	Progress to date (Includes any corrective actions needed)		RAG	Plans for next quarter
Performance Measures			Target	Actual
Risks and Barriers		Risk (H/M/L)	Mitigating actions / Support required	

Appendix B: Intervention Dashboard Template 2018-19

Intervention				Green	Current progress on target
				Amber	Progress behind target but still achievable
Lead		Reporting Period		Red	Progress well behind target
Key Achievements & Successes				Key Performance Measures	
Consider outcomes achieved in this section- What have the impacts been?				Target	Actual
					RAG
				Plans for next quarter	
Main Risks / Barriers to progress		Status (H/M/L)	Mitigating Actions / Support Reqd		

Appendix C: Well-being Plan Overview Report Template 2018-19

Reporting Period	
Chair	
Date of Meeting	

Overview Report from the Strategy and Performance Board

This report is the Strategy and Performance Boards overall assessment of performance of the Well-being plan. When writing the report the Board should consider the following:

- 1) *Summary of the performance of the five interventions*
- 2) *The sustainable development principle*
- 3) *Any case studies that should be highlighted*

****Please see guidance overleaf if required***

Guidance for completing the Overview Report from the Strategy & Performance Board

This report is the Strategy and Performance Boards overall assessment of performance of the Well-being plan. When writing the report the Board should consider the following:

1) **Summary of the performance of the five interventions**

- a) *Overall performance.*
- b) *Outcomes – what are the impacts?*
- c) *Are there any issues that need to be raised with the PSB for resolution?*

2) **Sustainable development principle**

Long Term

- *Have long term trends been considered when implementing the work in the Well-being Plan? E.g. skills for the future rather than skills needed for now.*
- *Is the work being undertaken going to have a positive effect in the long term?*

Prevention

- *Are the root causes of issues and how to prevent these issues fully understood?*
- *Does the work being undertaken have a suitably strong focus on preventing problems and breaking the cycle and helping people to avoid crisis rather than support them in crisis?*

Collaboration

- *Are partners working together in a flexible way, across organisational boundaries?*
- *Have a full range of partners, including organisations from private or third sectors, who could play a productive role been identified?*
- *Is there equity, trust and a shared vision between partners?*
- *Is success being celebrated across partners?*

Involvement

- *Have the public been involved in reaching decisions that affect them?*
- *Has the support that might be available from the community been considered and harnessed?*
- *Are partners and the public working together on shared decision making moving towards genuine co-production?*

Integration

- *What practical steps have been taken to make sure that the interventions are integrated and have a positive impact on each other?*
- *Are all the interventions having a positive impact on the Well-being Goals (see page 2) and Well-being Objectives (see page 3)?*
- *Are any of the interventions having a negative impact on any of the Well-being Goals or the Well-being Objectives?*
- *Is delivery viewed by all partners as part of a “whole system” approach?*

3) **Case Studies**

- *Are there any case studies that could be developed to highlight successful work to the PSB?*

Ask ior/Gofynnwch am **Scrutiny**

Our Ref/Ein Cyf **20180110–PARTNERSHIPS**

Tel/Efôn **01633 656656**

E-Mail/E-Bost Scrutiny@newport.gov.uk

Date **19 February 2018**



Councillor Majid Rahman,
Chairperson of the Performance Scrutiny
Committee - Partnerships

C/O Scrutiny Office
Civic Centre/Canolfan Ddinesig
Newport/Casnewydd
South Wales/De Cymru
NP20 4UR

Summary

This is a letter from the **Performance Scrutiny Committee - Partnerships** to the **Public Services Board** following the meeting of the Committee held on 10 January 2018 with comments upon the:

- **Single Integrated Plan Performance Update – Quarter 2.**

Dear Chair of the Public Services Board,

Comments upon the Single Integrated Plan Performance Update – Quarter 2

I am writing to submit the Performance Scrutiny Committee - Partnerships' comments upon the Single Integrated Plan Performance Update - Quarter 2, to the Public Services Board.

This Committee has within its Terms of Reference the statutory duty placed upon the Council by the Well-being of Future Generations (Wales) Act 2014 for the Scrutiny of the Public Service Board.

At the meeting of the Performance Scrutiny Committee - Partnerships held on 10 January 2018, the Committee considered the SIP Performance Update Quarter 2 and Officers and the Theme Leads presented progress upon the 3 themes, and received and answered the Committee's questions. The full summary of the discussion can be found in the **attached** minute of the meeting and is submitted formally as the Committee's comments to the Public Services Board.

If you have a query regarding the content of the letter please contact:
scrutiny@newport.gov.uk

Yours sincerely,

Councillor Majid Rahman
Chair of Performance Scrutiny Committee - Partnerships

**Extract of the Minutes of Performance Scrutiny Committee – Partnerships
held on 10 January 2018 at 5pm**

Single Integrated Plan (SIP) Performance Update - Quarter 2

Invitees:

- Will Godfrey (Chief Executive for Newport Council)
- Keir Duffin (Head of Regeneration Housing & Investment (RH&I) for Newport Council)
- William Beer - Public Health Wales Lead Officer
- Chief Inspector David Morgan – Gwent Police

The Chief Executive introduced the Quarter 2 performance update for the Single Integrated Plan (SIP) to the Committee. It was explained that this was a transition period from the SIP that would be replaced by the Wellbeing Plan. It was noted that many of the underlying themes within the SIP priorities were evident in the emerging priorities within the draft Wellbeing Plan. The Committee was being presented with an update on the progress being made against the three themes.

Economy and Skills Theme:

The Head of Regeneration, Housing and Investment gave apologies for the Strategic Director - Place, and presented an overview of the progress being made within this theme.

Members discussed how the performance measures were set, and how it was ensured that the targets were set at an appropriate level to make them challenging.

The Committee enquired whether long term unemployed had been included in the performance dashboard, as well as the number of young people Not in Education, Employment and Training (NEETs), and outlined the importance of addressing the issue of long term employment as a priority.

Members were advised that those that had been close to employment and sustaining employment were now currently employed. Employment in Newport was at a 25 year high, and it was hoped that the Workplace Academy had played in a role in those figures. In addition, a programme was in place with the Department for Work and Pensions for those unemployed for 6 months or more, and its success in the Newport area was the second highest across the UK.

In-work poverty was discussed, and how the inability to afford rent payments and cost of living could affect mental health. Members queried as to how the partners engage with those at risk of in-work poverty, to assist them with managing finances. The Head of Regeneration Investment and Housing advised that there was a good working relationship with the Newport Credit Union in relation to this matter and that 7 barriers were being addressed as part of the partnership working, including housing, drugs & alcohol, mental health and financial concerns. It was explained that most clients usually had between 4 and 5 of the barriers, and so a programme was developed around their specific situation. The Health and Wellbeing Lead also advised of the links between other partners in addressing this problem, such as GPs who may be treating a patient for mental health issues, who may have underlying issues with debt management. The importance of a partnership approach to addressing this was stressed, as the issue was rarely down to a single contributory factor.

**Extract of the Minutes of Performance Scrutiny Committee – Partnerships
held on 10 January 2018 at 5pm**

Health and Wellbeing Theme:

Shisha Update:

The Public Health Wales Officer updated the Committee upon information previously requested by the Committee regarding the use of Shisha. It was advised that current regulations would not prevent Shisha bars opening in Newport, but they had to demonstrate compliance with Smoke Free Environments Legislation and couldn't be housed in enclosed public buildings. Any Business wishing to set up a Shisha Bar needed to consider application to and compliance with: Planning Regulations; Building Regulations; Licensing Acts; Food Business Regulations and HM Revenue and Customs Plain Packaging and Tobacco Warning labels requirements. Due to the number of organisations that need to be contacted such as Planning, Building Control and Revenue and Customers it was not easy to open up a Shisha bar. Members were advised that if they had any concerns to contact Trading Standards, Planning and Environmental Health.

Performance Update:

The Health & Wellbeing Theme Lead Officer introduced the Performance Dashboard and presented an overview of performance to date.

Members queried the Physical Activity Plans and whether they would achieve the same participation rates as Scotland. It was also queried what the statutory responsibility was within the Local Development Plan for the Council to have open space. The Lead Officer advised that one of the priorities within the draft Well-being plan was making Newport a much more active city and to improve walking and cycling in the city. Following engagement with schools Primary schools offer a "walking bus" to encourage walking a mile a day. Although problems with litter, lighting and damage to pavements could present a barrier to people utilising public spaces, a big part of the Well-being plan would be to make alternatives accessible. Members were also advised that an assessment for green space is done as part of the Local Plan.

Safe and Cohesive Theme:

The Chief Inspector gave a brief overview of the performance of the PSB in achieving the objectives within this theme. Specific mention was made to the 'Mini Police' initiative and the roll out of Scan Analyse Respond and Assess (SARA).

A Member referred to knife crime and the view that a cultural change was needed to influence positive change in this area. Members enquired as to whether in the Officer's opinion this change was possible. The Chief Inspector agreed with this statement, however clarified that this would require effective work between the partners.

The success of the Pill Public Space Protection Order was mentioned and there had been evidence of a reduction of knife crime since the order was implemented. The partners indicated that the partnership approach to dealing with the issues in Pill would be used to develop approaches for similar issues within other areas of the city.

Comment was made about the difficulties young people with criminal records have finding work with the NHS. The Chief Inspector advised that restorative justice helped to provide learning for those looking to change their future.

Members praised the achievements and progress the Partnership was making towards this objective. The Chief Executive advised the Members that the Partnership would succeed or fail based on the individual members' acceptance to share and achieve the collective outcomes. It was explained that the Partnership had achieved a better dialogue between the

Extract of the Minutes of Performance Scrutiny Committee – Partnerships held on 10 January 2018 at 5pm

partners and greater understanding of how it could work together to achieve collective goals.

Members asked what barriers the Partnership faces in making further progress. Theme Leads responded:

- The inability of large organisations to think differently and embrace change to get the outcomes needed;
- Identifying the needs of the population and ensuring the PSB had the necessary resources to deliver on its objectives;
- The change in the skills and economic make-up of the city and importance of developing the longer term skills needed for the workforce.

The Overview and Scrutiny Officer reminded Members of the role of the Committee in considering this Q2 update on the Single Integrated Plan, which was to:

- ***Take a backward look at how the partnership has performed in Q2 against the objectives in the SIP;***
- ***Assess:***
 - ***How well the PSB has delivered as a collaborative partnership on its objectives;***
 - ***How effectively the Partners on the PSB worked together to deliver the SIP;***
 - ***Mitigation actions put in place to address risks and not achieving objectives;***
 - ***How the public were engaged with on the SIP, and how feedback has been used.***

Conclusions

The Committee agreed that it was clear there was evidence of cross partnership working and keeping the lines of communication open between partners and any improvements were very positive for residents of Newport.

While the SIP Performance was being achieved in the main, there was however some concern about robustness of targets already being achieved by the end of Quarter 2.

The example of partnership work done in Pill was referred to a lot. Members would like to see some feedback / data upon outcomes from this joint working to identify issues and need for an area, what was done to provide solutions and whether it would be a sustainable process to use elsewhere.

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Extract from the minutes of the Performance Scrutiny Committee – Partnerships held on 28 February 2018

“Minutes of the Meeting held on 10 January 2018

The minutes of the Meeting held on 10 January 2018 were considered, and a verbal update was provided from the Head of People and Business Change. At the previous meeting, Members had requested feedback on the partnership work in Pill, specifically the approach the partnership had used to identify issues and need for this area, the work that had been undertaken to provide solutions and whether it would be a suitable approach to use for other areas.

The Officer advised the Committee that the Pill work is reported through the Single Integrated Plan monitoring that Scrutiny receive. And in the new draft Wellbeing Plan, there is a proposed intervention of ‘Strong Resilient Communities: Developing a place based approach with local communities that consider the long term needs alongside the short term needs and assets of that community. Working in collaboration with the community and a range of organisations. Identifying assets and needs and empowering local people to lead and develop their local community.’ Under this intervention, the PSB would anticipate the development of a place based approach as described.

The Committee thanked the Officer for providing the update.”

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Public Services Board (PSB)

13 March 2018

Newport Youth Council Representation on the PSB

Purpose

The purpose of this report is to review representation by Newport Youth Council (NYC) on the PSB to ensure the PSB's decision making is effectively informed by the views of young people.

Background

Article 12 of the United Nations Convention on the Rights of the Child (UNCRC) sets out the right of children and young people to express an opinion and to have that opinion taken into account on any matter that affects them. The Welsh Government is committed to enabling all children and young people, to be able to take part in decision-making at local, regional and national levels in Wales.

The PSB has been proactive on this agenda and has invited NYC to be a partner with one seat, ensuring young people have influence and a voice on the PSB.

The NYC seat is currently vacant which presents an opportunity to review how best to involve young people. PSB meetings are high level, often technical, and may not be the most effective way for a young person to contribute views. The development of the Wellbeing Plan provides an opportunity for NYC to become involved in other work of the partnership.

Proposal

The following proposals aim to ensure that as an invited partner on the PSB, the voice of NYC is properly heard. This will also help the PSB focus closely on future generations in its decision making.

1) PSB link member

It is proposed that a member of the PSB becomes an NYC link to aid participation at PSB meetings, listen to and champion the views of young people and facilitate the PSB's youth engagement.

The representative of the PSB would meet with NYC at least once a year. This would give young people the opportunity to ask questions of the PSB and present their view point in a more informal setting and among their peers.

Issues raised could be followed up by the PSB/ NYC link which would also help with NYC participation when attending meetings.

2) Options for involving NYC at meetings for consideration by the PSB:

Option A: Maintain the status quo - NYC continues as an invited partner to attend PSB meetings

This option is to continue NYC membership on the PSB as it stands but enable it to be more effective. For NYC membership to be worthwhile there needs to be active participation in the meeting by the representative and this may require facilitation by the Chair, members and NYC link on the PSB. The representative should present the views of young people more generally and feedback from the PSB to the Youth Council.

NYC would have the opportunity to nominate one or two representatives based on a role description agreed by the PSB and NYC (only one representative to attend each meeting). The representatives would sit on the PSB for one year.

School Council nominees on school governing bodies are drawn from Years 11 – 13, which is a useful comparison for the PSB. While interest in PSB matters and personal aptitude are key considerations for representation, the nature of PSB meetings suggests that a representative from Year 11 upwards would be appropriate.

Option B: NYC representatives attend one PSB a year and relevant sub groups

The NYC representatives attend one PSB per year with the opportunity to talk about issues that concern their members.

The representatives also receive copies of all PSB agendas and minutes and are able to comment on individual items through the PSB/NYC link member or by attending the PSB meeting for that item, giving focused representation by NYC on issues that most affect young people.

Involving the Youth Council at the intervention level would support decision making around specific projects and offer greater influence and participation by young people at a more practical level. Intervention leads and sub-groups would be asked to consider how best to involve young people in their work e.g. representation on the group, involvement in projects, through consultation or other means.

Recommendations

PSB members are asked to:

- 1) Note the requirement for and importance of involving young people in decision making.
- 2) Nominate a PSB member to be the NYC link, aiding participation at PSB meetings, championing the views of young people and facilitating the PSB's youth engagement.
- 3) Determine how to facilitate NYC attendance at PSB meetings and in decision making.

Contact Nicola Dance, Newport City Council: Telephone 01633 233665; email nicola.dance@newport.gov.uk

Newport Youth Council representation on One Newport Public Services Board

Role description: Newport Youth Council PSB Representative

Introduction

One Newport PSB is keen to involve young people in its decision making and invites Newport Youth Council (NYC) to have a representative on the Board. NYC's membership is about ensuring young people have influence and a voice on the PSB, and actively involving them in the process of developing PSB plans and policies.

NYC may have two representatives but only one representative will attend main PSB meetings. The young person will remain on the PSB for one year.

About One Newport PSB

One Newport is the city's Public Services Board (PSB) where local public, private and third sector organisations work towards improving the economic, social, environmental and cultural well-being of the city.

PSBs were established by the Well-being of Future Generations (Wales) Act 2015 and must work to achieve the seven well-being goals for Wales which are:

- A prosperous Wales – where everyone has jobs and there is no poverty
- A resilient Wales – where we're prepared for things like floods
- A healthier Wales – where everyone is healthier and are able to see the doctor when they need to
- A more equal Wales – where everyone has an equal chance whatever their background
- A Wales of cohesive Communities – where Communities can live happily together
- A Wales of vibrant culture and thriving Welsh language – where we have lots of opportunities to do different things and where lots of people can speak Welsh
- A globally responsible Wales – where we look after the Environment and think about other people around the World.

To show that the PSB is working towards the seven well-being goals it has to think about:

- The long term
- How to stop problems happening in the first place
- How it works together and with others
- How it involves people in making decisions
- How connected our lives are

What will you do on the Board?

The PSB is responsible for improving economic, social, cultural and environmental well-being in Newport. To do this it has produced a Well-being Plan for Newport. As a member of the Board, you will receive reports relating to the Well-being Plan and other matters that the PSB is dealing with.

You will:

- Canvas the views and opinions of members of NYC on reports being discussed by the PSB
- Take part in discussions at the PSB by presenting the views of young people
- Feed back to NYC members on the work and decisions of the PSB
- Raise awareness of the work of the PSB among young people
- Help the PSB engage with young people and involve them in their work

As a representative of NYC on the PSB you will be sitting alongside the most senior people from these organisations:

- Newport City Council (statutory member)
- Aneurin Bevan University Health Board (statutory member)
- Natural Resources Wales (statutory member)
- South Wales Fire and Rescue Service (statutory member)
- Gwent Police
- Office of the Police and Crime Commissioner for Gwent
- Probation Service
- Welsh Government
- Public Health Wales
- Coleg Gwent
- University of South Wales
- Gwent Association of Voluntary Organisations
- Registered Social Landlords represented by Newport City Homes
- Newport Third Sector Partnership

Person Specification

This role is considered most suitable for a young person from Year 11 upwards.

To be successful in this role you will be:

- interested in the subject matter
- self-confident
- a good communicator
- reliable
- mature (meetings are closed to the public and some information may be sensitive / not for disclosure)

Support for the role

A named member of the PSB will support you in your role on the PSB and help you contribute to discussions.

Newport Youth Council's Youth Worker will also support you.

Public Services Board

13 March 2018

Single Integrated Plan Performance Management

Purpose

To offer the Board the opportunity to scrutinise quarter 3 progress of each theme as set out in the Single Integrated Plan (SIP).

Summary

The One Newport Performance Management Framework 2017-18 specifies that performance of each of the SIP Themes are to be reported to the Public Services Board (PSB) on a quarterly basis as per timetable overleaf.

A performance dashboard has been compiled for each of the Themes for the third quarter:

- Economy & Skills (Theme Lead: Bev Owen)
- Health & Wellbeing (Theme Lead: Will Beer)
- Safe & Cohesive Communities (Theme Lead: Supt Matthew Williams)

The dashboards set out a summary of performance under the following headings:

- Key achievements & successes
- Underperformance & risks
- Key performance measures
- Plans for next quarter

These reports have already been reviewed by the Strategy and Performance Board on 28th February 2018.

Recommendations

PSB members are asked to scrutinise the attached reports and agree as a true reflection of the performance in quarter 3. When scrutinising the following questions should be considered:

- 1) Performance Measures
 - Are the performance measures on track to achieve target by the end of the year?
- 2) Underperformance & Risks
 - Are there mitigating actions in place and are they appropriate?
 - Will the mitigating actions achieve the desired outcome?
- 3) Do you have any questions for the Theme Leads which have not been addressed in these reports?

Timetable

PSB Meeting	Quarter
12 th September 2017	Q1
12 th December 2017	Q2
13 th March 2018	Q3
12 th June 2018	Annual Report

Contact

emma.wakeham@newport.gov.uk

Policy, Partnership & Involvement Team

Newport City Council

Key Achievements & Successes

Economic Infrastructure

- Loan agreed by NCC to enable re-development of the former Mill Street Royal Mail sorting office into offices and a hotel.
- Demolition of 123-129 Commercial Street complete ahead of redevelopment in partnership with Pobl (Vibrant and Viable Places scheme).
- Award received for VVP regeneration of southern Commercial Street.
- Development of City Centre Masterplan.
- Pilot of low range wide area network (LoRaWAN) under development using public wi-fi in the city to monitor flood risk, air quality, road temperatures for gritting etc.
- Funding agreed by Welsh Government to undertake a ground investigation survey, prepare a preliminary design and planning application for a railway station footbridge.

Skilled Population

- NCC awarded pathfinder status for Flexible Funding from Welsh Government.
- Work commenced with Cardiff Capital Region to develop a regional skills project to deliver an additional 10,000 apprenticeships over 10 years.
- Cardiff University / National Software Academy moved into Information Station.
- Coleg Gwent working with local employers to develop curriculum offer for 2018/19 and better meet emerging skills needs. Exploring new curriculum related to the railway industry and rolling stock manufacturing at Llanwern.
- Joint USW and Coleg Gwent work to explore curriculum development around Criminology and Criminal Justice, linking to local criminal and social justice services.
- USW links with Newport schools included work with pupils from three Newport schools on their Digital Competence Framework and a coding project with St Julian's Primary pupils based on developing computer games.

Economic Growth

- Announcement of World Series of Boxing (a global team boxing competition) coming to the Newport Centre on 14 April 2018 – as part of new focus on attracting profile events.
- Newport Food Festival took place, attracting thousands of people to the city centre.
- Heritage Lottery Funding (HLF) bid submitted for Newport Transporter Bridge.
- Latest tourism figures released for 2016 showing an increase of 57% in the number of people coming to the city and an increase of 19.4% in the value of tourism to the Newport economy compared to 2015.
- Destination Management Partnership set up, feeding into Newport Economic Network.
- Monthly business clinics provided by partners including NCC, Newport City Homes, Newport Now, Newport Norse, Business Wales, Charter Housing Association, Monmouthshire Housing Association and Development Bank of Wales.

Performance Measures

	Target	Actual	RAG
Reduction in number of Year 11 school leavers not in employment, education and training (NEET)	1.9%	Figure available year end	
Reduction in number of Year 13 school leavers not in employment, education and training (NEET)	3.0%	Figure available year end	
Increase in city centre footfall (Commercial St and Bridge St counters)	Apr – Dec 2016 10,766,904	Apr – Dec 2017 10,030,728	R
No. of people supported into skills and work related activity across Employability and Skills Group	2000	1339 to Q3	G
No. of people supported into employment across Employability and Skills Group	1000	1118 to Q3	G
No. of people who maintained their employment for at least 13 weeks across Employability and Skills Group	600	410 to Q3	A

Plans for next quarter

- Newport City Summit to highlight Newport's progress and potential
- Launch of consultation on City Centre Masterplan
- Submission of Heritage Lottery Stage II bid for Market Arcade
- Re-launch of Newport Economic Network

Underperformance & risks

Mitigating actions

Reduction in city centre footfall	City Centre Masterplan, work with developers and focus on events.
Failure to attract funding e.g. HLF bids, external funding for employability / skills programmes	Continue to work closely with funding providers and seek alternative funding if required.

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Priorities	
Alcohol & Drugs	Mental Well-being & Resilience
Food & Nutrition	Physical Activity / Active Travel
Healthy Ageing, Independence & Resilience	Smoking & Tobacco Control

Key Achievements & Successes

Alcohol & Drugs: Promotional material developed for BBV and SEIDS. Blue light project referral pathways and criteria for clients being developed. Alcohol outreach programme running supporting a number of street drinkers in the city. This has highlighted an increase in females and couples with no fixed abode.

Food & Nutrition: Work underway to develop a launch event at the Riverfront for the breastfeeding premises welcome scheme. 2 “Fitfun” (family weight management) pilots undertaken (one 4-7 age group and one nursery age).

Healthy Ageing, Independence & Resilience: Hospital in-reach project continues to have good outcomes and roll out is completed. Choose pharmacy platform installed within 90% of the practices in Newport. Living Well, Living Longer (LWLL) health checks have been rolled out across the city.

Mental Well-being & Resilience: Dragons, Newport County and libraries awarded dementia friendly logo. Well-being conference took place at St Joseph’s high. Stress control and activate your life classes have continued with good retention rates.

Physical Activity / Active Travel: Active Travel statutory consultation process completed. Sample draft Newport maps have been produced for the green infrastructure network. Walk the Port event took place in Sept and also supporting the development of 3 Nordic walking groups. Over 2000 children and 85 staff have benefited from taking part in the Play on the Playground pilot.

Smoking & Tobacco Control: JustB delivered in Llanwern High.

Underperformance/Risks

Mitigating actions

Poor take up of the LWLL health checks	Ongoing work with GPs, CPD event, launch of volunteer champions
Not all schools are displaying smoke free gate signs.	Audit undertaken and plans in place to rectify.

Performance Measures	Yearly Target	Actual	RAG
<i>No. of premises signed up to Breastfeeding Welcome Scheme</i>	50	20	Amber
<i>No. of children taking part in Phunky Foods</i>	180	210	Green
<i>No. of “Fitfun” programmes</i>	4	2	Amber
<i>Dementia champions</i>	20	12	Green
<i>Dementia friends</i>	500	941	Green
<i>Dementia friend sessions</i>	50	49	Green
<i>No. of stress control / activate your life attendees</i>	500	451	Green
<i>No. of people taking part in Walk the Port event</i>	250	157	Amber
<i>No. of new walkers</i>	50	60	Amber
<i>% of walkers that had a positive experience</i>	80%	100%	Green
<i>No. of new walkers at the walking group</i>	50	16	Green
<i>Ave walkers</i>	8	12	Green
<i>No. of walking episodes</i>	120	156	Green
<i>No. of children accessing supervised community play</i>	1375	2747	Green

Plans for next quarter

Alcohol & Drugs: Blue light project training to be rolled out to blue light services.

Food & Nutrition: Launch of the breastfeeding premises welcome scheme. Evaluation of “Fitfun” pilot and 2 further programmes to be run in January.

Healthy Ageing, Independence & Resilience: Re-scoped hospital in-reach project to be implemented. Choose pharmacy platform to be installed in the remaining 10% of pharmacy.

Mental Well-being & Resilience: Dementia Friends to be rolled out to Coleg Gwent & Newport Live. Suicide signage to be added to 6 bridges in Newport. Other hot spots are to be considered.

Physical Activity / Active Travel: Final active travel network plan to Welsh Government. 15 year route development plans to be available from Jan 2018. Walk the Port event to be reviewed and amended for delivery in 2018. 2 more schools to take part in the play in the playground programme.

Smoking & Tobacco Control: JustB to be delivered in 2 schools in February. Smoke Free Signs to be installed at Newport Live outside spaces.

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Key Achievements & Successes
Mini Police/Heddlu Bach project launched in Ringland, Millbrook and Pill Primary Schools. Aiming to build trust between the Police and local communities through engagement activities e.g. going on patrol with Police at Pill Action Day
Operation Bang activities during the October half term reached 5,000 young people with a 23% decrease in calls to the Police and 34% decrease in deliberate fire setting
ASB diversionary work progressing including NP20 project, Positive Futures sessions, Friday Night Projects, Playschemes and Youth Service sessions at hot spots.
Operation Ash – tackling deliberate fire setting at hot-spots with action days, clean-ups, education activities and school arson vulnerability assessments completed across Newport.
Due to recent recruitment of officers, high visibility foot patrols in the city centre have increased targeting known offenders, providing reassurance and increasing public confidence. ASB incidents are down significantly on the previous year.
NCC scrutiny recommended applying for civil parking enforcement powers. Scrutiny considered replacement of the city centre traffic bollards with similar measures, which will control illegal parking, dangerous driving and protect the public.
A fourth Pill Action Day was held in December. Follow up Pill Community Safety Survey completed indicating some improvement in perception of safety and significant improvement in confidence in the Police and partners. This follows high profile drug enforcement operations and neighbourhood policing.
Supporting multi-agency approaches to tackling community tensions, particularly post-terror arrests .

Risks	L/M/H	Mitigating Actions
Funding pressures as multiple grants are now in the flexible funding scheme.	H	Partners will need to coordinate activities, collaborate, increase efficiency and economies of scale.
ASB data does not determine whether offenders are young people or adults.	L	Steps being taken to improve quality of data so that interventions can be better planned.

Performance Measures	Target	Actual	RAG
ASB - Diversionary sessions:	Year end		
No. of participations	40,000	40,228	G
No. of individuals	10,000	7,234	G
ASB - Incidents reported to the Police (reduction on same period last year)	Reduction	-756 (4,893)	G
ASB - Deliberate fires reported to SWFRS	No target	829	-
Youth Justice - restorative justice referrals	>30% of caseload	58%	G
Youth Justice - reoffending rates			
Rate of reoffending pre court	< 30%	24%	G
Rate of reoffending post court	< 50%	49%	G
People asked do they feel more or less safe at night in the city centre compared to 2 years ago	New Data	41%	
More safe (under 25s)	so no	26%	
Less safe (under 25s)	target	30%	
More safe (over 25s)	set	31%	
Less safe (over 25s)			
Number of people accessing Prevent training	400	482	G

Plans for next quarter
Membership of the Rough Sleepers Group to be reviewed to improve strategic focus and executive decision making authority
Planning begins for Summer holiday ASB diversionary activities
Consultation on a Public Spaces Protection Order in Maesglas (Gaer) will commence.
Civil parking enforcement will be decided by Full Council
City Centre PSPO to go out for public consultation
Explore options for a first legal graffiti wall in Newport. This will allow NP20 participants an opportunity to practice street art in a legal environment

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Y Grŵp Addysg a Gwasanaethau Cyhoeddus
Education and Public Services Group



Llywodraeth Cymru
Welsh Government

Councillor Debbie Wilcox
Chair of Newport Public Services Board
Newport City Council
Civic Centre
Newport
NP20 4UR

leaders.office@newport.gov.uk

16 January 2018

Dear Chair

Support for Public Services Boards 2018-19

The Cabinet Secretary for Local Government and Public Services recently approved funding on a regional basis in connection with Public Services Boards for 2018-19. This support will be to assist Public Services Boards as you move to the delivery of the local well-being plan, and to continue to assist in the consolidation of work on the assessments of local well-being and well-being plans.

The funding is again being offered on a broader footprint mirroring the Local Health Board areas, encouraging the adoption of consistent approaches and reducing duplication of effort across PSBs.

The support available will be up to a maximum of £74,026 for the Gwent region over a one year period only. The funding will only be paid in respect of activities which have been approved as described in the criteria in the attached Annex 1.

The documents relating to the funding are set out in the attached enclosures:

- Annex 1 sets out the purposes for which the funding can and cannot be used.
- Annex 2 is the Funding Proposal Form.

Public Services Boards who wish to access this funding will need to identify a lead authority to submit the bid and complete the proposal form at Annex 2 by Friday 16th March 2018, based on the criteria set out in the attached Annex 1. Proposals received after this date will not be accepted.

If you have any queries on the funding and the criteria relating to it, please contact Hilary Maggs,
Local Government Partnerships Team, hilary.maggs@gov.wales

Yours sincerely

A handwritten signature in black ink that reads "Claire Bennett". The signature is written in a cursive style with a large initial 'C' and a long horizontal stroke at the end.

Claire Bennett
Deputy Director, Local Government: Transformation and Partnerships

Public Services Board

13 March 2018

Happy Cities / Thriving Places Index

Purpose

This report is to give an update on the Happy Cities / Thriving Places Index.

Background

In January 2017 the Minister for Public Services approved funding on a regional basis in connection with Public Services Boards (PSBs) for 2017-18. This funding was to assist PSBs as they move towards preparing the local well-being plan and to continue to assist in the consolidation of work on the assessments of local well-being.

This funding was offered on a Local Health Board area footprint to encourage a consistent approach and reduce duplication of effort across the PSBs.

The Gwent region funding application was approved in April 2017 and consists of two projects as follows:

- Develop a pilot for measuring well-being in each of the five PSB areas.
- Futures analysis to enhance understanding of future trends.

This paper will give an update on the pilot for measuring well-being.

This pilot project enables the five PSBs in the Gwent region to enable measurement of local well-being in order to improve the well-being of local residents. There are two main elements to the pilot:

- **Element 1:** To develop a framework to enable better understanding and assessment of the local determinants of sustainable and equitable well-being; and
- **Element 2:** To develop a web-based tool to measure the detailed reality of personal well-being within local communities.

Update

Element 1: Happy Cities / Thriving Places Index

Overleaf a draft of the Thriving Places Index is shown. This is based on the Happy Cities Index used in England.

The framework consists of a validated set of indicators that are available in Wales. The draft scorecard can be seen overleaf and demonstrates where a local area is doing well and where much more work is needed to create the conditions for people to thrive.

This is still a draft and may be amended. A pilot of the Index will be rolled out across Wales shortly.

DRAFT			Blaenau Gwent	Caerphilly	Monmouthshire	Newport	Torfaen
Category							
Local Conditions			4.34	4.38	6.09	4.53	4.73
Sustainability			5.16	6.27	4.82	4.32	5.83
Equality			5.40	4.94	5.65	4.48	5.46
Overall Wellbeing			3.45	4.20	6.56	3.76	4.55
Category	Domain						
Local Conditions	Place and environment		5.22	5.24	5.15	4.00	4.75
	Mental and physical health		3.08	4.06	6.08	5.49	4.77
	Education and learning		3.47	4.40	6.51	4.65	4.50
	Work and local economy		3.46	4.66	6.31	4.42	5.11
	People and community		4.24	3.55	6.42	4.09	4.52
Category	Domain	Sub-domain					
Local Conditions	Place and environment	Transport	5.37	5.80	3.79	5.07	5.46
		Safety	3.55	4.52	5.89	2.61	3.73
		Housing	6.44	5.89	5.69	3.86	5.40
		Local environment	5.50	4.75	5.22	4.48	4.39
	Mental and physical health	Healthy & risky behaviours	3.49	3.27	5.99	6.16	5.15
		Overall health status	1.25	2.82	6.60	4.85	3.56
		Mortality and life expectancy	2.13	3.49	7.73	4.43	4.67
		Mental health	5.46	6.68	4.01	6.53	5.69
	Education and learning	Adult education and learning	4.15	4.39	5.02	4.15	4.60
		Children's education and learning	2.80	4.41	8.01	5.14	4.39
		Unemployment	2.51	4.49	6.69	5.92	7.43
	Work and local economy	Good Jobs	6.50	4.78	4.01	2.70	3.75
		Deprivation	2.39	5.04	6.93	5.52	5.28
		Local business	2.45	4.35	7.61	3.56	3.99
	People and community	Participation	3.11	3.89	6.87	3.83	4.51
Culture		4.61	3.14	6.75	4.17	3.35	
Social isolation		5.11	1.84	5.63	4.58	4.74	
Community cohesion		4.13	5.33	6.42	3.78	5.50	

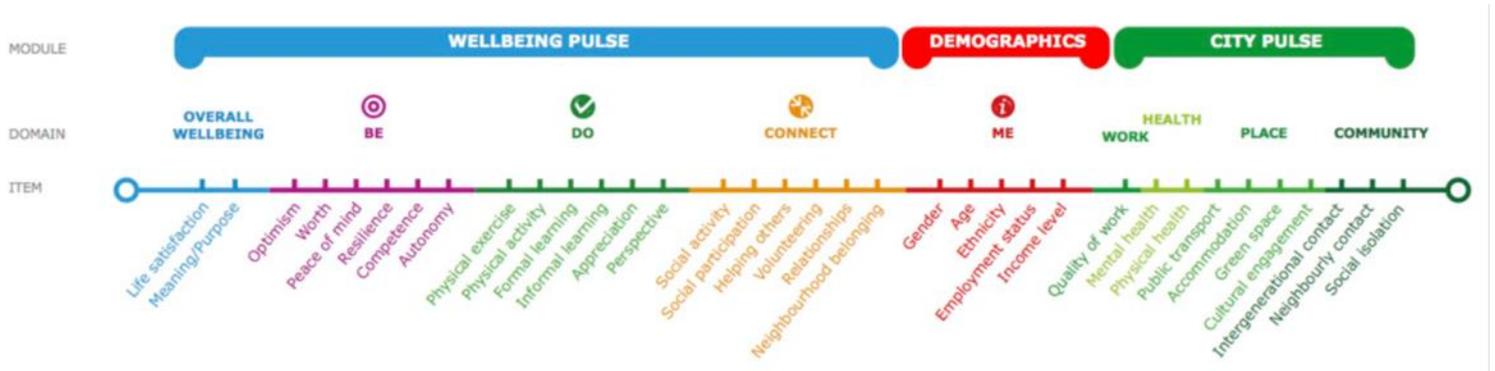
KEY

	≤3.5
	3.5-4.5
	4.5-5.5
	5.5-6.5
	≥6.5

Element 2: Happiness Pulse

Using an online survey the pulse can create a detailed local picture of how people are feeling and functioning in their lives. All respondents input their postcode, so the resulting data can be analysed across varied geographical areas, time periods, different demographics, before and after different interventions or at an LA scale.

The model uses a set of core wellbeing measures, within 3 domains (Be, Do, Connect) which include how people think and feel about their lives, what they do that supports better lives, and how they connect with others. These are shown on the diagram below:



The Happiness Pulse is currently underway and will run for the whole of January and February.

A full report of the findings of this pilot will be available in April 2018.

Recommendations

To note the report.

Contact Emma Wakeham emma.wakeham@newport.gov.uk

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One Newport Public Services Board

Forward Work Programme

1 May 2018	<ul style="list-style-type: none"> • Final Local Well-being Plan • WAO transformation review – Pill work • Safer Gwent Governance • Vulnerable Intelligence (SWFRS) • PSB Apprenticeships • Flexible Funding • Care Closer to Home (Public Health Wales)
12 June 2018	<ul style="list-style-type: none"> • Appointment of Vice Chair • SIP Annual Report • Partnership Evaluation – Action Plan progress
11 September 2018	<ul style="list-style-type: none"> • Well-being Plan Performance Monitoring • Dates of meetings 2019
11 December 2018	<ul style="list-style-type: none"> • Well-being Plan Performance Monitoring

The PSB’s terms of reference state that “Any member of the Board may request that an item is placed on the agenda of a forthcoming meeting. This should be notified to the Secretariat at least four weeks prior to the meeting concerned. Late items may be accepted at the discretion of the Chair. “

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