



## Equality Impact Assessment form (updated April 2011)

This is where you evidence how a policy or practice, or a decision relating to a policy or practice, complies with the general equality duty to:

- Eliminate unlawful discrimination, harassment and victimisation
- Advance equality of opportunity
- Foster good relations

This form is intended to guide and prompt you about the questions and evidence that you need to think about. As indicated in the guidance, this assessment takes into consideration each of the “protected characteristics” listed in the Equality Act 2010 – race, age, gender etc. This assessment should be used to inform any relevant decision about the policy or practice. Please state policy options in the assessment.

<b>Service Area</b> Streetscene	<b>Head of Service:</b> Andrew Morris	<b>Person responsible for the assessment:</b> Louise Powell	<b>Date of Assessment</b> 29/1/13	
<b>Name of the policy / practice to be assessed:</b> Car Parking pricing structure regime changing to the first 3 hours for £1 compared to the current 2 hours free			<b>Is this a new, existing or policy / practice under review?</b>	Returning to a tariff for parking
<b>1. Briefly describe the purpose of the policy / practice</b>  <b>If the policy / process is under review, please list any options under consideration</b>		Historically the Council has always charged for parking in Council owned car parks. However, in the past 2 years the Council offered 2 hours free parking to encourage visitors into the City Centre. Due to budget pressures the Council has now introduced a fee again at a far lower level that it previously did- 3 hours for £1		

<p><b>2. Name any associated policy, legislation, corporate objective etc.</b></p>	<p>N/A</p>
<p><b>3. Who are the main stakeholders in relation to the policy / practice?</b></p>	<p>All members of the public who use the facilities, businesses in the City Centre, other car parks owners.</p>
<p><b>4. Who performs the service?</b></p>	<p>Council car park staff.</p>
<p><b>5. What outcomes are wanted from this policy / practice?</b></p>	<p>Increase in income to enable maintenance of car parks and other services.</p>
<p><b>6. What factors could contribute / detract from the outcomes (risks / opportunities)?</b></p> <p>Please list the factors for each separate policy / process options under consideration</p>	<p>Negative publicity- the charge that is being introduced offers VFM in comparison to all other local authorities in the region. We are working with traders to look at other incentive schemes and developments to attract visitors into the City.</p>

<b>7. Describe the steps you have taken to carry out this assessment e.g. consultation and involvement</b>	<ul style="list-style-type: none"><li>- Chamber of Trade were consulted in advance of the new charges</li><li>- We involved other car park owners i.e. Kingsway</li><li>- Other fee charges in other local authority areas were analysed to offer VFM</li></ul>
<b>8. Give a summary of the information the council has taken into account for this assessment</b>	<ul style="list-style-type: none"><li>- Previous car park usage data</li><li>- Condition surveys and maintenance costs</li><li>- Budgets</li><li>- Research on different possible charging levels</li><li>- Research into other charging levels by Council's in comparable areas/ local areas.</li></ul>

<p><b>9. Does the policy / practice eliminate discrimination and promote equality and good community relations due to:</b></p> <ul style="list-style-type: none"> <li>• <b>Age</b></li> <li>• <b>Gender</b></li> <li>• <b>Disability</b></li> <li>• <b>Race</b></li> <li>• <b>Religion / belief</b></li> <li>• <b>Welsh language</b></li> <li>• <b>Gender reassignment</b></li> <li>• <b>Marriage / civil partnership</b></li> <li>• <b>Sexual orientation</b></li> </ul>	<p><b>Yes/ No – include detail</b></p> <p>The proposal may affect those on very low incomes to a more negative extent however the charge is very small and the service is discretionary and people do have alternative facilities that can be used. Within the City Centre there is still an alternative car park offering 2 hours free that can be used.</p> <p>The charges are lower than the Council used to charge before the 2 hours free offer.</p>
<p><b>10 .Summary of the impact of the policy / practice on the general equality duty</b></p>	<p>The re-introduction of charges will impact all in the same way other than those on lower incomes. However the service is discretionary and there is alternative provision available.</p>

<b>Equality Action Plan</b>		
<b>Key Actions</b>	<b>Actions (with dates) Any associated performance measures</b>	<b>Lead Officer(s)</b>
Further actions to eliminate discrimination, promote equality and good community relations on the grounds of :-		
Age •		
Gender •		
Etc. etc.		
If there are decisions pending that will affect this policy / practice please state when and how the decision will be taken	<ul style="list-style-type: none"> <li>- The decision has been made by Cabinet Member and charges will commence from 1<sup>st</sup> Feb.</li> <li>- In accordance with traffic orders the change has been advertised publically.</li> </ul>	
How will the policy / practice be: <ul style="list-style-type: none"> <li>• Monitored</li> <li>• Performance assessed</li> <li>• Reported</li> </ul>	The use of the car parks will be monitored along with the footfall levels in the City Centre- however other factors will impact both these figures and will have to be taken into consideration. Reviews will be reported to the Cabinet Member for consideration.	

Does the EIA need be revisited in 6 months/ a year ?	Re-visit in 6 months following review of policy.		

Signed (lead officer) \_\_\_\_\_ Louise Powell \_\_\_\_\_

Signed (Head of Service) \_\_\_\_\_