

Conditions to be attached to Licences for Tented Sites

1. **Types of equipment permitted on the site.**
Only tents which are in good order and capable of being dismantled shall be stationed on the site.
2. **Restriction on the occasions when the site may be used.**
No tent shall be erected on the site except during the period
in any one year.
3. **Buildings and works on site.**
 - a) No building or structure or extension of any building or structure shall be permitted unless plans are submitted and prior approval has been granted by the Local Authority.
 - b) No alterations or additions shall be made to any drains or sewers unless plans are submitted and prior approval has been granted by the Local Authority.
4. **Layout and arrangement of site.**
 - a) The Licensee shall ensure that each tent shall be not less than 6 metres from any other tent in the occupation of a separate family and not less than 3 metres shall be permitted between units in any circumstances.
 - b) The Licensee shall ensure that each tent shall be not less than 3 metres from any internal carriageway which the District Council may require to be provided.
 - c) No tent shall be erected within 9 metres of any cesspool, septic tank or foul water soakaway, or within 9 metres of any communal sanitary convenience.
 - d) No tent shall be erected within 9 metres of any dwelling house.
 - e) No tent shall be erected within 3 metres of any boundary of the site.
 - f) Grass shall be kept short during such time as any tent is on the site. The site shall not be used for grazing stock or running poultry during such time as any tent is on the site.
 - g) Emergency vehicles shall be able to secure access at all times to within 90 metres of any unit on the site.
5. **Drainage, sanitation and water supply.**
 - a) Satisfactory provision shall be made on the site for foul drainage either by connection to a public sewer or by discharge to a properly constructed septic tank or cesspool. Where a public sewer is available for the reception of foul water drainage from the site, the foul water drains on the site shall be connected to the public sewer within such a period and in such a manner as may be specified by the District Council.
 - b) Communal toilet blocks shall be provided on the site, with adequate supplies of water, on at least the following scales:-

men	1 w.c. and 1 urinal	per 30 tents
women	2 w.c's	per 30 tents

The toilet blocks shall be readily accessible, adequately screened and lighted, separate for the sexes and clearly marked.

- c) The Licensee shall maintain in good order and repair and in a clean and wholesome condition the urinals and water closets provided on the site.
- d) There shall be adequate surface water drainage for carriageways, footways and paved areas, and for the site generally (which shall include adequate sub-soil drainage).
- e) The site shall be provided with a water supply complying with current standards. Water standpipes shall be provided discharging over an adequate soakaway or over a waste water gully connected to an approved drainage system in such positions that no tent shall be more than 90 metres from a water supply point.
- f) Each waste water gully shall be properly connected to a drainage system constructed in accordance with Building Regulations.
- g) Waste water from the tents shall be collected in suitable receptacles which shall be emptied when necessary into the waste water gullies provided on the site.
- h) No waste water shall be thrown into any ditch, stream or watercourse or disposed of in a soakaway.
- i) A properly designed disposal point for the contents of chemical closets shall be provided on the site, together with an adjacent water supply marked 'Not For Drinking Purposes'.

6. Refuse disposal.

- a) Adequate provision shall be made for the collection and storage of refuse. The Licensee shall deposit the refuse receptacles on such dates as the regular collection is made by the District Council on the boundary of the land adjoining the highway or at such other point approved by the District Council.
- b) The Licensee shall be responsible for ensuring that no rubbish, filth, waste food or litter (including cans, cartons, bottles and the like) is thrown, placed or permitted to fall on to the licensed site or into any river, stream, watercourse, ditch or land boundary adjoining the licensed site but that such refuse is deposited only in the refuse receptacles provided on the site.

7. Washing facilities.

- a) The Licensee shall provide on the site, washing facilities in each communal toilet block and adjacent to the toilets on at least the following scales:-
 - for males 2 wash basins with running hot and cold water for every 30 tents
 - for females 2 wash basins with running hot and cold water for every 30 tents
- b) The Licensee shall provide on the site, in separate rooms or compartments constructed to the satisfaction of the District Council, for every 25 pitches and any fraction of 25:

1 shower or bath with running hot and cold water.

The waste water from these washing facilities shall discharge to a drainage system constructed in accordance with Building Regulations.

8. Laundry facilities.

The Licensee shall provide on the site in a separate room constructed to the satisfaction of the District Council at least one deep sink with running hot and cold water for every 25 tents and any fraction of 25.

Where under this scale more than one deep sink is required, one mechanical washing machine may be provided to replace every two sinks required.

The waste water from these sinks or washing machines shall discharge to a drainage system constructed in accordance with Building Regulations.

9. Parking of vehicles and other equipment.

In order to restrict the spread of fire from one tent to another, vehicles and other equipment shall be so parked that there shall always be 3 metres clear space between tents in the occupation of separate families.

10. Fire precautions.

- a) To permit the passage of fire brigade vehicles a minimum headroom of 3.75 metres shall be maintained in site entrances and on all carriageways. Carriageways and site entrances shall be kept clear of parked vehicles.
- b) No unit shall be further than 90 metres from a fire point. At each fire point there shall be two water (gas expelled) extinguishers each of 9 litres capacity and complying with British Standard 5423:1980, together with a means of raising the alarm in the event of fire (e.g. a manually operated sounder, gong or hand operated siren). All fire fighting equipment susceptible to damage by frost shall be suitably protected.

This condition may be satisfied if hose reels capable of ejecting water over a minimum of 5 metres are provided.

- c) The fire points shall be clearly marked and easily accessible. All fire fighting equipment shall be maintained in working order and kept available for use and for inspection by the licensing authority.
- d) Each fire point should exhibit a conspicuous notice indicating the action to be taken in case of fire and the location of the nearest telephone.

The notice shall include the following:-

On discovering a fire:

- 1. raise the alarm;
- 2. ensure the affected unit is evacuated;
- 3. call the Fire Brigade (the nearest telephone is sited);
- 4. if practicable, attack the fire using the fire fighting equipment provided.

11. Site Notices.

Notices displayed prominently on the site shall indicate the action to be taken in the event of an emergency and show where the police, fire brigade, ambulance, local doctors can be contacted. Where practicable, a telephone shall be provided. A copy of the licence with its conditions, shall be displayed prominently on the site.

12. Site name.

A notice board clearly showing the name of the site should be prominently displayed at the entrance to the site to the satisfaction of the Council.

13. Responsibility of the Licensee for ensuring sanitary conditions on site.

The Licensee shall not knowingly or by any negligence on his part allow any person utilising the licensed site for any purpose whatsoever to break any of the conditions of the licence. In the event of any such breach he shall cause the person or persons concerned and their tent to be removed from the licensed site and shall take all steps in his power to remedy such breach.

Signed: Dated:

Designation: