

AGENDA

Newport Public Services Board

12 December 2017

10 a.m. E Floor Boardroom, Newport City Campus, University of South Wales, Usk Road, Newport NP20 2BP

1. Welcome and Introductions
2. Apologies
3. Minutes of the last meeting (attached)
4. City Centre : Discussion with Newport Now Business Improvement District (letter attached)
5. Single Integrated Plan 2017/18: Performance Report Quarter 2 (report attached)
 - a. Economy and Skills – Beverly Owen, Newport City Council
 - b. Health and Wellbeing – Will Beer, Public Health Wales
 - c. Safe and Cohesive Communities – Supt Matthew Williams, Gwent Police
 - d. Pill Action – Supt Matthew Williams, Gwent Police
6. City Deal – Presentation by Will Godfrey, Newport City Council
7. Partnership Evaluation: Action Plan progress – T McKim, Newport City Council (report attached)
8. Forward Work Programme (attached)
9. Future meetings:
 - 10 am Tuesday, 13 March, 2018. Nexus House, Newport City Homes
 - 10 am Tuesday, 1 May 2018. Coleg Gwent
 - 10 am Tuesday, 12 June. Venue to be agreed
 - 10 am Tuesday, 11 September. Venue to be agreed
 - 10 am Tuesday, 11 December. Venue to be agreed

Photographs of the PSB will be taken at the end of the meeting.

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Contact: Nicola Dance: 01633 656656; E-mail nicola.dance@newport.gov.uk
Date: 6 December 2017

[PSB Terms of reference](#) and **[Induction Pack](#)**

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Minutes **Newport Public Services Board**

Date: 21 November 2017: Civic Centre, Newport

Time: 10.00 am

Present:

Statutory Partners:

Newport City Council: Councillor D Wilcox (in the Chair); W Godfrey (Chief Executive); T McKim (Partnership Manager); N Dance (PSB Coordinator) E Wakeham, B Owen

Aneurin Bevan Health Board: Katija Dew; N Prygodzicz

South Wales Fire and Rescue Service: J Scrivens

Natural Resources Wales: C Davies, A Robinson

Invited Partners:

Welsh Government: A John

Public Health Wales: S Aitken

Office of Police & Crime Commissioner: L Webber

GAVO: S Tyler

Probation Service: H Nicholls

RSLs: C Doyle

Coleg Gwent: Gary Handley

Newport Third Sector Partnership: D Bland

Apologies: J Cuthbert (Office of Police & Crime Commissioner), J Williams (Heddlu Gwent Police), N Davies (Probation Service), H Williams (University of South Wales), M Featherstone (GAVO)

Observers: Gideon Calder and Steve Smith, Fairness Commission

No	Item	Action
1	<p>Welcome</p> <p>The Chair welcomed David Bland of MIND who was attending his first meeting on behalf of Newport Third Sector Partnership.</p> <p>Newport Youth Council was holding an election in November to decide their representative for the coming year.</p>	
2	<p>Minutes</p> <p>The Minutes of the meeting of the Public Services Board held on 12 September, 2017 were confirmed as a true record.</p> <ul style="list-style-type: none"> • Re Minute 3: Scrutiny of the PSB – T McKim reported that a summary note was being prepared for PSB members on their roles and responsibilities with regard to Scrutiny. • Re Minute 6: Letter from Newport Business Improvement District – W Godfrey reported that representatives of Newport Now, the Business Improvement District, had accepted an invitation to attend the December meeting of the PSB. • Re Minute 7: Information Station – W Godfrey reported that it was anticipated the National Software Academy would take up occupancy of the Information Station at the beginning of December. 	
3	<p>Future Generations Commissioner’s Advice</p> <p>The Board considered the Future Generations Commissioner’s advice on the development of the PSB’s Local Well-being Plan. All PSBs were required to seek the advice of the Commissioner in developing their plans.</p> <p>Noting the Commissioner’s comments regarding leadership and behaviour change, members considered that the PSB had moved forward significantly in the last year (evidenced in part by the partnership workshops) and that further behaviour change could be charted over the life of the Well-being Plan. Members commented that the Commissioner’s advice was lengthy and could usefully have provided a clearer steer on expectations and guidance models for the PSB in terms of how it could do things differently.</p> <p>The Future Generations Commissioner’s office had also attended the workshops, which was helpful.</p> <p>Regarding PSB membership, it was noted that representation from the culture sector may be beneficial in the future and that some PSBs were considering private sector representation.</p>	

	<p>Agreed</p> <p>I. To feed back to the Future Generations Commissioner the PSB's comments and desire for clear guidance regarding behaviour change.</p> <p>II. To note the advice for the wellbeing plan and PSB development.</p>	<p>W Godfrey</p> <p>Sub-Group:T McKim, E Wakeham, J Scrivens, L MacDonald, A Robinson</p>
<p>4</p>	<p>Consultation Draft of the Local Well-being Plan</p> <p>The Board considered the consultation draft of the Local Well-being Plan and the next steps proposed for the plan to be in place by 3rd May 2018.</p> <p>The draft plan included four well-being objectives as follows:</p> <ul style="list-style-type: none"> ➤ People feel good about living, working, visiting and investing in Newport ➤ People have skills and opportunities to find suitable work and generate sustainable economic growth ➤ People and communities are friendly, confident and empowered to improve their well-being ➤ Newport has healthy, safe and resilient environments <p>The plan also included five cross-cutting interventions which aimed to deliver against the well-being objectives and maximise the PSB's contribution to the seven well-being goals for Wales (appendix to the minutes refers). The proposed interventions had been developed from a series of workshops with wider partners and were:</p> <ul style="list-style-type: none"> ➤ The Newport Offer ➤ Strong Resilient Communities ➤ Right Skills ➤ Green and Safe Spaces ➤ Sustainable Travel <p>Prior to publishing the plan a 12 week statutory consultation period would take place from 27th November 2017 to 18th February 2018.</p> <p>Members noted that there was a high level of consensus at the workshops regarding the required interventions and that there were strong inter-connections between them. It was considered that the public consultation should give people the opportunity to prioritise the interventions in terms of their perceived importance.</p> <p>Members discussed the interventions and agreed the plan with minor amendments. S Aitken requested that the importance of</p>	

	<p>a child's early years and the effects of adverse childhood experiences on later life be reflected with specific reference in the Plan.</p> <p>It was also agreed to include a joint foreword from Chair and Vice Chair on behalf of the PSB.</p> <p>Members commended the sub-group's work on the plan to date.</p> <p>Agreed</p> <ol style="list-style-type: none"> I. To approve the consultation draft of the Well-being Plan with minor amendments and endorse: <ol style="list-style-type: none"> a) how the PSB is going to work differently (pages 4-5 of the draft plan) b) the draft Well-being Objectives c) the draft structure of the plan d) the draft cross cutting interventions e) a 12 week consultation period to start 27th Nov 17 II. To reflect the importance of child's early years and the effects of adverse childhood experiences on later life with specific reference in the Plan. III. To ask respondents to the public consultation to rank the interventions in priority order. 	<p>Sub-Group:</p> <p>T McKim, E Wakeham, J Scrivens, L MacDonald, A Robinson</p>
<p>5</p>	<p>Well-being Plan development – Engagement</p> <p>T McKim reported that the PSB's Engagement Sub-group would be tasked with planning engagement activity for the draft plan. Work included creating an accessible moving presentation, specific initiatives for young people, use of free wi-fi on buses to help target more difficult to reach groups, use of business contacts, work with the Fairness Commission and consideration of Welsh and other languages.</p> <p>G Handley referred to Coleg Gwent's work with online medium Vocaleyes to present information in an accessible way and seek people's opinions. This would also be considered by the Engagement Group.</p> <p>All PSB members were asked to generate interest and involvement in the public consultation through their own channels.</p>	<p>Engagement Sub-group</p> <p>ALL</p>
<p>6</p>	<p>City Centre Masterplan</p> <p>B Owen presented the draft City Centre Masterplan. This was the start of a conversation about the plan which will also include Newport Economic Network and a presentation at the Newport Summit in January.</p> <p>The Masterplan vision is "a revitalised and vibrant heart for the city with a strong and independent identity that is rooted in</p>	

	<p>Newport's history and is forward-looking, continuing the momentum set by recent successes"</p> <p>Members commented on the importance of the Well-being Plan informing the City Centre Masterplan and of community engagement.</p> <p>Members were keen to understand the detail of the proposed city centre uses as early as possible so that they could consider the impacts of the proposals on their own services.</p>	B Owen
7	<p>Forward Work Programme</p> <p>The forward work programme was submitted. Members were requested to advise of any further items.</p>	
8	<p>Meeting dates</p> <p>12 December 2017 – City Campus, University of South Wales <i>Note: to include a photograph of members</i></p> <p>13 March 2018 – Newport City Homes, Nexus House 1 May – Coleg Gwent, Newport Campus, Nash</p>	

One Newport PSB Local Well-being Plan Structure

How we will work



Long Term



Prevention



Integration



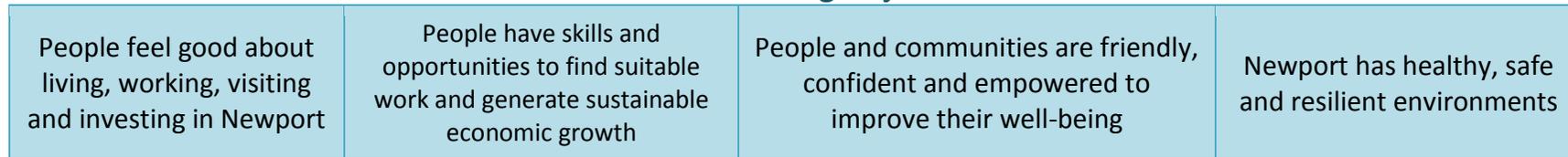
Collaboration



Well-being Goals



Draft Well-being Objectives



Emerging Priorities *



Integrated Interventions



Appendix to Minutes of One Newport Public Services Board 21 November 2017

* Emerging Priorities

1	Improve the perceptions of Newport as a place to live, work, visit and invest
2	Drive up skill levels for economic and social well-being
3	Support regeneration and economic growth
4	Provide children and young people with the best possible start in life
5	Long and healthy lives for all
6	Ensuring people feel safe in their communities
7	People have access to stable homes in a sustainable supportive community
8	People feel part of their community and have a sense of belonging
9	Participation in sports and physical activity is important for people's well-being
10	Participation in arts, heritage and history is important for people's well-being
11	Newport has a clean and safe environment for people to use and enjoy
12	Improve Air Quality across the city
13	Communities are resilient to climate change

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Newport Public Services Board

12 December 2017

Single Integrated Plan Performance Management

Purpose

To offer the Board the opportunity to scrutinise quarter 2 progress of each theme as set out in the Single Integrated Plan (SIP).

Summary

The One Newport Performance Management Framework 2017-18 specifies that performance of each of the SIP Themes are to be reported to the Public Services Board (PSB) on a quarterly basis as per timetable overleaf.

A performance dashboard has been compiled for each of the Themes for the second quarter:

- Economy & Skills (Theme Lead: Bev Owen)
- Health & Wellbeing (Theme Lead: Will Beer)
- Safe & Cohesive Communities (Theme Lead: Supt Matthew Williams)

The dashboards set out a summary of performance under the following headings:

- Key achievements & successes
- Underperformance & risks
- Key performance measures
- Plans for next quarter

These reports have already been reviewed by the SIP Board on the 23rd November 2017.

Recommendations

PSB members are asked to scrutinise the attached reports and agree as a true reflection of the performance in quarter 2. When scrutinising the following questions should be considered:

- 1) Performance Measures
 - Are the performance measures on track to achieve target by the end of the year?
- 2) Underperformance & Risks
 - Are there mitigating actions in place and are they appropriate?
 - Will the mitigating actions achieve the desired outcome?
- 3) Do you have any questions for the Theme Leads which have not been addressed in these reports?

Timetable

PSB Meeting	Quarter
12 th September 2017	Q1
12 th December 2017	Q2
13 March 2018	Q3
June 2018 (To be arranged)	Annual Report

Contact

emma.wakeham@newport.gov.uk

Policy, Partnership & Involvement Team

Newport City Council

Key Achievements & Successes

Economic Infrastructure

- Development of a semi-conductor cluster in Newport ratified by Cardiff Capital Region City Deal, Welsh and UK government
- Investment in expansion of National Software Academy in the city centre agreed by Welsh Government and Newport City Council
- VVP legacy schemes – Work underway on Phase 2 of POBL’s scheme to create apartments at Griffin Island and at 123-129 Commercial Street.
- Draft High Street Conservation Area Management Plan prepared for public consultation as part of Heritage Lottery Funding Townscape Project for Market Arcade
- Active Travel public consultation underway regarding walking and cycling routes

Skilled Population

- Further planning work undertaken for the development of Newport Knowledge Quarter
- Two Jobs Fairs held in the city - July Jobs fair focused on the hospitality sector in partnership with Celtic Manor Resort; September Jobs fair focused on the retail sector in partnership with Friars Walk
- Work undertaken through the Youth Engagement & Progression Framework to identify Key Stage 4 and 5 young people at risk of no progression and to reduce the number not in education, employment or training (NEET)
- Partnership event held on the findings / recommendations of a NEET Review and an audit of the sufficiency of youth support services in Newport to inform way forward
- Sector focused Employer Fora at Coleg Gwent, set up to better understand Gwent employer needs, resulted in a re-focus of some curriculum areas, new content on some courses, new FT and PT courses and new apprenticeship / HE routes at the college
- The first cohort of cyber security students started at University of South Wales Newport City Campus

Economic Growth

- Pop-up Business School held in Newport City Centre to offer advice and support to people interested in setting up in business
- Announcement of ABP Newport Wales Marathon to take place in the city April 2018
- Announcement of Newport as the host city for the Westfield Heath Transplant Games in Spring 2019
- Second round application submitted for £2.7 Million HLF grant for the HLF Living Levels Landscape Partnership to improve access to this internationally important area, supporting the economy and improving perceptions of Newport.

Performance Measures

	Target	Actual	RAG
Reduction in number of Year 11 school leavers not in employment, education and training (NEET)	1.9%	Figure available year end	
Reduction in number of Year 13 school leavers not in employment, education and training (NEET)	3.0%	Figure available year end	
Increase in city centre footfall (Commercial St and Bridge St counters)	Apr – Sep 2016 6,907,344	Apr – Sep 2017 6,648,417	A
No. of people supported into skills and work related activity across Employability and Skills Group	2000	945	G
No. of people supported into employment across Employability and Skills Group	1000	534	G
No. of people who maintained their employment for at least 13 weeks across Employability and Skills Group	600	312	G

Plans for next quarter

- Next stage of master planning for Newport Knowledge Quarter
- Public consultation on City Centre Masterplan
- Submit bid for Heritage Lottery Funding for Newport Transporter Bridge
- Employability and Skills Group review City Skills Audit and agree action plan

Underperformance & risks

Failure to attract funding e.g. Unsuccessful HLF bids, external funding for employability / skills programmes, funding for infrastructure projects including Newport railway station footbridge;

Mitigating actions

Continue to work closely with funding providers and seek alternative funding if required.

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Priorities	
Alcohol & Drugs	Mental Well-being & Resilience
Food & Nutrition	Physical Activity / Active Travel
Healthy Ageing, Independence & Resilience	Smoking & Tobacco Control

Key Achievements & Successes

Alcohol & Drugs: Promotional material developed for BBV and SEIDS. Blue light project is currently developing referral pathways. Alcohol outreach programme running supporting a number of street drinkers in the city. This has highlighted an increase in females and couples with no fixed abode.

Food & Nutrition: Work underway to develop a launch event at the Riverfront for the breastfeeding premises welcome scheme. Shortened Phunky Foods 11 week programme delivered at St Andrews. "Fitfun" (family weight management) pilot reviewed and updated for delivery for the 4-7 age group.

Healthy Ageing, Independence & Resilience: Hospital in-reach project has been re-scoped. Choose pharmacy platform installed within 90% of the practices in Newport. Living Well, Living Longer (LWLL) health checks have been rolled out in the east of the city.

Mental Well-being & Resilience: NCC awarded dementia friendly status. Stress control and activate your life classes have continued with good retention rates.

Physical Activity / Active Travel: Active Travel statutory consultation process ran from July to Sept. 70 responses received. Sample draft Newport maps have been produced for the green infrastructure network. Walk the Port event took place in Sept. 3 schools have completed the Play on the Playground pilot.

Underperformance/Risks	Mitigating actions
No Foodwise programmes running in Newport due to changes in funding streams /staff resources	
Poor take up of the LWLL health checks	Ongoing work with GPs, CPD event, launch of volunteer champions
Not all schools are displaying smoke free gate signs.	Audit to be undertaken and schools to be contacted.

Performance Measures	Yearly Target	Actual	RAG
<i>No. of premises signed up to Breastfeeding Welcome Scheme</i>	50	20	Amber
<i>No. of children taking part in Phunky Foods</i>	180	210	Green
<i>No. of "Fitfun" programmes</i>	4	2	Amber
<i>Dementia champions</i>	20	8	Green
<i>Dementia friends</i>	500	380	
<i>Dementia friend sessions</i>	50	28	
<i>No. of stress control / activate your life attendees</i>	500	300	Green
<i>No. of people taking part in Walk the Port event</i>	250	157	Amber
<i>No. of new walkers</i>	50	60	
<i>% of walkers that had a positive experience</i>	80%	100%	

Plans for next quarter

Alcohol & Drugs: SEIDs training to take place. Mapping of projects and working groups relating to rough sleeping, alcohol and drugs to be undertaken to ensure no duplication and joined up working.

Food & Nutrition: Launch of the breastfeeding premises welcome scheme. Phunky Food programme to continue in 6 schools and expand to a further two schools. Fitfun to be piloted following review.

Healthy Ageing, Independence & Resilience: Re-scoped hospital in-reach project to be implemented. Choose pharmacy platform to be installed in the remaining 10% of pharmacy. LWLL health checks to be rolled out in the west of the city.

Mental Well-being & Resilience: Dementia Friends to be rolled out to Newport Football Club, Newport Library Service and Newport Live. St Joseph's RC High School to host a young people mental health and well-being conference. Suicide signage to be added to 6 bridges in Newport. Other hot spots are to be considered.

Physical Activity / Active Travel: Final active travel network plan to Welsh Government. 15 year route development plans to be available from Jan 2018. Walk the Port event to be reviewed and amended for delivery in 2018. 2 more schools to take part in the play in the playground programme.

Smoking & Tobacco Control: JustB taking place in Newport High and Llanwern. Smoke Free Signs to be installed at Newport Live outside spaces.

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Key Achievements & Successes
Six week 'NP20' project completed in August with excellent voluntary participation. This has coincided with a targeted approach towards known offenders using CPNs and CBOs and a reduction in ASB in the City Centre.
Planning underway for Operation Bang activities for Halloween/Bonfire Night
Operation Ash deliberate fire setting project ran in Newport East aimed at education, clean-up and enforcement. School arson vulnerability assessments in all Newport schools undertaken.
Off road bike operation with focus on mopeds/bikes in Newport West has resulted in a large number of seizures
Five tickets issued for breach of the PSPO, three for drinking offences and two for aggressive /intimidating Begging. Numerous persons have also been dealt with informally for begging offences and drink seizures
City Centre parking enforcement – Streetscene blocking off key streets from 11am to 5pm. Businesses and residents leafleted on restrictions, also press release and social media warnings. Over 250 penalties issues during the quarter
Five night time joint licensing operations have taken place with NCC, test purchasing has taken place at two off license premises, one resulting in a sale and follow-up action. Off licenses are regularly checked regarding single can sales/ super strength
Continued support for multi-agency approaches to tackling community tensions. These include the Pill Action Group, unauthorised encampments and the impact of post-terror arrests

Risks	L/M/H	Mitigating Actions
Post court youth reoffending rates have increased following national trend	M	YOS completed review in Oct 2017, of both pre and post court cohorts to identify any patterns, trends and gaps
Reduction in funding for diversionary activities, Communities First are now unable to deliver diversionary provision	H	Projects delivering diversionary activities are now being funded through PPEYPRO which is an annual grant and risks continuity of projects. Some projects have now ceased.

Performance Measures	Target	Actual	RAG
ASB - Diversionary sessions:	Year end		
No. of participations	40,000	27,377	G
No. of individuals	10,000	5,506	G
ASB - Incidents reported to the Police (reduction on same period last year)	Reduction	-107 (1,575)	G
ASB - Deliberate fires reported to SWFRS	700	613	A
Youth Justice - restorative justice referrals	>30% of caseload	29%	A
Youth Justice - reoffending rates			
Rate of reoffending pre court	< 30%	20%	G
Rate of reoffending post court	< 50%	56%	R
How safe do people feel when outside after dark in the city centre (% who said safe or very safe)	35.5% previous year	35.0% July 17	G
How safe do people when outside during the day	82.6%	77.0%	A
Number of people accessing Prevent training	400	281	G

Plans for next quarter
ASB - Gaer Firebreak Project, Pill Action Days 2 and 3, Operation Absorb 3 in Pill
Operation Bang will run from 20 October – 5 November. This is a coordinated approach between agencies whereby fire, police and council wardens patrol together
A review has commenced to assess City Centre PSPO restrictions going forward and will be led by NCC Scrutiny, consulting with the BID, residents and the public
Contribute to a city centre management plan (led by the city centre management group)
Work planned to increase awareness of online hate and its impact on cohesion
Gwent wide work to increase diversionary opportunities for young people
Review Purple Flag submission date (City Centre safety standard)

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One Newport Public Services Board

12 December 2017

Update on One Newport's Partnership Evaluation Action Plan

Purpose

To review progress on the agreed improvement plan developed from the One Newport Partnership Evaluation process during 2017.

Background

This is the third partnership evaluation that has taken place since the changes to partnership arrangements in 2012/13. The implementation of the Well-being of Future Generation (Wales) Act 2015 required the establishment of a Public Services Board, which has now been in place for 18 months.

In order to evaluate the Board's effectiveness and how the wider partnership structure functions a partnership evaluation was designed to evaluate whether the One Newport partnership is effective at ensuring joint planning and will achieve the outcomes as set out in the SIP / Well-being Plan.

Following this evaluation an improvement plan was developed that identified actions that could be carried out to increase the effectiveness of the PSB.

Proposal

- 1) To check progress against the partnership evaluation improvement plan.
- 2) To provide any additional support with the identified improvement actions.

Recommendations

PSB members are asked to:

1. Consider the progress made so far against the improvement plan and propose any further changes to PSB governance and meetings.

Timetable

Date	Deliverable
2017	Report on progress Dec 2017
2018	Report on progress June 2018

Contact *One Newport Policy, Partnership & Involvement Team, NCC*
wayne.tucker@newport.gov.uk

Partnership Evaluation Action Plan for Improvement

The following actions for improvement were identified as part of the Partnership Evaluation process that was undertaken earlier in the year.

Status	
Green	On schedule or completed
Amber	Behind schedule but still achievable
Red	Well behind schedule and no plans in place

Dimension	Statement	Action	Timescale	Responsible Officer	Progress	Status
Page 27	Partners have agreed a terms of reference.	Review and update all terms of reference.	Aug 2017	Partnership Team	All ToR have been reviewed, updated.	G
		All boards and groups to agree terms of reference (ToR) with the PSB.	Sept 2017		All board and groups ToR have been agreed by the PSB.	G
		Review SIP Board membership and purpose in line with WFG Act.	Aug 2017		The SIP Board was reviewed and it was agreed to change the name, membership and develop a new ToR.	G
		Link to terms of reference to be added to all meeting agendas.	Nov 2017		Links to terms of reference are included on agendas	G
		Review Induction Pack and resend link to all members.	Nov 2017		Induction pack reviewed, to be recirculated to PSB members.	A
		Link to Induction Pack to be added to all meeting agendas.	Nov 2017		Effective from Dec 2017	G
	Partners are held to account	<ul style="list-style-type: none"> A new Performance Management Framework (PMF) is in place for 2017-18. 	Already in place		PMF in place for 2017-18. New PMF to be reviewed by Strategy and Performance sub group.	G
	A planning, reviewing and improvement system linked to achieving	<ul style="list-style-type: none"> Develop a new PMF for 2018-19 to support the new Well-being Plan. 	Apr 2018			

Partnership Evaluation Action Plan for Improvement

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Dimension	Statement	Action	Timescale	Responsible Officer	Progress	Status
	specific objectives and improving co-operation and effectiveness is in place.					
Capacity Page 28	Members are clear about their roles and reporting arrangements.	See the Dimension 'Partners have agreed a Terms of Reference'.	Sept 2017		PSB have agreed the ToR of all groups and boards.	G
		Appropriate challenge at meetings.	June 2017	PSB members	Challenge at PSB meetings has increased. PSB members have held workshops to review the Wellbeing Plan objectives and principles which will underpin the work of the PSB.	
		Develop PSB report template.	Dec 2017		To be completed	A
	Partners have identified both required resources in light of the work programme and dedicated staffing requirements and negotiated a funding mechanism.	Consideration for well-being plan delivery.	Jun 2018			

Partnership Evaluation Action Plan for Improvement

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Dimension	Statement	Action	Timescale	Responsible Officer	Progress	Status
	There are effective sub-groups to deliver the SIP.	Review the existing sub-group structure.	Sep 2017		Sub-Group structure agreed at PSB Sep 2017 and now in place.	G
		Consider meeting frequency.				
Engagement	Partners actively consult with the public and partners / stakeholders in the development and review of their work.	Release a press release following each PSB.	Quarterly		Press releases issued Jun and Oct 2017; Newport Matters feature re Dementia Friendly City Jul 2017; Newport Matters item re Well-being Plan consultation September 2017; summaries of PSB business issued Jul, Oct, Dec 2017.	G
		Communicate the good news stories from the SIP Annual Report 2016-17	Jun 2017		Link to SIP Annual Report issued through Twitter and to One Newport Bulletin contacts.	G
		Communicate good news following each SIP Performance update.	Quarterly		Press release re launch of Mini Police / Heddlu Bach Oct 2017	G
		Engagement Group is in place to coordinate consultation and involvement work.	Ongoing		Will lead engagement on Well-being Plan	G
		Well-being Assessment informed by major public / stakeholder engagement exercise.	Annual review		Engagement workshops with 100+ attendees from 30 organisations in Oct 2017	G

Partnership Evaluation Action Plan for Improvement

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Dimension	Statement	Action	Timescale	Responsible Officer	Progress	Status
		Develop young people’s participation arrangements.	Apr 2018		Youth Council elections and recruitment events held in Oct / Nov 2017	A
Merging Page 30	Replacing each local area PSB with a Gwent Regional PSB assists us in achieving the well-being goals.	The feedback received was non conclusive but will be taken into account if future discussions take place.				

One Newport Public Services Board

Forward Work Programme

13 March 2018	<ul style="list-style-type: none"> • SIP Q3 Performance reports • Scrutiny letter giving feedback on Q2 performance reports • Update on Wellbeing plan consultation • Safer Gwent Governance • Vulnerable Intelligence (SWFRS) • PSB Apprenticeships
1 May	<ul style="list-style-type: none"> • Final Local Well-being Plan
June 2018	<ul style="list-style-type: none"> • SIP Annual Report • Partnership Evaluation – Action Plan progress

The PSB’s terms of reference state that “Any member of the Board may request that an item is placed on the agenda of a forthcoming meeting. This should be notified to the Secretariat at least four weeks prior to the meeting concerned. Late items may be accepted at the discretion of the Chair. “

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