

Minutes

Newport Public Services Board (PSB) Strategy & Performance Board

Date: Wednesday 21st August 2019
Venue: Coleg Gwent, City of Newport Campus, Nash Road, Newport
Time: 2.30pm

Present: Will Godfrey (Chief Executive, Newport City Council); Chief Superintendent Ian Roberts (Gwent Police); Gary Handley (Coleg Gwent); Sara Garland (Head of Service, Newport Locality, Aneurin Bevan University Health Board); Craig Lane (Chief Executive Officer, Newport Citizens Advice); Ceri Doyle (Chief Executive, Newport City Homes); and Nick Jones (South Wales Fire & Rescue Service).

Also in Attendance: Tracy Mckim (Policy, Partnership & Involvement Manager, Newport City Council); Emma Wakeham (Senior Policy & Partnership Officer, Newport City Council); Gemma Burrows (Principal Public Health Practitioner, Public Health Wales); Matthew Sharpe (Planning Policy Manager, Newport City Council); Holly Butterworth (Natural Resources Wales); and Wayne Tucker (Partnership Officer, Newport City Council).

Apologies: Will Beer (Consultant in Public Health, Public Health Wales); David Letellier (Operations Manager for South East Wales, Natural Resources Wales); Eric Bellew (Group Manager, South Wales Fire & Rescue Service); and Huw Jakeway (Chief Fire Officer, South Wales Fire & Rescue Service).

No	Item	Action / Decision
1.	<p>Welcome and Introductions</p> <p>Will Godfrey welcomed everyone to the meeting, with introductions given.</p> <p>It was reported that this was both Will Godfrey and Gary Handley's last meeting, with both leaving their roles shortly.</p>	
2.	<p>Minutes of the Previous Meeting (15th May 2019) & Matters Arising</p> <p>The minutes were agreed as an accurate record with the following matters arising discussed:</p> <ul style="list-style-type: none"> • The Scrutiny Chair gave his response to the groups suggestion that members could have closer links with the Interventions: <ul style="list-style-type: none"> – no direct link between a Scrutiny member and an Intervention but could potentially hold briefings to the Scrutiny Committee on the work of an intervention if the PSB agrees e.g. a briefing on one of the interventions in January (i.e. ahead of Q2 as a pilot) to trial this approach. • Further discussion took place around the WFG Act guidance and the groups concerns with this suggested approach e.g. reporting separately when work should be cross cutting and issues with over reporting. This also links into the wider annual reporting process and how this could be improved for next year. 	

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	<ul style="list-style-type: none"> Homelessness (Rough Sleepers) Group – Inspector Nigel Lewis sits on both groups (<i>update following the meeting: reports to Safer City Centre Safer Newport sub group</i>). Holly Butterworth has been in contact with a Police analyst regarding crime and ASB data related to Green and Safe Spaces. <p>It was agreed</p> <p>Carry out further work around Scrutiny reporting and bring back to the next Board meeting for discussion.</p>	NCC – TMcK / EW
3.	<p>The National Development Framework (NDF)</p> <p>Will Godfrey (with support from Matthew Sharpe, NCC Planning) explained the Welsh Government Framework, with the following points raised:</p> <ul style="list-style-type: none"> The NDF is the overarching framework, with the regional Strategic Development Plans (SDP) sitting underneath, and more Local Development Plans below these. Planning is split into three regions, including the South East Wales region. Newport is strongly stated as one of the key centres for growth. There are some issues across the city region with regard to the SDP e.g. voting share per LA, which affects an areas influence on the decisions made. The current situation for Newport (only 2 votes) would be difficult to get through Council. Conversations will continue to take place across the region. The NDF consultation ends on 1st November 2019. The next PSB meeting (October) will receive a presentation in order for the PSB to collectively give a response to the consultation in addition to each organisations own personal feedback. <p>It was agreed</p> <p>Partners to look over the NDF consultation document and feedback any comments towards a PSB response.</p> <p>NDF to be added to the next PSB agenda.</p>	<p>Board members</p> <p>NCC - Nicola Dance / NCC Planning to attend</p>
4.	<p>Well-being Plan Performance – Qtr.1 (2019-20)</p> <p>Progress by each intervention was reported to the group.</p> <p><u>Green and Safe Spaces (update from Holly Butterworth)</u></p> <ul style="list-style-type: none"> There have been 2 full Green Flags awarded in Newport along with 2 Community Green Flags at Lysaghts Institute and Maindee Edibles. Work will take place on the greening of the Neighbourhood Hubs. Support will be provided to ensure Newport is awarded Bee Friendly accreditation. 	

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	<ul style="list-style-type: none"> • The Green Infrastructure Assessment will be taking place during the next quarter. <p><u>Right Skills (update from Gary Handley)</u></p> <ul style="list-style-type: none"> • The group will be signing up to reasonable targets in September including what the long-term targets should be. • There has been good buy in from partners who are moving forward with the steps in the delivery plan. • There will be conversations with other interventions about cross collaboration e.g. with Strong Resilient Communities regarding ACE's work (Step 7). • Members of the Youth Council will be spoken to about Right Skills to gather their views. <p><u>Strong Resilient Communities (update from Chief Supt Ian Roberts)</u></p> <ul style="list-style-type: none"> • The work in Alway has gained traction with an agreed action plan. Swansea University are evaluation this work. • They are looking to extend this approach to other areas e.g. Bettws, Pill, etc. • It is important to work better with local businesses to involve them in how their communities are shaped. <p><u>Sustainable Travel (update from Ceri Doyle)</u></p> <ul style="list-style-type: none"> • The intervention recognises the need to look at the next 3-5 years so will therefore be holding a workshop in November to look at this in more detail. • It was reported that funding has been secured to install charging points in car parks across Newport. • The recent news story regarding electric buses was raised, which was seen as positive. <p><u>Newport Offer (update from Will Godfrey)</u></p> <ul style="list-style-type: none"> • The Destination Management Plan will be going out for consultation soon. • The Place (destination) website will be up and running at the end of this month. • The Chartist Hotel and Convention Centre are due to open soon. • A workshop is to be held in September regarding developing a 'Wigan Deal' model for Newport. <p>It was agreed</p> <p>New Lead to be identified for Newport Offer e.g. a PSB member who is also on the Newport Economic Network/Destination Management Group (Newport Live suggested).</p>	<p>NCC – WG / NCH - CD</p>

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5.	<p>Process to Improve Integration within Well-being Plan</p> <p>The reasons for having better integrated interventions were discussed by the Board. It was stated that there was a need to fully understand the interdependencies between Interventions and that it may be helpful to hold a half-day for leads and key reps to discuss further.</p> <p>It was agreed</p> <p>Work up a proposal for a half-day workshop including how this is funded.</p>	NCC Partnerships Team
6.	<p>Community Well-being Profile Update</p> <p>Emma Wakeham explained that the Community Well-being Profiles are currently being updated and will be released in sections, with the Population section recently released.</p> <p>The long-term aim is for the profiles to be available using an online solution, which can be updated as data is released.</p>	
7.	<p>Communication Plan</p> <p><u>Review Progress 2019-20</u></p> <p>Current progress was highlighted, with the only actions marked as amber being Community Well-being Profiles and Well-being Plan Summary.</p> <p><u>Identify News Stories to Communicate</u></p> <p>In order to improve how we communicate good news stories within each Intervention, leads will be asked to identify anything they would like promoted.</p> <p>It was agreed</p> <p>Contact leads to ask them to identify any stories they want communicated to the public.</p>	NCC - WT
8.	<p>PSB Work Programme</p> <p>The current list of agenda items for the PSB meeting in October was highlighted. A few more items have been added including ‘Building a Healthier Gwent – Outcomes of Community Engagement’.</p> <p>Will Godfrey noted ‘Western Powerhouse’ and that the original concept has been broadened out to include 7 authorities.</p> <p>The Board stated that the current agenda needed to be reduced, with suggestions given for changes.</p>	
9.	<p>Any Other Business</p> <p>Will Godfrey thanked everyone for all their help and support during his time as the Council’s Chief Executive.</p>	
10.	<p>Next Meeting</p> <p>Wednesday 20th November 2019, 2pm @ Committee Room 4, Civic Centre</p> <p>Items for the agenda to Wayne Tucker.</p>	Board members