

AGENDA

One Newport Public Services Board – 9 June 2020

10.00 am - Teams Meeting

(Please join the meeting by 9.55 am so that it can start promptly at 10.00 am)

Guidance for Teams Meeting
<ul style="list-style-type: none">• Please use the “raise your hand” facility to make the Chair aware that you wish to speak
<ul style="list-style-type: none">• Please mute yourself during the meeting when you are not speaking to avoid background noise
<ul style="list-style-type: none">• If you have a poor connection during the meeting, switching off your video may help

1. Welcome and Introductions
2. Apologies
3. Minutes of the meeting held 10 December 2019 (attached)
4. Annual Appointment of Vice Chair

Strategy and Policy

5. Covid-19 – Open Discussion
6. Sustainable Travel: Gwent Travel Charter – Ceri Doyle (Newport City Homes) (report attached)
7. Newport Offer: Placemaking Wales Charter– Chair to introduce (report attached)

Delivery

8. Local Well-being Plan Annual Report – Beverly Owen (Newport City Council) (report attached)

- 9 PSB Terms of Reference Review – Nicola Dance (report attached)

Information items to note

- 10 Welsh Government Support for PSBs 2020-21 (letter attached)

- 11 Forward Work Programme (attached)

- 12 Meeting Dates:

- 10 am Tuesday, 8 September 2020
- 10 am Tuesday, 8 December 2020

Contact: Nicola Dance: 01633 656656; E-mail nicola.dance@newport.gov.uk

Date: 02 June 2020

[PSB Terms of reference](#) and [Induction Pack](#)

Twitter: @onewport #thenewportwewant
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Minutes Newport Public Services Board

Date: 10th December 2019

Time: 10.00 am, Friars Education Centre

Present:

Statutory Partners:

Newport City Council: Cllr Jane Mudd (Chair); Sheila Davies (Interim Chief Executive)

Aneurin Bevan University Health Board (ABUHB): N Prygodzicz; K Dew

South Wales Fire and Rescue Service: E Bellew

Natural Resources Wales: C Davies

Invited Partners:

Welsh Government: A John

Office of the Police and Crime Commissioner: J Cuthbert

Heddlu Gwent Police: CS I Roberts

Gwent Association of Voluntary Organisations: M Featherstone

Newport Third Sector Partnership: C Lane

RSLs: C Doyle

Newport Live: S Ward

University of South Wales: M Cadwallader

Public Health Wales: Dr S Aitken

Officers:

N Dance (PSB Co-ordinator), Sally Jenkins (Newport City Council); Tracy McKim (Newport City Council)

Apologies:

CFO Huw Jakeway (SWFRS) G Lacey (Coleg Gwent)

No	Item	Action
1	<p>Welcome and Introductions</p> <p>Ceri Davies (NRW) took the Chair for the start of the meeting.</p> <p>The Chair welcomed Cllr Jane Mudd, Leader of Newport City Council, to her first meeting of the PSB.</p>	

	A John declared for the record that she had been co-opted onto the Newport City Homes Board.	
2	Appointment of Chair Cllr Jane Mudd was appointed Chair.	
3	Minutes of the meeting held 3 October 2019 The minutes of the meeting held on 3 October 2019 were confirmed as a true record. Matters arising The Chair and S Davies updated the PSB on the G10 meeting held on 3 rd December. G10 had discussed the potential for a regional PSB. This is still in very early stages, with options for a regional model being explored. Members noted that Newport has particular challenges as a city, which are often different to the wider region. Other G10 discussions included the Western Gateway, secure accommodation for children, the 'Building a Healthier Gwent Delivery Plan' and a regional Travel Charter, which has links to the Sustainable Travel intervention in Newport's Well-being Plan.	
4	Local Wellbeing Plan Q2 Performance Reports Intervention Leads updated on the progress made in delivering the Local Well-being Plan for the period April - September 2019. As part of the Newport Offer work, S Davies presented a discussion paper on Newport's role in the 21 st Century. The importance of working in partnership with the Newport Economic Network was noted. Members commented that the Newport Offer is an overarching theme to which the other four interventions contribute. Regarding Strong Resilient Communities (SRC), the Leads reported that they would be revisiting ideas put forward by the community in Alway and Ringland with a view to considering options for funding small-scale projects. The SRC Board was also looking to expand the Mutual Gain work into Pill, noting that BCT funding could still be available. Members discussed pooling resources to fund community projects, with the suggestion that NCC could be the accountable body for PSB funding in general, with GAVO potentially being an accountable body for funding only accessible by the community sector. The Board agreed to review individual members' criteria for funding projects with a view to potentially developing shared funding criteria and governance by which the PSB could jointly operate. Members noted the potential for linkages between some of the Green and Safe Spaces and Right Skills work, and the intention to hold a workshop on integration using lessons learnt from the Ringland Community Campus development. The Chair reported that a new Sustainability Cabinet portfolio had been created by NCC, which could have relevance for the Green and Safe Spaces work.	

	<p>Members were encouraged to sign up to the Travel Charter and the Eco Stars programme for their fleet as part of the sustainable travel work.</p> <p>AGREED:</p> <ul style="list-style-type: none"> i. The Chair, Cllr J Mudd, to lead the Newport Offer. ii. S Davies to work with partners on the vision for Newport as part of the Newport Offer iii. Consider Newport Offer's function as an overarching intervention as part of the annual review of the Wellbeing Plan. iv. C Davies to lead on reviewing members' criteria for funding community projects with a view to developing shared funding criteria and governance for the PSB v. Further information be sought on the criteria for releasing BCT funding. vi. C Davies to brief NCC's Cabinet Member for Sustainability on Green and Safe Spaces and relevant projects vii. PSB members consider taking part in the Eco Stars initiative. 	<p>S Davies</p> <p>ALL</p> <p>C Davies</p> <p>I Roberts</p> <p>C Davies</p> <p>ALL</p>
<p>5</p>	<p>Minutes of the Strategy and Performance Board held on 20th November 2019</p> <p>The minutes of the meeting held on 20th November were noted.</p>	
<p>6</p>	<p>Safer Newport</p> <p>The Board considered a report on progress to date of the Safer Newport community safety partnership.</p> <p>It was noted that the work in Newport had been commended as an exemplar of good practice.</p> <p>Members commented on the potential value of combining data held by partners to tackle crime and anti-social behaviour, particularly in developing preventative, collaborative approaches.</p> <p>AGREED – To bring together data professionals within partner organisations to consider the data held and opportunities for collaboration.</p>	<p>I Roberts</p>
<p>7</p>	<p>Expectation of Reduction in the Number of Children who are Looked After</p> <p>The Board considered a report on Welsh Government's expectation for Local Authority Children's Services to work towards a reduction in the numbers of looked after children (LAC), the role of partners in this work and the challenges this may pose.</p> <p>It was noted that interventions across all public sector organisations should focus on ensuring that children are less likely to become LAC.</p> <p>Members expressed support for this work and considered that a workshop using case studies would be beneficial to explore how partners could engage individually and collectively. It was noted that the NRW Chair had experience in this area.</p> <p>AGREED – To::</p>	

	<ul style="list-style-type: none"> i. Ensure there is a shared understanding for all of the likely outcomes for children in care particularly older children ii. Work across agencies to mitigate the need for children to be looked after with early intervention and prevention with a focus on the needs of those at the “edge of care” iii. Emphasise safe reduction of the numbers of looked after children as a working objective. iv. Further consideration be given to how PSB members can engage with this work, potentially through a workshop v. C Davies to extend an invitation to NRW Chair, Dr David Henshaw, to be part of this discussion. 	<p>ALL</p> <p>ALL</p> <p>ALL</p> <p>S Jenkins</p> <p>C Davies</p>
8	<p>Building a Healthier Gwent – Involvement Programme</p> <p>The Board considered a report on the themes emerging from the Director of Public Health Annual Report 2019 ‘Building a Healthier Gwent’ involvement programme.</p> <p>S Aitken noted that she had been invited by G10 to put together a draft delivery plan, which would take account of the 5 Wellbeing Plans in the region.</p> <p>AGREED – To note the report.</p>	
9	<p>Partnership Evaluation / WAO Review of PSBs</p> <p>The Board considered an action plan to address the outcomes of the PSB’s self-evaluation questionnaire and the recommendations of the Wales Audit Office (WAO) review of Public Services Boards.</p> <p>AGREED – To:</p> <ul style="list-style-type: none"> i. Note the outcomes of the Partnership Evaluation Exercise ii. Note the recommendations of WAO’s review of PSBs iii. Approve the draft action plan for Board development iv. That the Strategy and Performance Board monitors implementation of the Plan 	N Dance
10	Minutes of the Engagement Group held on 9 October 2019 - Noted	
11	Minutes of the Third Sector Partnership held on 9 October 2019 - Noted	
12	Minutes of the Regional Partnership Board held 5 September 2019 - Noted	
13	PSB response to the Welsh Government Consultation on the National Development Framework - Noted	
14	Forward Work Programme AGREED - All members to propose agenda items.	ALL

15	<p>Meeting Dates:</p> <ul style="list-style-type: none"> • 10 am Tuesday, 17 March 2020 (changed from 10TH March) • 10 am Tuesday, 9 June 2020 • 10 am Tuesday, 8 September 2020 • 10 am Tuesday, 8 December 2020 <p>Members were asked consider hosting these meetings</p>	ALL
16	<p>Future Generations Xchange - 10th January at ICCW</p> <p>AGREED - PSB members to email N Dance if they are interested in attending.</p>	ALL



To: Chairs of Public Services Boards

8th June 2020

Dear Chairs

I am writing to you regarding the vital role I see Public Services Boards playing over the coming months as we enter the recovery phase of the Covid-19 pandemic.

Firstly, I would like to thank you for all the hard work you and your colleagues have been doing during this pandemic. I have been speaking to many of you regularly over recent weeks and I know the efforts you have been putting into the response to Covid-19. I appreciate for many the normal work of PSBs has been put on hold while you focus on the immediate response.

However, in all parts of Wales, public sector organisations are now looking ahead to the recovery phase of the pandemic and it is important that this recovery is approached as a shared endeavour – building on the way public services have come together and worked together in the immediate response to Covid-19.

Covid-19 and its effects on communities in Wales has revealed some stark contrasts and public services will need to consider the social, economic, environmental and cultural impact of the pandemic which in many places could be felt for years to come.

You and your Boards will have an important role to play in considering, and co-ordinating, this longer term response to the impacts of Covid-19 on communities, and I know that many of you are already reflecting on this. This should be seen as an opportunity to drive transformation in how services are delivered, seeking to achieve environmental, social, cultural and economic benefits in the new ways of working that responding to Covid-19 has required. For example, considering collaborative decisions on digital transformation, safe active travel, housing infrastructure and place-making. The response will require increased collaboration and sharing of resources; as well as recognising that in many service areas there has needed to be a fundamental change in how they operate.

It must be emphasised that this should not be considered as a new or additional role for PSBs. This is a continuation of your core work in improving the well-being of your areas; but done in a way that recognises the positive and negative impacts of and responses to Covid-19.

Canolfan Cyswllt Cyntaf / First Point of Contact Centre:
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Rydym yn croesawu derbyn gohebiaeth yn Gymraeg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

With this in mind, it would make sense to reflect on whether the well-being objectives and priorities set in your Local Well-being Plan are still the right focus for your Board or need to be refocused. Our view is that, unless there are significant changes in the overarching objectives, there would be no need to formally review your plans and consult on them at this time.

Whilst we want to be clear about our vision for the role we see for PSBs during the recovery phase, I should add that it is not Welsh Government's intention to be prescriptive about the aspects of recovery planning you should focus on, other than to say that it is our expectation that PSBs should step into this space.

The Well-being of Future Generations Act should be at the heart of all recovery work. The Future Generations Commissioner's recently published Future Generations Report sets out her recommendations on how you can apply the Act to your work including: in setting and meeting well-being objectives, in providing advice, case studies and 'Big Ideas' from Wales and across the world on new and innovative ways of working. This will assist you in how you approach recovery. I have shared this letter with the Commissioner, who is supportive of this approach, and is keen to collect positive or negative stories emerging from the crisis in order to share practice and would like to support you as you refocus your collaborative work.

There will be some areas of the recovery that would not sit with PSBs and would be picked up by, for example, those dealing with health and social care issues (where Regional Partnership Boards would lead) and economic recovery (which would largely be the focus of the city and growth deals). PSBs should work in collaboration with these partnerships and involve other stakeholders to enhance integration, avoid any gaps or indeed to avoid duplication in the recovery effort.

I would encourage you to consider doing this work on wider regional/sub-regional levels rather than working individually. The immediate response has been co-ordinated, to good effect, on a Local Resilience Forum footprint and you will be aware that Strategic Coordination Groups are keen to move onto the next phase of recovery and are already talking about establishing Recovery Coordinating Groups on the same footprint. It would make sense for PSBs to consider how you engage with these structures to ensure that your work aligns with the wider recovery planning underway.

I would welcome your views on how your board intends to approach its work over the coming months.

Yours sincerely



Julie James AS/MS
Y Gweinidog Tai a Llywodraeth Leol
Minister for Housing and Local Government



Eich cyf/Your ref CH20-035
Ein cyf/Our ref LG/01394/20

Sir David Henshaw
Chair
Natural Resources Wales

Chair.Office@cyfoethnaturiolcymru.gov.uk

3 June 2020

Dear David,

Thank you for your letter of 27th May regarding the green recovery following the Covid-19 pandemic. I was pleased to read the conclusions of the NRW's board. As we discussed last week, the Welsh Government is determined recovery from Covid-19 will accelerate, rather than deter us from, Wales' transition to a low-carbon economy and a healthier, more equal nation. Responding to the climate emergency and reversing the decline in biodiversity remain my top Ministerial priorities.

I welcome your offer to convene representatives from the environment sector to develop a shared plan to stabilise the sector and to work together to develop proposals to form a core component of Wales' recovery from the impact of Covid-19. I agree with you all recovery plans, not only one distinct element of them, must be in line with our response to the climate emergency and the decline in biodiversity. I believe these plans should be framed in terms of the pursuit of social justice, in which we view the environment as the foundation on which our economic prosperity and our wider health and wellbeing are built.

I was very interested to hear your proposal to work with the eNGO sector to develop a consolidated response to the green recovery. I would welcome the involvement of a broad range of sector representatives, including environmental NGOs, as well as the farming sector and Local Government. I would like the group to report into my Ministerial Stakeholder Roundtable Group. I would like to inform the Stakeholder Roundtable meeting this Thursday of the plan in order to encourage organisations with an interest in participating to make contact with you.

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Rydym yn croesawu derbyn gohebiaeth yn Gymraeg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

There is a need for an initial focus on sector stability and continuity, developing a shared understanding of how nature conservation can continue in line with safe working practices, whilst managing the impact on organisations' income. This is linked to a need for charities and businesses delivering for nature in Wales to secure a more sustainable footing in the medium to long term, as we can expect there to be long term impacts on their income and ability to operate as they did before the pandemic. Strengthening financial resilience, governance and community engagement will be vital to the long term success of the sector. The group may consider how the wider recovery efforts can deliver environmental and social justice, including in the ways described in the points you have provided from the outcome of the discussion amongst the NRW board. This consideration should be focussed on developing practical proposals with a very clear sense of prioritisation.

The group should have particular regard to the ways of working enshrined in the Wellbeing of Future Generations Act. In particular, it is important the increased interest from the Welsh public in our natural environment is engaged, responding more closely to their concerns and providing more opportunities for involvement, particularly with a view to 'lock in' positive attitudes and behaviours towards nature that have emerged during the pandemic.

You will also be aware of the work being carried out by Sue Essex in support of the development of an Environmental Growth Plan. This work has been disrupted by Covid-19 but once resumed it should provide opportunities to continue the work started by the group you will convene.

I would like the group to be formed on a task and finish basis, and would like to propose an initial timescale of 12 weeks, with officials available for meetings on a fortnightly basis to provide monthly updates for ministers.

I am aware the Third Sector has been hard hit by the pandemic and we have worked closely with these organisations to understand the impact and tailor support accordingly. We have implemented a specific Welsh Government support fund for these organisations, in addition there are also other Welsh and UK support schemes, such as the job retention (furlough) scheme, that third sector organisations can access.

To build on this support I have also asked officials to convene a task and finish group with the eNGO sector and NRW to co-design a covid recovery action plan for nature. This group will focus both on deliverables for this financial year, using the capital budget we have available for Natura 2000 restoration, and longer term planning. Integral to the success of this action plan will be the involvement of a strong eNGO sector, so the group will also consider how to strengthen the resilience of these organisations going forward. This group will meet for the first time on 4th June.

It is good to hear you have already had a number of productive discussions with the eNGO community. To avoid any duplication of efforts with the respective eNGO groups that Welsh Government and NRW are both convening, I would request that our officials stay in close contact and seek to draw these discussions together. As you will be aware many of the eNGOs have furloughed significant numbers of staff, so we need to ensure we use their time mindfully to inform the green recovery.

Once again, thank you for all your efforts to support the sector through this difficult time.

Regards
Lesley

Lesley Griffiths AS/MS

Gweinidog yr Amgylchedd, Ynni a Materion Gwledig
Minister for Environment, Energy and Rural Affairs

Public Services Board

09 June 2020

Gwent Sustainable Travel Charter

Purpose

This paper provides an overview and update on progress of the plans to develop a sustainable travel charter for Gwent to support and encourage staff and visitors to organisation sites to use healthy and sustainable modes of transport.

Background

A number of major public sector organisations in Cardiff that form the Public Services Board have committed to support and encourage their staff and visitors to their sites to use healthy modes of transport, by signing up to the healthy travel charter. In April 2019, fourteen organizations signed the charter at an official launch. The charter contains a set of commitments for the period 2019-22. The commitments provide a focus for a consistent approach to sustainable travel, whilst recognizing that organizations are likely to be in different place against those commitments.

On the 10th September 2019, G10 agreed a sustainable travel charter would be developed for the Gwent area, following the Cardiff model that would then map across the city region and potentially across Wales. The strategic context for the Charter is set out in Appendix 1.

Progress

The Gwent Sustainable Travel Group led by Aneurin Bevan University Health Board (ABUHB) is taking this work forward and reports to the Gwent Strategic Wellbeing Action Group (GSWAG). The group project plan sets out an ambition to launch the Gwent Travel Charter at the June G10 meeting. **All PSB partners in Gwent along with a number of other public sector bodies are being given the opportunity to sign up to the Gwent Charter.**

Draft Gwent Charter

Based on feedback received from partners a draft charter (Appendix 2) has been developed by the Gwent Sustainable Travel Group.

Baseline Exercise

A baselining exercise has taken place by way of a staff questionnaire. Staff members were asked how they travel, to and from work and travel during the working day. 4,373 questionnaires were completed across the Gwent area, the number of completed questionnaires per organisation is listed below.

Organisation	Number	Organisation	Number
Aneurin Bevan Gwent Public Health	37	National Probation Service	22
ABUHB	990	Newport City Council	720
Aneurin Leisure Trust	31	Newport City Homes	27
Blaenau Gwent CBC	291	Newport Live	28
Bron Afon Community Housing	35	Office of National Statistics	120
Caerphilly CBC	669	Passport Office	41
Citizens Advice Bureau	3	South Wales Fire & Rescue	72
Coleg Gwent	92	Tai Calon Community Housing	72
GAVO	23	Torfaen CBC	217
Gwent Police & PCC	368	Torfaen Leisure Trust	0
Intellectual Property Office (IPO)	71	Torfaen Voluntary Alliance	6
Melin Homes	88	University of South Wales	29
Monmouthshire County Council	119	Welsh Government	6
Monmouthshire Housing Association	4	Other	65
Natural Resources Wales	90		

Targets

The targets contained in the charter have not yet been set. The baseline information collected from the survey will be used to set the targets. As mentioned earlier in this report, different organisations start from a different place so each individual organisation will be set specific targets that feed in to the overall target for the Charter. Once the baseline information has been analysed in full, draft targets will be developed for agreement.

Covid-19

The Covid-19 pandemic has delayed the progress on the Gwent Travel Charter in recent months. Partners have been working on the emergency response to the pandemic and G10 and the PSBs have not met.

Whilst this is disappointing, the pandemic has brought a positive impact on reducing travel, improving air quality and reducing carbon emissions, which is an opportunity for the future.

Timetable

The timetable below sets out progress to date and plans going forward.

Task	By Whom	Original Date	Revised Date
Approval of Travel Charter approach	G10	Sept 2019	Complete
Update Paper	G10	Dec 2019	Complete
Baseline Staff Survey live for 4 weeks	Gwent ST Group	Jan / Feb 2020	Complete
Draft Charter Developed	Gwent ST Group	Feb 2020	Complete
Update Paper	PSBs & G10	March / April 2020	June 2020

Task	By Whom	Original Date	Revised Date
Agree content of draft Travel Charter	PSBs & G10	By 30 th April 2020	TBA
Agree targets using baseline data	PSBs & G10	By 31 st May 2020	TBA
Launch of the Charter	At G10	29 th June 2020	TBA by G10

Recommendations

Board members are asked to:

- a. Note the contents of the report.
- b. Review and agree the draft Gwent Travel Charter (Appendix 2).
- c. Agree in principle to sign up to the Charter.

Contacts

Eryl Powell, Aneurin Bevan Gwent Public Health Team – eryl.powell@wales.nhs.uk

Emma Wakeham, Newport City Council - emma.wakeham@newport.gov.uk

Appendix 1: Strategic context for the Gwent Travel Charter

Well-being Plans & Public Services Boards

A Gwent sustainable travel charter will support an integrated approach to delivery against carbon reduction, healthy and active lifestyles and sustainable travel priorities for the five Public Services Boards.

Well-being of Future Generations (Wales) Act 2015

The Cardiff charter supports the ethos of the Act and has the support of the Future Generations Commissioner. Recent discussions have taken place with the Deputy Minister for Transport to explore the potential for the rollout of this approach across Wales. There is an opportunity for Gwent to be the second region in Wales to develop and commit to a travel charter. Cardiff are sharing the learning, expertise and resources to facilitate this.

Building a Healthier Gwent

Building a Healthier Gwent sets out the actions that taken together would achieve the ambition of people that live in Gwent living more of their lives in good health in all our communities. These actions include active and Sustainable Travel.

Climate Ready Gwent – Energy Saving Trust Fleet Review

A Gwent travel charter will also supports the ongoing Climate Ready Gwent work instigated by GSWAG. As part of this work, the Energy Savings Trust undertook a fleet review of eight organisations (5 local authorities, ABUHB, Gwent Police and South Wales Fire & Rescue Service) earlier in the year. This set out recommendations for each organisation to reduce carbon emissions relating to fleet and grey fleet. This information held within the review will enable organisations to make changes to help with the implementation of the Travel Charter.

M4 Relief Road: an alternative approach

For the Gwent region, there is an opportunity to explore how the sustainable travel approach may contribute to, help shape, and provide alternative solutions to the M4 relief road.

Cardiff Capital Region

There is an opportunity to look at how the sustainable travel charter approach may fit with the Cardiff Capital Region City Deal.

Staff Healthy Travel Charter



Teithio Llesol
Gwent
Healthy Travel
Gwent

Gwent Public Sector Commitments 2020-23

Working together, for our sites in Gwent, we commit to...

Communications and leadership

Establish a network of sustainable travel champions, including senior staff and managers who routinely promote and model active and sustainable travel behavior

Agree and use consistent communications messages with the public, visitors and staff on healthy travel and reducing unnecessary travel

Promote and consider healthy travel options and benefits across wider functions, such as; procurement, conferences, and when advertising roles in our organisations

Review together our travel expenses policies, to encourage uptake of sustainable travel

Collaborate with partners and provide strategic leadership and planning on healthy and sustainable travel

Public transport

Offer discounts to staff on Transport for Wales Rail Services and explore discounts with local transport providers

Walking, cycling and public transport

Contribute to an interactive map showing all walking and cycling infrastructure and public transport links for our main public sector sites in Gwent

Cycling

Offer the cycle to work scheme to all staff

Assess and provide as appropriate secure cycle storage and showers at all main sites

Improve access to bicycles at work where appropriate, e.g. pool bikes and hire bikes

Explore and promote cycle training and maintenance sessions

Agile working

Increase availability and uptake of tele- and video-conferencing for meetings where appropriate

Improve flexible working options and develop a culture of agile working across public sector sites

Ultra low emission vehicles

Review the current and future need for electric vehicle (EV) charging infrastructure on our sites

Review our fleet and procurement arrangements (where applicable) for introduction of ultra low emission vehicles

Between us, we will...

Reduce the proportion of journeys commuting to and from work made by car from 87% to **x%**

Increase the proportion of journeys to and from work made by public transport from 3% to **x%**

Increase the proportion of staff who work from home 1 or more days per week from 14% to **x%**

Increase the proportion of vehicles used during the day which are ultra low emission from 0.5% to **x%**

Who we are... 30 organisations have signed up, together we employ over **XXXXX** public sector staff in Gwent

Public Services Board (PSB)

09 June 2020

Placemaking Wales Charter

Purpose

For the PSB to consider signing up to the Placemaking Wales Charter.

Background

A Placemaking Charter has been developed by the Placemaking Partnership for Wales, facilitated by the Design Commission for Wales. The Placemaking Partnership is a collaboration of organisations with an interest in the built and natural environment of Wales.

The Charter supports the development of high-quality places across Wales for the benefit of communities. In the planning, design and management of places it promotes: involving local communities; places have a range of uses; they are planned to help reduce the need to travel; public transport and active travel are prioritised; public spaces are safe, welcoming and inclusive; the distinctive features of a place are valued.

The Charter is in line with the interventions in the PSB's Well-being Plan for Newport.

Recommendation

That the PSB signs the Placemaking Wales Charter

Timetable Immediate

Well-being of Future Generations Act

The Charter is in line with the sustainable development principle with a focus on the long term sustainability of places and involving the community in place design. The principles of the Charter integrate with all the interventions in Newport's Well-being Plan and therefore complement the achievement of the PSB's Well-being objectives.

Communication

The intention is that the Charter will be launched by a Welsh Government Minister with associated media releases. One Newport PSB would likely be the first PSB to sign the Charter and this commitment will be publicised.

Contact: Nicola.dance@newport.gov.uk 01633 233665

Placemaking Wales Charter

The Placemaking Wales Charter has been developed in collaboration with the Placemaking Wales Partnership, which is made up of stakeholders representing a wide range of interests. The Charter reflects the collective and individual commitment of these organisations to support the development of high-quality places across Wales for the benefit of communities.

In signing the Placemaking Wales Charter I/my organisation agree to support placemaking in all relevant areas of my/our work and promote the following principles in the planning, design and management of new and existing places:

People and community – The local community are involved in the development of proposals. The needs, aspirations, health and well-being of all people are considered at the outset. Proposals are shaped to help to meet these needs as well as create, integrate, protect and/or enhance a sense of community and promote equality.

Location – Places grow and develop in a way that uses land efficiently, supports and enhances existing places and is well connected. The location of housing, employment and leisure and other facilities are planned to help reduce the need to travel.

Movement – Walking, cycling and public transport are prioritised to provide a choice of transport modes and avoid dependence on private vehicles. Well-designed and safe active travel routes connect to the wider active travel and public transport network and public transport stations and stops are positively integrated.

Mix of uses – Places have a range of purposes which provide opportunities for community development, local business growth and access jobs, services and facilities via walking, cycling or public transport. Development density and a mix of uses and tenures helps to support a diverse community and vibrant public realm.

Public realm – Streets and public spaces are well defined, welcoming, safe and inclusive with a distinct identity. They are designed to be robust and adaptable with landscape, green infrastructure and sustainable drainage well integrated. They are well connected to existing places and promote opportunities for social interaction and a range of activities for all people.

Identity – The positive, distinctive qualities of existing places are valued and respected. The unique features and opportunities of a location including heritage, culture, language, built and natural physical attributes are identified and responded to.

Public Services Board

9th June 2020

Well-being Plan Annual Report 2019-20

Purpose

This paper sets out options for completing the Well-being Plan Annual Report 2019-20 in light of the Coronavirus outbreak.

Background

The Well-being of Future Generations (Wales) (WFG) Act 2015 sets out a requirement for the PSB to report annually on progress towards meeting the well-being objectives outlined in its local well-being plan. The first annual report 2018-19 was published on 3rd July 2019, with each subsequent report published no later than one year after publication of each previous report. With this in mind the 2019-20 Local Well-being Plan Annual Report is due for publication in July 2020.

Progress

In February, the PSB Strategy & Performance sub group agreed the format and structure of the report as follows for the 2019-20 report:

- The written annual report will incorporate short supporting videos and more pictures (where appropriate).
- The report will be structured around the 4 well-being objectives rather than using the interventions as in year one.
- Under each objective progress made will be shown by incorporating a range of case studies / examples and looking ahead in the future (including timescales).
- The examples included will also show how they link to the interventions, how the 5 Ways of Working were used, include specific performance measures, and demonstrate citizens / stakeholder input in any changes made during the development of the project.
- A chapter on 'Self Reflection' will reference and acknowledge areas of improvement.
- A chapter on 'Review of Well-being Plan' will highlight the process for making this review and indicate where changes have been made to the plan.

Some work has started on the report, however progress has been hampered due to the Covid-19 pandemic as follows:

- Partners have been busy with their emergency response to the pandemic and have been unable to contribute to the report. This is set to continue for the coming

weeks. Having all partners shape and contribute to the content shows the positive and ongoing collaboration across the PSB.

- Due to stay at home guidelines all projects are closed, so it has proved impossible to film. This was proposed to highlight best practice in way that would engage all stakeholders.
- The PSB or Strategy and Performance Board have not met.
- The Newport City Council democratic process is currently stood down so the report is unlikely to be scrutinised by 3rd July.

Timescales

In normal circumstances, the timescales for producing the annual report would be as follows:

- Draft version to the Strategy & Performance Board in May
- Final draft to the PSB in June for agreement
- Final draft presented to Scrutiny in June
- Published by the 3rd July 2020.

As mentioned previously, the date of publication of the Annual Report is set out in the WFG Act. There is no provision for a PSB having to delay preparing and publishing their annual report. Welsh Government have stated that they cannot formally advise PSBs not to meet statutory deadlines, however they can reassure that they would not challenge a PSB for not publishing within the deadline. The Future Generations Commissioner and the Auditor General are also taking a pragmatic approach in current circumstances.

Options

The PSB Chair and Vice Chair are asked to consider the two options below and agree on a way forward for the PSB.

Option 1: *To continue with the original plans to complete a full report with revised timescales for publication by the end of September.*

Option 2: *To endeavour to publish a very light touch report on time in July. This would be similar to our quarterly dashboard reports which give an overview of each cross-cutting interventions in the Well-being Plan.*

Recommended option

To propose to the PSB that a full report is completed by September, which would enable further work to take place and ensure that the report has purpose and can be used to highlight the work of the partnership to communities.

Well-being of Future Generations (Wales) Act 2015

The Well-being of Future Generations (Wales) (WFG) Act 2015 sets out a requirement for the PSB to report annually on progress towards meeting the well-being objectives outlined in its local well-being plan.

The Annual Report of will be developed using the Shared Purpose: Shared Future statutory guidance. The report will acknowledge the progress made in meeting the well-being objectives outlined in the well-being plan and whether the sustainable development principle (long term; prevention; collaboration; integration; involvement) have been applied.

Communication

A press release will be issued on the Council website when the annual report is published and will be promoted to the partnership and wider public via the usual communication methods. The report and further information will be available on the One Newport website via a dedicated performance reporting page.

Background Papers

[Local Well-being Plan](#)

[Annual Report 2018-19](#)

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Public Services Board

09 June 2020

Review of Terms of Reference for the Public Services Board

Purpose

To review and amend the terms of reference (TOR) for the One Newport PSB.

Background

The TOR were last reviewed in March 2019. The Board may review and agree to amend them at any time as long as all statutory members agree.

This review relates to the TOR of the PSB only. The forward work programme for the Strategy and Performance Board includes reviewing the TOR of the PSB's sub-groups with a view to recommending any changes to the PSB.

To consider the following amendments to the TOR. The changes are highlighted in the TOR dated April 2019 attached at Annex A.

Statutory guidance and the TOR of other PSBs have been considered in proposing changes.

Proposal

Membership

Clause 15 – part of this clause is moved to a new section that brings together clauses relating to decision making

Clause 17 is amended to reflect that Newport Youth Council is not an invited partner on the Board. However, the involvement of the Youth Council in the work of the PSB is assured and explained in clause 48.

Meetings

Clause 36 is a new clause that allows the Chair of the Performance Scrutiny Committee – Partnerships to attend Board meetings as an observer. This supports an action in the Board Development Plan that the Scrutiny Chair feeds back views on how effectively members challenge each other and engage in strategic debate.

Decision Making

This new section brings together a number of existing TOR clauses (with some amendment) that relate to decision making. The Board's self-evaluation exercise in autumn 2019 showed that not all

members felt able to agree that the Board has effective mechanisms in place for decision-making and clarity of decision rights. As part of its Board Development Action Plan, the PSB therefore agreed to review its TOR in respect of decision making.

Clause 42 is amended to say that in the event of a disagreement between members it is the responsibility of the Chair to mediate an agreement rather than using external mediation. This is to allow for more efficient resolution of disagreements

Involvement and Engagement

The PSB's TOR are required to show how the board will involve people who are interested in the improvement of well-being in an area. Clauses 46 -49 deal with this aspect of the PSB's work. It is proposed to change the heading of these clauses from Communication to Involvement and Engagement to better reflect their purpose.

Clause 46 is a new clause to reflect the Board's Development Action Plan and a recommendation of Audit Wales that PSBs ensure their engagement plans adhere to the National Principles for Public Engagement in Wales.

Clause 49 is a new clause to establish a link PSB member with Newport Youth Council and other groups to facilitate engagement and involvement.

Financial and other resources

Clause 52 is amended to permit members other than Newport City Council to hold funding on behalf of the PSB where funding criteria require this.

Recommendation

Agree the revised terms of reference for the PSB at Annex A or suggest further amendments as appropriate.

Well-being of Future Generations (Wales) Act 2015

The terms of reference reflect the Well-being of Future Generations (Wales) Act 2015 and the 'Shared Purpose: Shared Future' guidance.

Communication

The terms of reference will be published on the [One Newport website](#).

Background Papers

[PSB Papers – March 2019 \(Review of PSB ToR\)](#); [PSB Papers – June 2017 \(Review of PSB ToR\)](#)

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Public Services Board (PSB)

Terms of Reference

May 2020

Status

One Newport Public Services Board is a statutory board established by the Well-being of Future Generations (Wales) Act 2015.

Purpose

- 1) To improve the economic, social, environmental and cultural well-being within Newport by bringing together the most appropriate key decision-makers in Newport to improve public services in such a way that it is transparent and meaningful as well as accountable to local people. In doing so, the Board will deliver against the national well-being goals that are:
 - A prosperous Wales
 - A resilient Wales
 - A healthier Wales
 - A more equal Wales
 - A Wales of cohesive communities
 - A Wales of vibrant culture and thriving Welsh language

Role of the Public Services Board

- 2) The board's contribution to the achievement of the goals will include:
 - Assessing the state of economic, social, environmental and cultural well-being in the Newport area;
 - Setting and monitoring local objectives that are designed to maximise the PSB's contribution to the well-being goals; and
 - Taking all reasonable steps to meet those objectives.

Responsibilities

- 3) To consult on an assessment of well-being within Newport;
- 4) To prepare and publish a local well-being assessment for Newport;
- 5) To consult on a local well-being plan for Newport;
- 6) To review or amend a local well-being plan and to publish an amended local well-being plan where required;
- 7) To consult on any amendment to a local well-being plan as required;
- 8) To review and report annually on progress to the public, Welsh Government, democratically elected members, and PSB member organisations;
- 9) To consider collaborating with one or more PSBs if it assists in contributing to the achievement of the well-being goals. A board collaborates if it:
 - a. Co-operates with another board;

- b. Facilitates the activities of another board;
 - c. Co-ordinates its activities with another board;
 - d. Exercises another board's functions on its behalf; or
 - e. Provides staff, goods, services or accommodation to another board.
- 10) To provide and coordinate resources to ensure the successful delivery of partnership priorities, the PSB will:
- a. Nominate individuals from within their respective organisations to lead areas of work, as appropriate;
 - b. Communicate the importance of partnership working, emphasising that it is 'part of the day job';
 - c. Appropriately reflect the priorities of the Board within organisational strategies and plans;
 - d. Address resource challenges in priority areas.
- 11) To ensure there are links with Safer Newport (local Community Safety Partnership) so that the PSB are made aware of any relevant community safety issues.

Principles

- 12) To ensure that sustainable development is an overriding principle of the group's activities. This means acting in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs. This means working in ways that take into account:
- a. **Long term:** The importance of balancing short-term needs with the needs to safeguard the ability to also meet long-term needs.
 - b. **Prevention:** How acting to prevent problems occurring or getting worse may help public bodies meet their objectives.
 - c. **Integration:** Considering how the public body's well-being objectives may impact upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies.
 - d. **Collaboration:** Acting in collaboration with any other person (or different parts of the body itself) that could help the body to meet its well-being objectives.
 - e. **Involvement:** The importance of involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves.
- 13) The board will strive in accordance with national guidance and legislation including:
- WFG Act and associated guidance
 - Welsh Language (Wales) Measure 2010
 - Social Services and Well-being (Wales) Act 2014
 - Equality Act 2010
 - Public Sector Equality Duty
 - Planning (Wales) Act 2015

- Environmental (Wales) Act 2016
- The National Principles for Public Engagement in Wales
- The United Nations Convention on the Rights of the Child
- The National Standards for Children and Young People's Participation

Membership

- 14) The Board is made up of statutory members and invited participants.
- 15) Representatives of all the statutory members must be in attendance at a meeting of a public services board. ~~Statutory members are collectively and equally responsible for fulfilling the PSB's statutory duties. This means unanimous agreement of the statutory members is needed in relation to fulfilling these duties (e.g. to publish assessments of local well-being, local well-being plans and annual progress reports.~~
- 16) The PSB must invite specified statutory invitees to participate, and can invite others as they consider appropriate, provided they exercise functions of a public nature. If the invitees accept the invitation they do not become statutory members of the Board but they become invited participants and can participate fully in the activities of the Board.
- 17) Membership of Newport PSB is as follows:

Statutory Members

- Leader Newport City Council
- Chief Executive, Newport City Council
- Interim Director of Planning & Performance, Aneurin Bevan University Health Board
- Chairman, Aneurin Bevan University Health Board
- Executive Director for Knowledge, Strategy and Planning, Natural Resources Wales
- Chief Fire Officer, South Wales Fire and Rescue Service

Invited Participants

- Chief Superintendent, Heddlu Gwent Police
- Gwent Police and Crime Commissioner
- Assistant Chief Executive, Wales Probation Service
- Welsh Government
- Executive Director, Public Health Wales
- Vice Chancellor, University of South Wales
- Campus Director, Coleg Gwent
- Chief Executive, Gwent Association of Voluntary Organisations
- Newport Live (representing the cultural sector)
- Registered Social Landlords (represented by Chief Executive, Newport City Homes)
- Community Sector (represented by Chair, Newport Third Sector Partnership)
- ~~Youth Council representative~~

- 18) A member, and invited participant of a board is able to designate an individual from their organisation to represent them. The only restriction is that a directly elected mayor or executive leader of a local authority may only designate another member of the authority's executive.
- 19) The person designated should have the authority to make decisions on behalf of the organisation.

Sub-groups

- 20) The board is able to establish subgroups to support it in undertaking its functions and the board can authorise sub-groups to exercise a limited number of functions.
- 21) Each subgroup must include at least one statutory member of the board, who can choose an appropriate representative to attend to contribute to the work of the sub-group.
- 22) The subgroup can include any invited participant or other partner.
- 23) The aims of each subgroup will be determined by the Board when the sub-group is established.
- 24) Each subgroup will prepare terms of reference and the chair of the sub-group will submit them to the Board for approval.
- 25) Sub-groups cannot:
- a. Invite persons to participate in the board's activity;
 - b. Set, review and revise the board's local objectives; and
 - c. Prepare or publish an assessment of well-being.
- 26) The following sub-groups currently exist:
- a. Strategy & Performance Board
 - b. Well-being Plan Sub-group
 - c. Community Engagement Group
 - d. Newport Third Sector Partnership;
 - e. Intervention Boards

Chair

- 27) The position of Chair will be reviewed in line with the electoral cycle. The Leader or Chief Executive Officer, Newport City Council, will chair the mandatory meeting following ordinary local council elections and PSB members can then appoint another statutory member or invited member to chair if they wish to do so. A Vice Chair will be appointed annually.

Meetings

- 28) The Board will meet quarterly (special sessions arranged on an ad hoc basis when required). The meeting will be chaired by the Chair of the PSB or the Vice Chair of the PSB in the Chair's absence.
- 29) The venue for each meeting will be decided at the preceding one, with the intention to rotate the host around members. Costs related to hosting the meeting will be borne by each host.
- 30) The agenda will be split into two parts, reflecting the two purposes of the partnership: 'Strategy and Policy' and 'Delivery'. The two parts do not need to be equal in terms of the number of items

or the time spent examining them, but adequate coverage will be given to issues at the core of engagement and delivery. A forward work programme will form part of every agenda.

- 31) The meeting will be quorate when all statutory members are present. All the statutory members must be in attendance at a meeting of the board for decisions made during that meeting to be considered valid.
- 32) Substitutes are allowed at the Chair's discretion, and should be empowered to make the same decisions as the individual they stand in for.
- 33) Member organisations (except statutory members) will be permitted to miss a maximum of three consecutive meetings of each year's planned meetings.
- 34) The Board may invite other individuals or bodies to participate in its activity as it deems appropriate, so long as they exercise functions of a public nature.
- 35) Technical experts and guests may be invited to meetings to advise on specific agenda items and/or issues.
- 36) The Chair of the Performance Scrutiny Committee – Partnerships is can attend Board meetings as an observer.
- 37) Meeting agendas and the minutes from the last meetings should be sent to all attendees at least one week prior to each meeting. For transparency, minutes and agendas will also be publicly available on the PSB website.
- 38) Whenever practicable, reports to the Board will be made in advance in writing enabling the time available at meetings to be devoted to matters in which members input can make a difference.
- 39) Any member of the Board may request that an item is placed on the agenda of a forthcoming meeting. This should be notified to the One Newport Partnership Team at least four weeks prior to the meeting concerned. Late items may be accepted at the discretion of the Chair.

Decision Making

~~Decisions will be agreed by consensus amongst the full Board members. If a vote is required the decision will be carried by the majority, with each statutory partner having one vote each. However, the Board cannot vote on and compel a single organisation to undertake an action that will disproportionately impact upon it against its wishes.~~

- 40) In the first instance, it is expected that the decisions of the PSB will be agreed by consensus amongst all PSB members in meetings. All statutory members that represent the board must be present for any decision to be valid. The statutory members will make the decision in the event that a consensus cannot be reached. However, the Board cannot compel a single organisation to undertake an action that will disproportionately impact upon it against its wishes.
- 41) Statutory members are collectively and equally responsible for fulfilling the PSB's statutory duties. This means unanimous agreement of the statutory members is needed in relation to fulfilling these duties (e.g. to publish assessments of local well-being, local well-being plans and annual progress reports).

- 42) Competing or differing interests between statutory members should be reconciled before operational issues occur. ~~Where differences are not reconciled, agreed independent mediation will be sought.~~ In the event of a disagreement between members it is the responsibility of the Chair to mediate an agreement and to ensure that this is presented to the next available meeting of the Board or to a special meeting of required,
- 43) All members of the Board, ~~priority theme and work groups~~ and sub-groups should be empowered by the organisation that they represent to make decisions on behalf of that organisation (within the reasonable practice of good governance). Where this is not possible, decisions will be referred to the decision-making processes of those organisations.

Performance Management and Scrutiny

- 44) The Board will:
- a. Ensure that it tracks the impact and outcomes of the well-being plan and manages performance through its performance management framework;
 - b. Ensure the outcomes set out within the Well-being Plan are reflected in the aims and objectives of each partner organisation's corporate planning processes and are the core of the performance management of the partnership.
- 45) The decisions made by the PSB, actions taken and its governance arrangements are subject to scrutiny by Newport City Council's Performance Scrutiny Committee – Partnerships. The Board will maintain a proactive and positive relationship with the scrutiny committee. The scrutiny committee has the power to:
- Review or scrutinise the decisions made or actions taken by the Board;
 - Review or scrutinise the Board's governance arrangements;
 - Make reports or recommendations to the Board regarding its functions or governance arrangements;
 - Consider matters relating to the Board as the Welsh Ministers may refer to it and report to the Welsh Ministers accordingly; and
 - Carry out other functions in relation to the Board that are imposed on it by the Act.

Communication Involvement and Engagement

- 46) The Board will ensure that it consults and engages others in accordance with the Act and guidance.
- 47) The Board will ensure its engagement plans adhere to the National Principles for Public Engagement in Wales.
- 48) The Board's citizen focus means it will engage in a purposeful relationship with people and communities in Newport in all aspects of its work. The Board will implement its consultation and engagement strategy and review the strategy annually.
- 49) A nominated member of the PSB will link with Newport Youth Council and other groups to facilitate engagement and involvement

Support Arrangements

50) Administrative support is made available by the local authority and includes:

- a. Ensuring the PSB is established and meets regularly;
- b. Preparing the agenda and commissioning papers for meetings;
- c. Inviting participants and managing attendance;
- d. Work on the annual report and preparation of evidence for scrutiny.

51) Ensuring that the collective functions of the Board are properly resourced is the equal responsibility of all statutory members. It is for the Board to determine how it will resource the functions it has to undertake

Complaints

52) All complaints about the operation of the One Newport Public Services Board should be addressed to the Chief Executive of Newport City Council. On receipt, complaints will be shared with all Board members to identify an appropriate process to handle the complaint, duly providing a report back to the Public Services Board.

Financial and other resources

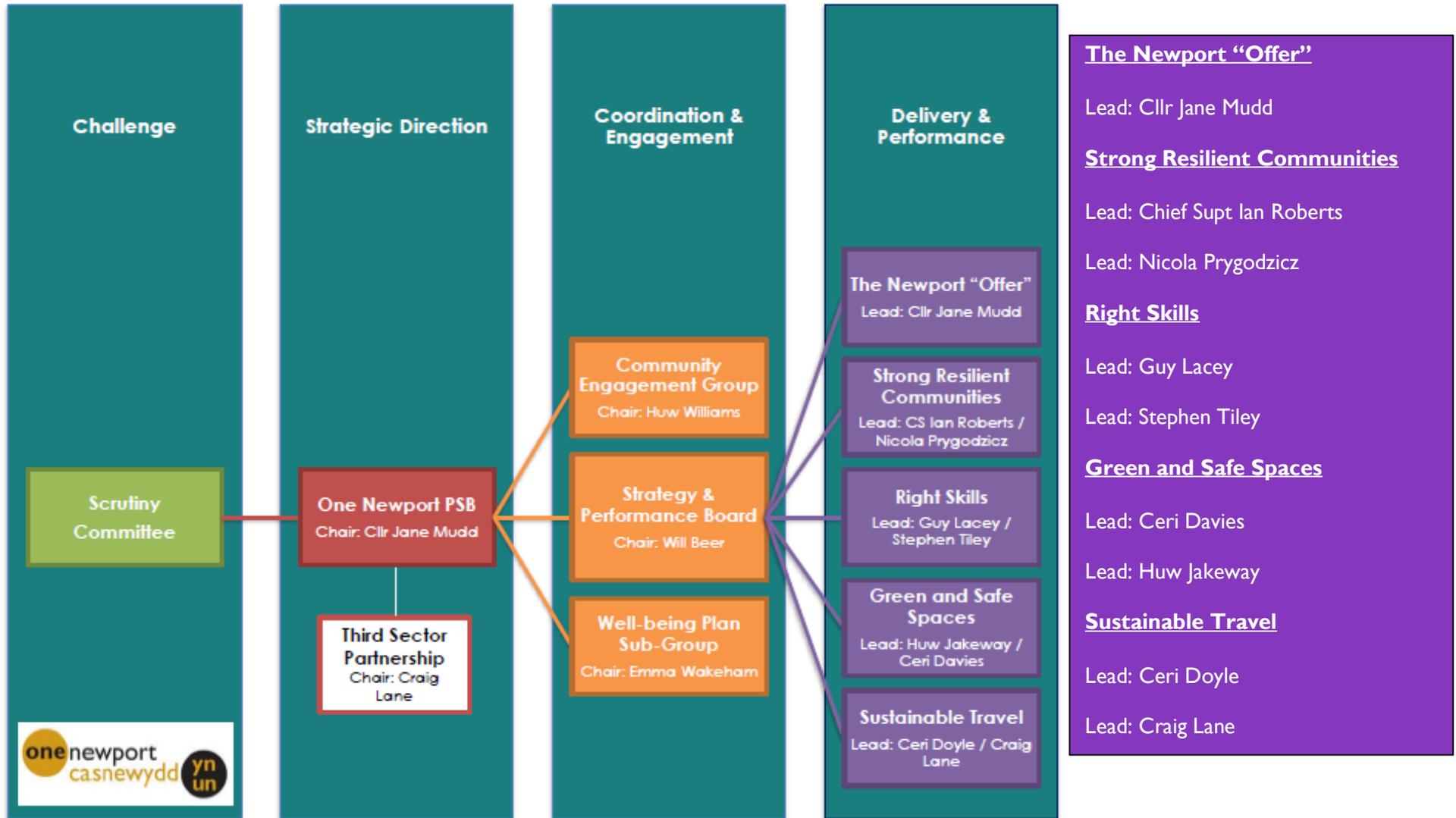
53) One Newport Public Services Board may raise and distribute funds (e.g. grants) and all monies will be held on behalf of the Board via Newport City Council (unless the conditions of the funding preclude this, in which case another member may hold the funding,)

54) The resources required to implement any activities related to the achievement of the shared outcomes are the responsibility of the relevant partnerships and or partner organisations and not the One Newport Public Services Board.

Review and Amendment of Terms of Reference

55) The Board must review these terms of reference at the mandatory meeting following local council elections, and may review and agree to amend them at any time as long as all statutory members agree.

Appendix I: One Newport Partnership Structure





Public Service Board (PBS) Chair

20 April 2020

Dear Chair,

I am writing to update you on the impact that the response to COVID-19 will have on Public Services Boards in this financial year.

First of all, I would like to thank you for your hard work, and that of everyone in your organisations, in the combined public service response to this virus. I know that your member bodies are supporting the people who work within them, some of them on the very front lines of this pandemic. I've also heard of how you are responding to COVID-19 by supporting the frontline, working collaboratively with partners to respond and sharing critical information.

As public service organisations, I am sure that you appreciate the need for all our efforts, and funds, to be directed at this time towards supporting the people in your communities - and to helping you support them. On 1 April, the Minister for Economy and Transport announced the Welsh Government's commitment to direct more than £1.7 billion into mitigating the impact of the coronavirus to provide support for our public services and to provide an economic resilience fund.

This means that across Welsh Government some hard decisions have had to be taken to reprioritise budgets for this year. This includes the funding allocated to support Public Service Boards, including the funding provided to you on a regional basis.

I know that this will have a significant impact on the excellent work delivered by your PSB but I'm sure you will agree that the current circumstances warrant such a decision. I would like to reassure you that my officials are there to support the PSB with any queries.

This should not be taken as any reflection on the value I see in the role your PSBs play, and the contribution they make to improve the well-being of your area. It is simply a consequence of these unprecedented times.

I would like to meet with you and your fellow Chairs as soon as it is appropriate to do so to discuss how this role can develop as we come towards the end of the first cycle of

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Rydym yn croesawu derbyn gohebiaeth yn Gymraeg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

assessments and plans. My officials will contact you to arrange a meeting in the coming months.

There are also a number of actions, identified by the Review of Strategic Partnerships, which can be taken this year to provide greater flexibility and clarity to PSBs; and to facilitate improved relationships with other partnership arrangements, in particular Regional Partnership Boards. The Partnership Council for Wales is considering the report of the Review of Strategic Partnerships, I anticipate the final report will be published in the coming weeks. I would welcome a discussion about its findings when we meet.

My intention would be to provide funding in 2021-22. I recognise that PSBs are more mature than when the current support arrangements were put in place. I have, therefore, asked my officials to work with you to explore the right focus and approach to this support in future years.

In the meantime, I would like to thank you for your work - not just during this crisis but in delivering on our shared commitment to improve the well-being of Wales' people.

Yours sincerely



Julie James AC/AM
Y Gweinidog Tai a Llywodraeth Leol
Minister for Housing and Local Government

One Newport Public Services Board Work Programme

8 September 2020	<ul style="list-style-type: none"> • G10 Update • Young Person’s Promise • Futures Risk Register • Living Wage City • Safer Newport Update • Strategy and Performance Board minutes • Regional Partnership Board minutes (information item) • Dates of meetings 2021
8 December 2020	<ul style="list-style-type: none"> • 2020/21 Well-being Plan Q2 Performance updates • Scrutiny letter • Engagement Update • Data and Intelligence <ul style="list-style-type: none"> ○ Vulnerable Intelligence (SWFRS) ○ Newport Intelligence Hub • Strategy and Performance Board minutes • Regional Partnership Board minutes (information item)
March 2021	<ul style="list-style-type: none"> • 2020/21 Well-being Plan Q3 Performance updates

The PSB’s terms of reference state that “Any member of the Board may request that an item is placed on the agenda of a forthcoming meeting. This should be notified to the Secretariat at least four weeks prior to the meeting concerned. Late items may be accepted at the discretion of the Chair. “